

Programme Specification: Undergraduate

For students starting in Academic Year 2017/2018

1. Course Summary

Names of programme(s) and award title(s)	BA (Hons) Human Geography BA (Hons) Human Geography with International Year (see Annex A for details)
Award type	Single Honours
Mode of study	Full time
Framework of Higher Education Qualification (FHEQ) level of final award	Level 6
Duration	3 years 4 years with International Year
Location of study	Keele University – main campus
Accreditation (if applicable)	This programme has been accredited by the Royal Geographical Society (with IBG) – for further details see section 12
Regulator	Office for Students (OfS)
Tuition Fees	UK/EU students: Fee for 2017/18 is £9,250* International students: Fee for 2017/18 is £13,000** The fee for the international year abroad is calculated at 15% of the standard year fee
Additional Costs	Refer to section 18

How this information might change: Please read the important information at <http://www.keele.ac.uk/student-agreement/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

2. What is a Single Honours programme?

The Single Honours programme described in this document allows you to focus more or less exclusively on Human Geography. In keeping with Keele's commitment to breadth in the curriculum, the programme also gives

* These fees are regulated by Government. We reserve the right to increase fees in subsequent years of study in response to changes in government policy and/or changes to the law. If permitted by such change in policy or law, we may increase your fees by an inflationary amount or such other measure as required by government policy or the law. Please refer to the accompanying Student Terms & Conditions. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

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you the opportunity to take some modules outside Human Geography, in other disciplines and in modern foreign languages as part of a 360-credit Honours degree. Thus it enables you to gain, and be able to demonstrate, a distinctive range of graduate attributes.

3. Overview of the Programme

The Single Honours Human Geography degree route provides students with the opportunity to explore the full range of this dynamic discipline within a flexible single honours pathway. The first year involves a broad-based introductory programme that provides a platform from which knowledge, understanding and skills can subsequently be developed. The second year involves more in-depth and critical exploration of key issues within Human Geography, practical “hands-on” experience of a range of geographical research techniques, and an opportunity to put these skills into practice during an overseas field course. The final year provides the opportunity to specialise in areas of most interest to the student, by selecting from a broad range of option modules that reflect staff members’ cutting-edge research interests. Fieldwork is a crucial aspect of any Geography degree programme and field excursions within both the U.K. and overseas are integral to the programme. Students also carry out an independent research project on a topic of their choice in the final year.

4. Aims of the Programme

The broad aims of the programme are to:

- achieve a knowledge and understanding of a range of different approaches to Human Geography, while recognising both the diversity of the discipline and its unifying themes.
- acquire a range of cognitive, generic and transferable skills, including practical and technical skills and techniques appropriate to Human Geography, and to deploy these skills to tackle a range of geographical issues.
- make critical assessments of sources of information, to engage effectively in their own independent research, and to communicate ideas in a concise and effective way.
- explore the key elements of current knowledge and understanding of subjects of study within Human Geography, including the research foundations and reliability of that knowledge and understanding.

5. What you will learn

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

- Subject knowledge and understanding
- Subject specific skills
- Intellectual skills
- Key or transferable skills (including employability skills)

Subject knowledge and understanding

Successful students will be able to demonstrate knowledge and understanding of:

- the contribution of research to the development of knowledge in Human Geography
- the dynamic, plural and contested nature of the discipline
- patterns of spatial variation as dynamic characteristics of the human environment
- characteristics, diversity and interdependence of places outside their own everyday experience
- the way that human environments change through time
- the significance of spatial and temporal scale in human processes
- diverse manners of representing human and physical environments
- the use of systems at a range of scales to conceptualise patterns, processes, interactions and change in the human world
- different methodological strategies used in the observation, analysis, interpretation and representation

of geographical information

- applications and limitations of Human Geography in problem solving, wealth creation and improving quality of life

Modules:	Teaching Formats:	Assessment methods:
<p>Core and optional thematic lecture modules</p> <p>Geography and Geographers, Human Geographies, Practising Human Geography, Dynamic Geographies, Space & Society, Applied GIS, Inspirational Landscapes, Postcolonialism in South Asia, Economic Devel. & Env. Transformation, Geographies of Children and Youth, Rural Geographies.</p> <p>Dissertation Modules</p>	<ul style="list-style-type: none"> • Formal classes (lectures, practicals, fieldcourses, seminars, workshops and tutorials) • Directed reading and web-supported study • Independent study and reflection 	<ul style="list-style-type: none"> • Formative assessment in individual or small group tutorials • Coursework essays, posters, technical reports and web-pages • In-class exercises and tests • Individual or group oral presentations • End of course examinations

Subject specific skills

Successful students will be able to:

- plan, design and execute a piece of research in Human Geography, including production of a final report
- undertake effective fieldwork with due regard for safety and risk assessment
- work safely in a map/computer laboratory and in an archive, with awareness of standard procedures
- prepare effective maps and diagrams using a range of appropriate technologies
- employ a variety of technical, statistical and qualitative methods for the collection and analysis of spatial, social, and environmental information
- assess and use different types of documentary data sources
- combine and interpret different types of evidence in Human Geography

Modules:	Teaching Formats:	Assessment methods:
<p>Practical and field course programmes</p> <p>Geographical Skills, Human Geographies, Geographical Research Training</p> <p>Dissertation modules</p>	<ul style="list-style-type: none"> • Practical classes, field courses and independent project work • Individual dissertation tutorials • Directed reading and independent study 	<ul style="list-style-type: none"> • A 6,000/11,000 word independent research project • A formal research proposal and risk assessment • In-class exercises and tests • Coursework essays, posters, technical reports and web-pages • Field course or practical class reports

Intellectual skills

Successful students will be able to:

- assess the merits of contrasting theories, explanations and policies

- analyse and solve problems
- make reasoned decisions
- evaluate evidence and make critical judgements
- make critical interpretations of data and text
- abstract and synthesise information
- develop a reasoned argument
- take responsibility for their own learning and develop a habit of reflection upon that learning

Modules:	Teaching Formats:	Assessment methods:
Tutorial, workshop and practical classes within modules Geographical Skills, Practising Human Geography, Human Geographies, Geographical Research Training, Practical Human Geography, Dynamic Geographies, Space & Society Dissertation modules	Formal classes (lectures, practicals, fieldcourses, seminars, workshops and tutorials) • Individual dissertation tutorials and individual progress interviews • Independent project work • Directed reading and web-supported study • Independent study and reflection	<ul style="list-style-type: none"> • Tutorial assignments and group discussion • A 6,000/11,000 word independent research project • Coursework presentations • End of course examinations • Practical class exercises • Formative assessment and feedback in individual progress interviews

Key or transferable skills (including employability skills)

Employability Skills are embedded within the modules in all three years in order to equip students with core skills and knowledge, which are transferable into post-University experience. In addition, where relevant, modules seek to highlight relevant employment opportunities for geography graduates. Generic employability skills included within the programme include:

Skills:	Modules:	Assessment/Facilitation methods:
Written communication skills: The development of written communication skills is a key element of the programme, including referencing and academic and technical writing skills.	All modules in all 3 years, particularly Geographical Skills	essays, poster presentations, technical reports and a large dissertation
Oral presentation skills: In addition to excellent written communication skills, oral presentation skills are emphasised, as being increasingly needed in the 'real world', for team work, client facing, etc.	Various modules across the 3 years, particularly Geographical Skills with the tutorial program, and Geographical Research Training with the overseas field courses.	PowerPoint presentations and poster presentations, by single students as well as by groups; in class debates and discussion participation.
Communication skills: General communications skills needed for team working, interviews, networking, learning professionalism, etc.	All modules, particularly Geographical Skills	Discussion and debate within small-group tutorial sessions. Students are continually encouraged to discuss specific aspects of their work with their peers, and with their module tutors, facilitated by the open-door

		policy operated by the geography staff.
<p>Problem solving:</p> <p>The ability to resolve problems with complex solutions is an important part of the programme, testing resourcefulness, flexibility of approach, and deft handling of tool sets.</p>	All modules	In a wide range of assessment types including essays, poster presentations, technical reports, dissertation, and fieldwork.
Fieldwork skills (e.g. managing large data sets, ethical research, ethnographic methods, risk assessment, etc.)	Geographical Skills, Geographical Research Training, Practical Human Geography, Dissertation modules	Fieldwork, fieldwork reports and presentations, dissertations.
Numeracy skills (particularly the geographical application of a variety of statistical techniques.)	Geographical Skills	In class assignments and tests
<p>Working independently:</p> <p>Successful completion of the degree programme requires students to work independently. This ranges from the wider reading required to expand on material covered within the lectures, to the final completion of a major independent research project in year 3 (level 6).</p>	All modules, particularly the independent Study Projects such as the Dissertation modules	Dissertation
<p>Literature searching:</p> <p>In years 2 and 3 (Levels 4 and 5) in particular, students are required make use of journal literature. Effective engagement with these advanced sources requires the development of sophisticated search skills</p>	Geographical Skills and all modules	essays, poster presentations, technical reports, dissertation, fieldwork
<p>Key IT skills:</p> <p>Instruction is given in core software applications (e.g. spreadsheet software) so that all students have the same level of core knowledge of essential computing techniques.</p> <p>Particular emphasis is placed on the use of industry-standard GIS software (ArcGIS) to analyse, visualise and</p>	Geographical Skills	Projects, in class assignments and tests.

integrate spatial datasets.		
<p>Learning to Learn:</p> <p>The first-year tutorial programme recognises the challenge posed by the transition from Secondary to Higher Education (Goal 2, University and School Learning and Teaching Strategies) and consequently focuses on introducing students to the key study skills required to work effectively in a university environment</p>	Geographical Skills, and all first year modules	<p>Time management, note taking, use of feedback and reflection, how to find relevant literature, referencing and plagiarism, etc.</p> <p>Facilitated by the small- group learning and close support from a nominated member of staff from their arrival at Keele.</p>

Keele Graduate attributes

Single Honours Human Geography at Keele University is proud of its distinctive educational environment, which is designed to enable students to develop into *distinctive graduates* able to balance *specialist and expert knowledge* with a *broad outlook* and an *independent approach*. Keele identifies a set of distinctive graduate attributes that characterise successful Keele students.

The content, structure and intended learning outcomes of our programme, which are described in this Programme Specification, are explicitly designed to facilitate the achievement of these capabilities.

Specifically, we provide:

- opportunities throughout Single Honours Human Geography to develop the subject-specific skills and knowledge that are at the heart of the programme
- opportunities throughout Single Honours Human Geography to develop personal and professional attributes, abilities and attitudes appropriate to lifelong learning, employability and citizenship
- opportunities within the wider Keele framework to develop a broad set of attributes that are not subject specific but define an intellectually well-rounded and confident graduate
- a supportive network of staff within Single Honours Human Geography who aim to demonstrate these attributes by their own example and who are dedicated to working alongside students exploring and developing them as they progress through the programme.

The preceding sections in the Programme Specification illustrate the ways in which these attributes can be achieved through what we include in the course, and a more detailed analysis of how specific Graduate Attributes relate to specific elements of the course can be found below.

Keele's Graduate Attributes are listed in the table below, along with comments about how they apply to Physical Geography students.

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <http://www.keele.ac.uk/journey/>

6. How is the Programme taught?

Learning and teaching methods used on the programme vary according to the subject matter and level of the module. They include the following:

- Lectures
- Tutorials
- Seminars
- Practical classes
- Field courses
- Individual progress interviews, including personal development planning (PDP)
- Directed reading
- Group presentations and linked discussion
- Independent study and project work
- Use of e-learning/the Keele Learning Environment (KLE)

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with their Personal Tutors or module lecturers on a one-to-one basis.

These learning and teaching methods enable students to achieve the learning outcomes of the programme in a variety of ways.

7. Teaching Staff

Single Honours Human Geography is a modular degree programme taught within the School of Physical and Geographical Sciences, which includes lecturers with expertise in Geography, Social Science, and Earth Sciences and Environmental Sciences. All the current Human Geography lecturers hold PhDs and most are internationally recognised experts in their fields.

The teaching team are all actively engaged in the delivery and ongoing development of the geography teaching programme. All academic staff are research active and most have extensive track records in publication, the generation of grant income and peer review. This ensures that the material delivered within the modules reflects the most recent developments within the discipline. In addition to this geographical research, several staff are actively involved with pedagogic research that seeks to identify ways in which the student learning experience within geography can be enhanced. Additionally, many staff contribute to widening participation and science outreach activities both at Keele and through active involvement in national organisations such as the British Science Association.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

8. What is the Structure of the Programme?

The academic year runs from September to June and is divided into two semesters. The number of weeks of teaching will vary from course to course, but you can generally expect to attend scheduled teaching sessions between the end of September and mid-December, and from mid-January to the end of April.

Our degree courses are organised into modules. Each module is usually a self-contained unit of study and each is usually assessed separately with the award of credits on the basis of 1 credit = 10 hours of student effort. An outline of the structure of the programme is provided in the tables below.

There are four types of module delivered as part of this programme. They are:

- Compulsory core module – a module that you are required to study on this course;
- Optional core module – these allow you some limited choice of what to study from a list of modules;
- Programme approved elective module – subject-related modules that count towards the number of subject credits required by your degree;
- Free-standing elective module – a free choice of modules that count towards the overall credit requirement but not the number of subject-related credits.

The Single Honours Human Geography programme is modular in structure. The course provides a broad-based first year followed by more specialised second year and third-year studies. We assume no prior expertise in Human Geography, and begin with introductory modules that provide a platform from which students can develop their knowledge, understanding and skills. First year is an introductory year in which students acquire essential academic skills and a foundation of knowledge of the underlying concepts and principles of the subject. Second year develops a critical understanding of more advanced topics and conceptual issues in the subject, and helps students to establish skills in independent research. Third year allows students to explore specialised topics of their choice at the level of the most recent scientific research, and to develop a range of advanced skills.

Year 1 (Level 4)

It is assumed that students have no previous geographical knowledge and therefore the first year provides a broad-based introduction to the subject. During the year, students acquire essential academic skills through the practical and tutorial programme, and essential knowledge and understanding concerning key geographical concepts and principles within the lecture programmes. As such, Level 4 seeks to provide a firm foundation upon which students can subsequently build. The modules utilise a variety of learning environments and a range of assessment styles. Emphasis upon and delivery of key employability skills is embedded within each of the modules.

Compulsory Core modules	Credits	Programme Approved Elective modules	Credits
Geography and Geographers	15	Fundamentals of Physical Geography	15
Human Geographies	15	History, Media, Memory: The Presentation of the Past in Contemporary Culture	15
Geographical Skills	15	The Politics of Sustainability	15
Practising Human Geography	15	Global Warming or a New Ice Age	15
People and the Environment	15	Greening Business: Employability and Sustainability	15
		The Practice of Physical Geography	15
		Environmental Ethics	15

Year 2 (Level 5)

The programme in year 2 develops students' critical understanding of more advanced topics and conceptual issues. The programme also focuses on providing training and experience in the various skills required to undertake year independent research, which includes participation in an overseas field course.

Compulsory Core modules	Credits	Programme Approved Elective modules	Credits
Dynamic Geographies	30	Gender and the Cinematic Gaze	15
Practical Human Geography	15	City, Culture Society	15
Geographical Research Training	15	Concepts and Debates	15
Space & Society	15	Regional Landsystems	15
	15	Practical Physical Geography	15
		Imperialism and Empire	15

Year 3 (Level 6)

The final year provides students with an opportunity to explore specialised topics of their choice that reflect staff members' research interests and require engagement with the most recent academic research. The programme also requires all students to complete a major piece of independent dissertation research.

Optional Core modules	Credits	Programme Approved Elective modules	Credits
Applied GIS	15	Sustainability and Social Justice	15
Double Dissertation	30	The Northern Dimension: Resources, Env. & Security in the Arctic	15
Single Dissertation	15	Home, Belonging, Locality and Material Culture	15
Inspirational Landscapes	15		
Postcolonialism in South Asia	15		
Economic Devel. & Env. Transformation	15		
Animals and Society	15		
Rural Geographies	15		
Geographies of Health and Illness	15		

For further information on the content of modules currently offered please visit:

www.keele.ac.uk/recordsandexams/az

9. Final and intermediate awards

Credits required for each level of academic award are as follows:

Honours Degree	360 credits	You will require at least 120 credits at levels 4, 5 and 6. You must accumulate at least 255 credits in Human Geography (out of 360 credits overall), with at least 60 credits in each of the three years of study, to graduate with a named single honours degree in Human Geography.
Diploma in Higher Education	240 credits	You will require at least 120 credits at level 4 or higher and at least 120 credits at level 5 or higher
Certificate in Higher Education	120 credits	You will require at least 120 credits at level 4 or higher

Human Geography with International Year: in addition to the above students must pass a module covering the international year in order to graduate with a named degree in Human Geography with International Year. Students who do not complete, or fail the international year, will be transferred to the three-year Human Geography programme.

10. How is the Programme assessed?

The wide variety of assessment methods used within Geography at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used within Geography:

- **End of semester examinations** test the ability of the student to describe, explain, and critically discuss the principles of the subject and to demonstrate competence in applying these principles to applications and to solve problems from appropriate areas of the discipline
- **Written Essays** allow you to demonstrate your ability to articulate ideas clearly using argument and reasoning skills and with close reference to the contexts and critical concepts covered in the modules.

Essays also develop and demonstrate research and presentation skills (including appropriate scholarly referencing)

- **Reflective diaries** require students to keep a record of their critical or creative responses to the work of the module. They are assessed on the quality of this reflection and on their ability to respond constructively to the challenges and difficulties they encounter in the process of their own creative development and learning
- **Poster presentations** demonstrate the ability of the student to present complex concepts and information in a clear and concise manner, to interact and communicate effectively to a wide range of professional environments, including to both scientific and non-scientific audiences
- **In-class and online exercises** taken either conventionally or online via the Keele Learning Environment (KLE) assess students' subject knowledge and their ability to apply it in a more structured and focused way
- **Individual or group oral presentations** assess individual student's subject knowledge and understanding. They also test their ability to work effectively as members of a team, to communicate what they know orally and visually, and to reflect on these processes as part of their own personal development
- **Field course notebook and portfolios** – assess work that has been carried out in the field, and typically include field notebooks, research proposals, short quizzes and both oral and written presentations. The specific assessment portfolio will vary according to the field course destination and subject focus. Fieldwork is a distinctive core component of all the Geography courses
- **Research proposals** require students to develop an independent research project and think through theoretical problems surrounding methodology and practical concerns relating to, for example, availability of sample, financial restrictions, and time limits. This form of assessment is key to the development of independent research skills and a portfolio of employability skills
- **Independent Project work** test student's knowledge of different research methodologies and the limits and provisional nature of knowledge. They also enable students to demonstrate their ability to formulate research questions and to answer them using appropriate methods

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

11. Contact Time and Expected Workload

This contact time measure is intended to provide you with an indication of the type of activity you are likely to undertake during this programme. The data is compiled based on module choices and learning patterns of students on similar programmes in previous years. Every effort is made to ensure this data is a realistic representation of what you are likely to experience, but changes to programmes, teaching methods and assessment methods mean this data is representative and not specific.

Undergraduate courses at Keele contain an element of module choice; therefore, individual students will experience a different mix of contact time and assessment types dependent upon their own individual choice of modules. The figures below are an example of activities that a student may expect on your chosen course by year/stage of study. Contact time includes scheduled activities such as: lecture, seminar, tutorial, project supervision, demonstration, practical classes and labs, supervised time in labs/workshop, fieldwork and external visits. The figures are based on 1,200 hours of student effort each year for full-time students.

Activity	Year 1 (Level 4)	Year 2 (Level 5)	Year 3 (Level 6)
Scheduled learning and teaching activities	23%	17%	16%
Guided independent Study	77%	83%	84%
Placements	0%	0%	0%

12. Accreditation

This programme has been accredited by the Royal Geographical Society (with IBG).

Accredited degree programmes contain a solid academic foundation in geographical knowledge and skills, and prepare graduates to address the needs of the world beyond higher education. The accreditation criteria require evidence that graduates from accredited programmes meet defined sets of learning outcomes, including subject knowledge, technical ability and transferable skills.

13. Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at: <http://www.keele.ac.uk/student-agreement/>

A student who has completed a semester abroad will not normally be eligible to transfer onto the International Year option.

Human Geography Regulations

Students are expected to attend all practical classes, tutorials, seminars, fieldcourses and lectures. Attendance at all these sessions is monitored and checked by the academic support staff and course directors. Students who display a poor attendance record for no good reason may be subject to disciplinary action.

Students are required to follow the guidelines provided in the Safety and Field Course Handbooks. Instructions contained in course, year and module handbooks constitute part of the regulations.

14. What are the typical admission requirements for the programme?

Subject	A-level	Subjects not included	International Baccalaureate	BTEC	Access to Higher Education Diploma	GCSE requirements
Human Geography (Single Honours)	<p>ABC / BBB</p> <p>to include A-level Geography (or related discipline) at grade B or above. If related subject includes A level Biology, Chemistry or Physics (England), a pass in Science Practical will be required. **</p> <p>** Science practical only required from applicants taking reformed A level Biology, Chemistry or Physics in England.</p>	General Studies and Critical Thinking	32 points to include Higher Level Geography at 6 or above.	DDM You must have taken sufficient Geography units, please contact us for advice	Obtain Access to Higher Education Diploma with 30 Level 3 credits at Distinction. You must also have taken sufficient Geography credits, please contact us for advice.	Maths or Science @ C (or 4) English Language @ C (or 4)

Applicants who are not currently undertaking any formal study or who have been out of formal education for more than 3 years and are not qualified to A-level or BTEC standard may be offered entry to the University's Foundation Year Programme.

Applicants for whom English is not a first language must provide evidence of a recognised qualification in English language. The minimum score for entry to the Programme is Academic IELTS 6.0 or equivalent.

Please note: All non-native English speaking students are required to undertake a diagnostic English language assessment on arrival at Keele, to determine whether English language support may help them succeed with their studies. An English language module may be compulsory for some students during their first year at Keele.

Accreditation of Prior Learning (APL) is considered on a case-by-case basis and those interested should contact the Programme Director. The University's guidelines on this can be found here:

<http://www.keele.ac.uk/qa/accreditationofpriorlearning/>

15. How are students supported on the programme?

Personal Tutors: All students are allocated a Personal Tutor for the duration of their studies as part of the University's Personal Tutor system.

Subject Tutors: Each student in Single Honours Human Geography is supported by an individual Human Geography tutor with whom the student will meet on a weekly basis throughout the 1st year. Students have free access to these tutors at all times throughout their studies. They are also supported by the Human Geography Course Director who is always available to help.

Use of e-learning/the Keele Learning Environment (KLE): All modules are supported by learning materials that are accessible to students via the KLE.

Health and Safety: All students admitted to the programme are required to sign an acknowledgement that they have read the Earth Sciences and Geography Safety Handbook and that they will abide by the rules and regulations governing efficient working, safety and welfare both within the University and in the field. They are also required to declare any medical conditions that may influence their ability to work in the field so that these can be discussed and suitable adjustments made if necessary.

Students with disabilities: Students with disabilities or medical problems will meet with a member of the University's Disability & Dyslexia Support service and the Geography Disability Officer at the start of the programme in order to discuss any special requirements. Procedures will then be implemented according to the nature of the student's disability or medical problem. These procedures can range, for example, from allowing extra examination time for students diagnosed as dyslexic, to allocating additional staff or demonstrators to field classes to help students with mobility problems.

Further information: It is essential that students consult the course website at regular intervals for definitive versions of the Human Geography handbooks, on-line course materials, and programme and module specifications. These can be accessed at: <http://www.keele.ac.uk/gge/students/geography/>

On-line learning and teaching materials related to individual modules are available on the Keele Learning Environment. This handbook can be accessed at: <http://www.keele.ac.uk/gge/handbooks/>.

16. Learning Resources

Human Geography is based with the other Geography and Geoscience subjects in the William Smith Building, which contains well-equipped laboratories and lecture theatres. This concentration of facilities and staff into one building enables students to identify with a specific base within the University. The School Office is open continuously during the week from 9 am to 5 pm to answer student queries and deal with administrative tasks. Staff operate an open-door policy so that students can easily obtain support and advice. All modules are supported by Keele's online Virtual Learning Environment. The William Smith Building is conveniently located close to the library and other campus facilities.

17. Other learning opportunities

Study abroad (semester)

Students on the Human Geography programme have the potential opportunity to spend a semester abroad in their second year studying at one of Keele's international partner universities.

Exactly which countries are available depends on the student's choice of degree subjects. An indicative list of countries is on the website (<http://www.keele.ac.uk/studyabroad/partneruniversities/>); however this does not guarantee the availability of study in a specific country as this is subject to the University's application process for studying abroad.

No additional tuition fees are payable for a single semester studying abroad but students do have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad to be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination

Whilst students are studying abroad any Student Finance eligibility will continue, where applicable students may be eligible for specific travel or disability grants. Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible for income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

Study Abroad (International Year)

A summary of the International Year, which is a potential option for students after completion of year 2 (Level 5), is provided at Annex A.

Other opportunities

Fieldwork is an important part of geographer's training, providing the opportunity to acquire and practice field-based skills, to develop skills of observation and recording and to work as effective members of a team.

A range of additional learning opportunities are available through 'My Keele Journey':
<http://www.keele.ac.uk/journey/personaldevelopment/>

18. Additional costs

Human Geography Programme Costs

Field Course Costs

All students will do mandatory field courses as part of their degree programme. There is a range of field courses and costs are dependent on degree route, module choices and the nature of the independent project work taken by students.

The University provides significant financial support to subsidise the cost of the field course programme for students. Students will have the option to choose field course destinations that involve no additional cost, or to choose destinations that, although still subsidised, will involve some additional cost to the student. In order to help students manage their field course costs, the payments are spread over the course of the academic year in which you participate in the field course, normally December, March and May. The first instalment is non-refundable due to the need to pre-book accommodation, flights, etc. in advance. The costs of field courses are indicated at the start of the year, with details posted on student notice boards to enable students to make informed decisions on the choices available.

First Year Students

There are no charges to year 1 students taking field courses in the first year of their programme. The University pays for these costs.

Second Year Human Geography Students

Indicative costs for field courses based on the 2016/17 academic year:

- One-week, compulsory residential field course to EITHER Barcelona, Spain (no additional cost) OR Singapore (airfares organised/paid for by student – approx. £500-£850).

Third Year Human Geography Students

ALL Human Geography students may undertake a dissertation, which MAY include fieldwork that is normally carried out during the summer vacation between years 2 and 3. Students are responsible for organising their own transport and accommodation as well as paying any costs incurred whilst carrying out fieldwork. These costs are extremely variable as they are dependent on where the student carries out their project. Costs are minimal if the project work is undertaken in the students' local area.

IMPORTANT: Students are expected to have adequate clothing for field trips. Costs are only for indicative purposes and correct at the time of printing. Costs are dependent on the options chosen by students and susceptible to changes in the number of students taking field courses and changes in external factors such as flight and accommodation costs outside the University's control. In addition, we reserve the right to change the venues of field courses due to both cost and academic considerations.

These costs have been forecast by the University as accurately as possible but may be subject to change as a result of factors outside of our control (for example, increase in costs for external services). Forecast costs are reviewed on an annual basis to ensure they remain representative. Where additional costs are in direct control of the University we will ensure increases do not exceed 5%.

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation ceremonies.

Activity	Estimated cost
Field courses cost depends on student's choice of destination. Typically Barcelona, Spain (no additional cost) or Singapore (airfares organised/paid for by student – approx. £500-£850).	£500-£850
Equipment: Waterproof clothing and footwear for field courses	£100
Total estimated additional costs	£600-£950

19. Quality management and enhancement

The quality and standards of learning in the School of Physical and Geographical Sciences are subject to a continuous process of monitoring, review and enhancement.

- The Learning and Teaching Committee of the School of Physical and Geographical Sciences is responsible for reviewing and monitoring quality management and enhancement procedures and activities across the School.
- Individual modules and the Human Geography Programme as a whole are reviewed and enhanced every year in the annual programme review which takes place at the end of the academic year and as part of the University's Curriculum Annual Review and Development (CARD) process.
- The programmes are run in accordance with the University's Quality Assurance procedures and are subject to periodic reviews under the Internal Quality Audit (IQA) process.

Student evaluation of, and feedback on, the quality of learning on every Geography module takes place every year using a variety of different methods:

- The results of student evaluations of all modules are reported to module leaders and reviewed by the

Programme Committee as part of the Curriculum Annual Review and Development (CARD) process.

- Findings related to the Geography Programmes from the annual National Student Survey (NSS), and from regular surveys of the student experience conducted by the University, are subjected to careful analysis and a planned response at programme and School level.
- Feedback received from representatives of students in all three years of the Human Geography Programme is considered and acted on at regular meetings of the Programmes Staff/Student Liaison Committee.

The University appoints senior members of academic staff from other universities to act as external examiners on all programmes. They are responsible for:

- Approving examination questions
- Confirming all marks which contribute to a student’s degree
- Reviewing and giving advice on the structure and content of the programme and assessment procedures

Information about current external examiner(s) can be found here:

<http://www.keele.ac.uk/qa/externalexaminers/currentexternalexaminers/>

20. The principles of programme design

The Human Geography Programme described in this document has been drawn up with reference to, and in accordance with the guidance set out in, the following documents:

- UK Quality Code for Higher Education, Quality Assurance Agency for Higher Education: <http://www.qaa.ac.uk/en/quality-code/>
- QAA Subject Benchmark Statement: Geography (2014) http://www.qaa.ac.uk/docs/qaa/subject-benchmark-statements/sbs-geography-14.pdf?sfvrsn=cb9ff781_12
- Keele University Regulations and Guidance for Students and Staff: <http://www.keele.ac.uk/regulations>

21. Document Version History

Version history	Date	Notes
Date first created	October 2016	
Revision history	V2.0: 06/2017	Accreditation of programme now confirmed and added to section 12 [Minor change: no reissue]
	V2.1: 04/2019	Replacement optional modules at Level 6 ('Geographies of Health and Illness' and 'Animals and Society' replacing 'Geographies of Children and Youth')
Date approved		

Annex A

BA (Hons) Human Geography with International Year

International Year Programme

Students registered for Single Honours Human Geography may either be admitted for or apply to transfer during their period of study at Level 5 to the Single Honours Human Geography with International Year'. Students accepted onto this programme will have an extra year of study (the International Year) at an international partner institution after they have completed Year 2 (Level 5) at Keele.

Students who successfully complete both the second year (Level 5) and the International Year will be permitted to progress to Level 6. Students who fail to satisfy the examiners in respect of the International Year will normally revert to the BA (Hons) Human Geography and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.

Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for 'BA (Hons) Human Geography with International Year'.

International Year Programme Aims

In addition to the programme aims specified in the main body of this document, the international year programme of study aims to provide students with:

1. Personal development as a student and a researcher with an appreciation of the international dimension of their subject
2. Experience of a different culture, academically, professionally and socially

Entry Requirements for the International Year

Students may apply to the 4-year programme during Level 5. Admission to the International Year is subject to successful application, interview and references from appropriate staff.

The criteria to be applied are:

- Academic Performance (an average of 60% across all modules at Level 5 is normally required)
- General Aptitude (to be demonstrated by application for study abroad, interview during the 2nd semester of year 2 (Level 5), and by recommendation of the student's personal tutor, 1st and 2nd year tutors and programme director)

Student Support

Students will be supported whilst on the International Year via the following methods:

- Phone or Skype conversations with Study Abroad tutor, in line with recommended Personal Tutoring meeting points.
- Support from the University's Global Education Team

Learning Outcomes

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete a Keele undergraduate programme with International Year will be able to:

- a. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
- b. Discuss the benefits and challenges of global citizenship and internationalisation
- c. Explain how their perspective on their academic discipline has been influenced by locating it within an

international setting.

In addition, students who complete BA (Hons) Human Geography with International Year' will be able to:

- i) Apply their experiences abroad to the specific graduate attributes associated with their Human Geography degree.
- ii) Integrate, apply and develop fundamental geographical principles to describe and explain phenomena and solve problems in the context of selected topics within contemporary Human Geography.

These learning outcomes will all be assessed by the submission of a satisfactory individual learning agreement, the successful completion of assessments at the partner institution and the submission of the reflective portfolio element of the international year module.

Course Regulations

Students registered for the BA (Hons) Human Geography with International Year' are subject to the course specific regulations (if any) and the University regulations. In addition, during the International Year, the following regulations will apply:

Students undertaking the International Year must complete 120 credits, which must comprise *at least 40%* in the student's discipline area.

This may impact on your choice of modules to study, for example you will have to choose certain modules to ensure you have the discipline specific credits required.

Students are barred from studying any Human Geography module with significant overlap to Level 6 modules to be studied on their return. Significant overlap with Level 5 modules previously studied should also be avoided.

Additional costs for the International Year

Tuition fees for students on the International Year will be charged at 15% of the annual tuition fees for that year of study, as set out in Section 1. The International Year can be included in your Student Finance allocation, to find out more about your personal eligibility see: www.gov.uk

Students will have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some Governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.