



MINUTES OF THE MEETING OF SENATE

Held on Wednesday 24th June 2015

For a record of apologies and absences, please see the attached list.

A78. DECLARATIONS OF INTEREST

There were no interests declared.

A79. MINUTES AND ACTIONS

(a) Minutes

The minutes of the meeting held on 11th March 2015 were approved.

(b) Actions List

Senate received the actions list. At the last meeting of Senate it had been reported that an error with the scripting of the web pages had led to a temporary return to out of date listings. Confirmation was given by the Chair that the issue had been resolved immediately following the last meeting of Senate and the pages had updated.

A POLICY AND STRATEGY ISSUES

A80. VICE-CHANCELLOR'S REPORT TO SENATE

Senate received the report from the Vice-Chancellor providing an overview of the developments and trends in the external environment, notably the results of the 2015 Student Academic Experience Survey from the Higher Education Policy Institute (HEPI) and the Higher Education Academy (HEA). Attention was also drawn to the Higher Education Funding Council (HEFCE) report concerning Transnational Pathways to Higher Education in England.

A81. STUDENT OFFICERS REPORTS

(a) Report of the President of the Students' Union (KeeleSU)

Senate received the report from the outgoing President of the Students' Union. The President introduced the incoming Sabbatical Officers for 2015/16 and confirmed that their key focus was currently centred upon the handover process for the new academic year. The incoming Officers were confirmed as: Mr Craig Heath – President, Ms Jo Lea – Vice President (Education), Ms Natalie Jordan – Vice President (Welfare), Ms Ela Hollies Vice President (Finance & Activities) and Mr Nick Reeves – Vice President (Sport & Fitness).

The Chair welcomed the incoming Officers to the meeting and wished them well in their new roles.

The President also drew attention to the formulation of the Keele Student Union Strategic Plan, which was now complete and appended to the report for information. Confirmation was given that work was already underway towards implementing the plan, along with an operational plan to support its introduction.

Attention was also drawn to the considerable success of the Education Awards evening; a student-led teaching award initiative serving to highlight the excellent quality of teaching offered to students at Keele.

In relation to the ongoing campaign to maintain the presence of the Post Office on campus it was confirmed that the consultation period with Post Office Ltd had now passed, with a proposal that the Post Office will close prior to the end of the academic year, although it could re-open, offering reduced services, within the newsagents on site. The President expressed his concern regarding the potential impact the closure of this facility and the loss of key services could have for staff and students alike. This was a view endorsed by the Chair.

The Chair also wished to express his thanks to the outgoing sabbatical team for all their hard work and dedication during their time in office.

(b) Report of the President of the Keele Postgraduate Association (KPA)

Senate received the report of the President of the KPA, and particular attention was drawn to the results of the recent KPA elections. Jon Granger was confirmed as the returning President, with the following positions also noted: Adam Hughes – Vice President, Hannah Wilkinson – Finance Director, Rob Meredith – Association Secretary, Julia Cowell – Student Trustee and Erandeep Sandhu taking the role of International Officer.

In terms of recent initiatives the President noted the considerable success of Refugee week and the extremely positive feedback which had been received as a result.

Members were also advised of the KPA's association with TEDx, an organisation which seeks to provide a platform to host local events with the aim of idea sharing and information dissemination.

The KPA was seeking to organise a TEDx conference at the University and, whilst discussions were preliminary at this stage, Senators were advised that further details would be given in due course.

In relation to financial matters the President noted the increased funding in the KPA block grant and welcomed this development in helping to enhance the Postgraduate student experience at Keele, particularly with regards to the new position of Vice President of the KPA.

The Chair thanked the President for his report and wished also to record his thanks to the outgoing KPA officers for all their hard work and dedication whilst in post.

A82. APPOINTMENT OF THE DEPUTY VICE CHANCELLOR

Members received details of the selection process for the post of Deputy Vice-Chancellor and Provost, following Professor Trevor McMillan's appointment to Vice-Chancellor with effect from 10th August 2015. Senate received a report that provided an overview of the recruitment process, compliant with the University's Statutes and Ordinances.

Members were informed that the appointment would be made by the Council on the recommendation of a Joint Committee of the Council and the Senate, chaired by the Chair of Council, Mr Ralph Findlay.

It was noted that the Joint Committee would consist of one half members of the Senate and one half members of the Council, and the proposed membership was presented to Senate for consideration.

Given the timing of the recruitment process, in conjunction with a busy period within the academic year, it was proposed that Senate delegated authority to an Appointment Approval Group of Senate, to receive the report from the Joint Committee and to recommend the appointment to the Council in order to finalise the appointment in a timely manner. The report would then be presented to the scheduled meeting of the Council on 9th July 2015. Senate also received the proposed membership of the Appointment Approval Group of Senate for approval, along with a request that business may be conducted by correspondence due to the proposed timescales.

Senate resolved to recommend:

That the membership of the Joint Committee be approved by Council.

And resolved that the membership of the Appointment Approval Group of Senate, as set out in the paper, be approved and that its business may be conducted by correspondence, in order to ensure a timely conclusion to the recruitment process.

A83. EXTENUATING CIRCUMSTANCES

The Pro Vice-Chancellor (Education & Student Experience) presented a report outlining the latest developments in relation to the implementation of the electronic extenuating circumstances system, which was designed to ensure that students would in future submit their claims for extenuating circumstances via e-vision and all decisions would be made by the Schools. Previously decisions relating to examination absences and long term extensions had been made by the Sub-Committee for Examination Absences and Coursework Extensions (SCEACE).

The revised process aims to provide greater consistency in extenuating circumstances decision-making across Schools, a more efficient and timely process for staff and students and a reduction in the number of academic appeals.

Members were assured that a robust electronic system was now in place to facilitate this development, and a comprehensive training programme would be implemented to ensure that staff and students were familiar with the new process. The change would also require an amendment to Regulation 8 and 17 and introduction of a new Regulation 13.

Senate resolved:

That the next steps presented in the paper be approved;

Senate resolved to recommend:

That the proposed amendments to Regulations 8, and 17 and the introduction of Regulation 13 be approved by Council.

A84. TIMETABLING & CURRICULUM REVIEW UPDATE

The Deputy Vice-Chancellor provided a presentation to Senators giving an outline of the proposed review of the University curriculum.

The principal aims underpinning the review were for more time to be created for staff research to be undertaken, for more teaching to be research-informed, to reduce duplicated teaching, and to improve degree outcomes without reducing the student experience.

It was noted that the current emphasis upon providing far-ranging choice and multiple routes to applicants was not reflected in the current pattern of demand, with a notable decline in recruitment to dual honours programmes. Whilst committed to maintaining disciplinary breadth, streamlining the complexity of choice available to students would provide greater clarity for their decision making and also allow for a more focused marketing campaign to accurately reflect the strengths and values of Keele.

The consultative nature of the review process was emphasised, including that the Vice-Chancellor had already engaged with Schools across the University to canvass opinion.

The importance of extensive consultation and moving beyond mere competitor analysis was highlighted by Senators, with suggested feedback being sought from beyond the academic community. This would include employers, parents, focus groups, students, the Alumni and Learned Societies.

The Sabbatical Officers welcomed this collaborative and consultative approach but requested that the timetable should remain flexible enough to allow students the freedom for part-time work to support their studies.

Senate resolved to recommend:

That the launch of the Portfolio & Curriculum Review Project be approved by Council and that regular updates would be provided at subsequent meetings.

A85. RESEARCH COMMITTEE

Senate received the report of the meeting of the Research Committee held on 12th May 2015, the REF 2014 financial outcome for 2015/16, the research forecasts up to 2019/20 and a summary of recent Research Grant Awards for information.

The Pro Vice-Chancellor (Research & Enterprise) noted that at the last meeting of Senate, although the REF 2014 results were known, the funding outcomes arising from those results had not yet been confirmed.

It was confirmed that the funding allocation arising out of the REF 2014 exercise had seen a sizable increase in funding, which constituted the third largest increase amongst any pre-92 institutions.

Members had also received for information a breakdown of the REF funding allocation by Faculty and School. Particular attention was drawn to the Faculty of Health, who had seen the increase in quality related research funding almost double, with an increase of 92%.

A86. UNIVERSITY LEARNING & TEACHING COMMITTEE

The Senate received the report of the University Learning and Teaching Committee, from the meetings held on 25th March 2015 and 3rd June 2015. The Chair noted that the proposed regulatory changes relating to academic appeals, student complaints and extenuating circumstances were covered elsewhere on the agenda, along with aegrotat and posthumous awards.

Attention was drawn to the ongoing work relating to capturing and disseminating examples of good practice in terms of teaching initiatives, and Senators were encouraged to maintain this practice by informing the Learning & Professional Development Centre of any such initiatives. Senators also noted the discussions which had taken place regarding the required standards for dissertation guidance, which sought to address inconsistencies in supervision arrangements for postgraduate students.

A87. LIBRARY & INFORMATION STRATEGY COMMITTEE

Senate received the report of the Library and Information Strategy Committee (LISC) from the meeting held on 13th May 2015.

Attention was drawn to the ongoing initiatives in support of learning technologies, and it was confirmed that the University's commitment to this development would continue and build on the already considerable work which had been undertaken in this area, reflected in the recent exemplary Library satisfaction survey results.

The Chair of LISC was asked if a recent series of thefts during the examination period was something that could be addressed by the IT Security Group. Whilst it was acknowledged that this was not within the remit of that particular group, assurance was given that the matter had been discussed within the Education Student Liaison Committee. The Librarian also confirmed that further measures were being discussed, such as the availability of additional lockers within which to store property securely.

It was noted that this was the last meeting of this Committee, following the recent University Committee review.

A88. ITEM COMMERCIAL IN CONFIDENCE

A89. UNIVERSITY COMMITTEE REVIEW – PHASE TWO

(a) Terms of Reference of New and Amended Committees

Following on from the recent University Committee Review, the Secretary to Senate presented the revised Terms of Reference for the following Committees as set out under Regulation 17 to reflect the changes as part of the review:

- Faculty Research Committee
- Faculty/RI Postgraduate Committee
- Faculty Learning & Teaching Committee
- Learning & Teaching Technologies Committee
- Nominations Committee
- Research Committee
- Research Degrees Committee
- Senate Approvals Group
- University Learning & Teaching Committee
- University Student Liaison Committee
- University Postgraduate Research Committee

Senators had also received for consideration the Terms of Reference of the newly formed Business Review Committee.

It was confirmed that, following the review, details of which were received by Senate in March 2015, the Council's Equality & Diversity Committee had been disbanded, with the intention being that equality and diversity would be mainstreamed throughout the committee structure. With this in mind it was proposed that an

equality and diversity statement be included in the Terms of Reference of all University committees, including the Academic Appeals Committee, the Fitness to Practice Committee and the Student Discipline Committee.

The statement for inclusion in the Terms of Reference of all Committees, with the exception of the University Learning & Teaching Committee and Research Committee, was as follows:

'The Committee will have regard for the promotion of equality and diversity and will ensure equality of opportunity in the way it conducts itself and in the transaction of its business'.

The statement for the University Learning & Teaching Committee and Research Committee was as follows:

'To support and monitor the implementation of the University's Equality & Diversity Strategy in all relevant areas of the committee's business'

Concern was expressed as to how effectively the consideration of equality and diversity issues would be monitored and evaluated if there was no central oversight. It was confirmed that ultimately it would be the responsibility of Senate to ensure this implementation, and this would be monitored through the scrutiny of the minutes of those committees by Senate and that Council would receive an annual Equality & Diversity report after prior consideration by Senate.

Senate **resolved to recommend:**

That the proposed amendments to the Terms of Reference be approved by Council subject to the minor amendment to the terms of reference of the University Learning & Teaching Committee to include the word 'professionalism' in paragraph 8.

- (b) Standing Orders of Senate
Senate received proposed revised Standing Orders of Senate for consideration.

Senate **resolved:**

That the revised Standing Orders for Senate be approved.

- (c) Under-Representation on Committees
The Secretary to Senate presented a rationale to Senators for a proposal to enhance the representation of women, BME staff and other under-represented groups within the current committee membership. Proposals were received concerning opportunities to Chair/co-Chair Senate committees, including the introduction of a three year term of office.

It would also provide staff with the opportunity for training and development and ensure that they were 'Committee ready'.

Whilst there was broad support for the proposal, it was proposed that the initiative be extended to include career young staff. It was confirmed that the reference in the paper to the proposal being eligible to Senior Lecturer and above would be changed to simply state 'academic staff'.

It was noted that the training proposal would be provided by the Learning & Professional Development Centre, which had a remit for staff development at all levels. Senate was advised that the uptake onto the scheme would be monitored and evaluated to ensure that recruitment remained effective and proportionate.

Senate **resolved to recommend:**

That the proposal be approved by Council subject to a minor amendment to remove the reference to eligibility being 'Senior Lecturer level of above'.

(d) Size of Council

Senate received proposed changes to the University Charter, Statutes and Ordinances to reflect the changes to the size of Council. The aim was to reduce the size of Council from 25 currently to 22 with an element of flexibility to appoint additional members in the future or to carry vacancies if the Council sees fit. The proposed changes would reflect more fully best practice in the sector and respond to recent sector guidance in the new CUC Higher Education Code of Governance. It was confirmed that the reduction would be achieved by reducing the number of lay members from 16 to 14, and the number of academic staff members from four to three, a member of staff to represent each of the three Faculties.

Concern was expressed regarding the proposed reduction of academic staff from four to three, although the point was made that given the different categories of membership, including lay members, representatives of Senate and student representation, to remove further lay members could result in potential difficulties in relation to meetings being quorate in the event of unexpected absences.

It was noted that the proposal would require the approval of the Privy Council and, following the distribution of the paper for the meeting, the Privy Council had expressed a wish for the matter to be discussed with them prior to a final decision being made by the University. As such Senate was asked to receive the paper for information only at this stage and, following further discussion, the proposal would be resubmitted for consideration.

A90. CREDIT & QUALIFICATIONS FRAMEWORK

The Head of Governance & Quality Assurance presented the proposed Credit and Awards Framework for inclusion in Ordinance II from September 2016. It was confirmed that the intention underpinning the proposal was to create a clearly defined awards framework which would set out the minimum credit tariffs for all types of qualifications offered by the University. This would provide clear and consistent guidance regarding all awards, to aid prospective students in their course selection process, assist staff developing new programmes and ensure that Keele University awards reflected external benchmarks. The intention is to implement the Framework fully from the academic year 2016/17, thereby allowing a transition period so that any outstanding issues can be resolved and award and regulation modifications can, where necessary, be brought forward and approved in the appropriate manner.

It was acknowledged that not all awards currently offered by the University could be accommodated within the proposed framework. Following consultation, appropriate solutions had been found for most of these, and the development of a new CPD Certificate during the next academic session would provide additional opportunities in this context. There remained the issue of the 'postgraduate award' qualification which was not included in the new framework as it did not meet the expectations of the Frameworks for Higher Education Qualifications (FHEQ) and the Higher Education Credit Framework (HECF). Further discussions are taking place to identify a suitable solution for these professional courses, offered mainly in the Faculty of Health. This was endorsed by the Dean of Health who stressed the importance of the University remaining responsive to NHS requirements.

Senators noted the fact that at undergraduate level, the Framework's requirements regarding minimum volume of credit at the level of the qualification were stricter than the FHEQ. While this remained University policy, it was acknowledged that in exceptional cases and by permission of the Senate, programmes may be allowed to offer a small volume of credit at a lower level to meet professional requirements.

Senate **resolved:**

That the proposal for a Keele University Credit and Awards Framework, to come into effect from September 2016, be approved.

B FORMAL APPROVALS BY SENATE

B91. ACADEMIC AWARDS

Senate approved the awards as set out in the papers presented:

(a) *Taught degrees, diplomas and certificates*

Senate approved the awards presented.

(b) *Postgraduate Research Awards*

Senate approved the awards presented with the exception of the awards which were withdrawn from the list and the amendments presented under the reserved areas agenda.

B92. NEW STUDENT PRIZES AND FUNDS

Senate approved the awards presented with the exception of the prizes presented under the reserved areas agenda.

- a) New Prize proposal: The Iain Chester Prize for Postgraduate Anatomy
- b) Janet Thomas Learning Beyond Registration Prize
- c) Pre-Registration Degree
- d) Pre-Registration Diploma
- e) Brown Jacobson Solicitors Prize
- f) Mills & Reeve Prize

B93. SENATE MEMBERSHIP 2015/16

Senate **resolved:**

That the following members of the Electoral Roll be elected to Senate with effect from the start of the 2015/16 academic year:

Faculty of Humanities: Ms Robin Bell
Dr Rebecca Leach

Faculty of Natural Sciences: Professor Peter Andras
Dr Nigel Cassidy
Dr Claire Fox

Faculty of Health

Dr Sue Ashby
Ms Jan Davison
Dr Clare Jinks
Mrs Kim Sargeant
Dr Wynne Thomas

B94. SCHOOL OF POLITICS, INTERNATIONAL RELATIONS & PHILOSOPHY – PROPOSED NAME CHANGE.

Senator **resolved:**

That the proposed name change for the School of Politics, International Relations & Philosophy to the School of Politics, Philosophy, International Relations and Environment (retaining the acronym SPIRE) be approved.

C RECOMMENDATIONS TO COUNCIL FOR APPROVAL

C95. EXTERNAL EXAMINERS

Senate **resolved to recommend:**

That the nominations for external examiners for taught and research degrees, as prescribed within the paper be approved by Council.

C96. AMENDMENTS TO STATUTES, ORDINANCES AND REGULATIONS

- (a) Ordinance IV and Regulations 1A, 1B, 1C, 1F, 1G, 2A and 2B – Aegrotat and Posthumous Awards proposals

Senate resolved to recommend to Council that the amendments presented be approved.

- (b) Ordinance XV Students' Union Code of Practice

Senate resolved to recommend to Council that the amendments presented be approved.

- (c) Ordinance XVI – Keele Postgraduate Association Codes of Practice

Senate resolved to recommend to Council that the amendments presented be approved.

- (d) Regulations 6, 12, 18, 19 and 20 – Proposed amendments in line with OIA timescales relating to good practice

Senate resolved to recommend to Council that the amendments presented be approved.

- (e) Regulation 7 – Academic Appeals

Senate resolved to recommend to Council that the amendments presented be approved.

- (f) Regulation 13 – Extenuating Circumstances

Senate resolved to recommend to Council that the amendments presented be approved.

(g) Regulation 17 – Extenuating Circumstances

Senate resolved to recommend to Council that the amendments presented be approved.

(h) Regulation 26 – Student Complaints

Senate resolved to recommend to Council that the amendments presented be approved.

(i) Regulation (Various) – Equality & Diversity

Senate resolved to recommend to Council that the amendments presented be approved.

C97. SENIOR APPOINTMENTS

Senate **resolved to recommend:**

That the following appointments be approved by Council:

Professor B. Doherty as Head of Politics, International Relations and Philosophy commencing 1st August 2015;

Mrs P. Walsh as Head of School of Nursing and Midwifery commencing 01 September 2015;

Professor S. McCracken - Humanities & Social Sciences Faculty commencing on 1st April 2015;

Professor E. Hay's extended appointment as the Faculty Research Director within the Faculty of Health.

C98. AWARD OF HONORARY TITLES

Senate **resolved to recommend:**

That the award of Honorary Titles, as prescribed within the paper be approved by Council.

D FOR REPORT

D99. SCEACE REPORT

Senate received a report on SCEACE decisions taken since the last meeting.

D100. APPOINTMENTS, RETIREMENTS AND RESIGNATIONS

A list of appointments, retirements and resignations was received.

D101. CHAIR'S ACTION

Senate noted the actions that were approved between meetings under Chair's powers.

E OTHER BUSINESS

The Chair noted that this was to be his last meeting of Senate prior to retirement and wished to express his thanks to all Senators for their support and hard work during his time in office.

This was endorsed by Professor McMillan who wished to record his thanks on behalf of Senate to the Chair for all his hard work and commitment in guiding the University to such heights during his time as Vice Chancellor.



SENATE

ATTENDANCE – 24th June 2015

- (a) **The Vice-Chancellor**
Professor Nick Foskett
- (b) **Deputy Vice-Chancellor and Provost and the Pro Vice-Chancellors and the Deans (including the Chairs of the Boards of Studies and Faculties)**
 Professor Trevor McMillan Deputy Vice-Chancellor and Provost
 Professor Fiona Cownie Pro Vice-Chancellor for the period 2013-2018
 Professor Mark Ormerod Pro Vice-Chancellor for the period 2011-2016
 Professor Andy Garner Dean of the Faculty of Health & Pro Vice-Chancellor
 Professor David Shepherd Dean of the Faculty of Humanities & Social Sciences & PVC
 Professor Jonathan Wastling Dean of the Faculty of Natural Sciences and Pro Vice-Chancellor
 (Postgraduate Studies)
 A Professor Richard Luther Dean of Internationalisation
- (c) **The Director of Planning and Academic Administration**
Dr Simone Clarke Director of Planning and Academic Administration and Secretary to Senate
- (d) **Librarian**
Mr Paul Reynolds
- (e) **Heads of Departments and Schools**
- Academic Schools:**
 School of Computing and Mathematics: Professor Graham Rogerson
 School of Sociology and Criminology: Professor Ronnie Lippens (*Acting*)
 A Keele Management School: Professor Robin Bladen-Hovell
 School of Health & Rehabilitation: Dr Catherine Bucher
 School of Humanities: Professor David Amigoni
 School of Law: Professor Andrew Francis
 School of Life Sciences: Professor David Hoole
 A School of Medicine: Professor Andrew Hassell
 A School of Pharmacy: Professor Nigel Ratcliffe
 A School of Public Policy and Professional Practice: Professor Steven Shardlow (*Acting*)
 A School of Nursing and Midwifery: Dr Pauline Walsh
 School of Physical and Geographical Sciences: Professor Stuart Egan
 A School of Politics, International Relations & Philosophy: Professor Bulent Gokay
 School of Psychology: Professor Michael Murray
- Academic Departments (Research Institutes):**
 Faculty Research Office for Natural Sciences: Professor Paul Eggleston
 Faculty Research Office for Humanities and Social Sciences: Professor Scott McCracken
 A Institute for Primary Care and Health Sciences: Professor Elaine Hay
 A Institute for Science and Technology in Medicine: Professor Alicia El Haj

- (f) **Members of the Electoral Roll elected by the Senate**
 (g) **Members of the Electoral Roll elected by the Electoral Roll**

Elected by the Faculty of Health

A	Ms Christine Armstrong (Nursing & Midwifery)	2012-2015
	Dr Russell Crawford (Medicine)	2014-2017
A	Dr Jackie Waterfield (Health & Rehabilitation)	2013-2016
	Dr Katie Maddock (Pharmacy)	2013-2016
	Dr Penelope List (Medicine)	2012-2015
	Ms Anne O'Brien (Health & Rehabilitation)	2014-2017
	Ms Daxa Knowles (Pharmacy)	2014-2017
	Dr Nicholas Forsyth (Medicine)	2014-2017

Elected by the Faculty of Humanities and Social Sciences

A	Dr Jane Boylan (PPPP)	2013-2016
A	Professor Michael Haley (Law)	2012-2015
	Dr Sorcha Uí Chonnachtaigh (Law)	2013-2016
	Dr Helen Parr (SPIRE)	2014-2017
A	Dr Nicholas Reyland (Humanities)	2012-2015
	Dr Nicholas Seager (Humanities)	2012-2015
A	Professor Tsachi Keren-Paz (Law)	2013-2016
	Ms Robin Bell (Language Learning Unit)	2012-2015
A	Dr Stephen French (Keele Management School)	2014-2017
	Dr Ceri Morgan (Humanities)	2014-2017

Elected by the Faculty of Natural Sciences

	Dr Nigel Cassidy (Physical & Geographical Sciences)	2012-2015
A	Dr Sharon George (Physical & Geographical Sciences)	2013-2016
A	Dr Sue Sherman (Psychology)	2012-2015
	Dr Frederic Tripet (Life Sciences)	2012-2015
	Dr William Kirk (Life Sciences)	2014-2017
	Dr Katie Szkornik (Physical & Geographical Sciences)	2014-2017

(h) **Student Representatives: Elected Officers**

President of Keele Students' Union

Mr Bolu Oyewale 2014-2015

Vice-Presidents of Keele Students' Union

	Ms Bhavika Patel	2014-2015
A	Mr Dan McCarthy Stott	2013-2015
	Ms Annie Piper	2014-2015
	Ms Lucy O'Dwyer	2014-2015

President of the Association of Postgraduate Students

Mr Jon Granger 2014-2015

INCOMING SABBATICAL OFFICERS (Observing)

Ms Natalie Jordan	Incoming Vice President Welfare
Ms Jo Lea	Incoming Vice President Education
Ms Ela Hollies	Incoming Vice President Finance & Activities
Mr Craig Heath	Incoming Student Union President
Mr Nick Reeves	Incoming Vice President Athletic Union & Sports
Mr Adam Hughes	Incoming Vice President Keele Postgraduate Association
Ms Hannah Wilkinson	Incoming Finance Director Keele Postgraduate Association
Mr Robert Meredith	Incoming Association Secretary Keele Postgraduate Association

OFFICERS IN ATTENDANCE

Dr Jon Herbert HUMSS Faculty Director of Learning & Teaching

	Dr Richard Stephens	Natural Sciences PG Director of Learning & Teaching
A	Dr Richard Waller	Natural Sciences Faculty Director of Learning & Teaching
	Professor Lindsay Bashford	Health Faculty Director of Learning & Teaching
A	Professor Julius Sim	Health Postgraduate Director of Learning & Teaching
A	Ms Rebecca Roberts	Acting Director of Marketing and Communications
	Ms Dorothea Ross-Simpson	Head of Governance & Quality Assurance

SECRETARIAT

Mr Mark Ferguson

Governance Officer