

B1 Student Discipline

8. Appeals against Temporary Exclusions

8.1 If the Risk Assessment Panel has imposed temporary restrictions and/or exclusions on you, you have the right to appeal against this to the ~~Pro Vice-Chancellor (Students)~~Director of Student Services. Such an appeal should normally be lodged in writing with the ~~Pro Vice-Chancellor (Students)~~Director of Student Services within 14 calendar days from the date of the letter informing you of the temporary restrictions/exclusions.

8.2 The ~~Pro Vice-Chancellor (Students)~~Director of Student Services may accept the appeal and lift the temporary restrictions and/or exclusions, or modify the terms of the temporary restrictions and/or exclusions, or reject your appeal so that the temporary restrictions and/or exclusions remain in force. You will be informed of the decision of the ~~Pro Vice-Chancellor (Students)~~Director of Student Services in writing.

15 Appeals

15.2 Each appeal will be reviewed in the first instance by ~~the Head of Student Conduct or nominee and a Chair member~~ of the University Discipline Committee not previously involved with the case ~~(the 'Sifting Panel')~~. ~~Where the Head of Student Conduct has had previous involvement with the case, it will be delegated to the Pro Vice-Chancellor (Students).~~ The ~~Sifting Panel~~Chair will decide whether there are valid grounds for appeal or if there is some other compelling reason why the appeal should be considered.

15.3 If the appeal is against an outcome imposed by an authorised officer, the ~~Sifting Panel~~Chair can either accept the appeal and amend the previous outcome, or the appeal can be rejected. If the appeal is against the decision of the Discipline Committee and if the ~~Sifting Panel~~Chair agrees that there is a case to be heard, the case will be considered by the Discipline Appeals Committee. The members of the Discipline Appeals Committee considering the appeal will be different to the original Discipline Committee.

Regulation B4 – Fitness to Study

11.1 A student has the right of appeal against the final decision of this process and any penalties that are imposed. Such an appeal should normally be lodged in writing with the ~~Pro Vice-Chancellor~~Academic Registrar within 10 working days from the date of the letter informing them of the panel decision.

11.2 Appeals against the decision of an Authorising Officer will be heard by the Support to Study Appeals Panel. The composition of the Appeals Panel hearing must be different to the original Support to Study Panel and Chaired by the ~~Pro Vice-Chancellor~~Academic Registrar.

11.3 A student subject to temporary suspension may appeal to the ~~Pro Vice-Chancellor~~Academic Registrar. Such an appeal should normally be lodged within 10 working days from the date of the letter informing them of the temporary suspension.

11.4 The ~~Pro Vice-Chancellor~~Academic Registrar may reject or accept the appeal and lift the temporary suspension or modify the terms of the temporary suspension or reject the appeal so that the temporary suspension remains in force. This decision will be notified to the student in writing.

Regulation B7 – Complaints

7. Formal Complaint to the University

7.1 The University expects you to attempt early resolution before submitting a formal complaint. If there are valid reasons supported by relevant evidence you may be allowed to submit a complaint directly to the formal stage. If you submit a formal complaint after either the 8 week deadline specified in paragraph 3.4 or the 10 calendar day deadline specified in paragraph 6.3, it will only be accepted at the discretion of the ~~Pro Vice-Chancellor (Students)~~Academic Registrar.

7.2 The University will decide if your complaint is eligible for consideration under this Regulation. If the complaint is rejected, the University will inform you in writing and give the reasons for this decision.

7.3 The University will inform you of the progress of your case at key points throughout the process.

7.4 Where the University has conducted a full investigation into your complaint, you will be given a reasonable opportunity to check the factual accuracy of a draft report on the investigation before the ~~Pro Vice-Chancellor (Students)~~Academic Registrar makes a final decision.

7.5 The University will inform you of the final outcome of your complaint in writing.

Regulation C10 – Research Degrees

8.11 You must submit your appeal in writing to the ~~Pro Vice-Chancellor (Students)~~Director of Student Services within 10 working days of the date of the letter sent informing you of the decision.

8.12 ~~The Pro Vice-Chancellor (Students)~~Director of Student Services will chair a Support to Study Appeals Panel, which will decide whether a case exists and advise you of the outcome within 10 working days.