

Programme Specification: Undergraduate

For students starting in Academic Year 2023/24

1. Course Summary

Names of programme and award title(s)	BA (Hons) English and American Literature BA (Hons) English and American Literature with International Year (see Annex for details) BA (Hons) English and American Literature with Work Placement Year (see Annex for details)
Award type	Single Honours
Mode of study	Full-time
Framework of Higher Education Qualification (FHEQ) level of final award	Level 6
Normal length of the programme	3 years; 4 years with either the International Year or Placement Year between years 2 and 3
Maximum period of registration	The normal length as specified above plus 3 years
Location of study	Keele Campus
Accreditation (if applicable)	Not applicable
Regulator	Office for Students (OfS)
Tuition Fees	<p>UK students: Fee for 2023/24 is £9,250*</p> <p>International students: Fee for 2023/24 is £17,700**</p> <p>The fee for the international year abroad is calculated at 15% of the standard year fee</p>

NB: Please note that this document is for Level 6 students only in 2023/24.

How this information might change: Please read the important information at <http://www.keele.ac.uk/student-agreement/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

* These fees are regulated by Government. We reserve the right to increase fees in subsequent years of study in response to changes in government policy and/or changes to the law. If permitted by such change in policy or law, we may increase your fees by an inflationary amount or such other measure as required by government policy or the law. Please refer to the accompanying Student Terms & Conditions. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

** We reserve the right to increase fees in subsequent years of study by an inflationary amount. Please refer to the accompanying Student Terms & Conditions for full details. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

2. What is a Single Honours programme?

The Single Honours programme described in this document allows you to focus more or less exclusively on this subject. In keeping with Keele's commitment to breadth in the curriculum, the programme also gives you the opportunity to take some modules in other disciplines and in modern foreign languages as part of a 360-credit Honours degree. Thus it enables you to gain, and be able to demonstrate, a distinctive range of graduate attributes.

3. Overview of the Programme

The programme gives you a unique opportunity to study the contrasts and interactions between two major and internally complex national literary traditions. A clearly structured course of study combines breadth with more intensive and specialized work. You will develop skills in critical argument and textual analysis, engaging imaginatively and intellectually with literary texts from past and present. Each part of the programme develops understanding of relevant critical and theoretical perspectives, and there are opportunities to engage in multi- and inter-disciplinary work. You will broaden your awareness of the role of historical, socio-political, ethnic, gender and geographical contexts in the materials with which you will be working as well as of the ways in which the formal characteristics of literature (linguistic, generic and structural) have developed within the English-speaking world.

English and American Literature at Keele

A national first, English and American Literature at Keele was established in 2001 and has since built a reputation as the leading such programme in the country. Combining the distinctive strengths of English and of American Studies, the programme is founded on the core principles of quality, innovation, flexibility and diversity. The historical range of the programme runs from the Renaissance period to the present day, focusing on the full chronological range of the traditions of English and American literature, and considering their direct intersections from the nineteenth century onwards. The formal and cultural range of the programme extends to include modules in creative writing, film, and literature in translation.

All modules are taught by dedicated staff with a commitment to lively and innovative teaching methods. All staff are research-active, and many are leading practitioners in their field. The programme provides the option to exchange with a partner university in North America, thereby permitting you to experience a different academic environment while pursuing your Keele degree as well, in order to enrich your understanding of the respective cultures of the two countries whose literature you are studying.

4. Aims of the programme

The broad aims of the programme are to enable you to:

- Think critically, creatively, and comparatively about literature in English.
- Engage in wide and varied reading among the regional and global varieties of literature and literary criticism.
- Develop and demonstrate skills of information collation and critical interpretation using a variety of analytical methods.
- Understand, evaluate, and apply a range of critical ideas and theories relevant to textual criticism.
- Develop a critical understanding of the defining characteristics of key literary genres (prose fiction, poetry, and drama) and periods.
- Communicate ideas and arguments with clarity and care in a number of different forms (essay, short paper, web projects, oral presentation etc.) using appropriate language and techniques of presentation.
- Work both constructively and critically, by yourself and as part of a team, to deliver specific projects and to reflect productively on your strengths and weaknesses.
- Obtain the knowledge, skills, and personal qualities necessary to find a fulfilling career and to maintain a lifelong interest in literature and related fields.
- Develop an international awareness, thus enhancing the ability to play an active and thoughtful role in society.

5. What you will learn

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

- Subject knowledge and understanding
- Subject specific skills
- Key or transferable skills (including employability skills)

Subject knowledge and understanding

Successful students will be able to:

- Demonstrate knowledge of a range of literary texts from the Renaissance period to the present day
- Apply knowledge and understanding of a range of literary texts and critical materials
- Describe and evaluate key concepts and theories in literary criticism and apply these approaches critically

Subject specific skills

Successful students will be able to:

- Apply skills of bibliographical, library and internet research
- Construct clearly articulated and effective arguments using advanced literacy and communication skills, and be able to harness these skills in oral presentation and in writing
- Use the knowledge and abilities they have acquired as the basis for more advanced learning or training

Key or transferable skills (including employability skills)

Successful students will be able to:

- Record and reflect on their achievements
- Locate and evaluate information and ideas from a variety of sources, including on-line and digital materials
- Present materials in a written form, with clarity in the use of language, professional referencing, and lucid and effective layout
- Present materials orally in a clear and effective manner
- Write and think under pressure, and meet deadlines
- Organise their learning through self-management
- Work with others in a constructive and respectful way

Keele Graduate attributes

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <http://www.keele.ac.uk/journey/>

6. How is the programme taught?

Learning and teaching methods used on the programme vary according to the subject matter and level of the module. They include the following:

- **Lectures** in which the lecturer provides you with a framework for reading and independent study. Some lectures involve interaction (for example, when students are asked to consider and then respond to tasks or questions set by the lecturer). Lectures may involve the use of audio-visual materials and PowerPoint presentations
- **Seminars and workshops** in groups of about 20 students where key issues and reading (usually a primary text and some associated reading) can be discussed in more depth. Written guidance on preparation will be given. Students play a full part in - and occasionally lead - these discussions. Some classes involve student presentations or group work and some involve audio-visual presentations
- **Independent study** based on directed reading of primary (novels, poems) and secondary (books, articles) texts
- **Web-based learning** using the Keele Learning Environment (KLE) and MS Teams. The KLE is an online learning environment which provides a range of tools to support your learning, including access to documents and other resources, quizzes, discussion boards, assignments and announcements. It is accessible to all students on and off campus. MS Teams is also used to provide resources and tools for study, and as a platform for synchronous online seminars, workshops, supported writing retreats, and one-to-one consultations
- Final-year **Dissertations and Independent Study Projects (ISPs)** provide the opportunity to undertake independent research or creative writing and to be individually supervised by a member of staff with expertise in the field. Both English and American topics can be pursued, and comparative

work is also welcomed

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with their academic mentors or module tutors on a one-to-one basis.

These learning and teaching methods enable students to achieve the learning outcomes of the programme in a variety of ways. For example:

- **Lectures** allow you to gain a wider understanding of the contexts (cultural and historical) in which English and American literature may be understood as well as giving you ideas and examples for seminar discussion and independent study
- **Seminars, workshops and online discussions** provide opportunities for you to ask questions about, and suggest answers to, problems arising from literary and critical analysis, and to present ideas clearly and effectively. They provide a supportive environment for discussion and an opportunity to express ideas as well as to interact with other students
- **Workshops** in creative writing allow you to present your own work at draft stage and receive constructive feedback both from the tutor and other members of the group as well as providing the opportunity to respond and learn from others' work
- **Lectures, seminars, and web-based activities** encourage you to reflect on your learning and take responsibility for its development by addressing areas of difficulty, perhaps by discussing particular academic or intellectual issues with fellow students or by receiving additional help from a member of staff
- **The final-year dissertation** allows you to formulate relevant research questions and strategies for answering those questions in a scholarly way and to appropriate standards of presentation, and develop an extended piece of work.
- An **ISP** in Creative Writing allows you to work on an extended piece of writing and, with the support of a supervisor, to submit this work to rigorous standards of editing

7. Teaching Staff

The permanent teaching staff on the programme currently consists of professors, senior lecturers and lecturers. All current full-time members of staff have doctorates and/or a track record of publication in their field including critical monographs, articles in international journals, poetry collections, and novels. As a group, the staff group has a wide range of interests in literatures in English, as well as in film and creative writing.

The staff group has extensive experience of teaching at undergraduate and postgraduate level in universities in the UK, continental Europe, and North America. Several members of staff have been leading members of the English Subject Centre. Qualifications of the staff group include the Teaching and Learning in Higher Education and the Diploma in English Language Teaching to Adults. All new academic staff undertake Keele's nationally accredited Teaching and Learning in Higher Education Programme. One member of staff has received a prestigious National Teaching Fellowship from the Higher Education Academy.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

8. What is the structure of the Programme?

The academic year runs from September to June and is divided into two semesters. The number of weeks of teaching will vary from programme to programme, but you can generally expect to attend scheduled teaching sessions between the end of September and mid-December, and from mid-January to the end of April. Our degree courses are organised into modules. Each module is usually a self-contained unit of study and each is usually assessed separately with the award of credits on the basis of 1 credit = 10 hours of student effort. An outline of the structure of the programme is provided in the tables below.

All modules (except dissertations and ISPs, which are worth 30 credits across two semesters) are worth 15 credits. Students must accumulate at least 270 credits in English and American Literature approved modules (compulsory or optional) to graduate with a Single Honours Degree in English and American Literature. This is equivalent to eighteen modules, or sixteen modules plus the ISP.

There are three types of module delivered as part of your programme. They are:

- Compulsory modules - a module that you are required to study on this course;
- Optional modules - these allow you some limited choice of what to study from a list of modules;

- Electives - a choice of modules from different subject areas within the University that count towards the overall credit requirement but not the number of subject-related credits.

A summary of the credit requirements per year is as follows, with a minimum of 90 subject credits (compulsory plus optional) required for each year.

For further information on the content of modules currently offered, including the list of elective modules, please visit: <https://www.keele.ac.uk/recordsandexams/modulecatalogue/>

Year	Compulsory	Optional		Electives	
		Min	Max	Min	Max
Level 6	30	60	90	0	30

Module Lists

Level 6

Compulsory modules	Module Code	Credits	Period
Dissertation in English - ISP	ENG-30057	30	Semester 1-2

Optional modules	Module Code	Credits	Period
The American South: US Summer School (Level 6)	LIB-30004	15	Semester 0
Postmodernism: Fiction, Film and Theory	ENG-30053	15	Semester 1
Postcolonial and World Literature in English	ENG-30056	15	Semester 1
Writingscapes	ENG-30072	15	Semester 1
The Detective and the American City	ENG-30106	15	Semester 1
Thresholds: Young Adult Fiction	ENG-30108	15	Semester 1
Ageing, Narrative and Modern Identity, 1908-2018	ENG-30110	15	Semester 1
Creative Writing: Portfolio - ISP	ENG-30069	30	Semester 1-2
Work Placement for Humanities Final-Year Students	ENG-30088	15	Semester 1-2
Work Placement Year	ENG-30090	0	Semester 1-2
Shakespeare on Film: Adaptation and Appropriation	ENG-30070	15	Semester 2
The Alcohol Question	ENG-30073	15	Semester 2
Gender and Power in Restoration Literature	ENG-30077	15	Semester 2
'Golden Age' Children's Fiction	ENG-30092	15	Semester 2
High Culture: Drink, Drugs, and the American Dream	ENG-30104	15	Semester 2
Villains and Vigilantes on Screen	FIL-30023	15	Semester 2

Students can enrol on a Modern Language module (Semester 1 or Semester 2), or an EAP module, as an elective. NB: students can take an EAP module only with the approval of the English Language Programme

Director and are not able to take any other Language module in the same academic year.

Learning Outcomes

The table below sets out what students learn in the programme and the modules in which that learning takes place. Details of how learning outcomes are assessed through these modules can be found in module specifications.

Level 6

In the third year students deepen their knowledge of selected authors, genres and literary periods with a 30-credit dissertation module in English and American Literature. (A second, optional 30-credit ISP is also available in Creative Writing). Students will then make up the rest of their subject-related credits through choosing from a range of optional modules based on the specialist expertise and research interests of members of staff.

Subject Knowledge and Understanding	
Learning Outcome	Module in which this is delivered
Critically assess and evaluate the relevance of aspects of critical theory to the practice of literary criticism	All compulsory and programme-approved optional modules
Clearly articulate and substantiate through argument and detailed analysis (in person and on paper) their critical judgements about literature	All compulsory and programme-approved optional modules
Reflect on the status and value of the subject	All compulsory and programme-approved optional modules

Subject Specific Skills	
Learning Outcome	Module in which this is delivered
Apply skills in textual analysis and intellectual argument and engagement in a diverse range of contexts	All compulsory and programme-approved optional modules
Demonstrate complex skills in literacy and reasoning	All compulsory and programme-approved optional modules
Work productively as individuals and as group members, in both structured and unstructured contexts, exercising initiative and personal responsibility	All compulsory and programme-approved optional modules
Plan, research and produce work within the limitations of time and resources available to them and responding to feedback on this work positively	All compulsory and programme-approved optional modules

Key or Transferable Skills (graduate attributes)	
Learning Outcome	Module in which this is delivered
Acquire and present bibliographical and other evidence to an advanced level	All compulsory and programme-approved optional modules
Work independently to produce significant research projects using advanced skills of written expression, analysis, argument and persuasion	All compulsory modules
Demonstrate advanced skills of verbal expression and team-working skills in class and small group work	All programme-approved optional modules
Reflect on the acquirement of key and transferable skills	All compulsory and programme-approved optional modules

9. Final and intermediate awards

Credits required for each level of academic award are as follows:

Honours Degree	360 credits	<p>You will require at least 120 credits at levels 4, 5 and 6</p> <p>You must accumulate at least 270 credits in your main subject (out of 360 credits overall), with at least 90 credits in each of the three years of study*, to graduate with a named single honours degree in this subject.</p> <p>*An exemption applies for students transferring from a Combined Honours programme - see point 3.4 here: https://www.keele.ac.uk/regulations/regulationc3/</p>
Diploma in Higher Education	240 credits	You will require at least 120 credits at level 4 or higher and at least 120 credits at level 5 or higher
Certificate in Higher Education	120 credits	You will require at least 120 credits at level 4 or higher

International Year option: in addition to the above students must pass a module covering the international year in order to graduate with a named degree including the 'international year' wording. Students who do not complete, or fail the international year, will be transferred to the three-year version of the programme.

10. How is the Programme Assessed?

The wide variety of assessment methods used on this programme at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used on your programme:

- **Essays** allow you to demonstrate your ability to articulate ideas clearly using argument and reasoning skills and with close reference to the contexts and critical concepts covered in the modules. Essays also develop and demonstrate research and presentation skills (including appropriate scholarly referencing)
- **Close reading exercises** test your skills in close textual analysis, your ability to identify key aspects of literary form, and your ability to articulate the connection between form and meaning in a text
- **Class tests** taken either conventionally or online via the Keele Learning Environment (KLE) assess subject knowledge and your ability to apply it in a more structured and focused way
- **Formative exercises** are used either to test your understanding of key critical terms or to develop

writing and research skills. In either case, you receive early feedback on your academic progress in a particular module

- **Short papers** enable you to apply and develop research and bibliographic skills and to develop a reflective awareness of the writing process
- **Peer Review** requires you to offer constructive feedback on the draft copies of work (essay or exam drafts, for example) submitted by other students. You are assessed on the quality of reflection, insight and thoughtfulness that they bring to the process
- **Individual and Group presentations** to the seminar or tutorial group allow you to give an oral presentation to the larger group on an aspect of a text, or on a particular author or critical concept. They also test your ability to work effectively as members of a team, to communicate what you know both orally and visually, and to reflect on these processes as part of your own personal development. Students will be supported in their use of appropriate technology and visual aids
- **Reviews** of books, poetry, drama, films or other scholars' work test your ability to identify the differences between academic and journalistic discourse and key distinctions within these fields as well as to summarise the key points of a text and to evaluate the quality of arguments (in an academic work) and the evidence used to support them
- **Creative Writing Portfolios** give you the opportunity to submit a range of creative pieces (poetry, short stories, novel extracts, drama, travel writing) and tests your ability to compose innovative and interesting literature that displays an awareness of existing literary conventions and structures
- **Reflective Diaries** require you to keep a record of your critical or creative responses to the work of the module. You are assessed on the quality of this reflection and on your ability to respond constructively to the challenges and difficulties you encounter in the process of your own creative development and learning
- **Annotated Bibliographies** test your ability to construct a bibliography according to, for example, the Harvard system of citation. It also asks you to reflect critically on the content, usefulness and importance of the secondary sources you have encountered and their contribution to your own learning
- **Podcasts** allow students to record a presentation on a chosen subject in response to a set theme. They test students' ability to present arguments and critical analysis in oral form. Podcasts increase student confidence in addressing, and tailoring information to, an audience. Students are supported in the use of the recording technology
- **Non-traditional Assessments** (also known as **Authentic Assessments**) are varied, and include activities such as designing a virtual exhibition, creating an anthology or edition, or writing a creative piece such as a poem or a screenplay that reflects a module's themes or ideas. These kinds of assessment are designed to allow students to apply their academic skills to a range of real-world tasks

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

Assessment rationale

In the first year, students are introduced to a range of assessments to develop and test a number of key skills and knowledge sets which will be of use to them as they proceed onto more specialised modules in Levels 5 and 6. First-year assessments therefore include short papers involving close reading of texts (for example on Reading Literature) and portfolios (for example on Poetry Through Practice), as well as essays and presentations.

Assignments typically get longer and more challenging as students progress through their degrees, culminating in the independent dissertation for final-year students, as students begin to dig more deeply into more specific topics and, using skills and approaches acquired in the first year, applying them to longer, more discursive pieces of writing. The trend in assessments, as in the module subjects more generally, is toward increased depth and specialization. On Creative Writing modules, commentaries and portfolios of student work are the main forms of assessment throughout the three years, but the final-year individual study project is a more substantial submission (for example a series of poems or a longer prose work).

11. Contact Time and Expected Workload

This contact time measure is intended to provide you with an indication of the type of activity you are likely to undertake during this programme. The data is compiled based on module choices and learning patterns of students on similar programmes in previous years. Every effort is made to ensure this data is a realistic representation of what you are likely to experience, but changes to programmes, teaching methods and assessment methods mean this data is representative and not specific.

Undergraduate courses at Keele contain an element of module choice; therefore, individual students will experience a different mix of contact time and assessment types dependent upon their own individual choice of modules. The figures below are an example of activities that a student may expect on your chosen course

by year stage of study. Contact time includes scheduled activities such as: lecture, seminar, tutorial, project supervision, demonstration, practical classes and labs, supervised time in workshops, fieldwork and external visits. The figures are based on 1,200 hours of student effort each year for full-time students.

Activity

	Scheduled learning and teaching activities	Guided independent Study	Placements
Year 1 (Level 4)	24%	76%	0%
Year 2 (Level 5)	23%	77%	0%
Year 3 (Level 6)	19%	81%	0%

12. Accreditation

This programme does not have accreditation from an external body.

13. University Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at: <http://www.keele.ac.uk/student-agreement/>

A student who has completed a semester abroad will not normally be eligible to transfer onto the International Year option.

14. What are the typical admission requirements for the Programme?

See the relevant course page on the website for the admission requirements relevant to this programme: <https://www.keele.ac.uk/study/>

Applicants who are not currently undertaking any formal study or who have been out of formal education for more than 3 years and are not qualified to A-level or BTEC standard may be offered entry to the University's Foundation Year Programme.

Applicants for whom English is not a first language must provide evidence of a recognised qualification in English language. The minimum score for entry to the Programme is Academic IELTS 6.0 or equivalent.

English for Academic Purposes

Please note: All new international students entering the university will sit a diagnostic language assessment. Using this assessment, the Language Centre may allocate you to an English language module which will become compulsory. This will replace any GCP modules. *NB:* students can take an EAP module only with the approval of the English Language Programme Director and are not able to take any other Language modules in the same academic year.

English Language Modules at Level 4:

- Business - ENL-90003 Academic English for Business Students (Part 1); ENL-90004 Academic English for Business Students (2)
- Science - ENL-90013 Academic English for Science Students
- General - ENL-90006 English for Academic Purposes 2; ENL-90001 English for Academic Purposes 3; ENL-90002 English for Academic Purposes 4

Recognition of Prior Learning (RPL) is considered on a case-by-case basis and those interested should contact the Programme Director. The University's guidelines on this can be found here: <http://www.keele.ac.uk/ga/accreditationofpriorlearning/>

15. How are students supported on the programme?

Support for student learning on the Programme is provided in the following ways:

- Module and seminar tutors are responsible for providing support for learning on the modules and in the groups for which they are responsible. They also give individual feedback on in-course assessments and examinations.
- Every student is allocated to an academic mentor who is responsible for reviewing and advising on the student's academic progress.
- Academic mentors also act as a first point of contact for students on non-academic issues which may affect their learning, and can refer students on to a range of specialist health, welfare and financial services co-ordinated by the University's Student Services.
- Students for whom English is not their first language are offered language classes, facilities and services by the University's Language Centre. In addition to credit-bearing modules on English for academic study, students also have access to one-to-one tutorials for individual help and advice, and to a wealth of resources for self-study and practice.
- Additional help with study skills and development can be sought from Student Services.
- All members of teaching staff are available to see students during advertised weekly Consultation and Feedback hours and at other times by appointment.

16. Learning Resources

The programme is taught in modern teaching rooms across the University, almost all of which are equipped with computers, internet access and electronic whiteboards or projection equipment. Rooms may be arranged either in traditional lecture format or more informally to allow students to work together in small groups.

The learning resources available to students include:

- The extensive collection of research materials relevant to undergraduate study held in the University Library. These materials include books, journals, newspapers, and DVDs. Material is also accessible online to Keele students from anywhere in the world with a University username and password.
- The Keele Learning Environment (KLE) provides easy access to a wide range of learning resources including lecture notes, electronic materials available in a repository maintained by the University Library and other resources - video, audio and text- based - accessible from external providers via the internet. It may also be used for assessments such as quizzes and seminar preparation tasks such as discussions threads, Chat sessions etc.
- A collection of American literature publications and materials is held in the Undergraduate Resource Centre in the University's Chancellor's Building, room CBB1.045. The URC is open at regular times during teaching periods and the resources are specifically related to the needs of students on the English and American Literature Programme.

17. Other Learning Opportunities

Study abroad (semester)

Students on the programme have the potential opportunity to spend a semester abroad in their second year studying at one of Keele's international partner universities. Please note that students cannot take both a Global Challenge Pathway (GCP) and the semester abroad option.

Exactly which countries are available depends on the student's choice of degree subjects. An indicative list of countries is on the website (<http://www.keele.ac.uk/studyabroad/partneruniversities/>); however this does not guarantee the availability of study in a specific country as this is subject to the University's application process for studying abroad.

No additional tuition fees are payable for a single semester studying abroad but students do have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad to be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Whilst students are studying abroad any Student Finance eligibility will continue; where applicable students may be eligible for specific travel or disability grants or for income dependent bursaries at Keele. Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

Study Abroad (International Year)

A summary of the International Year, which is a potential option for students after completion of year 2

(Level 5), is provided in the Annex for the International Year.

Other opportunities

Students have the opportunity to take advantage of the many Creative Writing events and resources available at Keele. Keele has a flourishing Creative Writing Society, with its own Facebook group. They run their own writers' workshops, and help organize regular and varied literary and social events, including open mic nights and readings by guest speakers. English students are also involved in running, organizing and performing in productions put on by the Drama Society.

Enhanced Degree: With Language Competency/With Advanced Language Competency

English and American Literature students successfully completing a series of optional language modules have the opportunity to gain an enhanced degree title including their language competency such as, "BA (Hons) English and American Literature with competency in Japanese". Students taking language modules of at least 60 credits counting towards their main degree at Keele, and successfully completing minimum stage 6 in the chosen language, will be awarded an enhanced degree title with the designation 'with competency in [Language]'. Students taking language modules of at least 60 credits counting towards their main degree at Keele, and successfully completing stage 10 in the chosen language, will be awarded an enhanced degree title with the designation 'with advanced competency in [Language]'.

TESOL (Teaching English to Speakers of Other Languages) electives pathway

English and American Literature students who successfully complete a series of 4 TESOL optional modules have the opportunity to acquire the externally accredited and internationally recognised teaching Qualification 'Trinity (London) Cert TESOL'. An administration charge of currently c.£175 is payable to Trinity College (London) if students opt for external accreditation.

18. Additional Costs

The Keele library and online resources will provide most of the texts necessary for students to complete their literature degree. However, there is the expectation that students will need to purchase some key primary texts for their modules.

As to be expected, there will be additional costs for books (this will vary, but you should expect to pay c.£25-60 for books per module studied), inter-library loans and potential overdue library fines, print and graduation. We do not anticipate any further costs for this undergraduate programme.

19. Quality management and enhancement

The quality and standards of learning in this programme are subject to a continuous process of monitoring, review and enhancement.

- The School Education Committee is responsible for reviewing and monitoring quality management and enhancement procedures and activities across the School.
- Individual modules and the programme as a whole are reviewed and enhanced every year in the annual programme review which takes place at the end of the academic year.
- The programmes are run in accordance with the University's Quality Assurance procedures and are subject to periodic reviews under the Revalidation process.

Student evaluation of, and feedback on, the quality of learning on every module takes place every year using a variety of different methods:

- The results of student evaluations of all modules are reported to module leaders and reviewed by the Programme Committee as part of annual programme review.
- Findings related to the programme from the annual National Student Survey (NSS), and from regular surveys of the student experience conducted by the University, are subjected to careful analysis and a planned response at programme and School level.
- Feedback received from representatives of students in all three years of the programme is considered and acted on at regular meetings of the Student Staff Voice Committee.

The University appoints senior members of academic staff from other universities to act as external examiners on all programmes. They are responsible for:

- Approving examination questions
- Confirming all marks which contribute to a student's degree
- Reviewing and giving advice on the structure and content of the programme and assessment procedures

Information about current external examiner(s) can be found here:
<http://www.keele.ac.uk/qa/externalexaminers/currentexternalexaminers/>

20. The principles of programme design

The programme described in this document has been drawn up with reference to, and in accordance with the guidance set out in, the following documents:

a. UK Quality Code for Higher Education, Quality Assurance Agency for Higher Education:

<http://www.qaa.ac.uk/quality-code>

b. QAA Subject Benchmark Statement: English (2015) and Area Studies (2016)

http://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/sbs-english-15.pdf?sfvrsn=4f9df781_10

http://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/sbs-area-studies-16.pdf?sfvrsn=e9edf781_14

c. Keele University Regulations and Guidance for Students and Staff: <http://www.keele.ac.uk/regulations>

d. *In at the Deep End? The First Year in Undergraduate English*, Report 17, The English Subject Centre, David Ellis, June 2008

21. Annex - International Year

English and American Literature with International Year

<p>International Year Programme</p> <p>Students registered for this Single Honours programme may either be admitted for or apply to transfer during their period of study at Level 5 to the International Year option. Students accepted onto this option will have an extra year of study (the International Year) at an international partner institution after they have completed Year 2 (Level 5) at Keele.</p> <p>Students who successfully complete both the second year (Level 5) and the International Year will be permitted to progress to Level 6. Students who fail to satisfy the examiners in respect of the International Year will normally revert to the standard programme and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.</p> <p>Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the International Year option.</p>
<p>International Year Programme Aims</p> <p>In addition to the programme aims specified in the main body of this document, the international year programme of study aims to provide students with:</p> <ol style="list-style-type: none">1. Personal development as a student and a researcher with an appreciation of the international dimension of their subject2. Experience of a different culture, academically, professionally and socially
<p>Entry Requirements for the International Year</p> <p>Students may apply to the 4-year programme during Level 5. Admission to the International Year is subject to successful application, interview and references from appropriate staff.</p> <p>The criteria to be applied are:</p> <ul style="list-style-type: none">• Academic Performance (an average of 55% across all modules in Semester 1 at Level 5 is normally required. Places on the International Year are then conditional on achieving an average mark of 55% across all Level 5 modules. Students with up to 15 credits of re-assessment who meet the 55% requirement may progress to the International Year. Where no Semester 1 marks have been awarded performance in 1st year marks and ongoing 2nd year assessments are taken into account)• General Aptitude (to be demonstrated by application for study abroad, interview during the 2nd semester of year 2 (Level 5), and by recommendation of the student's academic mentor, 1st and 2nd year tutors and programme director) <p>Students may not register for both an International Year and a Placement Year.</p>

Student Support

Students will be supported whilst on the International Year via the following methods:

- Phone or Skype conversations with Study Abroad tutor, in line with recommended academic mentoring meeting points.
- Support from the University's Global Education Team

Learning Outcomes

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete a Keele undergraduate programme with International Year will be able to:

1. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
2. Discuss the benefits and challenges of global citizenship and internationalisation
3. Explain how their perspective on their academic discipline has been influenced by locating it within an international setting.
4. Design, plan and critically evaluate literary critical and/or creative projects within the field of Anglo-American literary studies, record relevant information accurately and systematically and be able to reflect upon a range of sources in a critical manner.
5. Integrate, apply and develop principles relating to literary production in history, or creative practice in the present, to describe and explain cultural phenomena and reflect critically on problems relating to contemporary society and culture

These learning outcomes will all be assessed by the submission of a satisfactory individual learning agreement, the successful completion of assessments at the partner institution and the submission of the reflective portfolio element of the international year module.

Regulations

Students registered for the International Year are subject to the programme-specific regulations (if any) and the University regulations. In addition, during the International Year, the following regulations will apply:

Students undertaking the International Year must complete 120 credits, which must comprise *at least 40%* in the student's discipline area.

This may impact on your choice of modules to study, for example you will have to choose certain modules to ensure you have the discipline specific credits required.

Students are barred from studying any module with significant overlap to the Level 6 modules they will study on their return. Significant overlap with Level 5 modules previously studied should also be avoided.

Additional costs for the International Year

Tuition fees for students on the International Year will be charged at 15% of the annual tuition fees for that year of study, as set out in Section 1. The International Year can be included in your Student Finance allocation, to find out more about your personal eligibility see: www.gov.uk

Students will have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Students may be eligible for income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some Governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

22. Annex - Work Placement Year

English and American Literature with Work Placement Year

Work Placement Year summary

Students registered for this programme may either be admitted for or apply to transfer during their studies to the 'with Work Placement Year' option (NB: for Combined Honours students the rules relating to the work placement year in the subject where the placement is organised are to be followed). Students accepted onto this programme will have an extra year of study (the Work Placement Year) with a relevant placement provider after they have completed Year 2 (Level 5) at Keele.

Students are responsible for securing their placement to enable complete flexibility in terms of when and where the placement is conducted, taking into consideration potential living and travel expenses which may be incurred, for which the student is responsible. However, students are supported throughout the process by the School, Keele Careers and Employability team, and various other departments across the university.

Students who successfully complete both the second year (Level 5) and the Work Placement Year will be permitted to progress to Level 6. Students who fail to satisfactorily complete the Work Placement Year will normally revert to the 3-year programme and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.

Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the Work Placement Year option.

Work Placement Year Programme Aims

In addition to the programme aims specified in the main body of this document, the Work Placement Year aims to provide students with:

1. The opportunity to carry out a long-term, placement-based learning experience between Years 2 and 3 of their degree programme
2. Enhanced employability
3. A professional CV and portfolio that they can use when applying for employment (see below)

Entry Requirements for the Work Placement Year

Admission to the Work Placement Year is subject to successful application, interview and references from appropriate staff. Students have the opportunity to apply directly for the 4-year 'with work placement year' degree programme, or to transfer onto the 4-year programme at any point prior to undertaking the year-long work placement. Students who are initially registered for the 4-year degree programme may transfer onto the 3-year degree programme at any point in time, prior to undertaking the year-long work placement. Students who fail to pass the work placement year, and those who fail to meet the minimum requirements of the work placement year module (minimum 30 weeks full time (1,050 hours), or equivalent, work placement), will be automatically transferred onto the 3-year degree programme.

The criteria to be applied are:

- A good University attendance record and be in 'good academic standing'.
- Passed all Year-1 and Year-2 Semester 1 modules
- Students undertaking work placements will be expected to complete a Health and Safety checklist and/or training prior to commencing their work experience and will be required to satisfy the Health and Safety regulations of the company or organisation at which they are based. International students are permitted to undertake a placement, however due to visa requirements, it is not possible for international students who require a Tier 4 Visa to apply for direct entry onto the 4-year with Work Placement Year degree programme. Students wishing to transfer onto this programme should discuss this with student support, the academic tutor for the work placement year, and the Programme Lead. Students should be aware that there are visa implications for this transfer, and it is the student's responsibility to complete any and all necessary processes to be eligible for this programme. There may be additional costs, including applying for a new Visa from outside of the UK for international students associated with a transfer to the work placement programme.

Students may not register for both an International Year and a Work Placement Year.

Student Support

Students will be supported whilst on the Work Placement Year via the following methods:

- Regular contact between the student and a named member of staff who will be assigned to the student as their University supervisor. The University supervisor will be in regular contact with the student throughout the year, and be on hand to provide advice (pastoral or academic) and liaise with the Placement supervisor on the student's behalf if required.
- Two formal contacts with the student during the placement year: the University supervisor will visit the student or contact them virtually in their placement organization at around the 5 weeks after the placement has commenced, and then visit again or contact them virtually at around 15 weeks into the placement.

Learning Outcomes

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete the 'with Work Placement Year' option will be able to:

1. Understand the variety of ways in which skills developed during the study of Humanities subjects can be deployed in non-academic contexts
2. Assess their own strengths and weaknesses in an employment context through a SWOT analysis, design learning outcomes, and reflect on their own progress throughout the module
3. Articulate their placement experiences effectively and reflect on their enhanced skill set in front of an audience, using visual aids
4. Understand the aims and priorities, as well as the strengths and possible limitations, of an external organisation and design and complete activities/projects/materials that recognise and support these
5. Reflect on and critically evaluate their learning from the work placement, showing evidence that they have researched their sector and evaluated the effectiveness of their activities with this in mind

These learning outcomes will be assessed through the non-credit bearing Work Placement Year module (ENG-30090) which involves:

1. Supporting students in locating and securing a relevant work placement in any workplace where the research, analytical, and communication skills as a developed part of a Humanities degree can be used
2. Students completing a SWOT analysis (strengths, weaknesses, opportunities and threats) at the beginning of the placement, reflecting on their employability skills in terms of their assessment of sector skill demands. This will be used to create Intended Placement Outcomes and contribute to Continuing Professional Development. The action plan will be negotiated and agreed by the student, module convenor and employer.
3. Students creating a professional CV and portfolio that can be used when seeking employment after graduation
4. Students completing a 15-20 minute presentation in June/July, critically reflecting on the activities/projects they have completed so far, and the skills they have learned/developed. The audience will primarily be other students on this module, to ensure shared experiences and to create connections in preparation for returning to Keele for third year (Level 6)
5. Students developing a heightened awareness of the various ways in which their knowledge and skills can be utilised in real-world situations

Regulations

Students registered for the 'with Work Placement Year' option are subject to programme-specific regulations (if any) and the University regulations. In addition, during the Work Placement Year, the following regulations will apply:

- Students undertaking the Work Placement Year must successfully complete the zero-credit rated 'Work Placement Year' module (ENG-30090)
- In order to ensure a high-quality placement experience, each Placement is required to satisfy an approval process including a Health & Safety Checklist completed by the Placement Provider. Each party (Placement Provider, Student and University) will agree and sign a Learning Agreement outlining the rights and responsibilities associated with their participation in the Placement Year.
- Once a student has been accepted by a placement organisation, the student will inform the University as soon as possible. The placement supervisor will be responsible for ensuring that the placement experience meets the agreed contract agreed with the University.
- The placement student will also sign up an agreement outlining his/her responsibilities in relation to the requirements of each organisation.

Students will be expected to behave professionally in terms of:

(i) conforming to the work practices of the organisation; and

(ii) remembering that they are representatives of the University and their actions will reflect on the School and have an impact on that organisation's willingness (or otherwise) to remain engaged with the placement.

Additional costs for the Work Placement Year

Tuition fees for students on the Work Placement Year will be charged at 20% of the annual tuition fees for that year of study, as set out in Section 1. The Work Placement Year can be included in your Student Finance allocation; for more information please contact Student Services.

Students will have to bear the costs of travelling to and from their placement provider, accommodation, food and personal costs. Depending on the placement provider additional costs may include parking permits, travel and transport, suitable clothing, DBS checks, and compulsory health checks. Whilst on Placement students are still classed as full-time students and so eligible for Council Tax exemption, student discounts for travel etc

Eligibility for student finance will depend on the type of placement and whether it is paid or not. If it is paid, this is likely to affect student finance eligibility, however if it is voluntary and therefore unpaid, should not affect student finance eligibility. Students are required to confirm eligibility with their student finance provider.

International students who require a Tier 4 visa should check with the Immigration Compliance team prior to commencing any type of paid placement to ensure that they are not contravening their visa requirements.

Version History

This document

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Previous documents

Version No	Year	Owner	Date Approved	Summary of and rationale for changes
1	2022/23	BECKY YEARLING	29 March 2022	
1	2021/22	BECKY YEARLING	05 March 2021	
1.1	2020/21	BECKY YEARLING	30 November 2020	Additional costs updated
1	2020/21	JONATHON SHEARS	12 December 2019	
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