



## REGULATION E2: PROGRAMMME DOCUMENTATION

**1.** The University publishes a set of documents for the purpose of providing current students, applicants and external stakeholders with information about its programmes of study. They are also used in the approval and review of programmes by the University and Professional and Statutory Regulatory Bodies (PSRBs).

**2.** As a minimum, the University will produce the following documents for each programme of study:

**2.1** A [Programme Specification](#): this is the definitive programme document for all programmes of study offered by the University. It is reviewed every year by the School and published on the University website.

**2.2** Course Information Document (CID): this is a concise version of an undergraduate programme specification containing key information, which is sent to applicants with an offer of study.

**2.2.1 Note:** any programme-specific regulations are included in the programme specifications and CIDs, either within the main document or as a separate annex at the end. These describe any variations from or additions to the University's [main academic regulations](#). Only in exceptional cases, such as a joint award with a partner university, should a separate programme regulations document be produced and published to students as a free-standing document.

**2.3** Module specification: this is created for every module offered by the University. It contains information about the learning, teaching and assessment patterns applicable to the particular module. Key information from the module specification is published in the [module catalogue](#) on the University website.

**2.4** Student Handbook: this document provides students with a range of information about their studies, typically covering areas such as key contacts, study opportunities, student support arrangements and key information relating to School and University processes. Student handbooks may be issued at programme, subject, and/or School level.

**3.** The University makes every effort to ensure the accuracy of the information published in its programme documentation. Over time, programmes may change in response to, for example, feedback from students or as a result to developments in subject areas. Where this is necessary, any changes will be communicated to students in a timely manner wherever possible.