

# Programme Specification: Post Graduate Taught For students starting in Academic Year 2023/24

## 1. Course Summary

Names of programme and award title(s)	MA Creative Practice
Award type	Taught Masters
Mode of study	Full-time Part-time
Framework of Higher Education Qualification (FHEQ) level of final award	Level 7
Normal length of the programme	1 year full-time or 2 years part-time
Maximum period of registration	The normal length as specified above plus 3 years
Location of study	Keele Campus
Accreditation (if applicable)	N/A
Regulator	Office for Students (OfS)
	UK students:
	Full-time fee for 2023/24 is £8,900
Tuition Fees	Part-time fee for 2023/24 is £4,900 per annum*
	International students:
	Full-time fee for 2023/24 is £17,700

How this information might change: Please read the important information at <a href="http://www.keele.ac.uk/student-agreement/">http://www.keele.ac.uk/student-agreement/</a>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

# 2. Overview of the Programme

Creativity is the most human of attributes; we use it to invent, to communicate, and to understand. Yet too often, this amazing, shared ability seems the preserve of a few, and its outputs limited to galleries and collections. The MA in Creative Practice at Keele will give you the tools to be more creative with creativity, by putting it to work in organisations, communities or public events to increase engagement, participation and ownership of ideas, identities and innovations. Closely linked to Keele's Co-create research network, led by innovators in arts-based participatory work in the humanities, this programme will enable you to develop and test your own formats and possibilities of creative practice, suited to your own aims and objectives. We do so through a framework rooted in best practice and interdisciplinary discussion, with focusses on the ethics of collaboration, the theoretical underpinnings of your work, the real-life challenges of creative practice, and how to increase your chances of external funding, as well as providing a stepping-stone for those interested in doctoral research.

<sup>\*</sup> We reserve the right to increase fees in subsequent years of study by an inflationary amount. Please refer to the accompanying Student Terms & Conditions for full details. Further information on fees can be found at <a href="http://www.keele.ac.uk/studentfunding/tuitionfees/">http://www.keele.ac.uk/studentfunding/tuitionfees/</a>

## 3. Aims of the programme

The broad aims of the programme are to enable you to:

- understand and propose informed solutions to the key issues, theoretical approaches, ethical demands, and best practice relevant to arts-based participatory research;
- research, plan, undertake and write an independent research project in arts-based participatory research;
- present well-reasoned and well-informed solutions and critiques regarding the challenges of arts-based participatory research;
- write coherent and persuasive justifications of your research practice suitable for funding applications;
- apply critical, analytical and problem based learning skills to real-world scenarios:
- develop independent active learning;
- develop communication, numeracy, time-management, self-management and professionaldevelopment skills:
- apply skills in team working and collaboration needed in all forms of creative practice employment;
- reflect productively on your strengths, weaknesses, and methods of learning.

The principal purpose of the MA Creative Practice is to provide training for both existing practitioners and researchers from all fields who see creative and/or participatory forms of public engagement in their futures. It will enable students to develop their own ideas, expertises, and practices with a confident foundation in best practice on aspects such as ethical considerations, forms of collaboration and theoretical insights. With a practice-driven approach that emphasises case studies and culminates in the students' own real-world projects, the programme can also provide a space for guided innovation in the field.

## 4. What you will learn

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

#### Subject knowledge and understanding

Successful students in the MA Creative Practice will be able to:

- confidently navigate the legal and formal ethical dimensions of carrying out arts-based participatory research.
- critically evaluate the broader ethical, social and political dimensions of participatory research, including its limits, challenges, risks and drawbacks.
- demonstrate understanding of the respective methodologies of relevant areas of co-creative production.
- critically review the literature, identifying all of the key developments in a particular area of study, analysing them and identifying limitations and avenues for further development or explanation.
- appropriately consider the professional, legal, social, cultural and ethical issues related to arts-based participatory research, and demonstrate an awareness of societal and environmental impact.

#### Subject specific skills

Successful students in the MA Creative Practice will be able to:

- design and justify innovative forms of participatory research.
- synthesise and evaluate different formats of arts-based participatory research.
- apply and interpret appropriate research methods, such as walking-methodologies, co-creative art, or place-based writing.
- demonstrate expertise in collaborative working with non-academic partners, including the application of core principles, such as 'co-production', 'co-design' and 'co-creation'.
- exercise critical judgment in assessing complex problems arising from working with non-academic and academic partners.

#### Key or transferable skills (including employability skills)

Successful students in the MA Creative Practice will be able to:

- collect and synthesise information from a variety of sources; identify, investigate and formulate solutions to problems; and clearly communicate opinions to a professional, research or lay audience.
- conduct library-based and electronic research;
- appraise and evaluate alternative courses of action using empirical, qualitative and interdisciplinary approaches;

- critically evaluate problems and alternative solutions in a variety of undefined and unfamiliar contexts.
- contribute to setting objectives and to deliver specified outcomes, both individually, and in a collaborative context.
- use advanced research, writing, and IT skills to successfully plan, undertake and deliver well-presented independent research within specified deadlines.
- demonstrate familiarity with principles of transparency, governance and management within collaborative research projects.
- effectively address non-academic audiences from a variety of backgrounds.
- recognise and respond to opportunities for innovation.

#### **Keele Graduate attributes**

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <a href="http://www.keele.ac.uk/journey/">http://www.keele.ac.uk/journey/</a>

## 5. How is the programme taught?

Learning and teaching methods used on the programme vary according to the subject matter. They include the following:

- Seminars, wherein key issues can be discussed in depth on the principle of peer-to-peer conversation. Students are expected to play a full part, and occasionally to lead, these discussions. Some seminars may include student presentations. Students will be asked to reflect on the opportunities and limitations of particular artistic or methodological approaches, while others will be based on shared readings or other preparation. Seminars and workshops will enable students to share their own experiences, solve arts-based participatory research problems collectively, and work creatively with their peers;
- Workshops in research skills where students discuss and reflect on a range of research techniques, including the possibilities of data-driven or archival research;
- One-on-one time with the MA director, their Academic Mentor and their Creative Practice Independent Project supervisor, to discuss their specific research and writing plans;
- Focused group work and collective class discussions;
- Independent study based on directed reading, reflection on case studies, or foundational research for
  the Independent Creative Practice Project. Independent study is essential to working in creative and
  practical ways. In order to achieve the objectives of a participatory exercise, the student needs to have
  impressive command both of the initial subject material, and of collaborative and creative
  methodologies;
- Web-based learning using the Keele Learning Environment (KLE) and/or MS Teams. The KLE is
  accessible to all students on and off campus and is used to give students easy access to a wide range
  of resources and research tools, and as a platform for online discussions and blogs. The KLE is an online
  learning environment that provides a range of tools to support students including access to documents
  and other resources, quizzes, discussion boards, assignments and announcements. MS Teams is a
  flexible online meeting software package, allowing video and audio calling, file sharing and
  collaboration, and chat between students and staff.
- With the Independent Creative Practice Project, the opportunity to undertake a piece of advanced, independent arts-based participatory research in the field, supervised and supported by a member of staff with expertise in the area. The field-based Independent Creative Practice project provides practical insights into the real-life challenges of working collaboratively in an creative way; this could not be fully replicated in the classroom;
- Throughout, students will be developing their writing, researching, and wider communications skills, both through formal assessment, class discussion, personal contact with members of staff, and through utilising different forms of technology.

## 6. Teaching Staff

All modules offered are taught by staff who are research active and experts in their fields with a commitment to lively and innovative teaching methods. Teaching on the MA Creative Practice will be led by a network of researchers into arts-based participatory practice or public engagement from Keele's School of Humanities, with significant contributions from other academics within the Co-Create network at Keele, which spans a wide range of disciplines: <a href="mailto:co-CREATE">co-CREATE</a> - Keele University.

All staff are active researchers and experienced teachers whose work has been widely published in books

and leading international journals. Several are Fellows or Associate Fellows of AdvanceHE.

The University will attempt to minimise changes to our core teaching teams; however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

## 7. What is the structure of the programme?

The overall programme structure contains a mix of compulsory modules (including the Creative Practice Independent Project) and optional modules (which students select from a list).

Part-time students will complete the programme in two years. In semester 1 of year 1, they will take CPA-40001 (15 credits) and HIS-40017 (15 credits); in semester 2 of year 1, they will take CPA-40003 (15 credits) and HIS-40016 (15 credits). They will complete the 'groundwork' for the ISP (workshops, initial supervisions, assessment 1) across the whole of year 1, and submit project outline towards the end of their first year. In year 2, part-time students will undertake an optional taught module (30 credits) in semester 2, and they will complete the ISP across the whole year (project, 1:1 supervisions, assessments 2 and 3).

Year	Optional		nal	Electives	
rear	Compulsory	Min	Max	Min	Max
Level 7	150	30	30	0	0

#### **Module Lists**

#### Level 7

The MA Creative Practice is made up of four elements: two compulsory 'Collaborative Working' modules designed for this programme; two compulsory interdisciplinary humanities modules; the Creative Practice Independent Project, and one of three optional modules.

Compulsory modules	Module Code	Credits	Period
Collaborative Working: Theory and Methods	CPA-40001	15	Semester 1
Research Skills in the Humanities	HIS-40017	15	Semester 1
Creative Practice Independent Project	CPA-40005	90	Semester 1-3
Collaborative Working: Practice and Evaluation	CPA-40003	15	Semester 2
Reflective Practice in the Humanities	HIS-40016	15	Semester 2

Optional modules	Module Code	Credits	Period
The Writer in The Community: Practical Project	ENG-40041	30	Semester 2
Work Placement for Humanities Postgraduates	ENG-40057	30	Semester 2
Creative Media Practice	MDS-40016	30	Semester 2

#### **Learning Outcomes**

The table below sets out what students learn in the programme and the modules in which that learning

takes place. Details of how learning outcomes are assessed through these modules can be found in module specifications.

Subject Knowledge and Understanding			
Learning Outcome	Module in which this is delivered		
demonstrate compliance with the legal and formal ethical dimensions of carrying out arts-based participatory research.	Collaborative Working: Theory and Methods - CPA-40001 As a part of Collaborative Working: Theory and Methods, students will complete and be assessed on an ethics review for their proposed Creative Practice Independent Project.		
critically evaluate the broader ethical, social and political dimensions of participatory research, including its limits, challenges, risks and drawbacks.	Collaborative Working: Theory and Methods - CPA-40001 Work Placement for Humanities Postgraduates - ENG-40057 Collaborative Working: Practice and Evaluation - CPA-40003 Creative Practice Independent Project - CPA-40005 The two core modules are built on an ethos of approaching the practices of both students and staff critically, so that we are realistic in our expectations and objectives. This will form a core part of the assessment for both modules, as well as of the Creative Practice Independent Project. Students will also have an opportunity to develop this knowledge further if they choose the work placement module option.		
critically appraise and apply the methodologies of relevant areas of co-creative production.	Collaborative Working: Theory and Methods - CPA-40001		
critically review the literature, identifying all of the key developments in a particular area of study, analysing them and identifying limitations and avenues for further development or explanation.	Collaborative Working: Practice and Evaluation - CPA-40003 Collaborative Working: Theory and Methods - CPA-40001 Creative Practice Independent Project - CPA-40005 Subject-specific Literature review elements will be a part of all of the listed modules; literature review skills will also be taught on all other modules on the programme.		
appropriately consider the professional, legal, social, cultural and ethical issues related to arts-based participatory research, and demonstrate an awareness of societal and environmental impact.	Collaborative Working: Theory and Methods - CPA-40001 The Writer in The Community: Practical Project - ENG-40041 Collaborative Working: Practice and Evaluation - CPA-40003 Creative Practice Independent Project - CPA-40005 Work Placement for Humanities Postgraduates - ENG-40057 Critically evaluating our work with participants is a core part of much of the curriculum.		

Subject Specific Skills	
Learning Outcome	Module in which this is delivered

Subject Specific Skills			
Learning Outcome	Module in which this is delivered		
design and justify innovative forms of participatory research, including using digital modes.	Collaborative Working: Practice and Evaluation - CPA-40003 Collaborative Working: Theory and Methods - CPA-40001 Creative Practice Independent Project - CPA-40005 Research Skills in the Humanities - HIS-40017 This ILO will be met by the two core 'Collaborative Methods' modules and the Creative Practice Independent Project in terms of directly specific material, supported by the Research Skills in the Humanities module, which provides more generic, but essential support for independent research projects.		
synthesise and evaluate different formats of arts- based participatory research.	Creative Practice Independent Project - CPA-40005 Collaborative Working: Practice and Evaluation - CPA-40003 Creative Media Practice - MDS-40016 Work Placement for Humanities Postgraduates - ENG-40057 The Writer in The Community: Practical Project - ENG-40041 Collaborative Working: Theory and Methods - CPA-40001		
apply and interpret appropriate research methods, e.g. walking-methodologies, co-creative art, placebased writing, digital production.	Collaborative Working: Theory and Methods - CPA-40001 Reflective Practice in the Humanities - HIS-40016 Collaborative Working: Practice and Evaluation - CPA-40003 Creative Practice Independent Project - CPA-40005 Creative Media Practice - MDS-40016 The Writer in The Community: Practical Project - ENG-40041 The Collaborative Working modules and option modules will provide skills specifically related to creative practice. HIS-40016 (Reflective Practice in the Humanities) encourages students to think in interdisciplinary ways about their methods and knowledge.		
demonstrate expertise in collaborative working with non-academic partners, including the application of core principles, such as 'co-production', 'co-design' and 'co-creation'.	Collaborative Working: Practice and Evaluation - CPA-40003 The Writer in The Community: Practical Project - ENG-40041 Creative Practice Independent Project - CPA-40005 Work Placement for Humanities Postgraduates - ENG-40057 Collaborative Working: Theory and Methods - CPA-40001		
exercise critical judgment in assessing complex problems arising from working with non-academic and academic partners.	Creative Practice Independent Project - CPA-40005 Collaborative Working: Practice and Evaluation - CPA-40003 Work Placement for Humanities Postgraduates - ENG-40057		

Key or Transferable Skills (graduate attributes)			
Learning Outcome	Module in which this is delivered		
collect and synthesise information from a variety of sources; identify, investigate and formulate solutions to problems; and clearly communicate opinions to a professional, research or lay audience.	Research Skills in the Humanities - HIS-40017 Reflective Practice in the Humanities - HIS-40016 Work Placement for Humanities Postgraduates - ENG-40057 Collaborative Working: Theory and Methods - CPA- 40001 Creative Media Practice - MDS-40016 The Writer in The Community: Practical Project - ENG-40041 Collaborative Working: Practice and Evaluation - CPA-40003 Creative Practice Independent Project - CPA-40005 This is a core skill taught on all humanities modules at level 7.		
conduct library-based and electronic research;	Collaborative Working: Theory and Methods - CPA-40001 Collaborative Working: Practice and Evaluation - CPA-40003 Creative Media Practice - MDS-40016 Reflective Practice in the Humanities - HIS-40016 Work Placement for Humanities Postgraduates - ENG-40057 The Writer in The Community: Practical Project - ENG-40041 Creative Practice Independent Project - CPA-40005 Research Skills in the Humanities - HIS-40017 This is a core skill taught on all humanities modules at level 7.		
appraise and evaluate alternative courses of action using empirical, qualitative and interdisciplinary approaches;	Creative Practice Independent Project - CPA-40005 Reflective Practice in the Humanities - HIS-40016 Collaborative Working: Theory and Methods - CPA- 40001 Work Placement for Humanities Postgraduates - ENG-40057 Collaborative Working: Practice and Evaluation - CPA-40003 The Writer in The Community: Practical Project - ENG-40041 Creative Media Practice - MDS-40016 Research Skills in the Humanities - HIS-40017 This is a core skill taught on all humanities modules at level 7.		
critically evaluate problems and alternative solutions in a variety of undefined and unfamiliar contexts.	The Writer in The Community: Practical Project - ENG-40041 Creative Practice Independent Project - CPA-40005 Creative Media Practice - MDS-40016 Reflective Practice in the Humanities - HIS-40016 Collaborative Working: Practice and Evaluation - CPA-40003 On these modules, students will either consider the issues that have arisen from their own project, evaluate existing case studies, or consider how unusual perspectives and theories might impact on their own work.		

Key or Transferable Skills (graduate attributes)			
Learning Outcome	Module in which this is delivered		
contribute to setting objectives and to deliver specified outcomes, both individually, and in a collaborative context.	Creative Practice Independent Project - CPA-40005 Research Skills in the Humanities - HIS-40017 Collaborative Working: Theory and Methods - CPA-40001 Collaborative Working: Practice and Evaluation - CPA-40003 Setting objectives will be a key aspect of the 'collaborative working' modules as the students plan and prepare for their Creative Practice Independent Project. Research Skills in the Humanities provides important skills training in managing large research projects, including project planning.		
use advanced research, writing, IT, and digital skills to successfully plan, undertake and deliver well-presented independent research within specified deadlines.	Work Placement for Humanities Postgraduates - ENG-40057 The Writer in The Community: Practical Project - ENG-40041 Collaborative Working: Practice and Evaluation - CPA-40003 Collaborative Working: Theory and Methods - CPA-40001 Reflective Practice in the Humanities - HIS-40016 Creative Practice Independent Project - CPA-40005 Research Skills in the Humanities - HIS-40017 Creative Media Practice - MDS-40016 This is a core skill taught on all humanities modules at level 7.		
demonstrate a comprehensive grasp of principles of transparency, governance and management within collaborative research projects.	Collaborative Working: Theory and Methods - CPA-40001 Collaborative Working: Practice and Evaluation - CPA-40003 Creative Practice Independent Project - CPA-40005 A core part of the training specific to this programme regards the forms and importance of governance and transparency to all participatory research.		
effectively address non-academic audiences from a variety of backgrounds.	Collaborative Working: Practice and Evaluation - CPA-40003 Creative Media Practice - MDS-40016 Research Skills in the Humanities - HIS-40017 Creative Practice Independent Project - CPA-40005 The Writer in The Community: Practical Project - ENG-40041 Work Placement for Humanities Postgraduates - ENG-40057 Communication skills are central to the assessment of both the second 'collaborative working' module and the Creative Practice Independent Project; they are also integral to all three of the option modules, and included on the Research Skills in the Humanities module.		

Key or Transferable Skills (graduate attributes)			
Learning Outcome	Module in which this is delivered		
recognise and respond to opportunities for innovation.	Work Placement for Humanities Postgraduates - ENG-40057 Collaborative Working: Practice and Evaluation - CPA-40003 Collaborative Working: Theory and Methods - CPA-40001 Creative Media Practice - MDS-40016 The Writer in The Community: Practical Project - ENG-40041 Creative Practice Independent Project - CPA-40005 Reflective Practice in the Humanities - HIS-40016 Students will be encouraged to experiment and develop their own practices during the programme. There are opportunities for doing this on all of the listed modules, though it is with the Creative Practice Independent project that new ideas and approaches might be most fully developed.		

### 8. Final and intermediate awards

Master's Degree	180 credits	You will require 180 credits at Level 7
Postgraduate Certificate	60 credits	You will require 60 credits at Level 7

## 9. How is the Programme Assessed?

The wide variety of assessment methods used on this programme at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used on your programme:

- **Essays** test the quality and application of subject knowledge. They allow students to demonstrate their ability to carry out bibliographic research and to communicate their ideas effectively in writing in an appropriate scholarly style using appropriate systems of referencing.
- **Ethics Documentation** is a distinct assessment type for this discipline, which doubles as a formal duty before you undertake any research involving human participants. This form of assessment allows students to develop the ability to think in organised ways about ethical issues that might be raised by their research.
- **Oral presentations**, either by individual students or in groups, assess students' subject knowledge and understanding. Where applicable, they also test their ability to work effectively as members of a team, to communicate what they know orally and visually, and to reflect on these processes as part of their own personal development.
- **Portfolios** can be used to for students to document and understand the process of developing a long-term project such as the Creative Practice Independent Project.
- The Creative Practice Independent Project tests students' ability to put all of their lessons into practice, and is a chance to innovate in arts-based participatory research.
- **Project Outlines** test students' ability to plan, prepare, and structure a viable research project. They also test students' knowledge of relevant and important areas of research, and assess the originality and impact of certain areas of research to the field.
- **Annotated Bibliographies** test students' ability to analyse and evaluate critically a range of secondary literature and primary source materials with a view towards specific areas of research.
- Research design projects and short research papers test students' knowledge of different research methodologies, the limits of historical knowledge, and their ability to assess and analyse sources. They also enable students to demonstrate their ability to formulate research questions and to answer them using an appropriate strategy and sources.

Students are also assessed formatively to enable them to monitor their own progress and to assist staff in identifying and addressing any specific learning needs. Formative assessment is not formally marked. The exact form varies between modules, but can include preparing presentations or short pieces of written analysis for class discussion or even writing a CV for future job applications. Feedback, including guidance on

how students can improve the quality of their work, is also provided on all summative assessments and more informally in the course of tutorial and seminar discussions.

#### 10. Accreditation

This programme does not have accreditation from an external body.

## 11. University Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at: <a href="http://www.keele.ac.uk/student-agreement/">http://www.keele.ac.uk/student-agreement/</a>

If this programme has any exemptions, variations or additions to the University Regulations these will be detailed in an Annex at the end of this document titled 'Programme-specific regulations'.

## 12. What are the typical admission requirements for the Programme?

See the relevant course page on the website for the admission requirements relevant to this programme: <a href="https://www.keele.ac.uk/study/">https://www.keele.ac.uk/study/</a>

Recognition of Prior Learning (RPL) is considered on a case-by-case basis and those interested should contact the Programme Director. The University's guidelines on this can be found here: <a href="https://www.keele.ac.uk/ga/programmesandmodules/recognitionofpriorlearning/">https://www.keele.ac.uk/ga/programmesandmodules/recognitionofpriorlearning/</a>

## 13. How are students supported on the programme?

Each student is allocated a member of academic staff from the School of Humanities as their Academic Mentor. Meetings are arranged to meet with their tutor at the start of their programme and then periodically to review overall progress. Module and tutorial group leaders are responsible for providing support for learning on the modules and in the tutorial groups for which they are responsible. They also give individual feedback on in-course assessments. Students can also consult their Academic Mentor, module tutors, or Creative Practice Independent Project supervisor about any feedback or any academic issue about which they require further clarification. Additional help with University level study skills is available via student services (https://www.keele.ac.uk/students/studentservices/).

# 14. Learning Resources

The MA Creative Practice is taught in modern teaching rooms across the University, equipped with computers, internet access and electronic whiteboards or projection equipment. Rooms may be arranged either in traditional lecture format or more informally to allow students to work together in small groups. One-on-one sessions will normally be held in the staff member's office.

Self-study materials, including access to the relevant literature, is available in the university library and online. Some inter-library loans are also possible, although it can be more cost-effective to travel to other nearby university libraries using SCONUL access. This can be discussed with your supervisor to ensure the feasibility of any research plans.

Further information about the library can be found at: <a href="http://www.keele.ac.uk/library">http://www.keele.ac.uk/library</a>. To access online library services off campus you will need your Keele login information. IT Services is located in the library building, providing technical support, and there is a large number of open access PCs available for students.

All student PCs use a standard platform, which includes software such as Microsoft Office, web browsers, and other standard applications you may need. Printing facilities are available in the library building. The Keele Learning Environment (KLE) provides easy access to a wide range of learning resources including those used in the classroom, where relevant, electronic materials available in a repository maintained by the University Library and other resources - video, audio and text-based - accessible from external providers via the internet.

Special support is often available if it is needed to help you study. It is a good idea to discuss any special requirements with your Academic Mentor at the start of the year, which can be kept confidential.

# 15. Other Learning Opportunities

Students will be encouraged to engage in the postgraduate community promoted at Keele. They will be invited to Postgraduate meetings hosted within the Faculty and School of Humanities and Social Sciences, and offered the opportunity to contribute to Postgraduate Symposiums at Keele. They will also be invited to the seminars and other networking opportunities offered by the Co-Create network, the Keele Writing series of events and any other singular events in the School of the Humanities or in the University generally that is

of relevance.

Students on the MA Creative Practice will also have the opportunity to publish in or even edit Keele's postgraduate journal, Under Construction @ Keele - Keele University.

The Keele Postgraduate Association (<a href="http://kpa.org.uk/">http://kpa.org.uk/</a>) often hosts events, and provides some hardship funding. Anyone can enrol on any individual modules, with the exception of the Creative Practice Independent Project, without registering for the MA. They can choose to use these credits to complete the MA later on. This is part of the continuing professional development (CPD) route. If your programme of study is interrupted, or you opt to take modules individually as part of CPD, you can be awarded the Postgraduate Certificate in Creative Practice (60 credits).

### 16. Additional Costs

Activity	Estimated Cost
Total estimated additional costs	£50

This cost is based on covering incidental expenses and is dependent on the project and partnership developed for the Creative Practice Independent Project.

These costs have been forecast by the University as accurately as possible but may be subject to change as a result of factors outside of our control (for example, increase in costs for external services). Forecast costs are reviewed on an annual basis to ensure they remain representative. Where additional costs are in direct control of the University we will ensure increases do not exceed 5%.

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation. We do not anticipate any further costs for this programme.

## 17. Quality management and enhancement

The quality and standards of learning in this programme are subject to a continuous process of monitoring, review and enhancement.

- The School Education Committee is responsible for reviewing and monitoring quality management and enhancement procedures and activities across the School.
- Individual modules and the programme as a whole are reviewed and enhanced every year in the annual programme review which takes place at the end of the academic year.
- The programmes are run in accordance with the University's Quality Assurance procedures and are subject to periodic reviews under the Revalidation process.

Student evaluation of, and feedback on, the quality of learning on every module takes place every year using a variety of different methods:

- The results of student evaluations of all modules are reported to module leaders and reviewed by the Programme Committee as part of annual programme review.
- Findings related to the programme from the annual Postgraduate Taught Experience Survey (PTES), and from regular surveys of the student experience conducted by the University, are subjected to careful analysis and a planned response at programme and School level.
- Feedback received from representatives of students on the programme is considered and acted on at regular meetings of the Student Staff Voice Committee.

The University appoints academic staff from other universities to act as external examiners on all programmes. They are responsible for:

- Approving examination questions
- Confirming all marks which contribute to a student's degree
- Reviewing and giving advice on the structure and content of the programme and assessment procedures

Information about current external examiner(s) can be found here: http://www.keele.ac.uk/ga/externalexaminers/currentexternalexaminers/

# 18. The principles of programme design

The programme described in this document has been drawn up with reference to, and in accordance with the guidance set out in, the following documents:

- **a.** UK Quality Code for Higher Education, Quality Assurance Agency for Higher Education: <a href="http://www.qaa.ac.uk/quality-code">http://www.qaa.ac.uk/quality-code</a>
- **b.** Keele University Regulations and Guidance for Students and Staff: <a href="http://www.keele.ac.uk/regulations">http://www.keele.ac.uk/regulations</a>
- c. Keele Curriculum Design Framework Curriculum design framework Keele University

# **Version History**

### This document

Date Approved: 17 April 2023

### **Previous documents**

<b>Version No</b>	Year	Owner	Date Approved	Summary of and rationale for changes
1	2022/23	NICHOLAS SEAGER	14 March 2022	