

## Course Information Document: Undergraduate

### For Academic Year 2025/26

#### 1. Course Summary

|                                                                                |                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Names of programme and award title(s)</b>                                   | BA (Hons) Modern History and Politics<br>BA (Hons) Modern History and Politics with International Year (see Annex for details)<br>BA (Hons) Modern History and Politics with Work Placement Year (see Annex for details)                                                                                                       |
| <b>Award type</b>                                                              | Single Honours                                                                                                                                                                                                                                                                                                                 |
| <b>Mode of study</b>                                                           | Full-time                                                                                                                                                                                                                                                                                                                      |
| <b>Framework of Higher Education Qualification (FHEQ) level of final award</b> | Level 6                                                                                                                                                                                                                                                                                                                        |
| <b>Normal length of the programme</b>                                          | 3 years; 4 years with either the International Year or Placement Year between years 2 and 3                                                                                                                                                                                                                                    |
| <b>Maximum period of registration</b>                                          | The normal length as specified above plus 3 years                                                                                                                                                                                                                                                                              |
| <b>Location of study</b>                                                       | Keele Campus                                                                                                                                                                                                                                                                                                                   |
| <b>Accreditation (if applicable)</b>                                           | n/a                                                                                                                                                                                                                                                                                                                            |
| <b>Regulator</b>                                                               | Office for Students (OfS)                                                                                                                                                                                                                                                                                                      |
| <b>Tuition Fees</b>                                                            | <p><b>UK students:</b></p> <p>Fee for 2025/26 is £9,535*</p> <p><b>International students:</b></p> <p>Fee for 2025/26 is £17,700**</p> <p>The fee for the international year abroad is calculated at 15% of the standard year fee</p> <p>The fee for the work placement year is calculated at 20% of the standard year fee</p> |

**How this information might change:** Please read the important information at <http://www.keele.ac.uk/student-agreement/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

\* These fees are regulated by Government. We reserve the right to increase fees in subsequent years of study in response to changes in government policy and/or changes to the law. If permitted by such change in policy or law, we may increase your fees by an inflationary amount or such other measure as required by government policy or the law. Please refer to the accompanying Student Terms & Conditions. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

\*\* These fees are for new students. We reserve the right to increase fees in subsequent years of study by an inflationary amount. Please refer to the accompanying Student Terms & Conditions for full details. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>

#### 2. What is a Single Honours programme?

The Single Honours programme described in this document allows you to focus more or less exclusively on this subject. In keeping with Keele's commitment to breadth in the curriculum, the programme also gives you the opportunity to take some modules in other disciplines and in modern foreign languages as part of a 360-credit Honours degree. Thus it enables you to gain, and be able to demonstrate, a distinctive range of graduate attributes.

### **3. Overview of the Programme**

At Keele, you will explore how understandings of the past continue to shape the present, and you will learn how to apply History to address urgent issues facing Politics today. In a global framework, you will explore economic, political, social and cultural approaches to History and grapple with a wide range of issues including: processes of political change, focusing on the actors involved in this process at the individual, local, national and global levels; how decisions are made and how political systems operate in practice; and how we can build a better future.

The programme is carefully constructed over three years to develop your transferrable skills. In your first year, you will be introduced to chronology and theory; in your second year, you will build on this chronological and theoretical knowledge to explore themes; in your third year, you will apply the knowledge and methods refined over the last two years to specialist case studies and produce your own final year project. By the end of the degree, you will have been exposed to a range of different ways of interpreting and answering the biggest questions in modern History and Politics, empowering you to reflect on your own positions and the ways in which we can make a difference in an ever-changing political world.

Your academic studies will be complemented and enhanced with discipline-specific professional development modules to engage with the wider applications of History and Politics beyond the classroom. You will have the option to undertake a work placement in year two and/or year three. You will also have the opportunity to undertake a study abroad placement in semester two of year two. Across the programme, you will acquire key employability skills, including but not limited to: communication of ideas to a wide range of audiences; critical analysis and interpretation of information; and the creation of original and effective arguments.

### **4. Aims of the programme**

The broad aims of the programme are to enable you to:

- Develop your understanding of key historical themes and issues, and how they have affected societies across time and place
- Interrogate the interplay between government and society
- Enhance your understanding of the interaction of people, ideas and institutions at the local, sectoral, national, regional and global levels
- Appreciate how power is used to create and reproduce patterns of privilege and in/exclusion in the past and present, and how these structures and patterns are resisted and challenged
- Apply key approaches in History and Politics to develop your own original analyses and arguments
- Enhance your communication, research and critical evaluation skills, both working as an individual and collaboratively in groups
- Relate the academic study of History and Politics to policy matters of public concern, linking academic theory to the practices of government policy and political behaviour
- Develop an understanding of the nature and significance of History and Politics, enabling students to become active participants and future leaders, understanding how best to effect change in the world around them
- Engage with an inclusive curriculum that showcases a commitment to equality, diversity and accessibility in both teaching methods and learning content
- Contribute to timely sustainability issues and situate them in their relevant contexts, particularly in terms of your study of heritage, environmental and public history
- Foster an appreciation for interdisciplinary approaches and perspectives through a sustained and deep engagement with cognate Humanities and Social Sciences disciplines
- Demonstrate a wide range of professional skills acquired over the course of the programme to strengthen your employability profile

### **5. What you will learn**

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

- Subject knowledge and understanding
- Subject specific skills
- Key or transferable skills (including employability skills)

#### **Subject knowledge and understanding**

Successful students will be able to:

- concepts, theories and methods used in the study of politics and be able to apply these to the analysis of political ideas, actors, institutions and behaviour across history
- different political systems, the nature and distribution of power in them, the contexts within which they operate, and the relationships between them
- different interpretations of political ideas, institutions, events and issues, developing an ability to critically evaluate these interpretations in the past and present
- the inherent contestability of the concepts of power and democracy, and the vocabulary of political debate across time and space
- the social, economic, historical and cultural contexts of political behaviour

### **Subject specific skills**

Successful students will be able to

- apply complex ideas, theories, and approaches to historical and contemporary issues in politics
- critically evaluate and interpret sources, both primary and secondary
- recognise problems in historical materials and limitations in knowledge
- identify, interpret and apply appropriate methods of data collection and analysis
- investigate, analyse, formulate and advocate solutions to problems
- build and sustain an argument based on independent research

### **Key or transferable skills (including employability skills)**

Successful students will be able to:

- understand and demonstrate the leadership skills necessary to effect change in the communities in which they live and in workplace situations
- work individually and in groups in order to solve complex problems
- communicate ideas persuasively to a wide range of audiences and in different formats
- evaluate the arguments of others and balance different perspectives
- appreciate inclusivity, sustainability and accessibility in a range of contexts
- develop and demonstrate the ethical awareness and personal effectiveness that is crucial in today's changing society and that will make them active and informed citizens
- engage with external partners and develop their networking skills, engaging with and presenting information to external partners as required

### **Keele Graduate Attributes**

The Keele Graduate Attributes are the qualities (skills, values and mindsets) which you will have the opportunity to develop during your time at Keele through both the formal curriculum and also through co- and extra-curricular activities (e.g., work experience, and engagement with the wider University community such as acting as ambassadors, volunteering, peer mentoring, student representation, membership and leadership of clubs and societies). Our Graduate Attributes consist of four themes: **academic expertise, professional skills, personal effectiveness, and social and ethical responsibility**. You will have opportunities to engage actively with the range of attributes throughout your time at Keele: through your academic studies, through self-assessing your own strengths, weaknesses, and development needs, and by setting personal development goals. You will have opportunities to discuss your progress in developing graduate attributes with, for example, Academic Mentors, to prepare for your future career and lives beyond Keele.

## **6. How is the programme taught?**

Learning and teaching methods used on the programme vary according to the subject matter and level of the module. They include the following:

- Lectures where the lecturer provides students with a framework for reading and independent study.
- Seminars in groups of typically 15-20 students where key issues can be discussed in depth. Students are expected to play a full part, and occasionally to lead, these discussions.
- Workshops where students are given a research problem and work in groups to gather resources, organise material, discuss responses, and present findings to the rest of the cohort.
- Digital learning using Microsoft Teams and the Keele Learning Environment (KLE). Teams and the KLE are used to give students easy access to a wide range of resources and research tools, and as a platform for online discussions and quizzes. Teams and the KLE are online learning environments that provide a range of tools to support learning, including access to documents and other resources, quizzes, virtual classrooms and breakout spaces, discussion boards, assignments and announcements.
- One-to-one supervisions where a member of staff supervises students to complete independent study

based on directed reading from textbooks, research monographs, academic journals, historical documents and other sources.

- Experiential learning activities to give students the opportunity to apply their knowledge to situations and scenarios outside of the classroom. Such activities may include, but are not limited to, interactive activities where students can simulate real political situations in groups including policy-making projects, leadership simulations and more; field trips to partner organisations; observation and/or participation in outreach sessions; responding to industry briefs and tasks; short and long-term work placements; etc.

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with their Academic Mentors or module lecturers on a one-to-one basis.

These learning and teaching methods enable students to achieve the learning outcomes of the programme in a variety of ways. For example: lectures and independent study allow students to gain a broad understanding of key aspects of the past; seminars, tutorials, workshops, and online collaboration provide opportunities for students to ask questions about, and suggest answers to, historical problems, and to present their own ideas to members of staff and other students using an appropriate medium of communication; seminars, tutorials and web-based activities encourage students to reflect on their own learning and take responsibility for its development by addressing areas of difficulty; undertaking a research dissertation with the support of an experienced and active researcher allows students to formulate relevant research questions and devise a strategy for answering them.

## 7. Teaching Staff

At Keele, you will encounter a supportive community of enthusiastic tutors committed to developing your skills and knowledge on every step of your student journey. In addition to our expertise in British history and politics, our teaching content has global breadth with specialisms in continental Europe, Asia, Africa, and the Americas. All current permanent teaching staff have doctorates (PhDs or equivalent). All are active researchers and experienced teachers whose work has been widely published in books and leading international journals. In the most recent government-run assessment of research in History, the REF 2021, 84% of History research outputs (e.g. books and articles) were deemed to be 'Internationally Excellent' [3\*], while 60% were judged to be in the top category ('World-Leading' [4\*]). The work of some Politics staff has been used directly in shaping policy in their areas of expertise at local, national and international levels. Some Politics staff have extensive media experience, having appeared on international, national and local news.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

## 8. What is the structure of the Programme?

The academic year runs from September to June and is divided into two semesters. The number of weeks of teaching will vary from programme to programme, but you can generally expect to attend scheduled teaching sessions between the end of September and mid-December, and from mid-January to the end of April. Our degree courses are organised into modules. Each module is usually a self-contained unit of study and each is usually assessed separately with the award of credits on the basis of 1 credit = 10 hours of student effort. An outline of the structure of the programme is provided in the tables below.

There are two types of module delivered as part of your programme. They are:

- Compulsory modules - a module that you are required to study on this course;
- Optional modules - these allow you some limited choice of what to study from a list of modules;

### Global Challenge Pathways

This programme includes the option for you to take a Global Challenge Pathway. These modules offer you an exciting opportunity to work with students and staff from different disciplines to explore topical global issues such as power and conflict, health inequalities, climate change, generative AI, social justice, global citizenship, and enterprise from different perspectives.

Global Challenge Pathways can either be taken as one 15-credit module at Levels 4, 5 and 6, or one 15-credit module at Levels 5 and 6. For more information about our Global Challenge Pathways please visit:

<https://www.keele.ac.uk/study/undergraduate/globalchallengepathways/>

### Modern Languages or Certificate in TESOL

Alternatively, you could choose to study modules with the University Language Centre. The Language Centre offers three pathways; The Language Specialist, The Language Taster, and The Trinity Certificate in Teaching English to Speakers of Other Language (TESOL). Language Centre modules are available separately for students at Level 4. At Levels 5 and 6 they are included within the Global Challenge Pathways.

If you choose the Language Specialist pathway, you will automatically be enrolled on a Semester 2 Modern Language module as a continuation of your language of choice. Undertaking a Modern Languages module in Semester 2 is compulsory if you wish to continue to the Language Specialist Global Challenge Pathway the following academic year.

For more information about Language Centre option modules available to you please visit the following webpages.

For new (Level 4) students please visit: <https://www.keele.ac.uk/study/languagecentre/>

For current (Level 5 and Level 6) students please visit: <https://www.keele.ac.uk/students/academiclife/global-challenge-pathways/>

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For further information on the content of modules currently offered, please visit: <https://www.keele.ac.uk/recordsandexams/modulecatalogue/>

A summary of the credit requirements per year is as follows:

| Year    | Compulsory | Optional |     |
|---------|------------|----------|-----|
|         |            | Min      | Max |
| Level 4 | 60         | 60       | 60  |
| Level 5 | 60         | 60       | 60  |
| Level 6 | 0          | 120      | 120 |

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## Module Lists

### Level 4

| Compulsory modules                             | Module Code | Credits | Period       |
|------------------------------------------------|-------------|---------|--------------|
| Defining Moments in World History, c.1000-2000 | HIS-10049   | 30      | Semester 1-2 |
| Making Sense of Politics                       | PIR-10069   | 30      | Semester 1-2 |

| Optional modules                                                                | Module Code | Credits | Period       |
|---------------------------------------------------------------------------------|-------------|---------|--------------|
| Applied History: What's Past is Present                                         | HIS-10052   | 15      | Semester 1-2 |
| Exploring Political Inequalities                                                | PIR-10071   | 30      | Semester 1-2 |
| Becoming a Social Scientist                                                     | SSC-10001   | 15      | Semester 1-2 |
| Modern History: From the Industrial Revolution to the Global Pandemic           | HIS-10048   | 30      | Semester 2   |
| History in Media and Film: The Presentation of the Past in Contemporary Culture | HIS-10050   | 15      | Semester 2   |
| British Politics: Welfare, Economy and Society                                  | PIR-10081   | 15      | Semester 2   |

### Level 4 Module Rules

Students must take at least 15 option credits in both History and Politics, including one of the following professional development modules: Applied History: What's Past is Present or Becoming a Social Scientist.

## **Level 5**

| <b>Compulsory modules</b>                             | <b>Module Code</b> | <b>Credits</b> | <b>Period</b> |
|-------------------------------------------------------|--------------------|----------------|---------------|
| Themes, Debates and Sources in History                | HIS-20129          | 30             | Semester 1    |
| Global Democracy under Threat: Resilience or Retreat? | PIR-20116          | 30             | Semester 1    |

| <b>Optional modules</b>                                                          | <b>Module Code</b> | <b>Credits</b> | <b>Period</b> |
|----------------------------------------------------------------------------------|--------------------|----------------|---------------|
| The American South: US Summer School (Level 5)                                   | LIB-20012          | 15             | Semester 0    |
| American Dreams and Nightmares: Race, the Environment, and Struggles for Justice | HIS-20145          | 15             | Semester 1    |
| Social Sciences at Work                                                          | SSC-20005          | 15             | Semester 1    |
| Applied History 2: Working with the Past                                         | HIS-20139          | 15             | Semester 1-2  |
| Professional Experience with History 1                                           | HIS-20141          | 15             | Semester 1-2  |
| Social Sciences Placement                                                        | SSC-20001          | 15             | Semester 1-2  |
| History in the Headlines                                                         | HIS-20123          | 30             | Semester 2    |
| Digital Curation and History                                                     | HIS-20131          | 15             | Semester 2    |
| World Wars and the Age of Extremes                                               | HIS-20143          | 15             | Semester 2    |
| Environmental Politics and Policy                                                | PIR-20067          | 15             | Semester 2    |
| Elections, Voters and Public Opinion                                             | PIR-20118          | 15             | Semester 2    |
| Public Policy and How To Make It                                                 | PIR-20126          | 15             | Semester 2    |

## **Level 5 Module Rules**

Students must take at least 15 option credits in both History and Politics, including ONE of the following professional development modules: Applied History: Working with the Past; Professional Experience with History (Year 2); Social Science at Work; or Social Sciences Work Placement.

## **Level 6**

| Optional modules                                                                | Module Code | Credits | Period       |
|---------------------------------------------------------------------------------|-------------|---------|--------------|
| The American South: US Summer School (Level 6)                                  | LIB-30006   | 15      | Semester 0   |
| The Age of Migration in Global Perspective: gender, disability, race, and place | HIS-30173   | 15      | Semester 1   |
| The Twisted Road to Hitler                                                      | HIS-30201   | 15      | Semester 1   |
| The Dark Side of Politics                                                       | PIR-30174   | 30      | Semester 1   |
| Dissertation for History - ISP                                                  | HIS-30177   | 30      | Semester 1-2 |
| Applied History 3: Looking to the Future                                        | HIS-30185   | 15      | Semester 1-2 |
| Professional Experience with History 2                                          | HIS-30187   | 15      | Semester 1-2 |
| Dissertation in Politics and IR - ISP                                           | PIR-30130   | 30      | Semester 1-2 |
| Advanced Professional Placement in Social Sciences                              | SSC-30003   | 15      | Semester 1-2 |
| Engaged Social Science                                                          | SSC-30005   | 15      | Semester 1-2 |
| The Apocalypse will be Televised: Extinction on film since 1945                 | HIS-30183   | 15      | Semester 2   |
| Parliamentary Studies                                                           | PIR-30160   | 15      | Semester 2   |
| Building A Better Future                                                        | PIR-30182   | 30      | Semester 2   |

## Level 6 Module Rules

Students must choose at least one of the project/dissertation options - 'Dissertation in Politics and International Relations' and 'Final Year History Project' - and can do both if they wish.

Students must take at least 15 option credits in both History and Politics, including one of the following professional development modules: Applied History: Looking to the Future; Professional Experience with History (Year 3); Engaged Social Science; or Social Sciences Work Placement.

## 9. Final and intermediate awards

Credits required for each level of academic award are as follows:

|                                              |             |                                                                                                                                                                                                                                                                                         |
|----------------------------------------------|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>BA (Hons) Modern History and Politics</b> | 360 credits | You will require at least 120 credits at levels 4, 5 and 6<br>You must accumulate at least 270 credits in your main subject (out of 360 credits overall), with at least 90 credits in each of the three years of study, to graduate with a named single honours degree in this subject. |
| <b>Diploma in Higher Education</b>           | 240 credits | You will require at least 120 credits at level 4 or higher and at least 120 credits at level 5 or higher                                                                                                                                                                                |
| <b>Certificate in Higher Education</b>       | 120 credits | You will require at least 120 credits at level 4 or higher                                                                                                                                                                                                                              |

**International Year option:** in addition to the above students must pass a module covering the international year in order to graduate with a named degree including the 'international year' wording. Students who do not complete, or fail the international year, will be transferred to the three-year version of the programme.

**Work Placement Year option:** in addition to the above students must pass a non-credit bearing module

covering the work placement year in order to graduate with a named degree including the 'with Work Placement Year' wording. Students who do not complete, or fail the work placement year, will be transferred to the three-year version of the programme.

## 10. How is the Programme Assessed?

The wide variety of assessment methods used on this programme at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used on your programme:

- Examinations in 'take home' formats test students' knowledge of history, historiography and the interpretation of sources. Examinations may consist of essay, short answer and/or document commentary questions.
- Essays, including those based on case study material, also test the quality and application of subject knowledge. In addition they allow students to demonstrate their ability to carry out basic bibliographic research and to communicate their ideas effectively in writing in an appropriate scholarly style.
- Class tests taken either conventionally or online via Teams or the Keele Learning Environment (KLE) assess students' subject knowledge and their ability to apply it in a more structured and focused way. Reviews of other scholars' work test students' ability to identify and summarise the key points of a text and to evaluate the quality of arguments and the evidence used to support them.
- Research design projects and short research papers test student's knowledge of different research methodologies, the limits of historical knowledge, and their ability to assess and analyse sources. They also enable students to demonstrate their ability to formulate research questions and to answer them using an appropriate strategy and sources.
- Oral presentations and reports assess students' subject knowledge and understanding. They also test their ability to work effectively as members of a team, to communicate what they know orally and visually, and to reflect on these processes as part of their own personal development.
- Portfolios may consist of a range of different pieces of work, including reflective exercises on the development of subject-specific and employability skills.
- Authentic assignments may include creating/contributing to websites; authoring blogs; producing podcasts/videocasts; designing posters; producing creative and/or journalistic writing; outlining and/or delivering an outreach session.
- Reviews and Critiques of other scholars' work test students' ability to identify and summarise the key points of a text and to evaluate the quality of arguments and the evidence used to support them.
- Research Design Projects and associated Research Papers allow students to demonstrate their ability to formulate a research question and identify an appropriate research methodology as part of the task of designing and implementing a research strategy to enable them to address the research question effectively.
- Reports and case studies assess students' ability to apply knowledge in a practical manner. Depending on the module, this includes a data analysis report demonstrating understanding and analysis of data or a policy report where students are asked to write an evidence-based policy report evaluation designed for an external audience. Case studies enable students to apply knowledge in a practical way, focusing on a specific example to draw out key themes and trends.
- Reflective diaries provide students with an opportunity to demonstrate skills of critical reflection, reflective practice and reflexivity, critically reflecting on their own skills and learning. Students will also suggest actions arising out of these reflections, making the learning process transformative.

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

## 11. Contact Time and Expected Workload

This contact time measure is intended to provide you with an indication of the type of activity you are likely to undertake during this programme. The data is compiled based on module choices and learning patterns of students on similar programmes in previous years. Every effort is made to ensure this data is a realistic representation of what you are likely to experience, but changes to programmes, teaching methods and assessment methods mean this data is representative and not specific.

Undergraduate courses at Keele contain an element of module choice; therefore, individual students will experience a different mix of contact time and assessment types dependent upon their own individual choice of modules. The figures below are an example of activities that a student may expect on your chosen course by year stage of study. Contact time includes scheduled activities such as: lecture, seminar, tutorial, project supervision, demonstration, practical classes and labs, supervised time in labs/workshop, fieldwork and external

visits. The figures are based on 1,200 hours of student effort each year for full-time students.

## Activity

|                         | Scheduled learning and teaching activities | Guided independent Study | Placements |
|-------------------------|--------------------------------------------|--------------------------|------------|
| <b>Year 1 (Level 4)</b> | 17.4%                                      | 82.6%                    | 0%         |
| <b>Year 2 (Level 5)</b> | 17.7%                                      | 82.3%                    | 0%         |
| <b>Year 3 (Level 6)</b> | 12.0%                                      | 81.8%                    | 6.3%       |

## 12. Accreditation

This programme does not have accreditation from an external body.

## 13. University Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at:

<http://www.keele.ac.uk/student-agreement/>

If this programme has any exemptions, variations or additions to the University Regulations these will be detailed in an Annex at the end of this document titled 'Programme-specific regulations'.

## 14. Other Learning Opportunities

### Study abroad (semester)

Students on the programme have the potential opportunity to spend a semester abroad in their second year studying at one of Keele's international partner universities.

Exactly which countries are available depends on the student's choice of degree subjects. An indicative list of countries is on the website (<http://www.keele.ac.uk/studyabroad/partneruniversities/>); however this does not guarantee the availability of study in a specific country as this is subject to the University's application process for studying abroad.

No additional tuition fees are payable for a single semester studying abroad but students do have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad to be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Whilst students are studying abroad any Student Finance eligibility will continue, where applicable students may be eligible for specific travel or disability grants. Students studying in Erasmus+ destinations may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible for income dependent bursaries at Keele. Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

### Study Abroad (International Year)

A summary of the International Year, which is a potential option for students after completion of year 2 (Level 5), is provided in the Annex for the International Year.

### Study Abroad (Summer School)

In addition to the Study Abroad options of spending a semester or a year at one of Keele's international partner universities, students can choose a unique 4-week study abroad optional module (15 credits), taking place in the

summer before either Year 2 or Year 3: *The American South: US Summer School*. Previous placements on the module have been funded in part by the Turing Scheme, with additional funding made available for students from Widening Participation backgrounds.

## Work Placement Year

Students have the opportunity to apply directly for the 4-year 'with Work Placement Year' degree programme or to transfer onto the 4-year degree programme at the end of Year-1 and in Year-2 at the end of Semester 1. Students who are initially registered for the 4-year degree programme may transfer onto the 3-year degree programme at any point in time, prior to undertaking their year-long placement. Eligibility rules are included in the Annex.

Students wishing to take the work placement year should meet with the Programme Director to obtain their signature to confirm agreement before they will be allowed to commence their placement.

International students who require a Tier 4 visa must check with the Immigration Compliance Team prior to commencing any form of placement.

A summary of the Work Placement Year, which is a potential option for students after completion of year 2 (Level 5), is provided in the Annex for the Work Placement Year.

## 15. Additional Costs

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation. We do not anticipate any further costs for this programme.

## 16. Annex - International Year

### BA (Hons) Modern History and Politics with International Year

| International Year Programme                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Students registered for this Single Honours programme may either be admitted for or apply to transfer during their period of study at Level 5 to the International Year option. Students accepted onto this option will have an extra year of study (the International Year) at an international partner institution after they have completed Year 2 (Level 5) at Keele.</p> <p>Students who successfully complete both the second year (Level 5) and the International Year will be permitted to progress to Level 6. Students who fail to satisfy the examiners in respect of the International Year will normally revert to the standard programme and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.</p> <p>Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the International Year option.</p> |
| International Year Programme Aims                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p>In addition to the programme aims specified in the main body of this document, the international year programme of study aims to provide students with:</p> <ol style="list-style-type: none"><li>1. Personal development as a student and a researcher with an appreciation of the international dimension of their subject</li><li>2. Experience of a different culture, academically, professionally and socially</li></ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Entry Requirements for the International Year                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

Students may apply to the 4-year programme during Level 5. Admission to the International Year is subject to successful application, interview and references from appropriate staff.

The criteria to be applied are:

- Academic Performance (an average of 55% across all modules in Semester 1 at Level 5 is normally required. Places on the International Year are then conditional on achieving an average mark of 55% across all Level 5 modules. Students with up to 15 credits of re-assessment who meet the 55% requirement may progress to the International Year. Where no Semester 1 marks have been awarded performance in 1st year marks and ongoing 2nd year assessments are taken into account)
- General Aptitude (to be demonstrated by application for study abroad, interview during the 2nd semester of year 2 (Level 5), and by recommendation of the student's Academic Mentor, 1st and 2nd year tutors and programme director)

Students may not register for both an International Year and a Placement Year.

## **Student Support**

Students will be supported whilst on the International Year via the following methods:

- Phone or Skype conversations with Study Abroad tutor, in line with recommended Academic Mentoring meeting points.
- Support from the University's Global Education Team

## **Learning Outcomes**

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete a Keele undergraduate programme with International Year will be able to:

1. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
2. Discuss the benefits and challenges of global citizenship and internationalisation
3. Explain how their perspective on their academic discipline has been influenced by locating it within an international setting.
4. Pose meaningful and incisive historical questions in a global context.

In addition, students who complete the International Year will be able to:

These learning outcomes will all be assessed by the submission of a satisfactory individual learning agreement, the successful completion of assessments at the partner institution and the submission of the reflective portfolio element of the international year module.

## **Regulations**

Students registered for the International Year are subject to the programme-specific regulations (if any) and the University regulations. In addition, during the International Year, the following regulations will apply:

Students undertaking the International Year must complete 120 credits, which must comprise *at least 40%* in the student's discipline area.

This may impact on your choice of modules to study, for example you will have to choose certain modules to ensure you have the discipline specific credits required.

Students are barred from studying any module with significant overlap to the Level 6 modules they will study on their return. Significant overlap with Level 5 modules previously studied should also be avoided.

## **Additional costs for the International Year**

Tuition fees for students on the International Year will be charged at 15% of the annual tuition fees for that year of study, as set out in Section 1. The International Year can be included in your Student Finance allocation, to find out more about your personal eligibility see: [www.gov.uk](http://www.gov.uk)

Students will have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Students who meet external eligibility criteria may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some Governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

## 17. Annex - Work Placement Year

### BA (Hons) Modern History and Politics with Work Placement Year

#### Work Placement Year summary

Students registered for this programme may either be admitted for or apply to transfer during their studies to the 'with Work Placement Year' option (NB: for Combined Honours students the rules relating to the work placement year in the subject where the placement is organised are to be followed). Students accepted onto this programme will have an extra year of study (the Work Placement Year) with a relevant placement provider after they have completed Year 2 (Level 5) at Keele.

Students who successfully complete both the second year (Level 5) and the Work Placement Year will be permitted to progress to Level 6. Students who fail to satisfactorily complete the Work Placement Year will normally revert to the 3-year programme and progress to Level 6 on that basis. The failure will be recorded on the student's final transcript.

Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the Work Placement Year option.

#### Work Placement Year Programme Aims

In addition to the programme aims specified in the main body of this document, the Work Placement Year aims to provide students with:

1. In-depth experience of a relevant workplace and the variety of ways in which their skills can be used in the world outside the university.
2. The opportunity to further develop their employability through skills development and reflection, enhanced organisational and sector knowledge, and networking and interpersonal communication.

#### Entry Requirements for the Work Placement Year

Admission to the Work Placement Year is subject to successful application, interview and references from appropriate staff. Students have the opportunity to apply directly for the 4-year 'with work placement year' degree programme, or to transfer onto the 4-year programme at the end of Year-1 and in Year-2 at the end of Semester 1. Students who are initially registered for the 4-year degree programme may transfer onto the 3-year degree programme at any point in time, prior to undertaking the year-long work placement. Students who fail to pass the work placement year, and those who fail to meet the minimum requirements of the work placement year module, (\* or equivalent, work placement), will be automatically transferred onto the 3-year degree programme.

\* We recommend where possible students undertake a placement of between 9 - 12 months on a full-time basis to maximize academic and personal growth. However, the Work Placement Year mandates a minimum of 24 weeks in duration, ideally on a full-time basis, but no less than 21 hours per week. This enables those undertaking an unpaid placement to work on a part-time basis alongside.

The criteria to be applied are:

- A good University attendance record and be in 'good academic standing'.
- Academic Performance (an average of 50% across all modules in Semester 1 at Level 5 is normally required. Places on the Work Placement Year are then conditional on achieving an average mark of 50% across all Level 5 modules. Students with up to 15 credits of re-assessment who meet the 50% requirement may progress to the Work Placement Year. Where no Semester 1 marks have been awarded performance in 1st year marks and ongoing 2nd year assessments are taken into account)
- Students undertaking work placements will be expected to complete a Health and Safety checklist prior to commencing their work experience and will be required to satisfy the Health and Safety regulations of the company or organisation at which they are based.
- (*International students only*) Due to visa requirements, it is not possible for international students who require a Tier 4 Visa to apply for direct entry onto the 4-year with Work Placement Year degree programme. Students wishing to transfer onto this programme should discuss this with student support, the academic tutor for the work placement year, and the Programme Lead. Students should be aware that there are visa implications for this transfer, and it is the student's responsibility to complete any and all necessary processes to be eligible for this programme. There may be additional costs, including applying for a new Visa from outside of the UK for international students associated with a transfer to the work placement programme.

Students may not register for both an International Year and a Work Placement Year.

## **Student Support**

Students will be supported whilst on the Work Placement Year via the following methods:

- Regular contact between the student and a named member of staff who will be assigned to the student as their University supervisor. The University supervisor will be in regular contact with the student throughout the year, and be on hand to provide advice (pastoral or academic) and liaise with the Placement supervisor on the student's behalf if required.
- Two formal contacts with the student during the placement year: the University supervisor will visit the student in their placement organization at around 5 weeks after the placement has commenced, and then visit again (or conduct a telephone/video call tutorial) at around 15 weeks into the placement.
- Weekly supervision sessions will take place with the placement supervisor (or his/her nominee) throughout the duration of the placement.

## **Learning Outcomes**

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete the 'with Work Placement Year' option will be able to:

1. Understand and discuss the variety of ways in which skills developed during the study of English Literature can be deployed in non-academic contexts.
2. Develop broader organisational/sector understanding and reflect upon their activities in this context.
3. Assess their own strengths and weaknesses in an employment context.
4. Articulate their placement skills and experiences effectively and through a variety of means (verbal and written).

These learning outcomes will be assessed through the non-credit bearing Work Placement Year module (ENG-30090) which provides a structure to ensure that students make the most of the placement as a learning experience. They will complete an initial plan when they begin their placement, deliver a presentation focusing on their placement progress, and submit a final portfolio.

## **Regulations**

Students registered for the 'with Work Placement Year' option are subject to programme-specific regulations (if any) and the University regulations. In addition, during the Work Placement Year, the following regulations will apply:

- Students undertaking the Work Placement Year must successfully complete the zero-credit rated module (ENG-30090)
- In order to ensure a high quality placement experience, each placement agency will sign up to a placement contract (analogous to a service level agreement).
- Once a student has been accepted by a placement organisation, the student will make a pre-placement visit and a member of staff identified within the placement contract will be assigned as the placement supervisor. The placement supervisor will be responsible for ensuring that the placement experience meets the agreed contract agreed with the University.
- The placement student will also sign up an agreement outlining his/her responsibilities in relation to the requirements of each organisation.

Students will be expected to behave professionally in terms of:

(i) conforming to the work practices of the organisation; and

(ii) remembering that they are representatives of the University and their actions will reflect on the School and have an impact on that organisation's willingness (or otherwise) to remain engaged with the placement.

## **Additional costs for the Work Placement Year**

Tuition fees for students on the Work Placement Year will be charged at 20% of the annual tuition fees for that year of study, as set out in Section 1. The Work Placement Year can be included in your Student Finance allocation; to find out more about your personal eligibility see: [www.gov.uk](http://www.gov.uk)

Students will have to bear the costs of travelling to and from their placement provider, accommodation, food and personal costs. Depending on the placement provider additional costs may include parking permits, travel and transport, suitable clothing, DBS checks, and compulsory health checks.

A small stipend may be available to students from the placement provider during the placement but this will need to be explored on a placement-by-placement basis as some organisations, such as charities, may not have any extra money available. Students should budget with the assumption that their placement will be unpaid.

Eligibility for student finance will depend on the type of placement and whether it is paid or not. If it is paid, this is likely to affect student finance eligibility, however if it is voluntary and therefore unpaid, should not affect student finance eligibility. Students are required to confirm eligibility with their student finance provider.

International students who require a Tier 4 visa should check with the Immigration Compliance team prior to commencing any type of paid placement to ensure that they are not contravening their visa requirements.

## **Version History**

**This document**

**Date Approved:** 09 May 2025

**Previous documents**

| Version No | Year | Owner | Date Approved | Summary of and rationale for changes |
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