

Programme Specification: Post Graduate Research

For students starting in Academic Year 2023/24

1. Course Summary

| Names of programme and award title(s) | MRes Bioscience: - MRes Bioscience (Glycobiology) - MRes Bioscience (Infectious Disease) - MRes Bioscience (Neuroscience) - MRes Bioscience (Structural Biology) |
|---|--|
| Award type | Taught Masters |
| Mode of study | Full-time |
| Framework of Higher Education Qualification (FHEQ) level of final award | Level 7 |
| Normal length of the programme | 1 year |
| Maximum period of registration | The normal length as specified above plus 3 years |
| Location of study | Keele Campus |
| Accreditation (if applicable) | n/a |
| Regulator | Office for Students (OfS) |
| Tuition Fees | UK students: Full-time fee for 2023/24 is £10,000 International students: Full-time fee for 2023/24 is £18,800 |

How this information might change: Please read the important information at

<u>http://www.keele.ac.uk/student-agreement/</u>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

2. Overview of the Programme

Bioscience research covers a broad range of topics at many magnitudes of scale, from determining the three dimensional structure of proteins to tackling global epidemics. Research in the biosciences enhances our understanding of biological processes and delivers strategies designed to improve the health of humans, animals, plants and the environment. In the School of Life Sciences we have a substantial national and international reputation across these areas with core strengths in four strategic research themes: (i) Glycobiology; (ii) Infectious diseases; (iii) Neuroscience and (iv) Structural Biology. The Keele MRes in Bioscience programme is designed to provide you with key skills and experience in cutting edge bioscience research, specialising in one of these core research themes. As such, the course is well-suited to for those wishing to go on to conduct further advanced research to PhD level or equivalent professional activity in industry.

Important research skills and knowledge will be established through taught modules covering critical literature searching, advanced research techniques and grant writing along with experimental design. You will then expand these skills in the main component of this course - a flagship, independent two-semester research project. You will work on the project full time, for an immersive experience in University research. The project will be supervised by an academic expert who will help guide the process.

There are four pathways within the MRes which align to the strategic Research Themes of the School. This provides you flexibility to choose your specialty:

(i) MRes Bioscience (Glycobiology) https://www.keele.ac.uk/glycoscienceresearch/

(ii) MRes Bioscience (Infectious Disease); https://www.keele.ac.uk/research/ourresearch/lifesciences/infectiousdiseases/

(iii) MRes Bioscience (Neuroscience); https://www.keele.ac.uk/research/ourresearch/pharmacyandbioengineering/neuroscienceandneurology/

(iv) MRes Bioscience (Structural Biology) https://www.keele.ac.uk/research/ourresearch/lifesciences/molecularstructureandsignalling/

3. Aims of the programme

The broad aims of the programme are to enable you to:

- Produce skilled and motivated research graduates who are suitably prepared for further postgraduate research (e.g. PhD) or for employment within or outside their field
- Develop students' knowledge and understanding of different theoretical perspectives, methodological approaches, research interests and practical applications within the biosciences
- Promote the development of independent research skills to an advanced level in the acquisition and analysis of scientific data and in the critical evaluation of outcomes and the contextual scientific literature
- Develop student's confidence in scientific communication across multiple formats
- Expand student's research experience with the potential to undertake a national or international placement for the project

4. What you will learn

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

- Subject knowledge and understanding
- Subject specific skills
- Key or transferable skills (including employability skills)

Subject knowledge and understanding

Successful students will be able to:

- the principles and applications of cutting-edge research methodologies and techniques in the Biosciences to an advanced level
- the context of their extended research project in relation to on-going research activity in their field of study and the wider biosciences
- experimental design and planning investigations through selection of appropriate techniques and procedures, with critical evaluation of outcomes

Subject specific skills

Successful students will be able to:

- design, conduct, analyse, report and critically evaluate bioscience research at an advanced level
- work safely and responsibly in the laboratory with awareness of standard procedures such as risk assessment, COSHH and relevant health and safety regulations
- demonstrate the ability to work independently, identify areas for further training and be self-critical in the evaluation of risks, experimental procedures and outcomes
- develop an understanding of the processes involved in research dissemination and the acquisition of research funding
- recognise philosophical and ethical issues relevant to their research project
- critically evaluate current literature and complex methodologies to an advanced level in relevant areas of contemporary bioscience research

Key or transferable skills (including employability skills)

Successful students will be able to:

- demonstrate greater autonomy in conducting an independent research project, and show adaptable, flexible, sustainable and effective approaches to research, including time management, creativity and intellectual integrity
- acquire, analyse, synthesise, summarise and present advanced research information and ideas from a wide range of sources: textual, numerical, verbal, graphical
- prepare, process, interpret and present advanced research data, using appropriate qualitative and quantitative techniques, statistical programmes, spreadsheets and programs for presenting data visually
- communicate effectively to a variety of audiences by written, spoken and graphical means using appropriate techniques and scientific language
- identify and work towards targets for personal, academic and career development

Keele Graduate attributes

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <u>http://www.keele.ac.uk/journey/</u>

5. How is the programme taught?

Learning and teaching methods used on the programme vary according to the subject matter and level of the module.

Diversity, flexibility and inclusivity is at the heart of our Education Strategy. Your Student Voice helps us to shape what we do and we include students, local employers and professional bodies in our decision-making process.

The delivery of our programme will include the following types of activities:

- **Campus-based tutorials and workshops**. Tutorials and workshops help promote social learning, develop a sense of community and give you an opportunity to deepen your understanding of core methodologies, ask questions, reflect on your own learning, and discuss content with other students and your tutors.
- Seminars and journal clubs: Research skills will also be developed in a series of research seminars and journal club-style presentations/discussion in an Advanced Research Techniques module. The School also run weekly seminars with internal and external speakers working across the wider field of Bioscience research.
- **Independent study:** Based on directed reading from text books, research papers and research reviews to support your learning of the core material and deepen your understanding of the subject, particularly in context to the research project.
- **MRes extended research project:** This is the major undertaking of the year and gives you the opportunity to undertake an in-depth, independent research project supervised and supported by a member of staff. Here, you will formulate a research strategy, conduct thorough investigation, analyse your data, critically evaluate your data in the context of current literature in your field, and present your data in multiple scientific formats (extended dissertation, viva, poster, presentation).

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with their Academic Mentors or module lecturers on a one-to-one basis

6. Teaching Staff

University life is not just about the content of your degree. It is also an opportunity to network, to speak to people working in fields that excite you. Here in Life Sciences, you will meet a diverse range of staff that you can see by using the following link: (<u>https://www.keele.ac.uk/lifesci/people/</u>). Our staff include world-leading researchers, clinical practitioners and experts in learning and teaching from across the School's research themes. Whichever theme you choose then you will be embedded into an environment of expertise.

As part of all staff training, all staff complete post-graduate courses on learning and teaching. Some take this to Masters level and beyond, choosing to specialise in pedagogic research to ensure that our programmes are taught to the very highest standards. Members of the School of Life Sciences hold recognised or accredited teaching qualifications and the majority are Fellows or Associates of the Higher Education Academy (HEA), whilst a number are Senior Fellows of the HEA. Several Life Sciences' staff members have been awarded Keele's prestigious Excellence in Teaching and Learning awards and several were awarded a KeeleSU Education Award for personal tutoring.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

7. What is the structure of the programme?

There are four pathways for the MRes in Biosciences program: (i) MRes Bioscience (Glycobiology); (ii) MRes Bioscience (Infectious Disease); (iii) MRes Bioscience (Neuroscience) and (iv) MRes Bioscience (Structural Biology).

The MRes is a year-long course divided into three semesters. Details of each semester can be found using the following link: <u>https://www.keele.ac.uk/students/academiclife/keydates/</u>. The programme is organized into discrete modules. Each module is assessed independently and awarded a set number of credits (details below). 15 credits equates to 150 hours of student work. Some modules are compulsory and you are required to complete them. Others are optional, giving you some choice in what you want to study.

The course has a major focus on independent research and is structured accordingly. In Semester 1 you will develop advanced research skills through the production of a literature review and grant proposal, and attend research seminars, workshops and journal club sessions considering advanced research techniques relevant to your research theme.

The second and third semester are where you will conduct your extended independent research project. You will work on this full time, developing higher-level research skills in the planning an execution of a project, and present your findings upon completion. There is potential to undertake the research project as a national or international placement (see Annex).

| | Pathway | | | |
|-----------------------|--|--|---|--|
| Semester | MRes Bioscience (Glycobiology) | MRes Bioscience (Infectious Disease) | MRes Bioscience (Neuroscience) | MRes Bioscience (Structural Biology) |
| 1 Compulsory | LSC-40065 - Literatur | e Review and Grant prop | osal (30 credit) | |
| 1 Optional | LSC-40107 - Advanced Research Topics in Glycobiology (30 credit) | LSC-40119 - Advanced Research Topics in Infectious Disease (30 credit) | LSC-40115 - Advanced Research Topics in Neuroscience (30 credit) | LSC-40111 - Advanced Research Topics in Structural Biology (30 credit) |
| 2 and 3 Compulsory | LSC-40105 - MRes Bio | osciences Extended Rese | arch Project (120 credit | 5) |

| Year Compulsory | Optional | | Electives | | |
|-----------------|------------|-----|-----------|-----|-----|
| | Compulsory | Min | Max | Min | Max |
| Level 7 | 150 | 30 | 30 | 0 | 0 |

Module Lists

Level 7

| Compulsory modules | Module Code | Credits | Period |
|--|-------------|---------|--------------|
| Literature Review and Grant Proposal | LSC-40065 | 30 | Semester 1 |
| MRes Bioscience Extended Research Project | LSC-40105 | 120 | Semester 2-3 |

| Optional modules | Module Code | Credits | Period |
|--|-------------|---------|------------|
| Advanced Research Topics in Glycobiology | LSC-40107 | 30 | Semester 1 |
| Advanced Research Topics in Structural Biology | LSC-40111 | 30 | Semester 1 |
| Advanced Research Topics in Neuroscience | LSC-40115 | 30 | Semester 1 |
| Advanced Research Topics in Infectious Diseases | LSC-40119 | 30 | Semester 1 |

Learning Outcomes

The table below sets out what students learn in the programme and the modules in which that learning takes place. Details of how learning outcomes are assessed through these modules can be found in module specifications.

Level 7

| Subject Knowledge and Understanding | | |
|--|-----------------------------------|--|
| Learning Outcome | Module in which this is delivered | |
| Principles and applications of cutting-edge research methodologies and techniques in the Biosciences to an advanced level | All modules | |
| Context of their extended research project in relation to on-going research activity in their field of study and the wider biosciences | All modules | |
| Experimental design and planning investigations through selection of appropriate techniques and procedures, with critical evaluation of outcomes | All modules | |

| Subject Specific Skills | |
|---|---|
| Learning Outcome | Module in which this is delivered |
| Design, conduct, analyse, report and evaluate bioscience research at an advanced level | MRes Bioscience Extended Research Project - LSC- 40105 |
| Work safely and responsibly in the laboratory with awareness of standard procedures such as risk assessment, COSHH and relevant health and safety regulations | MRes Bioscience Extended Research Project - LSC- 40105 |
| Demonstrate the ability to work independently, identify areas for further training and be self-critical in the evaluation of risks, experimental procedures and outcomes | MRes Bioscience Extended Research Project - LSC- 40105 |
| Develop an understanding of the processes involved in research dissemination and the acquisition of research funding | Literature Review and Grant Proposal - LSC-40065 |
| Recognise philosophical and ethical issues relevant to their research project | MRes Bioscience Extended Research Project - LSC- 40105 |
| Critically evaluate current literature and complex methodologies to an advanced level in relevant areas of contemporary bioscience research | All modules |

| Key or Transferable Skills (graduate attributes) | | | |
|--|---|--|--|
| Learning Outcome | Module in which this is delivered | | |
| Demonstrate greater autonomy in conducting an independent research project, and show adaptable, flexible, sustainable and effective approaches to research, including time management, creativity and intellectual integrity | MRes Bioscience Extended Research Project - LSC- 40105 | | |
| Acquire, analyse, synthesise, summarise and present advanced research information and ideas from a wide range of sources: textual, numerical, verbal, graphical | All modules | | |
| Prepare, process, interpret and present advanced research data, using appropriate qualitative and quantitative techniques, statistical programmes, spreadsheets and programs for presenting data visually | All modules | | |
| Communicate effectively to a variety of audiences by written, spoken and graphical means using appropriate techniques and scientific language | All modules | | |
| Identify and work towards targets for personal, academic and career development | All modules | | |

8. Final and intermediate awards

| Master's Degree | 180 credits | You will require at least 150 credits at Level 7 |
|--------------------------|-------------|--|
| Postgraduate Diploma | 120 credits | You will require at least 90 credits at Level 7 |
| Postgraduate Certificate | 60 credits | You will require at least 40 credits at Level 7 |

9. How is the Programme Assessed?

Our assessment strategy is designed to be authentic and diverse so that you can develop key skills that meet academic and employer expectations. Module managers will provide appropriate guidance for each assessment and the marking criteria that will be used to assess your work.

Our assessment strategy will help you to develop and evidence your ability to:

- **Perform research at an advanced level.** Demonstrated through the extended research project module where you will design hypothesis-led investigations, conduct accurate and reliable experiments using appropriate methodologies, and evaluate outcomes.
- **Contextualise and critically analyse your's and other's data**. These skills are required for reflection on how data is situated in the current literature but also to plan new scientific programmes of research. Through the research project, literature review and grant proposal you will contextualise your data and wider research field, formulating novel scientific hypotheses.
- Present scientific findings at an advanced level. Through dissertation and literature review, you will
 analyse data and situate your work in the current literature, with appropriate presentation of outcomes in a
 number of formats. This will include a research topics portfolio and a journal club-style presentation,
 focused on the critical evaluation of recent research article in your chosen specialism. Outcomes of the
 extended research project will also be presented as a research poster and/or oral presentation at out
 postgraduate research conference and through a professional discussion to an academic panel.
- Work professionally. Your extended MRes independent project will give you an opportunity to demonstrate a range of professional skills such as leadership, innovation, time keeping, communication, experimental design and the ability to work safely and ethically. These are essential qualities in developing greater autonomy in the conduct of authentic research studies needed to complete the project dissertation and will also be part of the professional discussion.

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

Within the project, you will also be guided by your supervisor, with frequent one-to-one meetings to assess progress and provide advice/discussion for next steps.

10. Accreditation

This programme does not have accreditation from an external body.

11. University Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at: http://www.keele.ac.uk/student-agreement/

If this programme has any exemptions, variations or additions to the University Regulations these will be detailed in an Annex at the end of this document titled 'Programme-specific regulations'.

12. What are the typical admission requirements for the Programme?

See the relevant course page on the website for the admission requirements relevant to this programme: https://www.keele.ac.uk/study/

Applications must normally possess a BSc Honours degree of 2:1 or higher in a Bioscience relevant subject, such as Biochemistry, Biology, Biomedical Science, or Neuroscience, or a closely related subject. Applicants with an equivalent qualification in related subject areas, or a professional qualification of equivalent status and associated work experience will be considered on a case-by-case basis.*ii*

Applicants for whom English is not a first language must provide evidence of a recognised qualification in English

language. The minimum score for entry to the Programme is Academic IELTS 6.0 or equivalent. Please note: All non-native English speaking students are required to undertake a diagnostic English language assessment on arrival at Keele, to determine whether English language support may help them succeed with their studies. An English language module may be compulsory for some students during their first year at Keele.

Recognition of Prior Learning (RPL) is considered on a case-by-case basis and those interested should contact the Programme Director. The University's guidelines on this can be found here: https://www.keele.ac.uk/ga/programmesandmodules/recognitionofpriorlearning/

13. How are students supported on the programme?

The School of Life Sciences operates an open door policy. This means that you can contact any of our staff via email to request a meeting or discus any problem that you may be experiencing.

In addition to the open door policy, you can also contact the following people across Life Sciences for help and support:

- Programme Director or Director of Education for programme-, discipline- or School-related issues
- Module Manager for module-related issues
- Project supervisors for expert advice on the project and general academic guidance
- Student Experience and Support Officers for more personal or pastoral help
- Early Resolution Officer to help advocate for you, for example, if you would like to raise a complaint
- Student Voice are a group of students from your programme that can advocate for you to the School
- Student Services also offer a comprehensive range of specialist services that help you at any time from enrolment to graduation. The following link will provide more information: <u>https://www.keele.ac.uk/students/studentservices/</u>

14. Learning Resources

In situ workshops, tutorials and research seminars are delivered in modern teaching rooms across the University, including up-to-date PC suites for data analysis and bioinformatics workshops.

Practical work will mostly be conducted in our state-of-the-art research laboratories working with academic supervisors (based in the laboratory of the lead project supervisor). Some sessions may also be held in dedicated teaching laboratories within the School of Life Sciences. Over recent years these have been completely refitted, providing modern and well-equipped facilities supporting delivery of a diverse practical programmes (including the David Attenborough laboratories, opened in person by Sir David in 2019).

The learning resources available to you on the Programme include:

- An extensive collection of books and journals held in the University Library on campus, or the health library situated at the University Hospital of North Staffordshire.
- Access to a comprehensive range of ebooks, journals and published papers all available online
- The Keele Learning Environment (KLE) which provides easy access to a wide range of learning resources including lecture materials and other guidance/supporting resources, and Microsoft Teams for further content development and to facilitate live and interactive discussions.

15. Other Learning Opportunities

Within the School of Life Sciences there are a wide range of seminar opportunities that attract a number of expert researchers both locally (e.g., Keele University, hospitals or research groups) and internationally from around the world. All Life Science students are encouraged to take full advantage of the opportunities these seminars provide to attend as many of these sessions as you feel to be appropriate. Such seminars are widely advertised around Life Sciences and may be published via the KLE noticeboard.

To further expand your research knowledge and experience, there may also be an opportunity to undertake the extended project with an external host in the UK or internationally.

16. Additional Costs

We do not anticipate any additional costs are required for completion of the programme. However, if a student chooses to conduct the project externally or internationally (dependent on the type of project being undertaken and research links of the lead project supervisor), there will be costs associated with this, including travel and accommodation.

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation. We do not anticipate any further costs for this programme.

17. Quality management and enhancement

The quality and standards of learning in this programme are subject to a continuous process of monitoring, review and enhancement.

- The School Education Committee is responsible for reviewing and monitoring quality management and enhancement procedures and activities across the School.
- Individual modules and the programme as a whole are reviewed and enhanced every year in the annual programme review which takes place at the end of the academic year.
- The programmes are run in accordance with the University's Quality Assurance procedures and are subject to periodic reviews under the Revalidation process.

Student evaluation of, and feedback on, the quality of learning on every module takes place every year using a variety of different methods:

- The results of student evaluations of all modules are reported to module leaders and reviewed by the Programme Committee as part of annual programme review.
- Findings related to the programme from the annual Postgraduate Taught Experience Survey (PTES), and from regular surveys of the student experience conducted by the University, are subjected to careful analysis and a planned response at programme and School level.
- Feedback received from representatives of students on the programme is considered and acted on at regular meetings of the Student Staff Voice Committee.

The University appoints senior members of academic staff from other universities to act as external examiners on all programmes. They are responsible for:

- Approving examination questions
- Confirming all marks which contribute to a student's degree
- Reviewing and giving advice on the structure and content of the programme and assessment procedures

Information about current external examiner(s) can be found here: <u>http://www.keele.ac.uk/qa/externalexaminers/currentexternalexaminers/</u>

18. The principles of programme design

The programme described in this document has been drawn up with reference to, and in accordance with the guidance set out in, the following documents:

a. UK Quality Code for Higher Education, Quality Assurance Agency for Higher Education: <u>http://www.gaa.ac.uk/guality-code</u>

b. QAA Subject Benchmark Statement: (Biosciences 2023) <u>https://www.qaa.ac.uk/the-quality-code/subject-benchmark-statement-biosciences</u>

c. QAA Characteristics Statement: Masters' Degree (2020): https://www.qaa.ac.uk/the-quality-

code/characteristics-statements/characteristics-statement-masters-degrees

d. Keele University Regulations and Guidance for Students and Staff: http://www.keele.ac.uk/regulations

19. Annex - External placement (national or international)

External placement summary

Students registered on the programme may be able to conduct their research project at an external institution, either nationally or internationally. This will dependent on the type of project being undertaken and research links of the lead project supervisor.

The aim of this placement is to widen your experience by working in a subject-related laboratory.

Requirements for placement

Criteria for undertaking an external placement will be general aptitude and conduct. This will be assessed by informal discussion with academic staff on the programme.

Student support

You will maintain a supervisor in Keele University who will stay in touch throughout your project, effectively acting as your Academic Mentor. For those undertaking placement abroad, we also have a dedicated Study Abroad tutor for additional pastoral issues. There is also support available for Keele's Global Opportunities Team (https://www.keele.ac.uk/study/studyabroad/).

Additional costs

Students will have to bear the costs of travelling to and from their placement provider, accommodation, food and personal costs. Depending on the placement provider additional costs may include parking permits, travel and transport, suitable clothing, DBS checks, and compulsory health checks.

20. Annex - Programme-specific regulations

Programme Regulations: MRes in Biosciences

| Final Award and Award Titles | MRes Bioscience (Glycobiology) MRes Bioscience (Infectious Disease) MRes Bioscience (Neuroscience) MRes Bioscience (Structural Biology) |
|------------------------------|--|
| Intermediate Award(s) | Postgraduate Diploma Postgraduate Certificate |
| Last modified | n/a |
| Programme Specification | https://www.keele.ac.uk/qa/programmespecifications |

The University's Academic Regulations which can be found on the Keele University website (<u>https://www.keele.ac.uk/regulations/)[1]</u> apply to and regulate the programme, other than in instances where the specific programme regulations listed below over-ride them. These programme regulations list:

- *Exemptions* which are characterised by the omission of the relevant regulation.
- Variations which are characterised by the replacement of part of the regulation with alternative wording.
- Additional Requirements which set out what additional rules that apply to students in relation to this programme.

The following **exemptions**, **variations** and **additional requirements** to the University regulations have been checked by Academic Services and have been approved by the Faculty Education Committee.

A) EXEMPTIONS

The clause(s) listed below describe where an exemption from the University's Academic Regulations exists:

For the whole duration of their studies, students on this Programme are exempt from the following regulations:

No exemptions apply.

B) VARIATIONS

The clause(s) listed below describe where a variation from the University's Academic Regulations exists:

Variation 1: No variations apply

Additional Requirements

The programme requirements listed below are in addition to the University's Academic Regulations:

Additional requirement 1: Laboratory, lecture and tutorial classes

1.1 Wearing a laboratory coat is compulsory in all classes held in laboratories. Students will not be allowed to attend the laboratory class without a laboratory coat.

1.2 Students must wear appropriate clothing in the laboratories, including sensible footwear. Closed shoes and low heels should be worn. This is to avoid tripping and to protect the feet in the case of spillages. Long hair must be tied back. Students who are inappropriately dressed may, at the discretion of the member of staff in charge, be excluded from the class and recorded as being absent without good cause.

1.3 Students who arrive late to laboratory classes may, at the discretion of the member of staff in charge, be excluded from the class and recorded as being absent without good cause.

1.4 Students who display serious misconduct in any class may, at the discretion of the member of staff in charge, be excluded from the class and recorded as being absent without good cause. Serious misconduct involves wilful damage to property, injury or threat to persons, or persistent disruption of teaching.

1.5 The unauthorised use of mobile phones or headphones is not permitted in any class.

1.6 Students are not permitted to record, video or photograph taught sessions or meetings with staff, except with the permission in advance of the staff concerned. Permission will be given where this is part of an approved disability adjustment. Any permission to record, video or photograph is for personal use only and all recordings, videos or photographs remain the property of the presenter and Keele University.

1.7 Students are required to read and follow the procedures in the School of Life Sciences Safety Handbook, which is available from the Life Science Noticeboard on the KLE.

^[1] References to University Regulations in this document apply to the content of the University's Regulatory Framework as set out on the University website here <u>https://www.keele.ac.uk/regulations/</u>.

This document

Date Approved: 22 June 2023

Previous documents

| Version No Year Owner Date Approved Summary of and rationale for changes | |
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