

Programme Specification: Undergraduate

For students starting in Academic Year 2017/2018

1. Course Summary

Names of programme(s) and award title(s)	BA (Hons) Criminology BA (Hons) Criminology with International Year (see Annex A for details)
Award type	Single Honours
Mode of study	Full time
Framework of Higher Education Qualification (FHEQ) level of final award	Level 6
Duration	3 years 4 years with International Year
Location of study	Keele University – main campus
Accreditation (if applicable)	Not applicable
Regulator	Higher Education Funding Council for England (HEFCE)
Tuition Fees	UK/EU students: Fee for 2017/18 is £9,250* International students: Fee for 2017/18 is £13,000** The fee for the international year abroad is calculated at 15% of the standard year fee
Additional Costs	Refer to section 18

How this information might change: Please read the important information at <http://www.keele.ac.uk/student-agreement/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

2. What is a Single Honours programme?

The Single Honours programme described in this document allows you to focus more or less exclusively on Criminology. In keeping with Keele's commitment to breadth in the curriculum, the programme also gives you the opportunity to take some modules outside Criminology, in other disciplines and in modern foreign languages

* These fees are regulated by Government. We reserve the right to increase fees in subsequent years of study in response to changes in government policy and/or changes to the law. If permitted by such change in policy or law, we may increase your fees by an inflationary amount or such other measure as required by government policy or the law. Please refer to the accompanying Student Terms & Conditions. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

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as part of a 360-credit Honours degree. Thus it enables you to gain, and be able to demonstrate, a distinctive range of graduate attributes.

3. Overview of the Programme

Criminology is a rapidly developing discipline which draws on theories and research methods from across the social and human sciences. It is both a theoretical and an empirical discipline. Criminology attempts to develop a systematic understanding of crime and official and unofficial ways of responding to it. It also seeks to establish a firm evidence base for that understanding using a range of research methods.

Keele University pioneered the teaching of criminology at undergraduate level in the United Kingdom and students will be taught by active criminological researchers. A wide range of core and programme approved elective modules in criminology is available in all three years of the Programme.

Criminology at Keele draws on the intellectual traditions and perspectives of other disciplines across the social sciences, but the focus of the Programme, and the content of core modules, is always explicitly criminological.

4. Aims of the Programme

The broad aims of the programme are to enable you to:

- Think, talk, and write about crime, crime control and the ways in which they are represented in a systematic way drawing on the intellectual traditions and scholarly methods of the social sciences.
- Understand, evaluate and apply a range of theories about the nature, measurement and causes of crime.
- Acquire a critical understanding of the nature and development of a variety of formal and informal responses to crime, including policing and the operation of the criminal justice and penal systems.
- Appreciate the theory and empirical reality of crime and crime control in their historical, social, political, and economic contexts.
- Become familiar with the main quantitative and qualitative methods of social scientific research used in the collection and analysis of criminological data.
- Develop the ability to conduct and report on their own research using relevant criminological concepts, suitable methods of investigation and appropriate techniques of scholarship in the social sciences.
- Obtain the knowledge, skills, capabilities and personal qualities necessary for them to find a fulfilling and rewarding career and become informed and active citizens with a lifelong interest in studying crime and ways of controlling it.

Criminology draws on a wide range of human and social science disciplines. The subject's theoretical and methodological development reflects the rapid social changes of contemporary society and is responsive to the increasing cross-fertilisation of ideas and methods between the human and social sciences.

In its modern form, Criminology it is characterised by robust debates over how to:

- conceptualise and explain its subject matter
- put its theories into operation in conducting research
- inform debates over crime control policy; the scope of human rights; the links between criminal and social justice; and the expanding knowledge bases of crime prevention, security and justice-related professions
- develop and enhance its methodological and technical expertise in handling different kinds of data (including large data sets ('big data'), open data and internet data)
- manage sensitive ethical issues arising from empirical research

Source: HEFCE *Criminology Subject Benchmark Statement*, 2014

5. What you will learn

Students who complete all three years of the Programme and graduate with a BA (Hons) in Criminology as a Single Honours subject will be able to:

- Describe and evaluate the application of key concepts and theoretical approaches within criminology and criminal justice to a range of contemporary problems.
- Explain and analyse the impact of social inequality and diversity and the significance of historical, social, political and economic context on crime, victimisation and responses to them.
- Formulate criminological research questions and identify the most appropriate research strategies for answering them taking into account relevant ethical considerations.
- Comment on and present the conclusions of theoretical and empirical criminological work on crime and ways of responding to it to a range of audiences and in a variety of appropriate formats.
- Use the knowledge and skills they have acquired in a socially responsible way, in complex and unpredictable contexts and as the basis for more advanced learning or professional training.

Keele Graduate attributes

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <http://www.keele.ac.uk/journey/>

6. How is the Programme taught?

Learning and teaching methods used on the programme vary according to the subject matter and level of the module. They include the following:

- **Traditional lectures** where the lecturer provides students with a framework for reading and independent study. Some lecture classes may feature guest speakers working in the criminal justice system; others involve video and audio presentations
- **Interactive learning** in large classes where students have the opportunity to work together in smaller groups, interact with the lecturer and reflect on their own learning. Interactive lectures may involve the use of voting systems or involve students in a variety of other learning activities
- **Tutorials groups** of about 15 students and seminar groups of about 30, where key issues can be discussed in greater depth. Students are expected to play a full part, and occasionally to lead, these discussions. Some tutorials and seminars consist largely of student presentations and many are based on the application of criminological ideas to case studies drawn from the media and the findings of criminological research
- **Independent study** based on directed reading from text books, research monographs, academic journals, official government publications and the media
- **Web-based learning** using the Keele Learning Environment (KLE). The KLE is an online learning environment used to give students easy access to a wide range of resources and research tools, and as a platform for online discussions, quizzes, announcements and blogs
- The **dissertation** double module in Criminology taken in the final year, gives students the opportunity to undertake a piece of independent research supervised and supported by a member of staff
- The **work-based placement** is a double module in Criminology which may be taken in the final year which gives students the opportunity to undertake an independent piece of research based on their

work experience and supported by a member of staff and the host agency

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with their Personal Tutors or module lecturers on a one-to-one basis.

These learning and teaching methods enable students to achieve the learning outcomes of the programme in a variety of ways. For example:

- Lectures and independent study allow students to gain a systematic understanding of criminological ideas and how they may be used to analyse a variety of contemporary social problems
- Seminars, tutorials and online discussions provide opportunities for students to ask questions about, and suggest answers to, criminological problems in a responsible way, and to present their own ideas to members of staff and other students using an appropriate medium of communication
- Interactive lectures, seminars, tutorials and web-based activities encourage students to reflect on their own learning and take responsibility for its development by addressing areas of difficulty, perhaps by discussing them with their fellow students or by getting additional help from a member of staff
- Undertaking a research dissertation with the support of an experienced and active researcher allows students to formulate relevant research questions and devise a feasible and ethically sound strategy for investigating them

7. Teaching Staff

The permanent teaching staff on the Criminology Principal Programme currently consists of professors, senior lecturers, permanent and temporary lecturers and teaching fellows. All members of staff other than teaching fellows have, or are working towards, doctorates (PhDs or the equivalent) in criminology, criminal justice or a closely related subject in law or the social sciences. As members of the Research Centre for Social Policy they are all active researchers whose work across many different aspects of criminology has been widely published in books, research monographs and leading international journals.

The staff group has extensive experience of teaching at undergraduate and postgraduate level at universities in the UK and abroad. Most members of staff hold accredited or recognised teaching qualifications and several are fellows or associates of the Higher Education Academy.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

8. What is the Structure of the Programme?

The academic year runs from September to June and is divided into two semesters. The number of weeks of teaching will vary from course to course, but you can generally expect to attend scheduled teaching sessions between the end of September and mid-December, and from mid-January to the end of April.

Our degree courses are organised into modules. Each module is usually a self-contained unit of study and each is usually assessed separately with the award of credits on the basis of 1 credit = 10 hours of student effort. An outline of the structure of the programme is provided in the tables below.

There are four types of module delivered as part of this programme. They are:

- Compulsory core module – a module that you are required to study on this course;
- Optional core module – these allow you some limited choice of what to study from a list of modules;

- Programme approved elective module – subject-related modules that count towards the number of subject credits required by your degree;
- Free-standing elective module – a free choice of modules that count towards the overall credit requirement but not the number of subject-related credits.

Year 1 (Level 4)

Compulsory Core modules	Credits	Optional core / Programme approved elective modules	Credits
Understanding Crime	15	Murder	15
Criminal Justice: Process, Policy and Practice	15	Investigating Crime: Criminological Perspectives	15
		Punishment: Beyond the Popular Imagination	15
		Psychology and Crime	15
		Social inequalities in the contemporary world	15
		Researching British Society	15
		Modernity and its Darkside	15
		Classical Sociology	15

Year 2 (Level 5)

Compulsory Core modules	Credits	Optional core / Programme approved elective modules	Credits
Crime and Justice in a Global Context	15	Mental Health and Offending	15
Research Methods in Criminology	15	Policing and the Police	15
		Working for Justice*	15
		Witchcraft, Zombies and Social Anxiety	15
		Families and Households: Diversity and Change	15
		City, Culture, Society	15

**This module is a pre-requisite for the Placement module at Level 6*

Year 3 (Level 6)

Compulsory Core modules	Credits	Optional core / Programme approved elective modules	Credits
Dissertation for Criminology (ISP)*	30	Risk and Criminal Justice	15
		Prisons and Imprisonment	15
		Popular Culture and Crime	15
		Criminology Work Placement	30
		The Politics and Cultures of the Death Penalty in the 21 st Century	15
		Living with Aliens: Immigration, Crime and Social Control	15
		Drugs: High Crimes or Misdemeanours?	15
		Environmental Crimes	15
		State crimes and crimes against humanity	15
		The Virtual Revolution: New Technologies, Culture and Society	15
		Sex, Death, Desire: Psychoanalysis in Social Context	15

*ISP = Independent Study Project. You are required to take one ISP in your final year

For further information on the content of modules currently offered please visit:

www.keele.ac.uk/recordsandexams/az

A further range of approved modules from Sociology with criminological focus and relevance is also usually available for each semester.

In addition to the elective modules listed in this table, students may choose to study modules which are offered as part of other programmes in the School of Social Science and Public Policy, the Faculty of Humanities and Social Sciences and across the University. These include:

- Modules in other subjects closely related to Criminology such as Sociology, Psychology, and Law.
- Modules in other subjects in which they may have a particular interest such as English, History, Politics or International Relations.
- Modules designed to help students for whom it is not their first language to improve their use of English for academic purposes.
- Modern foreign languages modules at different levels in French, German, Spanish, Russian, Japanese and Chinese (Mandarin).
- Freestanding modules in subjects of general interest including ethics, contemporary religions and the politics, society and culture of some of Britain's European neighbours.
- Freestanding modules related to the development of graduate attributes, student volunteering, and studying abroad as part of the University's exchange programme.

More information about electives is available online: <http://www.keele.ac.uk/electives/>

Learning Outcomes

The table below sets out what students learn in each year of the Programme, the modules in which that learning takes place, and the main ways in which students are assessed on their learning. In Years 1 and 2 these learning outcomes are achieved in the two compulsory core modules which all students taking Criminology as a Single Honours subject are required to take. Some of these outcomes may also be achieved in elective modules together with other outcomes not stated here. In Year 3 the stated outcomes are achieved by taking the compulsory dissertation module and any of the taught optional core modules offered in each semester.

YEAR 1

First year modules provide students with a thorough grounding in the study skills needed for criminology and an introduction to the nature and scope of criminology as a discipline and the scope of criminological research.

They present a comprehensive overview of the ways in which criminologists have set about understanding crime and the criminal justice process.

Subject Knowledge and Understanding		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Explain the distinctive characteristics of criminology as a discipline	Understanding Crime	Review/analysis of research paper; unseen multiple choice examination
Recognise the relationship between crime and other social problems	Understanding Crime	Review/analysis of research paper; unseen multiple choice examination

Distinguish between and evaluate the principal ways of measuring crime and victimisation	Understanding Crime	Review/analysis of research paper; unseen multiple choice examination
Recognise the main theoretical traditions in criminology and illustrate their application in understanding different forms of crime and criminal justice processes, policies and practices	Understanding Crime Criminal Justice: Process, Policy & Practice	Unseen multiple choice examination
Recognise and describe the relationships between crime, responses to it and social divisions and diversity	Understanding Crime Criminal Justice: Process, Policy & Practice	Review/analysis of research paper; unseen multiple choice examination Court report: online test; essay.
Recognise and illustrate the impact of social change on crime and ways of responding to it	Understanding Crime Criminal Justice: Process, Policy & Practice	Unseen multiple choice examination Court report: online test; essay.
Describe the development and current organisation and operation of official and unofficial responses to crime	Criminal Justice: Process, Policy & Practice	Court report: online test; essay.
Recognise different approaches to social scientific research and their use in investigating crime and responses to it	Understanding Crime Criminal Justice: Process, Policy & Practice	Review/analysis of research paper; unseen multiple choice examination Court report: online test; essay.
Identify some of the main ways in which crime and ways of responding to it are represented in the media and by agents of crime control	Understanding Crime Criminal Justice: Process, Policy & Practice	Unseen multiple choice examination Court report: online test; essay.

Subject Specific Skills		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Use appropriate bibliographic search tools to find relevant criminological materials in hard copy and electronic formats	Understanding Crime Criminal Justice: Process, Policy & Practice	Review/analysis of research paper Court report; essay
Identify the main points of key texts and use them in developing arguments and making judgements about criminological issues	Understanding Crime Criminal Justice: Process, Policy & Practice	Review/analysis of research paper; Court report: online test; essay
Present written work in criminology in an appropriate scholarly style using the Harvard	Understanding Crime Criminal Justice: Process, Policy &	Review/analysis of research paper; Court report: essay

system of citation and referencing	Practice	
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Key or Transferable Skills (graduate attributes)		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Find and make use of information from closed and open sources using online search tools	Understanding Crime Criminal Justice: Process, Policy & Practice	Review/analysis of research paper; unseen multiple choice examination Court report; online test; Essay
Communicate ideas and arguments orally and in writing to an audience of their peers using appropriate visual presentation aids	Understanding Crime Criminal Justice: Process, Policy & Practice	Review/analysis of research paper; Court report; online test; Essay
Reflect on and plan their own learning by acting appropriately on feedback	Understanding Crime Criminal Justice: Process, Policy & Practice	Review/analysis (submitted for formative and summative assessment) Court report; Essay

YEAR 2

In the second year students build on the foundations laid in the first year. Modules provide a comprehensive introduction to the quantitative and qualitative research methods used by criminologists and look in detail at how criminology has tried to understand the effects on crime and criminal justice of globalisation and other processes of social change associated with the coming of 'late modernity'.

Subject Knowledge and Understanding		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Explain the impact of globalisation and other processes of social change on crime and criminal justice	Crime and Justice in a Global Context	Essay; unseen examination
Evaluate the capacity of criminological theory and research, including comparative analysis, to explain contemporary developments in crime and social control	Crime and Justice in a Global Context	Essay; unseen examination
Recognise the relevance and limits of criminological knowledge in explaining the consequences of rapid social change	Crime and Justice in a Global Context	Essay; unseen examination
Explain the relationship between theory, methodology and methods	Research Methods in Criminology	Research Proposal Report: Qualitative Data Analysis

in criminological research		Exercise
Analyse the history, logics and processes of quantitative and qualitative social science research in criminology	Research Methods in Criminology	Research Proposal Individual report (both parts)

Subject Specific Skills		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Evaluate criminological theories and apply them to the analysis of contemporary social problems and institutions	Crime and Justice in a Global Context	Essay; unseen examination
Undertake further study at the forefront of criminology	Crime and Justice in a Global Context	Essay; unseen examination
Formulate research questions and identify appropriate research strategies to address them	Research Methods in Criminology	Research Proposal
Assess the usefulness of computer software in collating, retrieving and analysing research data	Research Methods in Criminology	Research Proposal Individual report (both parts)
Identify and assess the ethical issues that may arise in relation to criminological research	Research Methods in Criminology	Research Proposal

Key or Transferable Skills (graduate attributes)		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Evaluate and make use of abstract theories in analysing and resolving problems working alone and as a member of a team	Crime and Justice in a Global Context Research Methods in Criminology	Essay; unseen examination Individual Report (both qualitative and quantitative data analysis)
Communicate complex arguments supported by appropriate evidence both orally and in writing	Crime and Justice in a Global Context Research Methods in Criminology	Essay; unseen examination Research proposal.
Design a research project and undertake a range of basic research tasks making appropriate use of information technology	Research Methods in Criminology	Research Proposal Individual Report (both parts)

YEAR 3

In the third year students deepen their knowledge of selected criminological topics by choosing to study modules in a range of subjects which vary from year to year but reflect the specialist expertise and active research interests of members of staff. Students may also choose to write a research dissertation in criminology. This may be library-based or involve 'hands-on' empirical research. In either case students work under the guidance of a member of a staff group with a wealth of experience in theoretical and empirical criminological research.

Opportunities are also available to students, subject to availability and based on the number of partner agencies who offer such places, for work-based placements. Allocation for places is competitive, based on academic performance and a selective application process. This usually involves the submission of an application and an interview process involving the host partners and administered by the programme.

Subject Knowledge and Understanding		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Recognise, interpret and evaluate theories, concepts and research in defined areas at the forefront of criminology	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open book unseen exams; case studies and presentations
Apply established criminological theories and methods of inquiry to understanding and resolving new and unfamiliar criminological problems in areas of current research activity	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; unseen exams; case studies and presentations

Subject Specific Skills		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Describe and make critical judgements about developments in current areas of research in criminology	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open book unseen exams; case studies and presentations
Identify possible directions in which further empirical research and theoretical development might take place in areas of criminology at the forefront of the discipline	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open book unseen exams; case studies and presentations
Communicate ideas informed by contemporary research and new developments in criminological theory both orally and in writing	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open book unseen exams; case studies and presentations
Manage their own learning making use of appropriate criminological materials in a current area of	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open

research activity		book unseen exams; case studies and presentations
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Key or Transferable Skills (graduate attributes)		
Learning Outcome	Module in which this is delivered	Principal forms of assessment (of the Level Outcome) used
<i>Successful students will be able to:</i>		
Work productively in a largely unstructured context exercising initiative and personal responsibility	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open book unseen exams; case studies and presentations
Make decisions and plan activity in uncertain and unpredictable contexts	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open book unseen exams; case studies and presentations
Undertake appropriate further training of an academic, professional or practical nature	All modules approved as part of the Criminology Principal Programme	Modules are assessed in a variety of ways including: essays; short research papers; closed and open book unseen exams; case studies and presentations

9. Final and intermediate awards

Credits required for each level of academic award are as follows:

Honours Degree	360 credits	You will require at least 120 credits at levels 4, 5 and 6. You must accumulate at least 255 credits in Criminology (out of 360 credits overall), with at least 60 credits in each of the three years of study, to graduate with a named single honours degree in Criminology.
Diploma in Higher Education	240 credits	You will require at least 120 credits at level 4 or higher and at least 120 credits at level 5 or higher
Certificate in Higher Education	120 credits	You will require at least 120 credits at level 4 or higher

Criminology with International Year: in addition to the above students must pass a module covering the international year in order to graduate with a named degree in Criminology with International Year. Students who do not complete, or fail the international year, will be transferred to the three-year Criminology programme.

10. How is the Programme assessed?

The wide variety of assessment methods used within Criminology at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used within Criminology:

- **Unseen examinations** in different formats test students' knowledge of criminological theories and the findings of criminological research and their ability to apply that knowledge responsibly in understanding social problems. Examinations may consist of essay, short answer, problem, case study and/or multiple choice questions.
- **Essays**, including those based on case study material, also test the quality and application of subject knowledge. In addition they allow students to demonstrate their ability to carry out basic bibliographic research and to communicate their ideas effectively in writing in an appropriate scholarly style using the Harvard system of referencing.
- **Class tests** taken either conventionally or online via the Keele Learning Environment (KLE) assess students' subject knowledge and their ability to apply it in a more structured and focused way.
- **Reviews** of other scholars' work test students' ability to identify and summarise the key points of a text and to evaluate the quality of arguments and the evidence used to support them. In the case of work based on empirical research, reviews also assess students' knowledge of research methodologies and their ability to make critical judgements about the appropriateness of different strategies for collecting and analysing data.
- **Research design projects, data analysis reports and short research papers** test student's knowledge of different research methodologies and the limits and provisional nature of criminological knowledge. They also enable students to demonstrate their ability to formulate research questions and to answer them using an appropriate strategy.
- **Oral and poster presentations and reports** assess students' subject knowledge and understanding. They also test their ability to work effectively as members of a team, to communicate what they know orally and visually, and to reflect on these processes as part of their own personal development.
- **Portfolios** may consist of a range of different pieces of work but routinely include a requirement that students provide some evidence of critical reflection on the development of their own learning.

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

11. Contact Time and Expected Workload

This contact time measure is intended to provide you with an indication of the type of activity you are likely to undertake during this programme. The data is compiled based on module choices and learning patterns of students on similar programmes in previous years. Every effort is made to ensure this data is a realistic representation of what you are likely to experience, but changes to programmes, teaching methods and assessment methods mean this data is representative and not specific.

Undergraduate courses at Keele contain an element of module choice; therefore, individual students will experience a different mix of contact time and assessment types dependent upon their own individual choice of modules. The figures below are an example of activities that a student may expect on your chosen course by year/stage of study. Contact time includes scheduled activities such as: lecture, seminar, tutorial, project supervision, demonstration, practical classes and labs, supervised time in labs/workshop, fieldwork and external visits. The figures are based on 1,200 hours of student effort each year for full-time students.

Activity	Year 1 (Level 4)	Year 2 (Level 5)	Year 3 (Level 6)
Scheduled learning and teaching activities	18%	15%	14%
Guided independent Study	82%	85%	86%

Placements	0%	0%	0%
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12. Accreditation

This programme does not have accreditation from an external body.

13. Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at:

<http://www.keele.ac.uk/student-agreement/>

The Criminology programme is compliant with the code of ethics of the British Society of Criminology.

A student who has completed a semester abroad will not normally be eligible to transfer onto the International Year option.

14. What are the typical admission requirements for the programme?

Subject	A-level	Subjects not included	International Baccalaureate	BTEC	Access to Higher Education Diploma	GCSE requirements
Criminology (Single Honours)	BBB/ABC	Accept either Critical Thinking or General Studies but not both	32 points	DDM	Obtain Access to Higher Education Diploma with 30 Level 3 credits at Distinction	Maths or Science @ C (or 4), English Lang @ C (or 4)

Applicants who are not currently undertaking any formal study or who have been out of formal education for more than 3 years and are not qualified to A-level or BTEC standard may be offered entry to the University's Foundation Year Programme.

Applicants for whom English is not a first language must provide evidence of a recognised qualification in English language. The minimum score for entry to the Programme is Academic IELTS 6.0 or equivalent.

Please note: All non-native English speaking students are required to undertake a diagnostic English language assessment on arrival at Keele, to determine whether English language support may help them succeed with their studies. An English language module may be compulsory for some students during their first year at Keele.

Accreditation of Prior Learning (APL) is considered on a case-by-case basis and those interested should contact the Programme Director. The University's guidelines on this can be found here:

<http://www.keele.ac.uk/qa/accreditationofpriorlearning/>

15. How are students supported on the programme?

Support for student learning on the Programme is provided in the following ways:

- Module and tutorial group leaders are responsible for providing support for learning on the modules and in the tutorial groups for which they are responsible. They also give individual feedback on in-course assessments and more general feedback on examinations.
- Every student is allocated to a personal tutor who is responsible for reviewing and advising on students' academic progress.
- Personal tutors also act as a first point of contact for students on non-academic issues, which may affect their learning and can refer students on to a range of specialist health, welfare and financial services co-ordinated by the University's Student Support and Development Services (SSDS).
- All members of teaching staff on the Criminology Programme are available to see students during advertised weekly office hours and at other times by appointment

Non-native English-speaking students are offered language classes, facilities and services by the University's English Language Unit. In addition to credit-bearing modules on English for academic study, students also have access to one-to-one tutorials for individual help and advice, and to a wealth of resources for self-study and practice.

16. Learning Resources

Criminology is taught in teaching rooms equipped with computers, internet access and electronic whiteboards or projection equipment. Rooms may be arranged either in traditional lecture format or more informally to allow students to work together in small groups.

The learning resources available to students on the Programme include:

- The extensive collection of criminological materials relevant to undergraduate study held in the University Library. Built up over 20 years of delivering criminology at this level, these materials include books, journals and government publications. Much of this material is also accessible online to Keele students from anywhere in the world with a University username and password.
- The Keele Learning Environment (KLE) which provides easy access to a wide range of learning resources including lecture notes, digitised readings electronic materials available in a repository maintained by the University Library and other resources – video, audio and text-based – accessible from external providers via the internet.
- Most modules have electronic resource lists generated using Talis Aspire, a software package that allows students to access electronic journal articles, websites and other resources by clicking on links in a single document.

17. Other learning opportunities

Study abroad (semester)

Students on the Criminology programme have the potential opportunity to spend a semester abroad in their second year studying at one of Keele's international partner universities.

Exactly which countries are available depends on the student's choice of degree subjects. An indicative list of countries is on the website (<http://www.keele.ac.uk/studyabroad/partneruniversities/>); however this does not guarantee the availability of study in a specific country as this is subject to the University's application process for studying abroad.

No additional tuition fees are payable for a single semester studying abroad but students do have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad to be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination

Whilst students are studying abroad any Student Finance eligibility will continue, where applicable students may be eligible for specific travel or disability grants. Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible for income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

Study Abroad (International Year)

A summary of the International Year, which is a potential option for students after completion of year 2 (Level 5), is provided at Annex A.

Other opportunities

Other optional learning opportunities for criminology students vary from year to year but in recent years have included a week long study trip to Ball State University in the American Midwestern state of Indiana. This will incur extra costs. Please visit the Criminology website for up to date information and costs.

<https://www.keele.ac.uk/criminology/>.

During their time at Keele, students also have the opportunity to hear from, and talk to, a range of guest speakers and presenters including staff from local criminal justice agencies and leading academic criminologists from around the world.

Some of these activities are timetabled as part of taught modules, others are organised separately but are widely advertised and undergraduate students are always welcome to attend.

18. Additional costs

Criminology Programme Costs

Students who elect to take and gain places on our work-based placement module for their final year of study will be expected to pay travel costs (usually one day weekly) to their placement. Distances vary and indicative distances range from 10 miles from Keele Campus to 40 Miles (maximum). Opportunities are available to students, subject to availability and based on the number of partner agencies who offer such places, for work-based placements. Allocation for places is competitive, based on academic performance and selective application process. This usually involves the submission of an application and an interview process involving the host partners and administered by the programme.

These costs have been forecast by the University as accurately as possible but may be subject to change as a result of factors outside of our control (for example, increase in costs for external services). Forecast costs are reviewed on an annual basis to ensure they remain representative. Where additional costs are in direct control of the University we will ensure increases do not exceed 5%.

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation.

19. Quality management and enhancement

The quality and standards of learning in Criminology are subject to a continuous process of monitoring, review and enhancement.

- The Learning and Teaching Committee of the School of Social Science and Public Policy is responsible for reviewing and monitoring quality management and enhancement procedures and activities across the School.
- Individual modules and the Criminology Programme as a whole are reviewed and enhanced every year in the annual programme review which takes place at the end of the academic year and as part of the University's Curriculum Annual Review and Development (CARD) process.
- The programmes are run in accordance with the University's Quality Assurance procedures and are subject to periodic reviews under the Internal Quality Audit (IQA) process.

Student evaluation of, and feedback on, the quality of learning on every Criminology module takes place every year using a variety of different methods:

- The results of student evaluations of all modules are reported to module leaders and reviewed by the Programme Board as part of the Curriculum Annual Review and Development (CARD) process.

- Findings related to the Criminology Programmes from the annual National Student Survey (NSS), and from regular surveys of the student experience conducted by the University, are subjected to careful analysis and a planned response at programme and School level.
- Feedback received from representatives of students in all three years of the Criminology Programme is considered and acted on at regular meetings of the Programme Staff/Student Liaison Committee.

The University appoints senior members of academic staff from other universities to act as external examiners on all programmes. They are responsible for:

- Approving examination questions
- Confirming all marks which contribute to a student’s degree
- Reviewing and giving advice on the structure and content of the programme and assessment procedures

Information about current external examiner(s) can be found here:

<http://www.keele.ac.uk/qa/externalexaminers/currentexternalexaminers/>

20. The principles of programme design

The Criminology Programme described in this document has been drawn up with reference to, and in accordance with the guidance set out in, the following documents:

- a. UK Quality Code for Higher Education, Quality Assurance Agency for Higher Education: <http://www.qaa.ac.uk/assuring-standards-and-quality/the-quality-code>
- b. QAA Subject Benchmark Statement: Criminology (2014) <http://www.qaa.ac.uk/en/Publications/Documents/SBS-criminology-14.pdf>
- c. Keele University Regulations and Guidance for Students and Staff: <http://www.keele.ac.uk/regulations>

21. Document Version History

Version history	Date	Notes
Date first created	October 2016	
Revision history		
Date approved		

Annex A

BA (Hons) Criminology with International Year

International Year Programme

Students registered for Single Honours Criminology may either be admitted for or apply to transfer during their period of study at Level 5 to the Single Honours 'Criminology with International Year'. Students accepted onto this programme will have an extra year of study (the International Year) at an international partner institution after they have completed Year 2 (Level 5) at Keele.

Students who successfully complete both the second year (Level 5) and the International Year will be permitted to progress to Level 6. Students who fail to satisfy the examiners in respect of the International Year will normally revert to the BA (Hons) Criminology and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.

Study at Level 4, Level 5 and Level 6 will be as per the main body of this programme specification. The additional detail contained in this annex will pertain solely to students registered for 'BA (Hons) Criminology with International Year'.

International Year Programme Aims

In addition to the programme aims specified in the main body of the programme specification, the international year programme of study aims to provide students with:

1. Personal development as a student and a researcher with an appreciation of the international dimension of their subject
2. Experience of a different culture, academically, professionally and socially

Entry Requirements for the International Year

Students may apply to the 4-year programme during Level 5. Admission to the International Year is subject to successful application, interview and references from appropriate staff.

The criteria to be applied are:

- Academic Performance (an average of 60% across all modules at Level 5 is normally required)
- General Aptitude (to be demonstrated by application for study abroad, interview during the 2nd semester of year 2 (Level 5), and by recommendation of the student's personal tutor, 1st and 2nd year tutors and programme director)

Student Support

Students will be supported whilst on the International Year via the following methods:

- Phone or Skype conversations with Study Abroad tutor, in line with recommended Personal Tutoring meeting points.
- Support from the University's Global Education Team

Learning Outcomes

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete a Keele undergraduate programme with International Year will be able to:

- a. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
- b. Discuss the benefits and challenges of global citizenship and internationalisation
- c. Explain how their perspective on their academic discipline has been influenced by locating it within

an international setting.

In addition, students who complete 'BA (Hons) Criminology with International Year' will be able to:

- i) Design, plan and critically evaluate research projects with respect to criminology, record relevant information accurately and systematically and be able to reflect on a range of sources in a critical manner.
- ii) Integrate, apply and develop enhanced principles relating to the analysis of criminology; recognise, describe and explain cultural phenomena across national boundaries and reflect critically upon problems relating to contemporary society and culture.

These learning outcomes will all be assessed by the submission of a satisfactory individual learning agreement, the successful completion of assessments at the partner institution and the submission of the reflective portfolio element of the international year module.

Course Regulations

Students registered for the BA (Hons) Criminology with International Year' are subject to the course specific regulations (if any) and the University regulations. In addition, during the International Year, the following regulations will apply:

Students undertaking the International Year must complete 120 credits, which must comprise *at least 40%* in the student's discipline area.

This may impact on your choice of modules to study, for example you will have to choose certain modules to ensure you have the discipline specific credits required.

Students are barred from studying any Criminology module with significant overlap to Level 6 modules to be studied on their return. Significant overlap with Level 5 modules previously studied should also be avoided.

Additional costs for the International Year

Tuition fees for students on the International Year will be charged at 15% of the annual tuition fees for that year of study, as set out in Section 1. The International Year can be included in your Student Finance allocation, to find out more about your personal eligibility see: www.gov.uk

Students will have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

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