Keele UNIVERSITY

MINUTES OF THE MEETING OF SENATE

Held on Wednesday 21st June 2017

For a record of apologies and absences, please see the attached list.

The Vice-Chancellor welcomed Senators to the meeting, noting that it was the last meeting for the outgoing Elected Officers, Emily Horsfall, Ela Hollies and Rob Meredith. The incoming Union Democracy and Development Officer Tom Snape, incoming Activities and Community Officer Sam Gibbons and the incoming KPA Vice-President George Blake were welcomed to the meeting as observers. The Vice-Chancellor also noted that this was the final meeting for Senators who had reached the end of their terms of office, thanks were noted to Dr Russell Crawford, Mrs Daxa Knowles, Dr Helen Parr and Dr Stephen French for their contribution to Senate during their terms. Finally, particular thanks were noted to Professor Fiona Cownie, in her absence, for her valuable contribution to Senate as Pro Vice-Chancellor for Education and Student Experience over the last four years.

68. DECLARATIONS OF INTEREST

There were no declarations of interest.

69. MINUTES AND ACTIONS

(a) Minutes
The minutes of the meeting of Senate on 8th March 2017 were agreed as an accurate record subject to the following amendment, requested to better reflect the agreement reached at the meeting:

Item 55- Learning and Teaching Report, Section A- Module Evaluation Policy
Original Minute:
Senate **agreed** the new format for piloting in Semester Two.

Revised Minute: *Additions shown in bold*
Senate **approved the Module Evaluation Policy for implementation in 2017/18 and** agreed the new format **questionnaire** for piloting in Semester Two**.**

(b) Actions List
There were no actions outstanding from the previous meeting.

70. MATTERS ARISING

A query was raised regarding the next stages of the PCD project and re-assurance was requested by some Senators regarding how programmes identified for removal would be agreed. The Deputy Vice-Chancellor confirmed that he had also received this query via email, to which he had replied confirming that, as already noted at Senate, the aim of the project was to assist disciplines in

marketing their offering more widely which was seen as a means of enhancing their profile and whilst some routes may be removed, the intention was to improve the attractiveness of those that would remain.

The Dean of Humanities and Social Sciences confirmed that there was no intention to reduce the breadth of the offering but particular improvements were required to improve intellectual coherence and to improve student experience, particularly for Dual Honours students. There was no intention to diminish the interdisciplinary focus but there was a need to ensure the offering was well managed and allowed for students to be well supported. A number of sessions would be held within Schools and at Faculty level working closely with Heads of Schools discuss the way forward, it was confirmed that dialogue was key to taking the process forward.

Confirmation was requested as to whether a list of routes identified for removal would come back to Senate. It was confirmed that this was not the current intention as the discussions sat within the Faculty and keeping this dialogue going was the key focus.

71.   QUESTIONS FOR THE VICE-CHANCELLOR
No questions for the Vice-Chancellor were received for the meeting.

PART 1 – STRATEGIC DISCUSSION ITEMS

72.   DIGITAL STRATEGY- CONNECTED KEELE
The Vice-Chancellor introduced the item and confirmed that the overall aim of the project was to improve digitialisation of processes, to improve connectivity both internally and externally and to improve the sharing of good practice within the University.

The focus for the project was to bring together data, processes and people. The presentation set out a number of areas that were already developing within the University including learner analytics, Lecture Capture, a full website redesign and investigating possibilities for online distance learning. The Vice-Chancellor highlighted that the first 'Digifest' was currently taking place and there was still time to engage with the workshops being held. It was hoped that this would become a regular event. There were also a number of external projects under development, including the Smart Staffordshire programme. Although it was not clear how these would progress. A key consideration for the project was whether the University was currently doing enough to advance digital processes and whether there was more that could be done to integrate processes to advance the digital agenda.

It was noted that there were already a number of issues with key existing systems that had been ongoing for some time, the need to ensure existing systems were reviewed for effectiveness in addition to development of new ones was emphasised. The Vice-Chancellor noted this but cautioned that any development of new or existing systems was subject to the availability of resources which were limited. The "Green Paper" exercise was a means to prioritise what can be done and when and was just the start. The need to be mindful of the disruption incurred by a system change was also noted.

Senators noted that there were lots of opportunities for innovation available but there was a need to consider them carefully as to their suitability or possible benefit. It was also noted that Data was a broad term and referred to material both purchased and created by the University. The need to give adequate consideration to digital literacy for staff and students was emphasised.

The KPA representative welcomed the possibility of distance learning options, particularly for Postgraduate Taught students. The issue of digital literacy especially for mature students was noted.

The Vice-Chancellor thanked Senators for their contribution and noted that on the first day of Digifest, an online programme to introduce and assess digital skills had been exhibited. Senators were encouraged to respond to the consultation on an individual basis, as set out in the "Green Paper".

PART 2 – REPORTS

73.   VICE-CHANCELLOR'S REPORT TO SENATE

(a) Senior Appointments
The Vice-Chancellor presented his report and drew Senator's attention to the first section, detailing the restructuring of the PVC roles. The action requested from Senate in relation to recruitment to senior positions was highlighted and approval requested, as set out in the paper.

Senate **resolved**:

That the delegation of authority for consideration of the report of the Joint Committee of Senate and Council for the position of PVC (Students) to the Senate Approvals Group, scheduled to meet on 6th July 2017, be **approved**.

And that:

The constitution of two further Joint Committees of Senate and Council for the appointment of the Pro Vice-Chancellor (Education) and the Dean of Medicine and Health Sciences, as set out in the VC report, be **approved**.

(b) Admissions
The Deputy Vice-Chancellor summarised the report and confirmed that the University's current focus was on applicant conversion, particularly for undergraduate home admissions. It was confirmed that despite 9% fewer applications (excluding Medicine, Nursing and Midwifery and Physiotherapy), the University had received 4% more firm acceptances than at the same point last year, which was a significant achievement within the current climate. Thanks were noted to both professional services staff and staff from within the schools who had made this possible. The effect of contextual offers in yielding significantly higher conversion rates was also highlighted.

The Deputy Vice-Chancellor also highlighted that recent press reports reflected the volatility of the admissions picture across the sector and the statistics above demonstrated that Keele had benefitted from this. A very successful Open day had been held on Saturday for students who would be applying for the first cohort subject to the slimmer portfolio. There had been a 25% increase in attendees compared to previous open days. Thanks were noted to all involved, particularly to Marketing and Communications for their efforts to present the benefits of Keele.

It was noted that international recruitment continued to present a challenge. As such, the new position of Associate Director of International Recruitment would have a pivotal role to get the best from partnership arrangements as this was where the emphasis was needed in order to navigate the current climate.

Postgraduate Taught recruitment had seen a strong increase on last year, with current statistics indicating a 25% increase. The University was continuing to push hard in this area, with new

initiatives including unconditional offers for current undergraduate students. The loan system was also a good opportunity to secure a larger number of students.

The Vice-Chancellor notes thanks and congratulations to all staff involved in the admissions cycle at all stages but noted that there was still work to be done in the run up to August.

(c) PCD and Timetabling Update
It was confirmed that the PCD project Steering Group continued to meet on a monthly basis and were currently considering the Electives Offer. A number of free standing electives were causing timetabling issues, particularly in cases where the cohort is small as resolving timetabling matters can lead to inefficiencies of time and room usage.

The timetabling review also continued to progress and the deadline quoted in the paper of Friday 7th July for Schools to submit information to the timetabling team on teaching activities for semester one was highlighted. Meeting this deadline was crucial in achieving the aim of having a semester one timetable finalised by the middle of September. Thanks were noted to school who had already submitted their information and those who haven't were urged to do so, or to notify the timetabling team if they were unable to meet the deadline as soon as possible.

Senate asked for more information on the timetabling issues caused by small cohorts. The Deputy Vice-Chancellor explained that the timetable is complicated mainly due to the Dual Honours system but trying to accommodate electives alongside this can, in some cases result in some modules having to be taught twice. The changes were being made with the need to balance student choice alongside practical requirements.

Further discussion followed on whether or not the electives offer could be maintained with the caveat that if it did not fit with the student's timetable then it couldn't be taken. The deputy Vice-Chancellor confirmed that whilst not averse to this idea, the primary driver for change was the need to get timetables issued earlier.

It was noted that the benefits of a specific and coherent elective offer was a benefit for students and would be more effective than the opportunity for everyone to do everything. This was beneficial to the student experience as well as assisting with better utilisation of space. It also afforded the opportunity to build on popularity. The Deputy Vice-Chancellor noted that ideas under discussion included thematic electives as well as enrichment based electives.

74.   STUDENT OFFICER REPORTS

(a)   Report of KeeleSU
Mr Wiltshire presented his report and highlighted that the restructuring of KeeleSU was continuing, with phase two currently in the consultation period. Feedback received so far had been largely positive. The new SU Strategy was also under development and comments had been invited from a number of University staff. Handover to the new elected officer team was due to begin in the next week.

The Vice-Chancellor thanked the elected officer team for their work on voter registration which had been hugely effective despite the issues at the campus polling station.

(b)   Report of the President of Keele Postgraduate Association (KPA)
Mr Smith presented his report and confirmed that the KPA handover was currently about halfway through. The KPA had recently held their awards evening which had been very successful. It was noted that work had recently been undertaken with Keele Management School to find a 24 hour study space for use when the library suspended 24 hour opening for the summer. This would be of particular benefit for postgraduate students who would be working towards submission deadlines

for September and thanks were noted to Keele Management School for their support in making one of their teaching rooms available. Thanks were also expressed by the outgoing Committee for the help and assistance they had received during their terms of office.

The Interim Dean of Medicine and Health Sciences congratulated the KPA on their recent awards evening, noting that it was a very impressive event and an excellent opportunity to see cross-faculty working.

The Dean of Natural Sciences also noted thanks to the KPA for their involvement to establishing the Keele Institute for Liberal Arts and Sciences and their valuable contribution to the institute.

75. LEARNING AND TEACHING UPDATES

The Deputy Vice-Chancellor introduced the report in Professor Cownie's absence and echoed the Vice-Chancellor's thanks to Professor Cownie for her contribution during her term as Pro Vice-Chancellor. It was highlighted that the Teaching Excellence Framework results had been released but were embargoed until midnight, the University would make a formal announcement regarding the result as soon as possible.

(a) Generic Marking Criteria

Senate were invited to discuss and approve the Generic Marking Criteria presented in the report. It was confirmed that ULTC had discussed the proposals, that were intended to ensure students were properly rewarded for their achievements and that marks accurately reflected assessment outcomes. It was noted that some disciplines already have similar schemes and also that variances in some disciplines that required local deviation from the criteria would be permitted. It was highlighted that the Faculty Chief External Examiner had been supportive of the proposals and if approved by Senate, the Student Learning team would work with students and the LPDC with staff to communicate the changes and to ensure the criteria were well understood.

Concern was expressed by some Senators that it was not reasonable to assess Level 4 and Level 6 work to the same standard because it did not leave room for the student to develop across the different stages of their programme. In response to this it was confirmed that the criteria was not hugely different to the existing criteria already widely in use and that it was the expectation for the marker to adapt their interpretation of the criteria to take account of the type of assessment and level of study. This was noted but further guidance was requested to support implementation.

Concern was expressed that publication of the criteria could lead to appeals on the basis of its application and the number of appeals of this nature currently received was queried. It was noted that the criteria was a guideline to support academics in their academic judgement and to clarify where a decision should sit on a borderline piece of work. It was noted that appeals against academic judgement were not permitted under Regulation 7.

The Dean of Humanities and Social Sciences noted that the criteria should be used and interpreted sensibly as part of exercising academic judgement rather than using the indicators slavishly. The benefits of ensuring alignment and consistency of feedback were highlighted as was the widespread use of generic criteria across the sector.

Concern was expressed by a small number of Senators regarding the level of detail within the indicators making implementation complicated. The need to make the expectation for widespread adoption clear was also highlighted given that some colleagues did not use the current criteria although it was available. The need for emphasis on student development to ensure they did not see themselves within a certain level and give up was also noted.

Discussion followed on whether the current guidance was sufficient or if more was required. Views were split among Senators who felt that the current guidance was sufficient within the realms of academic judgement and those who considered more detail would be helpful.

The Vice-Chancellor recommended that the criteria be approved subject to further consideration of the guidance ahead of implementation.

Senate **resolved:**

That the Generic Marking Criteria be approved subject to further consideration of the associated guidance.

(b) Employability Framework
It was noted that the hard copy of the paper had not printed correctly leaving some text obscured, however, the electronic paper was confirmed to be fully legible. Dr Bacon presented the objectives within the Framework and explaining the rationale for each one. The emphasis on best use of resources, including the Science Park companies and the need to take adequate account of market conditions was noted.

Senators discussed the situation arising from the high level of extenuating circumstances claims submitted by some students. This was noted as a particular concern from an employability perspective given that such mechanisms do not exist in the world of work. This was echoed by the Vice-Chancellor, who referred Senators to the recent report on Student Resilience indicating that further consideration needed to be made in this area.

Senators queried whether they could find out more details about where students go following graduation as DLHE data was anonymised. It was noted that this may be possible, however, there would need to be a valid reason for needing to know the name of the student.

The importance of placements was highlighted as was the need to encourage students to take up this option where possible, Professor Allman confirmed that Keele Management School would work with KeeleSU on promotional activity. The value of studying students' part time employment in more detail was also noted and it was suggested that investigating this in more detail would be beneficial. The Students' Union echoed this and noted that although they had some informal data, a more formal study would be welcome.

Senate endorsed the objectives as a basis on which to proceed. In light of the problems with the printing of the paper, it was agreed that it would be re-circulated to allow those who had not had the opportunity to review it in detail to do so. The document would be brought back to Senate in the autumn for further consideration.

ACTION- Secretary

(c) Condonement Rules
Senators noted the proposals which had been developed to support possible credit changes that may result from the PCD project. It was confirmed that a number of options had been considered and that this one had been chosen as it was the least radical and was broadly similar to the current system.

Senate **resolved:**

That the changes to the Condonement rules, as set out in the paper, be **approved**.

[Secretary's Note- Following the meeting, the Regulation Changes required to support these changes were agreed via chair's action. Details of the change will be presented to Senate in

October 2017 for scrutiny or, if required before, are available upon request from l.harrison@keele.ac.uk.]

(d) Exceptional Circumstances Code of Practice
The Exceptional Circumstances Code of Practice was presented to Senate complete with the revisions made following consultation since the last Senate meeting. It was confirmed that there had been no major changes from the consultation feedback, although additional clarity had been added in some areas. If approved, the Code of Practice would be formally launched over the summer, with additional guidance to support its implementation in the 2017/18 academic year.

Senate **resolved:**

That the Exceptional Circumstances Code of Practice be **approved**.

76.   LECTURE CAPTURE
Apologies were noted that the wrong version of the Protocols had initially been circulated with the Senate papers. It was confirmed that there had been one further minor amendment, since the revised paper had been circulated that was shown in the electronic version of the paper on the KLE.

Professor Shardlow introduced the paper and highlighted the key statistics on current usage of the system. The popularity of the scheme among students was also highlighted and it was confirmed that usage data indicated they used the provision primarily as a revision tool and to improve understanding. The benefits for improving accessibility for students with disabilities were also emphasised. Professor Shardlow also confirmed that take up among staff had been good and the feedback from those using the system was very positive. Senate were invited to discuss the paper and endorse the move to an opt–out based provision on a trial basis for the 2017/18 academic year which would be reviewed ad discussed again at Senate in June 2018.

Ms Bell, as a representative of UCU, confirmed that the UCU position was firmly against a move towards opt-out. However, it was acknowledged that the revised Protocols (in line with the version of the document available on the KLE), did provide a basis on which they were content to proceed subject to further amendments, to confirm that no justification was required for a staff member deciding to opt-out and that there would be no ramifications from the University from that decision. Also, Ms Bell requested the addition of wording to confirm that a staff member choosing to opt out was not a basis for a student complaint regarding a failure to deliver the service. The request was noted and it was suggested that Ms Bell could draft some initial wording as a basis for further discussion.

ACTION- Ms Bell

It was noted that only two in ten students indicated that they had used Lecture Capture to catch up on missed sessions, whilst this was a good indication that the system was being used for its primary purpose and went some way to allay fears that widespread adoption of the provision would affect attendance. The need to closely monitor this issue was noted.

Senate **resolved:**

That the move to an Opt-Out Lecture capture provision be **approved** for trial in the 2017/18 academic year to be reviewed and discussed again by Senate in June 2018.

[Secretary's Note- Following the meeting, agreement was reached with UCU on the protocols for the pilot of opt-out during the 2017/18 academic session. UCU requested the following note be recorded:

"Despite agreeing to these revised protocols, K-UCU is it is not in support of implementation of PlayBack and in particular objects to the move to Opt-Out. The concerns raised by our members are much along the lines of those raised at the March ULTC, where Lecture Capture was presented and failed to gain ULTC support: that its impact on student attainment has been inadequately researched; that its effect on attendance at lectures is unknown; that it is likely to impinge on delivery of teaching, particularly on interactive approaches favoured by students and widely seen as good practice; that complying with student requests to omit or later remove comments or dialogue is impracticable and that the requirement to provide PlayBack as a 'reasonable adjustment' where a lecturer has opted-out or an outside speaker has failed to provide or indeed withheld consent is misinformed, risky and in excess of what is required to make reasonable adjustments."]

77. RESEARCH MATTERS

Professor Amigoni confirmed that there had been a number of developments since the paper was produced, including that the update on the Strategic Conversation had taken place, immediately prior to the Senate meeting in the Westminster Lecture Theatre. This event had been well attended and had enabled a high level update on progress to be delivered.

Professor Amigoni was also able to confirm that Keele had been invited to join Midlands Innovation which was an excellent development to support the University in achieving its aspirations around research intensity and output.

It was also reported that consultation was continuing regarding REF 2021 and a meeting had been held with HEFCE to discuss portability of outputs and maximum/minimum levels of research activity. Full participation in the discussion had taken place and the outcome was expected in August.

Professor Amigoni highlighted that the Senate paper requested approval of terms of reference for Research Governance and Integrity Committee and Health Research Oversight Committee and also approval of the Health and Social Care Research Policy.

Ms Ross-Simpson requested that the Health and Social Care Research Policy be amended slightly to avoid confusion regarding the role of Quality Assurance within Planning and Academic Administration and the joint function between the Directorate of Engagement and Partnerships and the Clinical Trials Unit, this was noted.

Senate **resolved:**

That the terms of reference, as set out in the paper, be **approved**.

And that:

The Health and Social Care Research Policy be **approved**.

78. INTELLECTUAL PROPERTY CODE OF PRACTICE

Dr Bacon delivered a presentation highlighting the key changes formalised by the Code of Practice. Most significantly, the Code of Practice set out that matters of intellectual property were core business for the University and that it aimed to focus on achieving positive impact from research outcomes to support delivery of the University's research aspirations. It was confirmed that, as part of this process, the intention was to raise the profile of the Code of Practice as widely as possible to encourage the best use of Intellectual Property within relevant research projects, ensuring a defined pathway to market and a clear timeline for the relevant application. It was

confirmed that the Partnership Development team within the Directorate of Engagement and Partnerships would be working closely with Faculties to embed the new approach.

Comments from Senators were welcomed and it was noted that the policy would be presented to Council for approval in July 2017.

It was highlighted that PhD students who have industry collaborators may be in a difficult position contractually and that costs may also be prohibitive. This was noted, however, it was emphasised that there was support available for students to guide them through the process where necessary.

79. INTERNATIONALISATION UPDATE

Professor Luther presented his report and confirmed that it comprised a broad cross section of the work being undertaken within the Internationalisation agenda. Senators were asked to note the information within the report on the Collaborative Provision performance review and on the International Study Centre, which could be taken as read. It was also noted that since the production of the report, there had been further developments regarding the attainment gap which would be reported on in more detail in future.

It was confirmed that SEGI college Psychology cohorts were currently being scrutinised by the Malaysian Quality Agency. A list of required actions had been received, none of which were problematic and there was a deadline of early July by which to respond. It was confirmed that recruitment to the September 2018 intake was on track.

It was also reported that work was underway, including a successful visit in May, to develop new partnerships in China which were seen as the key foundation to support further development of international student recruitment.

The need to closely monitor developments in the Erasmus programme in light of the ongoing Brexit negotiations was also highlighted.

The Vice-Chancellor noted the continuing challenges surrounding international recruitment and the need for the University to keep working hard to secure a good position within the market.

80. SECRETARY'S REPORT

Dr Galbraith presented the report which included various items for approval as detailed below.

(a) **FOR FORMAL APPROVAL BY SENATE**

The papers detailing the Awards, Prizes and amendments to Prizes associated with this minute can be found on the Senate section of the KLE. If you require sight of the paper and are not able to access this page, please contact the Governance Office in the first instance.

(i) Academic Awards
Senate **resolved:**

That the awards as set out in the papers, including the amendments to awards submitted to the Governance team between the time that the papers were circulated and the time of the meeting (details of the awards amended were outlined in the reserved minutes) be **approved**.

(ii) University Prizes

<u>New Prizes</u>

Senate **resolved:**

That the establishment of prizes and funds, as listed in the paper, be **approved.**

(iii) Senate Election Results
Senate **resolved:**

That the Senate Election results, as presented in the paper, be **approved**.

(b)   FOR RECOMMENDATION OF APPROVAL TO COUNCIL

(i) Amendments to Statutes, Ordinances and Regulations
Senate **resolved to recommend to Council:**

That the amendments to the University Regulations, as set out in the paper be **approved**:

(ii) External Examiners
Senate **resolved to recommend to Council:**

That the nominations for examiners for taught and research degrees, set out within the paper, be **approved**.

(iii) Award of Honorary Titles
Senate **resolved to recommend to Council:**

That the award of honorary titles set out within the paper be **approved**.

(c)   For Report
Senators were asked to note the proposals in the report to extend the availability of observer places at Senate meetings, beyond the current University leadership Group based scheme. This had been suggested by the Athena SWAN Steering Group to give eligible members of staff the opportunity to see what a role on Senate would entail to help encourage them to put themselves forward for future membership. Senate welcomed the proposals.

81.   EQUALITY AND DIVERSITY CONSIDERATIONS
The accessibility benefits of the Lecture Capture provision, as discussed under minute 76.

82.   ANY OTHER BUSINESS
No further items raised.

(a) ***The Vice-Chancellor***
Professor Trevor McMillan

(b) ***Deputy Vice-Chancellor and Provost; and the Pro Vice-Chancellors and the Deans (including the Chairs of the Boards of Studies and Faculties)***

	Professor Mark Ormerod	Deputy Vice-Chancellor and Provost
A	Professor Fiona Cownie	Pro Vice-Chancellor (Education & Student Experience)
	Professor David Amigoni	Pro Vice-Chancellor (Research & Enterprise)
	Professor Pauline Walsh	Interim Dean of the Faculty of Health and Pro Vice-Chancellor
	Professor Shane O'Neill	Dean of the Faculty of Humanities and Social Sciences and Pro Vice-Chancellor
	Professor Jonathan Wastling	Dean of the Faculty of Natural Sciences and Pro Vice-Chancellor (Postgraduate Studies)
	Professor Richard Luther	Dean of Internationalisation

(c) ***Academic Registrar and Director of Planning and Academic Administration***
Dr Helen Galbraith   Director of Planning and Academic Administration

(d) ***Librarian***
Mr Paul Reynolds   University Librarian

(e) ***Heads of Departments and Schools Academic Schools:***

	School of Computing and Mathematics: Professor Graham Rogerson
	School of Social Science and Public Policy: Professor Steven M. Shardlow
	Keele Management School: Professor Kurt Allman
A	School of Health & Rehabilitation: Professor Anand Pandyan
A	School of Humanities: Dr Timothy Lustig
	School of Law: Professor Alison Brammer
A	School of Life Sciences: Professor David Hoole
A	School of Medicine: Professor Andrew Hassall
A	School of Pharmacy: Professor Nigel Ratcliffe
	School of Nursing and Midwifery: Professor Sue Read
A	School of Physical and Geographical Sciences: Professor Stuart Egan
A	School of Politics, Philosophy, International Relations & Environment: Professor Brian Doherty
	School of Psychology: Professor Michael Murray

(f) ***Academic Departments (Research Institutes):***

	Faculty Research Office for Natural Sciences: Professor Professor Clare Holdsworth
	Faculty Research Office for Humanities and Social Sciences: Dr Elisabeth Carter
A	Institute for Primary Care and Health Sciences: Professor Elaine Hay
A	Institute for Science and Technology in Medicine: Professor Nick Forsyth

(g) ***Members of the Electoral Roll elected by the Electoral Roll***

Elected by the Faculty of Health

Dr Sue Ashby (Nursing & Midwifery)	2015-2018
Dr Russell Crawford (Medicine)	2014-2017
Dr Sarah Aynsley (Medicine)	2016-2019
Dr Karen Adams (Medicine)	2016-2019

A	Dr Gary Moss (Pharmacy)	2016-2019
	Dr Clare Jinks (Primary Care & Health Sciences)	2015-2018
	Ms Daxa Knowles (Pharmacy)	2016-2019
A	Dr Claire Stapleton (Health and Rehabilitation)	2014-2017
	Mrs Kim Sargeant (Nursing & Midwifery)	2015-2018
	Dr Wynne Thomas (Medicine)	2015-2018

Elected by the Faculty of Humanities and Social Sciences

	Dr Elizabeth Poole (MCC)	2016-2019
A	Dr Rebecca Leach (Sociology)	2015-2018
A	Dr Sorcha Uí Chonnachtaigh (Law)	2016-2019
A	Dr Helen Parr (SPIRE)	2014-2017
	Dr Teresa Oultram (KMS)	2016-2019
	Ms Robin Bell (Language Learning Unit)	2015-2018
A	Dr Stephen French (Keele Management School)	2014-2017
A	Dr Ceri Morgan (Humanities)	2014-2017

Elected by the Faculty of Natural Sciences

	Professor Peter Andras (Computer Sciences)	2015-2018
	Dr Helen Price (Life Sciences)	2016-2019
A	Professor Peter Haycock (Foundation Year)	2016-2019
	Dr Claire Fox (Psychology)	2015-2018
	Dr William Kirk (Life Sciences)	2014-2017
A	Dr Katie Szkornik (Physical & Geographical Sciences)	2014-2017

(h) Student Representatives: Elected Officers

	KeeleSU Representatives	
A	Ms Emily Horsfall (Democracy and Development Officer)	2016-2017
	Mr Jeff Wiltshire (Education Officer)	2016-2017
A	Ms Natalie Jordan (Welfare and Internationalisation Officer)	2016-2017
	Ms Ela Hollies (Activities and Community Officer)	2016-2017
A	Ms Meghan Harrison (Athletic Union and Sport Officer)	2016-2017

President of the Association of Postgraduate Students
Mr Robert Meredith   2016-2017

OFFICERS IN ATTENDANCE

Dr Jon Herbert	HUMSS Faculty Director of Learning & Teaching
Mr Ieuan Smith	Vice President, KPA
Ms Dorothea Ross-Simpson	Head of Governance & Quality Assurance, PAA
Dr Mark Bacon	Director of Engagement and Partnerships
Ms Joanne Barlow	Head of Management Reporting
Mr Peter Potts	Head of Estates Planning and Compliance
Mr George Blake	Incoming KPA Vice-President
Mr Sam Gibbons	Incoming Activities and Community Officer (KeeleSU)
Mr Tom Snape	Incoming Union Democracy and Development Officer

SECRETARIAT

| Miss Laura Harrison | Governance Support Officer, Governance, PAA |