

Programme Specification: Undergraduate

Academic Year 2021/22

1. Course Summary

Names of programme and award title(s)	BA (Hons) Criminology and History; BSc (Hons) Criminology and Psychology; BA (Hons) Criminology and Sociology BA or BSc (Hons) Criminology Combined Honours with International Year (see Annex for details)
Award type	Combined Honours
Mode of study	Full-time
Framework of Higher Education Qualification (FHEQ) level of final award	Level 6
Normal length of the programme	3 years; 4 years with the International Year between years 2 and 3
Maximum period of registration	The normal length as specified above plus 3 years
Location of study	Keele Campus
Accreditation (if applicable)	Not applicable
Regulator	Office for Students (OfS)
Tuition Fees	<p>UK students:</p> <p>Fee for 2021/22 is £9,250*</p> <p>International/EU students:</p> <p>Fee for 2021/22 is £15,500**</p> <p><i>or £16,000** (if combined with a laboratory-based Principal Subject)</i></p> <p>The fee for the international year abroad is calculated at 15% of the standard year fee</p>

How this information might change: Please read the important information at <http://www.keele.ac.uk/student-agreement/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

* These fees are regulated by Government. We reserve the right to increase fees in subsequent years of study in response to changes in government policy and/or changes to the law. If permitted by such change in policy or law, we may increase your fees by an inflationary amount or such other measure as required by government policy or the law. Please refer to the accompanying Student Terms & Conditions. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

** We reserve the right to increase fees in subsequent years of study by an inflationary amount. Please refer to the accompanying Student Terms & Conditions for full details. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

2. What is a Combined Honours programme?

NB: Students who study their two Principal subjects in humanities and/or social science subjects will be awarded the degree of Bachelor of Arts (with Honours) (BA Hons). All students who study a science Principal subject are candidates for the degree of Bachelor

of Science (with Honours) (BSc Hons) irrespective of their second Principal subject.

Combined Honours degrees are degrees that are taken in two different subjects, resulting in an X and Y degree title. If you are taking a Combined Honours programme, these will be the two subjects you applied for. These are referred to as your Principal Subjects.

In a Combined Honours degree you must take at least 135 credits in each Principal Subject (270 credits in total), accrued over all three levels of study, with at least 45 credits at each level of study (Levels 4, 5 and 6) in each of two Principal Subjects (90 credits per year). The remaining available credits can be filled with modules from these subjects or other subjects entirely.

As a Combined Honours student you can choose to study just one subject in your final year of study, taking a minimum of 90 credits in this subject. This will result in an X with Y degree title.

3. Overview of the Programme

Criminology is a rapidly developing discipline which draws on theories and research methods from across the social and human sciences. It is both a theoretical and an empirical discipline. Criminology attempts to develop a systematic understanding of crime and official and unofficial ways of responding to it. It also seeks to establish a firm evidence base for that understanding using a range of research methods.

Keele University pioneered the teaching of criminology at undergraduate level in the United Kingdom and students will be taught by active criminological researchers. A wide range of core and programme approved elective modules in criminology is available in all three years of the Programme.

Criminology at Keele draws on the intellectual traditions and perspectives of other disciplines across the social sciences, but the focus of the Programme is always explicitly criminological.

4. Aims of the programme

The broad aims of the programme are to enable you to:

- Think, talk, and write about crime, crime control and the ways in which they are represented in a systematic way drawing on the intellectual traditions and scholarly methods of the social sciences.
- Understand, evaluate and apply a range of theories about the nature, measurement and causes of crime.
- Acquire a critical understanding of the nature and development of a variety of formal and informal responses to crime, including policing and the operation of the criminal justice and penal systems.
- Appreciate the theory and empirical reality of crime and crime control in their historical, social, political, and economic contexts.
- Become familiar with the main quantitative and qualitative methods of social scientific research used in the collection and analysis of criminological data.
- Develop the ability to conduct and report on their own research using relevant criminological concepts, suitable methods of investigation and appropriate techniques of scholarship in the social sciences.
- Obtain the knowledge, skills and personal qualities necessary for them to find a fulfilling and rewarding career and become informed and active citizens with a lifelong interest in studying crime and ways of controlling it.

Criminology draws on a wide range of human and social science disciplines. The subject's theoretical and methodological development reflects the rapid social changes of contemporary society and is responsive to the increasing cross-fertilisation of ideas and methods between the human and social sciences.

In its modern form, Criminology is characterised by robust debates over how to:

- conceptualise and explain its subject matter
- put its theories into operation in conducting research
- inform debates over crime control policy; the scope of human rights; the links between criminal and social justice; and the expanding knowledge bases of crime prevention, security and justice-related professions
- develop and enhance its methodological and technical expertise in handling different kinds of data (including large data sets ('big data'), open data and internet data)
- manage sensitive ethical issues arising from empirical research

(Source: Criminology Subject Benchmark Statement, 2014)

5. What you will learn

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

- Subject knowledge and understanding
- Subject specific skills
- Key or transferable skills (including employability skills)

Successful students who complete a programme in Criminology as a Combined Honours subject will be able to:

- Describe and evaluate the application of key concepts and theoretical approaches within criminology and criminal justice to a range of contemporary problems.
- Explain and analyse the impact of social inequality and diversity and the significance of historical, social, political and economic context on crime, victimisation and responses to them.
- Formulate criminological research questions and identify the most appropriate research strategies for answering them taking into account relevant ethical considerations.
- Comment on and present the conclusions of theoretical and empirical criminological work on crime and ways of responding to it to a range of audiences and in a variety of appropriate formats.
- Use the knowledge and skills they have acquired in a socially responsible way, in complex and unpredictable contexts and as the basis for more advanced learning or professional training

Subject knowledge and understanding

Successful students will be able to:

- Explain the distinctive characteristics of criminology as a discipline
- Recognise the relationship between crime and other social problems
- Distinguish between and evaluate the principal ways of measuring crime and victimisation
- Recognise the main theoretical traditions in criminology and illustrate their application in understanding different forms of crime and criminal justice processes, policies and practices
- Recognise and describe the relationships between crime, responses to it and social divisions and diversity
- Recognise and illustrate the impact of social change on crime and ways of responding to it
- Describe the development and current organisation and operation of official and unofficial responses to crime
- Recognise different approaches to social scientific research and their use in investigating crime and responses to it
- Explain the impact of globalisation and other processes of social change on crime and criminal justice
- Evaluate the capacity of criminological theory and research, including comparative analysis, to explain contemporary developments in crime and social control
- Explain the relationship between theory, methodology and methods in criminological research
- Recognise the relevance and limits of criminological knowledge in explaining the consequences of rapid social change
- Analyse the history, logics and processes of quantitative and qualitative social science research in criminology
- Recognise, interpret and evaluate theories, concepts and research in defined areas at the forefront of criminology
- Apply established criminological theories and methods of inquiry to understanding and resolving new and unfamiliar criminological problems in areas of current research activity

Subject specific skills

Successful students will be able to:

- Use appropriate bibliographic search tools to find relevant criminological materials in hard copy and electronic formats
- Identify the main points of key texts and use them in developing arguments and making judgements about criminological issues
- Present written work in criminology in an appropriate scholarly style using the Harvard system of citation and referencing
- Evaluate criminological theories and apply them to the analysis of contemporary social problems and institutions
- Undertake further study at the forefront of criminology
- Formulate research questions and identify appropriate research strategies to address them
- Assess the usefulness of computer software in collating, retrieving and analysing research data
- Identify and assess the ethical issues that may arise in relation to criminological research
- Describe and make critical judgements about developments in current areas of research in criminology
- Identify possible directions in which further empirical research and theoretical development might take place in areas of criminology at the forefront of the discipline
- Communicate ideas informed by contemporary research and new developments in criminological theory both orally and in writing
- Manage their own learning making use of appropriate criminological materials in a current area of research activity

Key or transferable skills (including employability skills)

Successful students will be able to:

- Find and make use of information from closed and open sources using online search tools
- Reflect on and plan their own learning by acting appropriately on feedback
- Communicate ideas and arguments orally and in writing to an audience of their peers using appropriate visual presentation aids
- Evaluate and make use of abstract theories in analysing and resolving problems working alone and as a member of a team
- Communicate complex arguments supported by appropriate evidence both orally and in writing
- Design a research project and undertake a range of basic research tasks making appropriate use of information technology
- Describe and make critical judgements about developments in current areas of research
- Identify possible directions in which further empirical research and theoretical development might take place in areas of criminology at the forefront of the discipline
- Communicate ideas informed by contemporary research and new developments in criminological theory both orally and in writing

- Evaluate and make use of abstract theories in analysing and resolving problems working alone and as a member of a team
- Work productively in a largely unstructured context exercising initiative and personal responsibility
- Make decisions and plan activity in uncertain and unpredictable contexts
- Undertake appropriate further training of an academic, professional or practical nature

Keele Graduate attributes

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <http://www.keele.ac.uk/journey/>

6. How is the programme taught?

Learning and teaching methods used on the programme vary according to the subject matter and level of the module. They include the following:

- **Traditional lectures** where the lecturer provides students with a framework for reading and independent study. Some lecture classes may feature guest speakers working in the criminal justice system; others involve video and audio presentations
- **Interactive learning** in large classes where students have the opportunity to work together in smaller groups, interact with the lecturer and reflect on their own learning. Interactive lectures may involve the use of voting systems or involve students in a variety of other learning activities
- **Seminar groups** of around 15 students, where key issues can be discussed in greater depth. Students are expected to play a full part, and occasionally to lead, these discussions. Some seminars consist largely of student presentations and many are based on the application of criminological ideas to case studies drawn from the media and the findings of criminological research
- **Workshops** of around 30 students are used for some modules and often have a more practical, task-based format, or integrate elements of seminars with elements of lecture input.
- **Independent study** based on directed reading from text books, research monographs, academic journals, official government publications and the media
- **Web-based learning** using the Keele Learning Environment (KLE). The KLE is an online learning environment used to give students easy access to a wide range of resources and research tools, and as a platform for online discussions, quizzes, announcements and blogs
- The **dissertation** double module in Criminology taken in the final year, gives students the opportunity to undertake a piece of independent research supervised and supported by a member of staff
- The **work-based placement** is a double module in Criminology which may be taken in the final year which gives students the opportunity to undertake an independent piece of research based on their work experience and supported by a member of staff and the host agency

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with their Personal Tutors or module lecturers on a one-to-one basis.

These learning and teaching methods enable students to achieve the learning outcomes of the programme in a variety of ways. For example:

- Lectures and independent study allow students to gain a systematic understanding of criminological ideas and how they may be used to analyse a variety of contemporary social problems
- Seminars and online discussions provide opportunities for students to ask questions about, and suggest answers to, criminological problems in a responsible way, and to present their own ideas to members of staff and other students using an appropriate medium of communication
- Interactive lectures, seminars and web-based activities encourage students to reflect on their own learning and take responsibility for its development by addressing areas of difficulty, perhaps by discussing them with their fellow students or by getting additional help from a member of staff
- Undertaking a research dissertation with the support of an experienced and active researcher allows students to formulate relevant research questions and devise a feasible and ethically sound strategy for investigating them

7. Teaching Staff

The permanent teaching staff on the Criminology Principal Programme currently consists of professors, senior lecturers, permanent and temporary lecturers and teaching fellows. Most members of staff other than teaching fellows have, or are working towards, doctorates (PhDs or the equivalent) in criminology, criminal justice or a closely related subject in law or the social sciences. As members of the Centre for Social Policy, the Keele Institute for Social Inclusion (KISI) and the Keele Policing Academic Collaboration (KPAC), they are all active researchers whose work across many different aspects of criminology has been widely published in books, research monographs and leading international journals.

The staff group has extensive experience of teaching at undergraduate and postgraduate level at universities in the UK and abroad. Most members of staff hold accredited or recognised teaching qualifications and several are fellows or associates of the Higher Education Academy.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

8. What is the structure of the Programme?

The academic year runs from September to June and is divided into two semesters. The number of weeks of teaching will vary from programme to programme, but you can generally expect to attend scheduled teaching sessions between the end of September and mid-December, and from mid-January to the end of April. Our degree courses are organised into modules. Each module is usually a self-contained unit of study and each is usually assessed separately with the award of credits on the basis of 1 credit = 10 hours of student effort. An outline of the structure of the programme is provided in the tables below.

There are three types of module delivered as part of your programme. They are:

- Compulsory modules - a module that you are required to study on this course;
- Optional modules - these allow you some limited choice of what to study from a list of modules;
- Elective modules - a free choice of modules that count towards the overall credit requirement but not the number of subject-related credits.

A summary of the credit requirements per year is as follows, with a minimum of 90 subject credits (compulsory plus optional) required for each year across both of your Principal Subjects. This document has information about *Criminology* modules only; please also see the document for your other subject.

For further information on the content of modules currently offered, including the list of elective modules, please visit:

<https://www.keele.ac.uk/recordsandexams/modulecatalogue/>

Year	Compulsory	Optional		Electives	
		Min	Max	Min	Max
Level 4	30	15	45	0	30
Level 5	30	15	45	0	30
Level 6	0	45	75	0	30

Module Lists

Level 4

Compulsory modules	Module Code	Credits	Period
Understanding Crime	CRI-10010	15	Semester 1
Criminal Justice: Process, Policy, Practice	CRI-10013	15	Semester 2

Optional modules	Module Code	Credits	Period
Murder	CRI-10011	15	Semester 1
Psychology and Crime	CRI-10012	15	Semester 1
Investigating Crime: Criminological Perspectives	CRI-10014	15	Semester 2
Punishment: Beyond the popular imagination	CRI-10015	15	Semester 2

Level 5

Compulsory modules	Module Code	Credits	Period
Crime and Justice in a Global Context	CRI-20016	15	Semester 1
Research Methods in Criminology	CRI-20020	15	Semester 2

Optional modules	Module Code	Credits	Period
Policing and the Police	CRI-20021	15	Semester 1
Mental Health and Offending	CRI-20022	15	Semester 1
Communities and Crime	CRI-20032	15	Semester 1
Working for Justice	CRI-20015	15	Semester 2
Probation, Resettlement, Rehabilitation and Desistance	CRI-20034	15	Semester 2

Level 5 Module Rules

If students choose CRI-20020, they should be barred from taking SOC-20046 and EDU-20020. This is to ensure that students take only one research methods module.

Level 6

Optional modules	Module Code	Credits	Period
State crimes and crimes against humanity	CRI-30038	15	Semester 1
Youth Justice and Crime	CRI-30056	15	Semester 1
Dissertation for Criminology - ISP	CRI-30046	30	Semester 1-2
Criminology Work Placement	CRI-30050	30	Semester 1-2
Prisons and Imprisonment	CRI-30044	15	Semester 2
Living with 'Aliens': Immigration, Crime and Social Control	CRI-30048	15	Semester 2
Drugs: High Crimes or Misdemeanours?	CRI-30049	15	Semester 2

If you choose to specialise in this subject in your final year you will study the following modules:

Compulsory modules	Module Code	Credits	Period
Dissertation for Criminology - ISP	CRI-30046	30	Semester 1-2

NB: students specialising in Criminology in the final year will select from the same optional modules as listed under the Level 6 heading above.

Learning Outcomes

The table below sets out what students learn in the programme and the modules in which that learning takes place. Details of how learning outcomes are assessed through these modules can be found in module specifications.

Level 4

In Year 1 (Level 4) and Year 2 (Level 5) these learning outcomes are achieved in the compulsory modules which all students are

required to take. Some of these outcomes may also be achieved or reinforced in elective modules together with other outcomes not stated here. In Year 3 (Level 6) the stated outcomes are achieved by taking any of the modules offered in each semester.

Subject Knowledge and Understanding	
Learning Outcome	Module in which this is delivered
Explain the distinctive characteristics of criminology as a discipline	Understanding Crime - CRI-10010
Recognise the relationship between crime and other social problems	Understanding Crime - CRI-10010
Distinguish between and evaluate the principal ways of measuring crime and victimisation	Understanding Crime - CRI-10010
Recognise the main theoretical traditions in criminology and illustrate their application in understanding different forms of crime and criminal justice processes, policies and practices	Understanding Crime - CRI-10010 Criminal Justice: Process, Policy, Practice - CRI-10013
Recognise and describe the relationships between crime, responses to it and social divisions and diversity	Criminal Justice: Process, Policy, Practice - CRI-10013 Understanding Crime - CRI-10010
Recognise and illustrate the impact of social change on crime and ways of responding to it	Criminal Justice: Process, Policy, Practice - CRI-10013 Understanding Crime - CRI-10010
Describe the development and current organisation and operation of official and unofficial responses to crime	Criminal Justice: Process, Policy, Practice - CRI-10013
Recognise different approaches to social scientific research and their use in investigating crime and responses to it	Understanding Crime - CRI-10010 Criminal Justice: Process, Policy, Practice - CRI-10013

Subject Specific Skills	
Learning Outcome	Module in which this is delivered
Use appropriate bibliographic search tools to find relevant criminological materials in hard copy and electronic formats	Criminal Justice: Process, Policy, Practice - CRI-10013 Understanding Crime - CRI-10010
Identify the main points of key texts and use them in developing arguments and making judgements about criminological issues	Understanding Crime - CRI-10010 Criminal Justice: Process, Policy, Practice - CRI-10013
Present written work in criminology in an appropriate scholarly style using the Harvard system of citation and referencing	Criminal Justice: Process, Policy, Practice - CRI-10013 Understanding Crime - CRI-10010

Key or Transferable Skills (graduate attributes)	
Learning Outcome	Module in which this is delivered
Find and make use of information from closed and open sources using online search tools	Criminal Justice: Process, Policy, Practice - CRI-10013 Understanding Crime - CRI-10010
Reflect on and plan their own learning by acting appropriately on feedback	Understanding Crime - CRI-10010 Criminal Justice: Process, Policy, Practice - CRI-10013
Communicate ideas and arguments orally and in writing to an audience of their peers using appropriate visual presentation aids	Understanding Crime - CRI-10010 Criminal Justice: Process, Policy, Practice - CRI-10013

Level 5

In the second year students build on the foundations laid in the first year. Modules provide a comprehensive introduction to the quantitative and qualitative research methods used by criminologists and look in detail at how criminology has tried to understand the effects on crime and criminal justice of globalisation and other processes of social change associated with the coming of 'late modernity'.

Subject Knowledge and Understanding	
Learning Outcome	Module in which this is delivered
Explain the impact of globalisation and other processes of social change on crime and criminal justice	Crime and Justice in a Global Context - CRI-20016
Evaluate the capacity of criminological theory and research, including comparative analysis, to explain contemporary developments in crime and social control	Crime and Justice in a Global Context - CRI-20016
Recognise the relevance and limits of criminological knowledge in explaining the consequences of rapid social change	Crime and Justice in a Global Context - CRI-20016
Explain the relationship between theory, methodology and methods in criminological research	Research Methods in Criminology - CRI-20020
Analyse the history, logics and processes of quantitative and qualitative social science research in criminology	Research Methods in Criminology - CRI-20020

Subject Specific Skills	
Learning Outcome	Module in which this is delivered
Evaluate criminological theories and apply them to the analysis of contemporary social problems and institutions	Crime and Justice in a Global Context - CRI-20016
Undertake further study at the forefront of criminology	Crime and Justice in a Global Context - CRI-20016
Formulate research questions and identify appropriate research strategies to address them	Research Methods in Criminology - CRI-20020
Assess the usefulness of computer software in collating, retrieving and analysing research data	Research Methods in Criminology - CRI-20020
Identify and assess the ethical issues that may arise in relation to criminological research	Research Methods in Criminology - CRI-20020

Key or Transferable Skills (graduate attributes)	
Learning Outcome	Module in which this is delivered
Evaluate and make use of abstract theories in analysing and resolving problems working alone and as a member of a team	Research Methods in Criminology - CRI-20020 Crime and Justice in a Global Context - CRI-20016
Communicate complex arguments supported by appropriate evidence both orally and in writing	Research Methods in Criminology - CRI-20020 Crime and Justice in a Global Context - CRI-20016
Design a research project and undertake a range of basic research tasks making appropriate use of information technology	Research Methods in Criminology - CRI-20020

Level 6

In the third year students deepen their knowledge of selected criminological topics by choosing to study modules in a range of subjects which vary from year to year but reflect the specialist expertise and active research interests of members of staff. Students may also choose to write a research dissertation in criminology. This may be library-based or involve 'hands-on' empirical research. In either case students work under the guidance of a member of a staff group with a wealth of experience in theoretical and empirical criminological research.

Opportunities are also available to students, subject to availability and based on the number of partner agencies who offer such places, for work-based placements. If (due to significant temporary circumstances - such as a pandemic) external partners are not able to offer any placement opportunities for a particular year, then the level 6 placement module will not run during that year. Allocation for places is competitive, based on academic performance and a selective application process. This usually involves the submission of

an application and an interview process involving the host partners and administered by the programme.

Subject Knowledge and Understanding	
Learning Outcome	Module in which this is delivered
Recognise, interpret and evaluate theories, concepts and research in defined areas at the forefront of criminology	All modules approved as part of the Criminology Principal Programme
Apply established criminological theories and methods of inquiry to understanding and resolving new and unfamiliar criminological problems in areas of current research activity	All modules approved as part of the Criminology Principal Programme

Subject Specific Skills	
Learning Outcome	Module in which this is delivered
Describe and make critical judgements about developments in current areas of research in criminology	All modules approved as part of the Criminology Principal Programme
Identify possible directions in which further empirical research and theoretical development might take place in areas of criminology at the forefront of the discipline	All modules approved as part of the Criminology Principal Programme
Communicate ideas informed by contemporary research and new developments in criminological theory both orally and in writing	All modules approved as part of the Criminology Principal Programme
Manage their own learning making use of appropriate criminological materials in a current area of research activity	All modules approved as part of the Criminology Principal Programme

9. Final and intermediate awards

Credits required for each level of academic award are as follows:

Honours Degree	360 credits	<p>You will require at least 120 credits at levels 4, 5 and 6</p> <p>You must accumulate a minimum of 135 credits in each Principal Subject (270 credits in total), with at least 45 credits at each level of study (Levels 4, 5 and 6) in each of two Principal Subjects (90 credits per year). Your degree title will be 'subject X and subject Y'.</p> <p>If you choose to study one Principal subject in your final year of study a minimum of 90 credits in that subject is required. Your degree title will be 'subject X with subject Y'.</p>
Diploma in Higher Education	240 credits	You will require at least 120 credits at level 4 or higher and at least 120 credits at level 5 or higher
Certificate in Higher Education	120 credits	You will require at least 120 credits at level 4 or higher

International Year option: in addition to the above students must pass a module covering the international year in order to graduate with a named degree including the 'international year' wording. Students who do not complete, or fail the international year, will be transferred to the three-year version of the programme.

10. How is the Programme Assessed?

The wide variety of assessment methods used on this programme at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used on your programme:

- **Unseen examinations** in different formats test students' knowledge of criminological theories and the findings of criminological research and their ability to apply that knowledge responsibly in understanding social problems. Examinations may consist of

essay, short answer, problem, case study and/or multiple choice questions.

- **Essays**, including those based on case study material, also test the quality and application of subject knowledge. In addition they allow students to demonstrate their ability to carry out basic bibliographic research and to communicate their ideas effectively in writing in an appropriate scholarly style using the Harvard system of referencing.
- **Class tests** taken either conventionally or online via the Keele Learning Environment (KLE) assess students' subject knowledge and their ability to apply it in a more structured and focused way.
- **Reviews** of other scholars' work test students' ability to identify and summarise the key points of a text and to evaluate the quality of arguments and the evidence used to support them. In the case of work based on empirical research, reviews also assess students' knowledge of research methodologies and their ability to make critical judgements about the appropriateness of different strategies for collecting and analysing data.
- **Research design projects, data analysis reports and short research papers** test student's knowledge of different research methodologies and the limits and provisional nature of criminological knowledge. They also enable students to demonstrate their ability to formulate research questions and to answer them using an appropriate strategy.
- **Oral and poster presentations and reports** assess students' subject knowledge and understanding. They also test their ability to work effectively as members of a team, to communicate what they know orally and visually, and to reflect on these processes as part of their own personal development.
- **Portfolios** may consist of a range of different pieces of work but routinely include a requirement that students provide some evidence of critical reflection on the development of their own learning.

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

11. Contact Time and Expected Workload

This contact time measure is intended to provide you with an indication of the type of activity you are likely to undertake during this programme. The data is compiled based on module choices and learning patterns of students on similar programmes in previous years. Every effort is made to ensure this data is a realistic representation of what you are likely to experience, but changes to programmes, teaching methods and assessment methods mean this data is representative and not specific.

Undergraduate courses at Keele contain an element of module choice; therefore, individual students will experience a different mix of contact time and assessment types dependent upon their own individual choice of modules. The figures below are an example of activities that a student may expect on your chosen course by year stage of study. Contact time includes scheduled activities such as: lecture, seminar, tutorial, project supervision, demonstration, practical classes and labs, supervised time in labs/workshop, fieldwork and external visits. The figures are based on 1,200 hours of student effort each year for full-time students.

Activity

	Scheduled learning and teaching activities	Guided independent Study	Placements
Year 1 (Level 4)	18%	82%	0%
Year 2 (Level 5)	14%	86%	0%
Year 3 (Level 6)	14%	86%	0%

12. Accreditation

This programme does not have accreditation from an external body.

13. University Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at: <http://www.keele.ac.uk/student-agreement/>

The Criminology programme is compliant with the code of ethics of the British Society of Criminology.

A student who has completed a semester abroad will not normally be eligible to transfer onto the International Year option.

14. What are the typical admission requirements for the Programme?

See the relevant course page on the website for the admission requirements relevant to this programme: <https://www.keele.ac.uk/study/>

Applicants who are not currently undertaking any formal study or who have been out of formal education for more than 3 years and are not qualified to A-level or BTEC standard may be offered entry to the University's Foundation Year Programme.

Applicants for whom English is not a first language must provide evidence of a recognised qualification in English language. The minimum score for entry to the Programme is Academic IELTS 6.0 or equivalent.

Please note: All non-native English speaking students are required to undertake a diagnostic English language assessment on arrival at Keele, to determine whether English language support may help them succeed with their studies. An English language module may be compulsory for some students during their first year at Keele.

Recognition of Prior Learning (RPL) is considered on a case-by-case basis and those interested should contact the Programme Director. The University's guidelines on this can be found here: <http://www.keele.ac.uk/ga/accreditationofpriorlearning/>

15. How are students supported on the programme?

Support for student learning on the Programme is provided in the following ways:

- Module and seminar group leaders are responsible for providing support for learning on the modules and in the seminar groups for which they are responsible. They also give individual feedback on in-course assessments and more general feedback on examinations.
- Every student is allocated to a personal tutor who is responsible for reviewing and advising on students' academic progress.
- Personal tutors also act as a first point of contact for students on non-academic issues, which may affect their learning and can refer students on to a range of specialist health, welfare and financial services co-ordinated by the University's Student Services.
- All members of teaching staff on the Criminology Programme are available to see students during advertised weekly office hours and at other times by appointment
- Non-native English-speaking students are offered language classes, facilities and services by the University's Language Centre. In addition to credit-bearing modules on English for academic study, students also have access to one-to-one tutorials for individual help and advice, and to a wealth of resources for self-study and practice.

16. Learning Resources

Criminology is taught in teaching rooms equipped with computers, internet access and electronic whiteboards or projection equipment. Rooms may be arranged either in traditional lecture format or more informally to allow students to work together in small groups.

The learning resources available to students on the Programme include:

- The extensive collection of criminological materials relevant to undergraduate study held in the University Library. Built up over 20 years of delivering criminology at this level, these materials include books, journals and government publications. Much of this material is also accessible online to Keele students from anywhere in the world with a University username and password.
- The Keele Learning Environment (KLE) which provides easy access to a wide range of learning resources including lecture notes, digitised readings electronic materials available in a repository maintained by the University Library and other resources - video, audio and text-based - accessible from external providers via the internet.
- Most modules have electronic resource lists generated using Talis Aspire, a software package that allows students to access electronic journal articles, websites and other resources by clicking on links in a single document.

17. Other Learning Opportunities

Study abroad (semester)

Students on the programme have the potential opportunity to spend a semester abroad in their second year studying at one of Keele's international partner universities.

Exactly which countries are available depends on the student's choice of degree subjects. An indicative list of countries is on the website (<http://www.keele.ac.uk/studyabroad/partneruniversities/>); however this does not guarantee the availability of study in a specific country as this is subject to the University's application process for studying abroad.

No additional tuition fees are payable for a single semester studying abroad but students do have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad to be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Whilst students are studying abroad any Student Finance eligibility will continue, where applicable students may be eligible for specific travel or disability grants. Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible for income dependent bursaries at Keele. Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

Study Abroad (International Year)

A summary of the International Year, which is a potential option for students after completion of year 2 (Level 5), is provided in the Annex for the International Year.

Other opportunities

Other optional learning opportunities for criminology students vary from year to year but in recent years have included a week long study trip to Ball State University in the American Midwestern state of Indiana. This will incur extra costs. Please visit the Criminology website for up to date information and costs. <https://www.keele.ac.uk/criminology/>.

During their time at Keele, students also have the opportunity to hear from, and talk to, a range of guest speakers and presenters including staff from local criminal justice agencies and leading academic criminologists from around the world.

Some of these activities are timetabled as part of taught modules, others are organised separately but are widely advertised and undergraduate students are always welcome to attend.

18. Additional Costs

Students who elect to take and gain places on our work-based placement module for their final year of study will be expected to pay travel costs (usually one day weekly) to their placement. Distances vary and indicative distances range from 10 miles from Keele Campus to 40 miles (maximum). Opportunities are available to students, subject to availability and based on the number of partner agencies who offer such places, for work-based placements. Allocation for places is competitive, based on academic performance and selective application process. This usually involves the submission of an application and an interview process involving the host partners and administered by the programme.

Activity	Estimated cost
Field courses - compulsory	£0
Field courses - optional	£0
Equipment	£0
Travel - for students taking optional module 'Criminology Work Placement' - travel to and from placements (when required)	£30
Other additional costs	£0
Total estimated additional costs	£30

These costs have been forecast by the University as accurately as possible but may be subject to change as a result of factors outside of our control (for example, increase in costs for external services). Forecast costs are reviewed on an annual basis to ensure they remain representative. Where additional costs are in direct control of the University we will ensure increases do not exceed 5%.

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation. We do not anticipate any further costs for this programme.

19. Quality management and enhancement

The quality and standards of learning in this programme are subject to a continuous process of monitoring, review and enhancement.

- The School Education Committee is responsible for reviewing and monitoring quality management and enhancement procedures and activities across the School.
- Individual modules and the programme as a whole are reviewed and enhanced every year in the annual programme review which takes place at the end of the academic year.
- The programmes are run in accordance with the University's Quality Assurance procedures and are subject to periodic reviews under the Internal Quality Audit (IQA) process.

Student evaluation of, and feedback on, the quality of learning on every module takes place every year using a variety of different methods:

- The results of student evaluations of all modules are reported to module leaders and reviewed by the Programme Committee as part of annual programme review.
- Findings related to the programme from the annual National Student Survey (NSS), and from regular surveys of the student experience conducted by the University, are subjected to careful analysis and a planned response at programme and School

level.

- Feedback received from representatives of students in all three years of the programme is considered and acted on at regular meetings of the Student Staff Voice Committee.

The University appoints senior members of academic staff from other universities to act as external examiners on all programmes. They are responsible for:

- Approving examination questions
- Confirming all marks which contribute to a student's degree
- Reviewing and giving advice on the structure and content of the programme and assessment procedures

Information about current external examiner(s) can be found here:

<http://www.keele.ac.uk/qa/externalexaminers/currentexternalexaminers/>

20. The principles of programme design

The programme described in this document has been drawn up with reference to, and in accordance with the guidance set out in, the following documents:

- a. UK Quality Code for Higher Education, Quality Assurance Agency for Higher Education: <http://www.qaa.ac.uk/quality-code>
- b. QAA Subject Benchmark Statement: Criminology (2014) <https://www.qaa.ac.uk/quality-code/subject-benchmark-statements?indexCatalogue=document-search&searchQuery=criminology&wordsMode=AllWords>
- c. Keele University Regulations and Guidance for Students and Staff: <http://www.keele.ac.uk/regulations>

21. Annex - International Year

Combined Honours Criminology with International Year

Please note: in order to be eligible to take the International Year option your other subject must also offer this option. Please refer to the information published in the course document for your other subject.

<p>International Year Programme</p> <p>Students registered for this Combined Honours programme may either be admitted for or apply to transfer during their period of study at Level 5 to the Combined Honours programme in both their principal subjects, providing that they meet the progression criteria outlined in this document. Students accepted onto the International Year programme will have an extra year of study at an international partner institution after they have completed Year 2 (Level 5) at Keele.</p> <p>Students who successfully complete both the second year (Level 5) and the International Year will be permitted to progress to Level 6. Students who fail to satisfy the examiners in respect of the International Year will normally revert to the Combined Honours programme without the International Year and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.</p> <p>Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the International Year option.</p>
<p>International Year Programme Aims</p> <p>In addition to the programme aims specified in the main body of this document, the international year programme of study aims to provide students with:</p> <ol style="list-style-type: none">1. Personal development as a student and a researcher with an appreciation of the international dimension of their subject2. Experience of a different culture, academically, professionally and socially
<p>Entry Requirements for the International Year</p>

Students may apply to the 4-year programme during Level 5. Admission to the International Year is subject to successful application, interview and references from appropriate staff.

The criteria to be applied are:

- Academic Performance (an average of 60% across all modules in Semester 1 at Level 5 is normally required. Places on the International Year are then conditional on achieving an average mark of 54% across all Level 5 modules with no module fails. Where no Semester 1 marks have been awarded performance in 1st year marks and ongoing 2nd year assessments are taken into account)
- General Aptitude (to be demonstrated by application for study abroad, interview during the 2nd semester of year 2 (Level 5), and by recommendation of the student's personal tutor, 1st and 2nd year tutors and programme director)

Students may not register for both an International Year and a Placement Year.

Student Support

Students will be supported whilst on the International Year via the following methods:

- Phone or Skype conversations with Study Abroad tutors, in line with recommended Personal Tutoring meeting points.
- Support from the University's Global Education Team

Learning Outcomes

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete a Keele undergraduate programme with International Year will be able to:

1. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
2. Discuss the benefits and challenges of global citizenship and internationalisation
3. Explain how their perspective on their academic discipline has been influenced by locating it within an international setting.
4. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
5. Discuss the benefits and challenges of global citizenship and internationalisation
6. Explain how their perspective on their academic discipline has been influenced by locating it within an international setting.

Please note that students on Combined Honours programmes with International Year must meet the subject-specific learning outcomes for BOTH their principal subjects.

These learning outcomes will all be assessed by the submission of a satisfactory individual learning agreement, the successful completion of assessments at the partner institution and the submission of the reflective portfolio element of the international year module.

Course Regulations

Students registered for the International Year are subject to the programme-specific regulations (if any) and the University regulations. In addition, during the International Year, the following regulations will apply:

Students undertaking the International Year must complete 120 credits, which must comprise *at least 40%* in the student's discipline area.

This may impact on your choice of modules to study, for example you will have to choose certain modules to ensure you have the discipline specific credits required.

Students are barred from studying any module with significant overlap to the Level 6 modules to be studied on their return. Significant overlap with Level 5 modules previously studied should also be avoided.

Additional costs for the International Year

Tuition fees for students on the International Year will be charged at 15% of the annual tuition fees for that year of study, as set out in Section 1. The International Year can be included in your Student Finance allocation, to find out more about your personal eligibility see: www.gov.uk

Students will have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some Governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

Version History

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Previous documents

Version No	Year	Owner	Date Approved	Summary of and rationale for changes
1	2020/21	TONY KEARON	18 December 2019	
1	2019/20	TONY KEARON	18 December 2019	