

## Programme Specification: Undergraduate

### For students starting in Academic Year 2020/21

#### 1. Course Summary

<b>Names of programme and award title(s)</b>	BA (Hons) History BA (Hons) History with International Year (see Annex for details)
<b>Award type</b>	Single Honours
<b>Mode of study</b>	Full-time
<b>Framework of Higher Education Qualification (FHEQ) level of final award</b>	Level 6
<b>Normal length of the programme</b>	3 years; 4 years with the International Year between years 2 and 3
<b>Maximum period of registration</b>	The normal length as specified above plus 3 years
<b>Location of study</b>	Keele Campus
<b>Accreditation (if applicable)</b>	n/a
<b>Regulator</b>	Office for Students (OfS)
<b>Tuition Fees</b>	<p><b>UK/EU students:</b></p> <p>Fee for 2020/21 is £9,250*</p> <p><b>International students:</b></p> <p>Fee for 2020/21 is £14,750**</p> <p>The fee for the international year abroad is calculated at 15% of the standard year fee</p>

**How this information might change:** Please read the important information at <http://www.keele.ac.uk/student-agreement/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

\* These fees are regulated by Government. We reserve the right to increase fees in subsequent years of study in response to changes in government policy and/or changes to the law. If permitted by such change in policy or law, we may increase your fees by an inflationary amount or such other measure as required by government policy or the law. Please refer to the accompanying Student Terms & Conditions. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

\*\* We reserve the right to increase fees in subsequent years of study by an inflationary amount. Please refer to the accompanying Student Terms & Conditions for full details. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

#### 2. What is a Single Honours programme?

The Single Honours programme described in this document allows you to focus more or less exclusively on this subject. In keeping with Keele's commitment to breadth in the curriculum, the programme also gives you the opportunity to take some modules in other disciplines and in modern foreign languages as part of a 360-credit Honours degree. Thus it enables you to gain, and be able to demonstrate, a distinctive range of graduate attributes.

#### 3. Overview of the Programme

History is the study of the attempts of human beings in past societies, from the earliest times to the very recent past, to organise life

materially and conceptually, individually and collectively. Studying the past widens our experience and develops qualities of perception and judgement.

### **History at Keele**

Students studying History at Keele are able to study a wide range of modules covering periods from the fall of the Roman Empire in the fifth century to the present day, and a broad geographical coverage from England to Europe, Asia, Africa and America. On the teaching staff they will encounter a body of enthusiastic, reflective and ambitious scholars whose expertise ranges in time from the eighth century to the very recent past, and in place from the immediate environment of the north midlands to continental Europe, Asia, Africa and America. We take it as self-evident that knowledge and understanding of the past are essential both to individuals and to wider society, and that an understanding of societies in the distant past is as relevant as that of more recent history. A wide range of core and elective modules in History is available in all three years of the Programme. We place great emphasis upon exploring the insights offered by other disciplines, as well as on using up-to-date methods and techniques for studying historical issues.

Students may find themselves in seminars with others who may be combining History with English, Politics, International Relations, or many other subjects which can enrich their study of the past in a number of exciting ways. Students receive a comprehensive training in all the skills of the historian and a firm, foundation knowledge of history.

## **4. Aims of the programme**

The broad aims of the programme are to enable you to:

- foster an appreciation of the historical past which students can carry through to the rest of their lives, and with it an enquiring, open-minded and creative attitude encouraging lifelong learning
- understand change over time and the nature of human societies in the past
- construct an historical argument, and to present this coherently, economically and elegantly with the appropriate supporting evidence
- develop intellectual skills, such as effective reading, note taking, and the collation, interpretation and comparison of information from a broad range of sources, which are not only central to the study of history but also vital in a wide variety of careers
- deepen your historical knowledge of a variety of periods, places, topics and themes
- extend and develop your skills base, by maintaining both a programme of skills training throughout the course and also by introducing increasing challenges through it. As a student progresses from Year 1 to Year 3, the course will demand but also foster greater levels of knowledge, intellectual independence, interpretative skill and sustained analysis, to prepare them either for postgraduate study or a career outside the university system

## **5. What you will learn**

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

- Subject knowledge and understanding
- Subject specific skills
- Key or transferable skills (including employability skills)

### **Subject knowledge and understanding**

Successful students will be able to:

- explain the complexities of selected historical trends and issues in Medieval European History and/or Early Modern European History and/or Modern World History
- understand different approaches to history and the range of skills and methods employed in its pursuit
- recognise some of the uses and abuses of history

### **Subject specific skills**

Successful students will be able to:

- evaluate historical evidence, arguments and assumptions.
- analyse knowledge, spanning eras, continents, cultures and varieties of history (political, social, cultural, religious, etc.)

### **Key or transferable skills (including employability skills)**

Successful students will be able to:

- analyse large quantities of textual and other materials and present their conclusions clearly and concisely
- research solutions to problems

- work individually and in groups in order to solve complex intellectual problems

## Keele Graduate attributes

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <http://www.keele.ac.uk/journey/>

## 6. How is the programme taught?

Learning and teaching methods used on the programme vary according to the subject matter and level of the module. They include the following:

- **Lectures** where the lecturer provides students with a framework for reading and independent study
- **Tutorials and seminars** in groups of c.15 students where key issues can be discussed in depth. Students are expected to play a full part, and occasionally to lead, these discussions
- **Independent study** based on directed reading from text books, research monographs, academic journals, historical documents and other sources
- **Web-based learning** using the Keele Learning Environment (KLE). The KLE is used to give students easy access to a wide range of resources and research tools, and as a platform for online discussions and quizzes. The KLE is an online learning environment that provides a range of tools to support learning, including access to documents and other resources, quizzes, discussion boards, assignments and announcements
- **Independent research** supervised and supported by a member of staff

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with their Personal Tutors or module lecturers on a one-to-one basis.

These learning and teaching methods enable students to achieve the learning outcomes of the programme in a variety of ways. For example:

- lectures and independent study allow students to gain a systematic understanding of aspects of the past
- seminars, tutorials and online discussions provide opportunities for students to ask questions about, and suggest answers to, historical problems, and to present their own ideas to members of staff and other students using an appropriate medium of communication
- seminars, tutorials and web-based activities encourage students to reflect on their own learning and take responsibility for its development by addressing areas of difficulty
- undertaking a research dissertation with the support of an experienced and active researcher allows students to formulate relevant research questions and devise a strategy for answering them

## 7. Teaching Staff

All current members of permanent teaching staff have doctorates (PhDs or equivalent) in History or a related discipline. All are active researchers and experienced teachers whose work has been widely published in books and leading international journals. In the most recent government-run assessment of research, the REF 2014, 82% of our research was judged to be in the top two categories of 'World Leading' [3\*] and 'Internationally Excellent' [4\*] and as such was placed =17th in the country. The staff group has extensive experience of teaching at undergraduate and postgraduate level in universities in the UK, continental Europe, and North America. The majority of staff hold teaching qualifications.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

## 8. What is the structure of the Programme?

The academic year runs from September to June and is divided into two semesters. The number of weeks of teaching will vary from programme to programme, but you can generally expect to attend scheduled teaching sessions between the end of September and mid-December, and from mid-January to the end of April. Our degree courses are organised into modules. Each module is usually a self-contained unit of study and each is usually assessed separately with the award of credits on the basis of 1 credit = 10 hours of student effort. An outline of the structure of the programme is provided in the tables below.

There are three types of module delivered as part of your programme. They are:

- Compulsory modules - a module that you are required to study on this course;
- Optional modules - these allow you some limited choice of what to study from a list of modules;
- Elective modules - a free choice of modules that count towards the overall credit requirement but not the number of subject-related credits.

A summary of the credit requirements per year is as follows, with a minimum of 90 subject credits (compulsory plus optional) required for each year.

For further information on the content of modules currently offered, including the list of elective modules, please visit:

<https://www.keele.ac.uk/recordsandexams/modulecatalogue/>

Year	Compulsory	Optional		Electives	
		Min	Max	Min	Max
Level 4	75	15	45	0	30
Level 5	15	75	105	0	30
Level 6	30	60	90	0	30

## Module Lists

### Level 4

Compulsory modules	Module Code	Credits	Period
Medieval Europe and Its World	HIS-10041	15	Semester 1
Defining Moments in History, c.1000-2000	HIS-10039	30	Semester 1-2
Princes and Peoples: European History, c.1490-c.1700	HIS-10031	15	Semester 2
Histories of the Extraordinary and the Everyday	HIS-10034	15	Semester 2

Optional modules	Module Code	Credits	Period
History, Media, Memory: The Presentation of the Past in Contemporary Culture	HIS-10026	15	Semester 1
Anglo-Saxon England	HIS-10033	15	Semester 1
The American Past: Explorations in U.S. History	AMS-10026	15	Semester 2
Modern History	HIS-10029	15	Semester 2

### Level 5

Compulsory modules	Module Code	Credits	Period
Sources and Debates	HIS-20067	15	Semester 2

Optional modules	Module Code	Credits	Period
History of the United States in the Twentieth Century	AMS-20063	15	Semester 1
Rebels, Bandits and Outcasts in Colonial American History (1607-1776)	AMS-20079	15	Semester 1
Imperialism and Empire	HIS-20066	15	Semester 1
State and Empire in Britain c. 1530-c. 1720	HIS-20069	15	Semester 1
Saints and Society in Medieval Europe	HIS-20071	15	Semester 1
Right-wing movements in Interwar-Europe 1918-1938	HIS-20075	15	Semester 1
Power in the Modern World	HIS-20078	15	Semester 1
The New World in Chains: Slavery and the Bonds of Race in America, 1619- 1877	AMS-20073	15	Semester 2
Castle and Cloister in Medieval Europe, c. 900-1250	HIS-20072	15	Semester 2
Company and Crown in India 1818-1928: the cultural history of the Raj	HIS-20090	15	Semester 2
Natural Cultures: Humans and their Environments since 1700	HIS-20091	15	Semester 2
The History of the Camp: From the GULAG to The Jungle	HIS-20092	15	Semester 2

### Level 5 Module Rules

#### Pre-1750 modules:

HIS-20071, HIS-20072, HIS-20069, AMS-20079.

#### Post-1750 modules:

HIS-20066, HIS-20091, AMS-20073, HIS-20092, HIS-20090, AMS-20063, HIS-20078, HIS-20075.

Students must study at least one option module from the pre-1750 list and at least one from the post-1750 list.

### Level 6

Compulsory modules	Module Code	Credits	Period
Dissertation for History - ISP	HIS-30103	30	Semester 1-2

Optional modules	Module Code	Credits	Period
'Eyes on the Prize': The Struggle for Civil Rights in America	AMS-30035	15	Semester 1
Violence and Power in Antebellum America	AMS-30043	15	Semester 1
The English Civil War, c.1640-46	HIS-30086	15	Semester 1
Religion, Rebellion and the Raj : The Partition of India I	HIS-30094	15	Semester 1
Spirituality and Social Change in the Eleventh Century, I	HIS-30096	15	Semester 1
Sickness and Suffering? Health, illness and medicine 1628-1808	HIS-30100	15	Semester 1
The Making of Contemporary Africa I	HIS-30110	15	Semester 1
Urban Lives in Modern Europe, 1890-1914	HIS-30118	15	Semester 1
Gender and Sexuality in Georgian Britain	HIS-30127	15	Semester 1
Crisis, Rupture, and Opportunity: German 'Modernity', 1900-1933 I	HIS-30128	15	Semester 1
The Making of Middle Britain: A Northumbrian Nativity	HIS-30134	15	Semester 1
Violence and Power in Civil War America	AMS-30042	15	Semester 2
Eyes on the Prize: The Struggle for Civil Rights in America (Part II)	AMS-30045	15	Semester 2
The World Turned Upside Down: the English Revolution, c.1646-53	HIS-30087	15	Semester 2
Negotiating Nationalisms and Partitions: The Partition of India II	HIS-30095	15	Semester 2
Spirituality and Social Change in the Eleventh Century, II	HIS-30097	15	Semester 2
From Sawbones to Social Hero? Doctors and medicine 1808-1886	HIS-30101	15	Semester 2
The Making of Contemporary Africa II	HIS-30113	15	Semester 2
Urban Lives in Modern Europe, 1914-1939	HIS-30119	15	Semester 2
Gender and Sexuality in Victorian Britain	HIS-30126	15	Semester 2
Crisis, Rupture, and Opportunity: German 'Modernity', 1900-1933 II	HIS-30129	15	Semester 2
The Making of Middle Britain: The Mercian Moment	HIS-30135	15	Semester 2

### Level 6 Module Rules

Paired modules: HIS-30094 and HIS-30095; HIS-30096 and HIS-30097; HIS-30100 and HIS-30101; AMS-30035 and AMS-30045; HIS-30118 and HIS-30119; AMS-30043 and AMS-30042; HIS-30086 and HIS-30087; HIS-30110 and HIS-30113; HIS-30127 and HIS-30126; HIS-30128 and HIS-30129; HIS-30134 and HIS-30135

Single Honours students are required to pick at least ONE set of paired Level 6 modules across the academic year.

### Learning Outcomes

The table below sets out what students learn in the programme and the modules in which that learning takes place. Details of how

learning outcomes are assessed through these modules can be found in module specifications.

## Level 4

In Year 1 (Level 4) and Year 2 (Level 5) these learning outcomes are achieved in the compulsory modules which all students are required to take. Some of these outcomes may also be achieved or reinforced in elective modules together with other outcomes not stated here. In Year 3 (Level 6) the stated outcomes are achieved by taking any of the modules offered in each semester.

### Year 1 (Level 4)

First-year modules provide students with a thorough grounding in the study skills needed for History and an introduction to the nature and scope of History as a discipline.

<b>Subject Knowledge and Understanding</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
understand the contested nature of history	Defining Moments in History, c.1000-2000 - HIS-10039 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Medieval Europe and Its World - HIS-10041
distinguish between different types of historical sources and their uses	Defining Moments in History, c.1000-2000 - HIS-10039 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Medieval Europe and Its World - HIS-10041
distinguish between narrative and analysis and be able to structure an argument	Medieval Europe and Its World - HIS-10041 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Defining Moments in History, c.1000-2000 - HIS-10039
compare and contrast the approaches taken by historians to past examples of 'the extraordinary' and 'the everyday'	Histories of the Extraordinary and the Everyday - HIS-10034

<b>Subject Specific Skills</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
use the library and electronic resources to locate and critically evaluate secondary sources	Defining Moments in History, c.1000-2000 - HIS-10039 Medieval Europe and Its World - HIS-10041 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Histories of the Extraordinary and the Everyday - HIS-10034
develop the ability to assess the balance between change and continuity, and to relate detailed evidence and case studies to more general issues	Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Histories of the Extraordinary and the Everyday - HIS-10034 Defining Moments in History, c.1000-2000 - HIS-10039 Medieval Europe and Its World - HIS-10041
develop the ability to make critical evaluations of different historical explanations	Medieval Europe and Its World - HIS-10041 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Modern History - HIS-10029
demonstrate and develop their ability to communicate orally with greater clarity about key historical ideas and concepts, and engage in debate	Histories of the Extraordinary and the Everyday - HIS-10034 Defining Moments in History, c.1000-2000 - HIS-10039 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Medieval Europe and Its World - HIS-10041
develop further their general skills in reading effectively, note-taking from reading material, oral presentations and debate and essay writing	Defining Moments in History, c.1000-2000 - HIS-10039 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Histories of the Extraordinary and the Everyday - HIS-10034 Medieval Europe and Its World - HIS-10041

<b>Key or Transferable Skills (graduate attributes)</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
use appropriate citations and bibliographic conventions and understand what plagiarism is	Medieval Europe and Its World - HIS-10041 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Histories of the Extraordinary and the Everyday - HIS-10034 Defining Moments in History, c.1000-2000 - HIS-10039
develop general skills in reading effectively, note-taking, oral presentation and debate, and essay writing	Histories of the Extraordinary and the Everyday - HIS-10034 Princes and Peoples: European History, c.1490-c.1700 - HIS-10031 Defining Moments in History, c.1000-2000 - HIS-10039 Medieval Europe and Its World - HIS-10041

### **Level 5**

In the second year students build on the foundations laid in the first year. Modules provide a comprehensive introduction to historiography and allow students to specialise in a range of more specialised options.

<b>Subject Knowledge and Understanding</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
understand the complexities of selected historical trends and issues in Medieval, Early Modern European and/or Modern World History	All modules approved as part of the History Programmes



<b>Subject Specific Skills</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
acquire a general understanding of historiography and its key issues and debates	Sources and Debates - HIS-20067
appreciate the advantages and problems of using various source materials available to the historian	Sources and Debates - HIS-20067
empathise with other views and other cultures, separated from the student's own by distance or time	All modules approved as part of the History Programmes
develop historical imagination	All modules approved as part of the History Programmes

<b>Key or Transferable Skills (graduate attributes)</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
communicate complex arguments supported by appropriate evidence both orally and in writing	All modules approved as part of the History Programmes
devise, develop and produce an extended personal project	Sources and Debates - HIS-20067

## **Level 6**

In the third year students hone their research skills by choosing to undertake a research project and writing it up as a dissertation under the guidance of a member of a staff group with a wealth of experience in historical research. They also deepen their knowledge of selected historical topics by choosing History modules which offer in-depth, usually source-based study of a particular, focussed period or theme.

<b>Subject Knowledge and Understanding</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
understand the themes of and historiographical background to a detailed theme or focussed period of history in a highly reflective manner, demonstrating verbal, organizational, intellectual, and reflective skills.	Dissertation for History - ISP - HIS-30103 Dissertation  All Year 3 modules approved as part of the History Programme

<b>Subject Specific Skills</b>	
<b>Learning Outcome</b>	<b>Module in which this is delivered</b>
read critically and assess primary materials and to judge their historical significance in a highly reflective manner, demonstrating a deep understanding of historical and intellectual context	Dissertation for History - ISP - HIS-30103 Dissertation  All Year 3 modules approved as part of the History Programme
formulate a question or series of questions to answer an historical problem	Dissertation for History - ISP - HIS-30103 Dissertation  All Year 3 modules approved as part of the History Programme

Key or Transferable Skills (graduate attributes)	
Learning Outcome	Module in which this is delivered
devise, develop and produce an extended research project involving a detailed study of historical materials	Dissertation for History - ISP - HIS-30103
orally communicate effectively, persuasively and articulately	Dissertation for History - ISP - HIS-30103
write persuasively and fluently to sustain a case in depth over an extended piece of writing	Dissertation for History - ISP - HIS-30103

## 9. Final and intermediate awards

Credits required for each level of academic award are as follows:

<b>Honours Degree</b>	360 credits	<p>You will require at least 120 credits at levels 4, 5 and 6</p> <p>You must accumulate at least 270 credits in your main subject (out of 360 credits overall), with at least 90 credits in each of the three years of study*, to graduate with a named single honours degree in this subject.</p> <p>*An exemption applies for students transferring from a Combined Honours programme - see point 3.4 here: <a href="https://www.keele.ac.uk/regulations/regulationc3/">https://www.keele.ac.uk/regulations/regulationc3/</a></p>
<b>Diploma in Higher Education</b>	240 credits	You will require at least 120 credits at level 4 or higher and at least 120 credits at level 5 or higher
<b>Certificate in Higher Education</b>	120 credits	You will require at least 120 credits at level 4 or higher

**International Year option:** in addition to the above students must pass a module covering the international year in order to graduate with a named degree including the 'international year' wording. Students who do not complete, or fail the international year, will be transferred to the three-year version of the programme.

## 10. How is the Programme Assessed?

The wide variety of assessment methods used on this programme at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used on your programme:

- **Examinations** in different formats test students' knowledge of history, historiography and the interpretation of sources. Examinations may consist of essay, short answer and/or document commentary questions, and may be seen or unseen.
- **Essays**, including those based on case study material, also test the quality and application of subject knowledge. In addition they allow students to demonstrate their ability to carry out basic bibliographic research and to communicate their ideas effectively in writing in an appropriate scholarly style
- **Class tests** taken either conventionally or online via the Keele Learning Environment (KLE) assess students' subject knowledge and their ability to apply it in a more structured and focused way
- **Reviews** of other scholars' work test students' ability to identify and summarise the key points of a text and to evaluate the quality of arguments and the evidence used to support them
- **Research design projects and short research papers** test student's knowledge of different research methodologies, the limits of historical knowledge, and their ability to assess and analyse sources. They also enable students to demonstrate their ability to formulate research questions and to answer them using an appropriate strategy and sources
- **Oral presentations and reports** assess students' subject knowledge and understanding. They also test their ability to work effectively as members of a team, to communicate what they know orally and visually, and to reflect on these processes as part of their own personal development
- **Portfolios** may consist of a range of different pieces of work.

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

### Assessment rationale

Summative assessment for first-year modules is designed to introduce students to the potential variety of history assessments in higher education, and to establish conventions for their completion. To this end the Defining Moments in History c.1000-2000 module assesses component parts of an essay in a formative way (bibliography and essay plan) in addition to shorter exercises aimed at developing students' ability to critique the work of professional historians and develop their ability to comment critically on primary sources and an essay. Content-driven modules consolidate essay skills while levying practice in different sorts of examination question (both the timed essay and the document or extract question) and presentation skills. Second-year modules are assessed in ways which will secure progression for students and enhance their engagement with classes. Modules typically request an essay, an unseen examination, and a portfolio of work. The introduction of a portfolio was explicitly designed to reward seminar participation in the form of prior preparation and reading; in other words, the portfolio often comprises formal presentations or informal presentations and /or commentaries on the reading. Portfolio work energises seminar discussion and fosters a deeper understanding of reading (where students can consolidate their reading by discussion with others, who share identical or very similar reading experiences). Third-year modules exhibit greater diversity of assessment modes in that they may require essays and unseen examinations but also seen examinations, book reviews, or even creative writing. This is designed to reinforce and diversify the students' experience and aptitude for writing specialised, continuous prose for different purposes and audiences while remaining securely allied to the essay/ extended essay/ dissertation/ thesis model which is the gold standard of progression for humanities disciplines throughout British higher education.

## 11. Contact Time and Expected Workload

This contact time measure is intended to provide you with an indication of the type of activity you are likely to undertake during this programme. The data is compiled based on module choices and learning patterns of students on similar programmes in previous years. Every effort is made to ensure this data is a realistic representation of what you are likely to experience, but changes to programmes, teaching methods and assessment methods mean this data is representative and not specific.

Undergraduate courses at Keele contain an element of module choice; therefore, individual students will experience a different mix of contact time and assessment types dependent upon their own individual choice of modules. The figures below are an example of activities that a student may expect on your chosen course by year stage of study. Contact time includes scheduled activities such as: lecture, seminar, tutorial, project supervision, demonstration, practical classes and labs, supervised time in labs/workshop, fieldwork and external visits. The figures are based on 1,200 hours of student effort each year for full-time students.

### Activity

	Scheduled learning and teaching activities	Guided independent Study	Placements
<b>Year 1 (Level 4)</b>	14%	86%	0%
<b>Year 2 (Level 5)</b>	12%	88%	0%
<b>Year 3 (Level 6)</b>	12%	88%	0%

## 12. Accreditation

This programme does not have accreditation from an external body.

## 13. University Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at: <http://www.keele.ac.uk/student-agreement/>

A student who has completed a semester abroad will not normally be eligible to transfer onto the International Year option.

## 14. What are the typical admission requirements for the Programme?

See the relevant course page on the website for the admission requirements relevant to this programme: <https://www.keele.ac.uk/study/>

Applicants who are not currently undertaking any formal study or who have been out of formal education for more than 3 years and are not qualified to A-level or BTEC standard may be offered entry to the University's Foundation Year Programme.

Applicants for whom English is not a first language must provide evidence of a recognised qualification in English language. The minimum score for entry to the Programme is Academic IELTS 6.0 or equivalent.

Please note: All non-native English speaking students are required to undertake a diagnostic English language assessment on arrival at Keele, to determine whether English language support may help them succeed with their studies. An English language module may be compulsory for some students during their first year at Keele.

Recognition of Prior Learning (RPL) is considered on a case-by-case basis and those interested should contact the Programme Director. The University's guidelines on this can be found here: <http://www.keele.ac.uk/qa/accreditationofpriorlearning/>

## 15. How are students supported on the programme?

Support for student learning on the Programme is provided in the following ways:

- module and tutorial group leaders are responsible for providing support for learning on the modules and in the tutorial groups for which they are responsible. They also give individual feedback on in-course assessments and more general feedback on examinations.
- every student is allocated to a personal tutor who is responsible for reviewing and advising on students' academic progress in History and on their other Principal Programme.
- personal tutors also act as a first point of contact for students on non-academic issues which may affect their learning and can refer students on to a range of specialist health, welfare and financial services co-ordinated by the University's Student Services.
- non-native English-speaking students are offered language classes, facilities and services by the University's Language Centre. In addition to credit-bearing modules on English for academic study, students also have access to one-to-one tutorials for individual help and advice, and to a wealth of resources for self-study and practice.
- additional help with University-level study skills and development can be sought from Student Services.

All members of teaching staff on the History Programmes are available to see students during advertised weekly office hours and at other times by appointment.

## 16. Learning Resources

History is taught in modern teaching rooms across the University, almost all of which are equipped with computers, internet access and electronic whiteboards or projection equipment. Rooms may be arranged either in traditional lecture format or more informally to allow students to work together in small groups. The learning resources available to students on the Programme include:

- the extensive collection of primary and secondary sources relevant to undergraduate study held in the University Library. Some of this material is also accessible online to Keele students from anywhere in the world with a University username and password
- the Keele Learning Environment (KLE) which provides easy access to a wide range of learning resources including lecture notes, electronic materials available in a repository maintained by the University Library and other resources - video, audio and text-based - accessible from external providers via the internet.

## 17. Other Learning Opportunities

### Study abroad (semester)

Students on the programme have the potential opportunity to spend a semester abroad in their second year studying at one of Keele's international partner universities.

Exactly which countries are available depends on the student's choice of degree subjects. An indicative list of countries is on the website (<http://www.keele.ac.uk/studyabroad/partneruniversities/>); however this does not guarantee the availability of study in a specific country as this is subject to the University's application process for studying abroad.

No additional tuition fees are payable for a single semester studying abroad but students do have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad to be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Whilst students are studying abroad any Student Finance eligibility will continue, where applicable students may be eligible for specific travel or disability grants. Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible for income dependent bursaries at Keele. Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

### Study Abroad (International Year)

A summary of the International Year, which is a potential option for students after completion of year 2 (Level 5), is provided in the

## Other opportunities

### Enhanced Degree: With Language Competency/With Advanced Language Competency

History students successfully completing a series of language elective modules have the opportunity to gain an enhanced degree title including their language competency such as, "BA (Hons) History with competency in Japanese". Students taking language modules of at least 60 credits counting towards their main degree at Keele, and successfully completing minimum stage 6 in the chosen language, will be awarded an enhanced degree title with the designation 'with competency in [Language]'. Students taking language modules of at least 60 credits counting towards their main degree at Keele, and successfully completing stage 10 in the chosen language, will be awarded an enhanced degree title with the designation 'with advanced competency in [Language]'.

## 18. Additional Costs

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation. We do not anticipate any further costs for this undergraduate programme.

## 19. Quality management and enhancement

The quality and standards of learning in this programme are subject to a continuous process of monitoring, review and enhancement.

- The School Education Committee is responsible for reviewing and monitoring quality management and enhancement procedures and activities across the School.
- Individual modules and the programme as a whole are reviewed and enhanced every year in the annual programme review which takes place at the end of the academic year.
- The programmes are run in accordance with the University's Quality Assurance procedures and are subject to periodic reviews under the Internal Quality Audit (IQA) process.

Student evaluation of, and feedback on, the quality of learning on every module takes place every year using a variety of different methods:

- The results of student evaluations of all modules are reported to module leaders and reviewed by the Programme Committee as part of annual programme review.
- Findings related to the programme from the annual National Student Survey (NSS), and from regular surveys of the student experience conducted by the University, are subjected to careful analysis and a planned response at programme and School level.
- Feedback received from representatives of students in all three years of the programme is considered and acted on at regular meetings of the Student Staff Voice Committee.

The University appoints senior members of academic staff from other universities to act as external examiners on all programmes. They are responsible for:

- Approving examination questions
- Confirming all marks which contribute to a student's degree
- Reviewing and giving advice on the structure and content of the programme and assessment procedures

Information about current external examiner(s) can be found here:

<http://www.keele.ac.uk/qa/externalexaminers/currentexternalexaminers/>

## 20. The principles of programme design

The programme described in this document has been drawn up with reference to, and in accordance with the guidance set out in, the following documents:

- a. UK Quality Code for Higher Education, Quality Assurance Agency for Higher Education: <http://www.qaa.ac.uk/quality-code>
- b. QAA Subject Benchmark Statement: History (2014) [http://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/sbs-history-14.pdf?sfvrsn=269ff781\\_10](http://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/sbs-history-14.pdf?sfvrsn=269ff781_10)
- c. Keele University Regulations and Guidance for Students and Staff: <http://www.keele.ac.uk/regulations>

## 21. Annex - International Year

### History with International Year

International Year Programme
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Students registered for this Single Honours programme may either be admitted for or apply to transfer during their period of study at Level 5 to the International Year option. Students accepted onto this option will have an extra year of study (the International Year) at an international partner institution after they have completed Year 2 (Level 5) at Keele.

Students who successfully complete both the second year (Level 5) and the International Year will be permitted to progress to Level 6. Students who fail to satisfy the examiners in respect of the International Year will normally revert to the standard programme and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.

Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the International Year option.

### **International Year Programme Aims**

In addition to the programme aims specified in the main body of this document, the international year programme of study aims to provide students with:

1. Personal development as a student and a researcher with an appreciation of the international dimension of their subject
2. Experience of a different culture, academically, professionally and socially

### **Entry Requirements for the International Year**

Students may apply to the 4-year programme during Level 5. Admission to the International Year is subject to successful application, interview and references from appropriate staff.

The criteria to be applied are:

- Academic Performance (an average of 60% across all modules in Semester 1 at Level 5 is normally required. Places on the International Year are then conditional on achieving an average mark of 54% across all Level 5 modules with no module fails. Where no Semester 1 marks have been awarded performance in 1st year marks and ongoing 2nd year assessments are taken into account)
- General Aptitude (to be demonstrated by application for study abroad, interview during the 2nd semester of year 2 (Level 5), and by recommendation of the student's personal tutor, 1st and 2nd year tutors and programme director)

Students may not register for both an International Year and a Placement Year.

### **Student Support**

Students will be supported whilst on the International Year via the following methods:

- Phone or Skype conversations with Study Abroad tutor, in line with recommended Personal Tutoring meeting points.
- Support from the University's Global Education Team

### **Learning Outcomes**

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete a Keele undergraduate programme with International Year will be able to:

1. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
2. Discuss the benefits and challenges of global citizenship and internationalisation
3. Explain how their perspective on their academic discipline has been influenced by locating it within an international setting.
4. Design, plan and critically evaluate historical research projects with respect to global or transnational history, record relevant information accurately and systematically and be able to reflect upon a range of sources in a critical manner.
5. Integrate, apply and develop enhanced principles relating to historical analysis, to recognise, describe, and explain cultural phenomena across national boundaries and reflect critically on problems relating to contemporary society and culture.

These learning outcomes will all be assessed by the submission of a satisfactory individual learning agreement, the successful completion of assessments at the partner institution and the submission of the reflective portfolio element of the international year module.

### **Regulations**

Students registered for the International Year are subject to the programme-specific regulations (if any) and the University regulations. In addition, during the International Year, the following regulations will apply:

Students undertaking the International Year must complete 120 credits, which must comprise *at least 40%* in the student's discipline area.

This may impact on your choice of modules to study, for example you will have to choose certain modules to ensure you have the discipline specific credits required.

Students are barred from studying any module with significant overlap to the Level 6 modules they will study on their return. Significant overlap with Level 5 modules previously studied should also be avoided.

#### **Additional costs for the International Year**

Tuition fees for students on the International Year will be charged at 15% of the annual tuition fees for that year of study, as set out in Section 1. The International Year can be included in your Student Finance allocation, to find out more about your personal eligibility see: [www.gov.uk](http://www.gov.uk)

Students will have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some Governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

## **Version History**

### **This document**

**Date Approved:** 13 December 2019

### **Previous documents**

<b>Version No</b>	<b>Year</b>	<b>Owner</b>	<b>Date Approved</b>	<b>Summary of and rationale for changes</b>
1	2019/20	KATHLEEN CUSHING	13 December 2019	