

Amendments to the Regulations

Please find details of changes to the University Regulations ahead of your study in 2021/2022

Track changes have been used to identify changes below. Deletions shown by ~~strike through~~, insertions shown underlined

Please note: This is a working document and may be updated throughout the Academic year.

Regulations amended:

A1, B1, B4, B5, B6, B7, B8, C1, C4, C6, C7, C8, C10, D2, D3, D5

REGULATION A1: VISA AND IMMIGRATION (formerly Regulation 6: Visas and Immigration)

3.1 You can appeal the decision to deny your sponsorship if there is evidence of procedural irregularity during the decision making process. See paragraphs 2.6, 2.7, 2.8 above, and regulations C3.2.4 Bachelors Degree, C4.2.4 Intercolated Bachelors Degrees, C5.2.4 Medical Bachelors Degrees, C6.2.4 Integrated Masters Degrees, C7.2.4 Taught Postgraduate Degrees, C8.2.4 Graduate Certificate and Graduate Diplomas, C9.2.4 Professional Doctorates, and C10.2.4 Research Degrees.

3.2 You must submit your appeal to the [Head of Planning & Admissions Immigration Compliance Manager](#) within 5 calendar days of being informed that you will not be sponsored.

3.3 The [Head of Planning & Admissions Immigration Compliance Manager](#) will decide the result of your appeal and inform you of this decision within 15 working days. This communication will be sent to the email address you provided with your appeal.

4.2(b) you fail to engage with the University on ten consecutive expected engagements. These include:

v. Face-to-face meeting with staff from [Student and Academic Services the Immigration Compliance team](#), personal tutors, supervisors, Heads of School/[Institute](#) or their nominee. You will be told in advance when these meeting will take place;

REGULATION B1: STUDENT DISCIPLINE

~~This regulation is new for 2020/21 and applies from 1 September 2020. Regulations B1 and B2 have been merged and updated with effect from 2020/21.~~ **[Access the previous versions of this Regulation here.](#)**

5. INITIAL RISK-BASED MEASURES

5.1 Where an allegation of serious misconduct has been made against you, the [Academic Registry Directorate of Student and Academic Services](#) can decide to carry out a risk assessment. This can result in immediate measures (exclusions or restrictions, as described in paragraph 5.2) being imposed on you or result in an invitation to meet with a Risk Assessment Panel before a decision is taken as to whether exclusions or restrictions are necessary. The purpose of any such measures is to safeguard you or others whilst a full and proper investigation can be carried out by the University or the police, or both, as appropriate.

5.3 Exceptionally, in circumstances where a risk assessment finds an immediate threat of harm, it may be necessary to impose emergency measures. These can be authorised by the Deputy Vice-Chancellor or nominee, or the [Director of Student Services Academic Registrar](#) or nominee, or the Head of Academic Quality and Student Conduct or nominee.

6. MEETINGS WITH THE RISK ASSESSMENT PANEL

6.1 Where exclusions or restrictions have been imposed, you will be provided, normally within no more than 21 calendar days, with an opportunity to meet with a Risk Assessment Panel. The Panel will consist of representatives from Student Services and Academic [Services Registry](#) and, where appropriate, with others such as your head of school or your personal tutor. You will be given at least 72 hours' written notice. You are allowed to be accompanied as set out in Section 12. The Panel will consider any evidence available to them at that point and provide you with an opportunity to provide any additional information and to describe the impact of any restrictions already imposed on you. The Panel will then determine the appropriate course of action and inform you of this in writing which may include additional measures being taken.

16.2 Grievances will be considered under the provisions of Ordinance ~~XXVIII~~**D3**: Grievances Considered by Council and must be submitted in writing within 14 calendar days of the letter informing the student of the outcome of their appeal.

REGULATION B4: FITNESS TO STUDY (formerly Regulation 10: Leave ~~Of~~**of** Absence).

This ~~regulation~~**Regulation** relates only to taught programmes, i.e. those covered by the following regulations: C3 **_** Bachelors Degrees, C4 **_** Intercalated Bachelors Degrees, C5 **(** ~~_~~ **)** Medical Bachelors Degrees, C6 **_** Integrated Masters Degrees, C7 **_** Taught Postgraduate Degrees, C8 **_** Graduate Certificates and Graduate Diplomas, and C9 **_** Professional Doctorates. Within these regulations section 10 (or section 9 in C6 and section 11 in C9), Student Health and Wellbeing, refers to this Regulation.

2.1 Only in exceptional circumstances will applications for a leave of absence totalling in excess of one academic year be considered. Any such applications should be made in writing to the Academic Registrar ~~& Director of Student and Academic Services~~, who shall, informed by specialist advice (if necessary) determine what conditions, if any, shall apply to the permission.

9.2 In all cases involving compulsory leave of absence, the ~~s~~**S** student will need to obtain permission to return from the ~~Director of Student Services~~**Academic Registrar** (or their nominee).

9.4 Where a ~~s~~**S** student returns to study after a temporary suspension or leave of absence under this procedure, the ~~Director of Student Services~~**Academic Registrar** or nominee should consult with the ~~s~~**S** student's Head of School to establish that arrangements and reasonable adjustments are in place to support the ~~s~~**S** student's return.

REGULATION B5: FITNESS TO PRACTISE

3.1 In some cases the nature of the concern about your fitness to practise may require the University to temporarily suspend your studies via the School Health and Conduct Committee, to enable a thorough investigation to be carried out and/or to safeguard you or others in the intervening time. This may include a partial suspension for example, suspension of a placement but permission to continue to attend learning and teaching events.

3.3 In cases where the matters causing your Fitness to Practise to be questioned relate to a disciplinary matter under **Regulation B1** (Student Discipline), your case will be considered under the Discipline Regulation first. first under the Temporary Exclusion of Students process as outlined in Regulation B2 (Temporary Exclusion of Students). If this is the case, your School will be represented on the Temporary Exclusion Panel.

10.1 Following exhaustion of the Fitness to Practise procedures, you may submit a grievance to the University Council under the terms provided by Ordinance ~~XXVIII~~**D3**.

REGULATION B6: ACADEMIC APPEALS (formerly Regulation 7: Academic Appeals)

Any reference in this regulation to the ~~Academic Registrar~~**Director of Student and Academic Services**, Head of Department/School, or other named officer of the University shall be deemed to include reference to any person designated by that officer for the purpose. Any reference in these regulations to the Chair shall be deemed to include a reference to the Deputy Chair.

9.2 Grievances will be considered under the provisions of Ordinance ~~XXVIII~~**D3**: Appeals and Grievances Considered by Council. You must submit a grievance, in writing, within 14 calendar days of the letter informing you of the outcome of your appeal.

REGULATION B7: COMPLAINTS

8.1 If you have submitted a complaint under this Regulation that has been dealt with by a Pro Vice-Chancellor but are not satisfied with how the complaint was dealt with, you may submit a grievance to the University Council under the provisions of Ordinance ~~XXVIII~~D3. Grievances may only be submitted if you have the appropriate required grounds for doing so, which are defined as follows:

8.2 Grievances will be considered in accordance with Ordinance ~~XXVIII~~D3. You must submit a grievance, in writing, within 14 calendar days of the date of your complaint outcome letter.

REGULATION B8: TERMINATION OF STUDIES BY THE UNIVERSITY

2.1 If you have not been awarded sufficient credits ~~for your particular~~to progress to your next stage of study and have already exhausted all your reassessment attempts available~~repeat year opportunity~~, your studies will be terminated as stated in Regulation D2 (Progression and Classification Rules). This will be the case even if you have a reassessment attempt remaining on any failed module/s.

REGULATION C1: MAXIMUM PERIODS OF REGISTRATION

2.2 In very exceptional ~~circumstaenescircumstances~~, as a result of an ~~academicacademic~~ appeal under ~~Regulation B6~~Regulation B6 (~~academicAcademic~~ Appeals), a ~~s~~Student may be granted a further one year extension to the maximum period of registration at the ~~Direction-direction~~ discretion of the Chair of the relevant Examination Board ~~Pro Vice-Chancellor (Research and Innovation)~~.

REGULATION C4: INTERCALATED BACHELORS DEGREES (formally Regulation 1C: Modular Medical Intercalated Bachelor Of Science Degrees)

1. DEFINITIONS

Any reference in these regulations to the ~~-Academic Registrar~~Director of Student and Academic Services, Head of School, or other named officer of the University shall be deemed to include a reference to any person designated by that officer for the purpose.

2.2 ~~Head of Planning and Admissions~~The Deputy Director of Global Student Recruitment and Admissions, in consultation with the relevant Head(s) of School, is authorised to offer applicants admission with advanced standing who already hold up to 240 credits at Level 4 or above, provided always that no exemption shall be accorded for Level 6 modules.

REGULATION C6: INTEGRATED MASTERS DEGREES (formerly Regulation 1F: Integrated Masters Programmes)

6.1 The time-limit for a ~~s~~Student to complete their programme of study shall be as stated in ~~Ordinance~~Regulation -C1~~V~~.

7.3 ~~Once-Where~~ the board of examiners has confirmed that a student has failed one or more Level 6 modules and reassessment is still available, ~~met the progression requirements to progress to Level 7~~, the student may then be reassessed in any Level 6 modules completed with a mark below 40.

8.2 Any ~~s~~Student failing to engage appropriately with assessments, without prior consent, may be withdrawn from the University by the ~~Academic Registrar~~ ~~Director of Student and Academic Services~~ or nominee within two weeks of the formal communication of each semester's module results to ~~s~~Students. A ~~s~~Student will be deemed to have failed to engage with their assessments if they obtain a mark of 10 or below in 50% or more of the modules they have studied in the most recent semester.

11.3 ~~(This paragraph only applies to students entering Level 4 or repeating Level 4 in full from September 2013 onwards)~~ Programme regulations shall state whether any condonement is available whereby credit will be awarded to a student for one or more modules of up to 45 credits* in total with a mark between 30 and 39 across Levels 4, 5 or 6 (with no more than 30 credits* at any one level of study) as well as one or more modules of up to 35 credits* in total with a mark of between 40 and 49 at Level 7. [*excluding those classed as 'Qualified Fails'.]

11.4 ~~Re-assessment of Level 7 modules is not offered until degree results have been classified.~~ Only students who fail to achieve an integrated masters degree at the first ~~attempt and have a reassessment opportunity available on any failed Level 7 modules~~ will be offered re-assessment of ~~those~~ failed ~~Level 7~~ modules capped at 50%. These students will remain eligible for an integrated Master's degree if re-assessment is successfully completed to the standard required for an integrated Master's degree. Any student who fails to satisfy the requirements for the award of an integrated Master's Degree after such reassessment has taken place shall revert to Honours Degree candidature and be considered for the award of an Honours Degree under the provisions of Regulation C3. The honours degree award title shall be such as is specified in the relevant course regulations and the relevant course regulation shall specify whether students be entitled to any accreditation by a professional statutory or regulatory body.

12.1 ~~(This paragraph only applies to students entering Level 4 or repeating Level 4 in full from the 2013/4 academic year onwards)~~ Students who have attained the required standard shall be awarded the degree with honours classification as follows:

(a) First Class Honours which is awarded based on an average module mark of at least 70%; ~~OR~~ an average module mark of at least 67% AND at least 60 Level 7 credits all gained from modules with a mark of 70 or higher.

(~~eb~~) Second Class Honours Division I which is awarded based on an average module mark of at least 60%; ~~OR~~ an average module mark of at least 57% AND at least 60 Level 7 credits all gained from modules with a mark of 60 or higher.

(~~dc~~) Second Class Honours Division II which is awarded based on an average module mark of at least 50%; ~~OR~~ an average module mark of at least 47% AND at least 60 Level 7 credits all gained from modules with a mark of 50 or higher.

12.2 ~~(This paragraph only applies to students who entered Level 4 or repeated Level 4 in full prior to the 2013/4 academic year)~~ Students who have attained the required standard shall be awarded the degree with honours classification as follows:

(~~a~~) ~~First Class Honours which is awarded based on an average module mark of at least 70%.~~

(~~b~~) ~~Second Class Honours Division I which is awarded based on an average module mark of at least 60%. Second Class Honours Division II which is awarded based on an average module mark of at least 50%.~~

12.32 For the purpose of the Master's Degree with honours classification, modules shall contribute to the average module mark calculation as follows:

(a) Level 5 modules = 20%

(b) Level 6 modules = 30%

(c) Level 7 modules = 50%

REGULATION C7: TAUGHT POSTGRADUATE DEGREES (formerly Regulation 2A: Modular Postgraduate Courses, Excluding Professional Doctorates and Research Degrees)

1. DEFINITIONS

Any reference in these regulations to the ~~Academic Registrar~~[Director of Student and Academic Services](#), Head of Department/School, or other named officer of the University shall be deemed to include a reference to any person designated by that officer for the purpose.

2.2 ~~Head of Planning and Admissions~~[The Deputy Director of Global Student Recruitment and Admissions](#), in consultation with the relevant Head(s) of Department/School, is authorised to offer applicants admission with advanced standing who already hold up to 120 credits at Level 7, provided always that no exemption shall be accorded for the Masters dissertation.

4.1 The credit value for any module shall be determined by reference to a common currency whereby one unit of credit represents the typical outcome of 10 hours of study. All modules shall have a credit value which is a multiple of 5, and no module shall have a value of less than 10. In exceptional circumstances, such as the fulfilment of continuing professional development requirements, the relevant Faculty [Education Learning & Teaching](#) Committee may permit 5-credit Level 7 modules with an appropriate number of hours of study.

7.1 The time-limit for a ~~s~~Student to complete their programme of study shall be as stated in ~~Ordinance~~[Regulation](#) ~~IVC1~~.

9.1 Any ~~s~~Student failing to engage appropriately with their studies within two weeks of a final academic warning being issued may be withdrawn from the University by the ~~Academic Registrar~~[Director of Student and Academic Services](#) or nominee at any stage in the programme. Failure to engage appropriately with studies shall include non-attendance at compulsory learning and teaching events and/or failure to submit assessments without prior consent.

9.2 Any ~~s~~Student failing to engage appropriately with assessments, without prior consent, may be withdrawn from the University by the ~~Director of Student and Academic Services~~[Academic Registrar](#) or nominee within two weeks of the formal communication of each semester's module results to ~~s~~Students. A ~~s~~Student will be deemed to have failed to engage with their assessments if they obtain a mark of 10 or below in 50% or more of the modules they have studied in the most recent semester.

REGULATION C8: GRADUATE CERTIFICATE AND GRADUATE DIPLOMAS (formerly Regulation 2B: Modular Courses Leading to the University Graduate Certificate and Graduate Diplomas)

1. DEFINITIONS

Any reference in these regulations to the ~~Academic Registrar~~[Director of Student and Academic Services](#), Head of Department/School, or other named officer of the University shall be deemed to include a reference to any person designated by that officer for the purpose.

2.2 ~~Head of Planning and Admissions~~[The Deputy Director of Global Student Recruitment and Admissions](#), in consultation with the relevant Head(s) of School, is authorised to offer applicants admission with advanced standing who already hold up to 240 credits at Level 4 or above, provided always that no exemption shall be accorded for Level 6 modules.

7.1 The time-limit for a Student to complete their programme of study shall be as stated in [Regulation C1](#).

9.1 Any ~~s~~Student failing to engage appropriately with their studies within two weeks of a final academic warning being issued may be withdrawn from the University by the ~~Director of Student and Academic Services~~[Academic Registrar](#) or nominee at any stage in the programme. Failure to engage appropriately with studies shall include non-attendance at compulsory learning and teaching events and/or failure to submit assessments without prior consent.

9.2 Any ~~s~~Student failing to engage appropriately with assessments, without prior consent, may be withdrawn from the University by the ~~Academic Registrar~~[Director of Student and Academic Services](#) or nominee within 2 weeks of the formal communication of each semester's module results to ~~s~~Students. A ~~s~~Student will be deemed to have failed to engage with their assessments if they obtain a mark of 10 or below in 50% or more of the modules they have studied in the most recent semester.

REGULATION C10: RESEARCH DEGREES (EXCLUDING PROFESSIONAL DOCTORATES) (formerly Regulations 2D, 3A and 3B: Research Degrees)

4.2 In exceptional circumstances, Senate may approve early submission of a thesis. However, we reserve the right to charge the full tuition fees for the minimum registration period stated in Ordinance ~~IV~~[C1](#).

8.10(b) There is new evidence that can be proven, including exceptional circumstances, which was not known at the time, and may have affected the outcome had the Faculty/~~RI~~[Postgraduate Research Committee](#) (and the Research Degrees Committee) known. There must be a valid reason for not making it known at the time.

8.11 You must submit your appeal in writing to the ~~Director of Student Services~~[Academic Registrar](#) within 10 working days of the date of the letter sent informing you of the decision.

8.12 The ~~Director of Student Services~~[Academic Registrar](#) will chair a Support to Study Appeals Panel, which will decide whether a case exists and advise you of the outcome within 10 working days.

8.13 In the event of a conflict of interest, the ~~Director of Student Services~~[Academic Registrar](#) will nominate an ~~appropriate~~[appropriate](#) member of staff to deal with your appeal on their behalf. If this is the case, you will be notified of the name of the nominated person in writing.

9.3 Alternatively, if approved by the Faculty/[RI Postgraduate](#) Research Committee at the start of the programme of study, you can submit the following:

9.6 Alternatively, if approved by the Faculty/[RI Postgraduate](#) Research Committee at the start of the programme of study, you can submit the following:

10.2 The thesis must be your own account of your research and must be accompanied by a declaration stating this. A breach of this regulation can result in an allegation of academic misconduct (see [Ordinance IV.6C1 Regulation D4](#)).

11.2 Once it receives your approved title and an examinational panel nomination from Faculty/[RI Postgraduate](#) Research Committee, the Research Degrees Committee will appoint a minimum of two examiners and an independent chair for your oral examination. One of the examiners must be external.

13.4 Application Procedure

(a) To apply for a PhD or Higher Doctorate by Published Work you must first submit the following to the [Deputy Director of Global Student Recruitment and Admissions](#)~~Head of Planning, Admissions and Timetabling~~:

i. a statement of the intended award;

ii. a critical commentary, including a précis of the work to be submitted and an explanation of the relevance of the works to the advancement of knowledge in the research area, not exceeding 500 words (PhD) or 1000 words (Higher Doctorate);

iii. your curriculum vitae (CV), including a full list of publications; and

iv. a proposed title

(b) The [Deputy Director of Global Student Recruitment and Admissions](#) ~~Head of Planning and Admissions~~ will consult with the appropriate Faculty/[RI](#) to confirm whether the application is appropriate and that appropriate supervision is available. If satisfied, they will arrange for the Research Degrees Committee to consider the application. The Research Degrees Committee may take additional advice from within the University or externally.

(c) The approved title will be confirmed by the Faculty/[RI Postgraduate](#) Research Committee, and the Research Degrees Committee will appoint two external examiners and an independent chair.

13.5 Supervision

(a) For a PhD by Published Work, the relevant Faculty/[RI](#) will assign you an appropriate supervisor.

13.7 Examination

(a) Once it receives your approved title and an examinational panel nomination from Faculty/[RI Postgraduate](#) Research Committee, the Research Degrees Committee will appoint a minimum of two examiners and an independent chair for your oral examination. One of the examiners must be external.

REGULATION D2: PROGRESSION AND CLASSIFICATION RULES

1.3 ~~Degree classification – all Bachelor's Degrees, except:~~

- ~~BA International Governance and Public Policy programme with Beijing Foreign Studies University (see 1.4)~~
- ~~BSc Post Registration Nursing and Midwifery programmes for pre-September 2016 starters (see 1.5)~~
- ~~BSc Public Health Management and BSc Rehabilitation and Exercise Therapy with Chengdu University of Traditional Chinese Medicine (see 1.6)~~

1.6 Degree classification – BSc Public Health Management and BSc Rehabilitation and Exercise Therapy with Chengdu University of Traditional Chinese Medicine

1.6.1 Your degree will be classified based upon the marks you obtain from all 90 credits of Keele Level 5 modules and all 90 credits of Keele Level 6 modules (as assigned in the Programme Specification), using a weighted average module mark, which is calculated in four steps as described below. In the calculation, the following rules apply:

(a) This average module mark will be weighted, based upon the credit value of each module so for example, a 30-credit module will carry twice the weight of a 15-credit module.

(b) If you repeat a year of study at Level 5 or Level 6, it will be the marks you obtain from the modules taken in the repeat year that will be used in the calculation process.

1.6.2 Your weighted average module mark and degree classification are determined as follows:

Step 1: A Level 5 average module mark will be calculated, based upon the marks you obtain from your 90 credits of Keele Level 5 modules.

Step 2: A Level 6 average module mark will then be calculated, based upon the marks you obtain from your 90 credits of Keele Level 6 modules.

Step 3: A weighted average module mark will be calculated, based upon the sum of one third of your Level 5 average module mark and two thirds of your Level 6 average module mark.

Step 4: This weighted average module mark will be rounded to the nearest integer (with marks of 0.5 or above rounded up) and used to determine your degree classification, as follows:

FIRST CLASS HONOURS

o A weighted average module mark of at least 70%

o OR a weighted average module mark of at least 67% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 70 or higher

SECOND CLASS HONOURS (Division I)

o A weighted average module mark of at least 60%

o OR a weighted average module mark of at least 57% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 60 or higher

SECOND CLASS HONOURS (Division II)

o A weighted average module mark of at least 50%

o OR a weighted average module mark of at least 47% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 50 or higher

THIRD CLASS HONOURS

o A weighted average module mark of at least 40%

PASS

- ~~o A weighted average module mark of at least 35%~~

~~4.2.2 This average module mark will be rounded to the nearest integer (with a mark of 0.5 or above rounded up) and used to determine your degree classification. Your degree will be classified with either Distinction or Merit if you meet the average mark thresholds noted below, provided you have not been granted compensation on any failed modules:~~

~~DISTINCTION—an average module mark of at least 68% calculated in accordance with any weightings specified in the course regulations relevant Programme Specification AND a mark of at least 70 in the Master's dissertation or equivalent at least 60 credits used to calculate your award.~~

~~MERIT—an average module mark of at least 58% calculated in accordance with any weightings specified in the course regulations relevant Programme Specification AND a mark of at least 60 in the Master's dissertation or equivalent at least 60 credits used to calculate your award.~~

ABOVE REPLACED IN APRIL 2022 WITH THE FOLLOWING;

D2 FOR For Undergraduate students commencing or repeating Level 4 study in full prior to September 2022 and all Postgraduate Taught students

1.3 Degree classification - all Bachelor's Degrees, except:

- BA International Governance and Public Policy programme with Beijing Foreign Studies University (see 1.4)
- BSc Post-Registration Nursing and Midwifery programmes for pre-September 2016 starters (see 1.5)

~~2.4.3 If you are studying the MPharm Master's Degree programme, then your award will be classified as follows.If you are studying an Integrated Master's Degree programme which uses 120-credit modules, then your award will be classified as follows:~~

FIRST CLASS HONOURS

- o A weighted average module mark of at least 70%
- o OR a weighted average module mark of at least 68% AND a mark of at least 70 in the Level 7 module

SECOND CLASS HONOURS (Division I)

- o A weighted average module mark of at least 60%
- o OR a weighted average module mark of at least 58% AND a mark of at least 60 in the Level 7 module

SECOND CLASS HONOURS (Division II)

- o A weighted average module mark of at least 50% OR a weighted average module mark of at least 48% AND a mark of at least 50 in the Level 7 module

D2 FOR For Undergraduate students commencing or repeating Level 4 study in full from September 2022 and all Postgraduate Taught students

Regulation D2 sets out the fundamental requirements for progression to the next level of study and for the classification of each degree. Where there are programme specific deviations or exemptions for particular programmes of study, these will be set out in the relevant [Programme Specification](#).

This regulation should be read in conjunction with [Regulation D5](#)^[LF1], which explains the rules around module condonement^[LF2].

1. BACHELOR'S DEGREES

If you are studying Medicine you should refer to [Regulation C5](#) (Medical Bachelor's Degrees)

1.1 Progression from Level 4 to Level 5

1.1.1 You can progress to Level 5 if you meet one of the following requirements:

- (a)** You are awarded 120 credits at Level 4; or
- (b)** (if you are a Single Honours student) you are awarded a minimum of 90 credits at Level 4, provided you still have an assessment attempt remaining on any compulsory and optional modules you have failed; or
- (c)** (if you are a Combined Honours student) you are awarded a minimum of 90 credits at Level 4, provided you still have an assessment attempt remaining on any compulsory and optional modules you have failed and you fail no more than 15 credits in each subject.

1.1.2 You must be awarded credit for all modules failed at Level 4 (1.1.1b or 1.1.1c) either over the summer reassessment period or whilst studying at Level 5.

- (a)** Compulsory and optional modules credits must be awarded within the maximum allowed two assessment attempts, or your studies will be terminated. The exception to this is where further reassessment is allowed owing to agreed exceptional circumstances, which is explained in [Regulation B3](#) (Exceptional Circumstances).
- (b)** A failed elective module can be replaced by studying and being awarded credits for a different elective module undertaken during your Level 5 studies.
- (c)** You will not be permitted to progress to Level 6 until you have been awarded 120 Level 4 credits.

1.1.3 If you do not meet any of the progression thresholds set out in 1.1.1 above but are offered summer reassessment to meet them, your progression outcome will be confirmed once the reassessment outcome is known.

1.1.4 If you cannot meet any of the progression thresholds set out in 1.1.1 above or you have already taken summer reassessment but still not met the thresholds, you will be given one of the following progression outcomes:

- (a)** If you have not already repeated Level 4, you will be offered the following repeat year options:
 - i.** Repeat Level 4 in full. You will attend a full 120 credits of Level 4 modules in the next academic year and the results from these modules will replace the results of all Level 4 modules you have previously taken, whether or not you have been awarded credit for them.
 - ii.** Repeat only failed Level 4 modules. You will keep the marks from the Level 4 modules where you have been awarded credit and will attend the required number of modules in the next academic year to replace the Level 4 modules you have failed.

If you still have assessment attempts remaining upon **all** your failed modules you will, in addition to options i and ii, be given the following option:

iii. Repeat only the assessment of failed Level 4 modules. You will keep the marks from the Level 4 modules where you have been awarded credit and will take reassessment only, in the next academic year without attendance, of the Level 4 modules you have failed. You must be awarded credit for these failed modules within the maximum allowed two assessment attempts, including any attempts you have previously taken.

(b) If you have already repeated Level 4, we will normally terminate your studies.

1.2 Progression from Level 5 to Level 6

1.2.1 You can progress to Level 6 if you meet one of the following credit thresholds:

(a) You are awarded 120 credits at Level 4 and 120 credits at Level 5; or

(b) You are awarded 120 credits at Level 4 and a minimum of 105 credits at Level 5, provided you still have an assessment attempt remaining on any compulsory or optional module you have failed.

1.2.2 You must be awarded credit for the module you have failed at Level 5 (1.2.1b) either over the summer reassessment period or whilst studying at Level 6.

(a) Credit for compulsory and optional modules must be awarded within the maximum allowed two assessment attempts, or your studies will be terminated. For reassessment resulting from exceptional circumstances see regulation [B3](#).

(b) A failed elective module can be replaced by studying and being awarded credits for a different elective module during semester one of your Level 6 studies.

(c) If you are not awarded credit for your failed Level 5 module, or for a replacement Level 5 elective module, whilst studying at Level 6, you will not be able to obtain a degree award and your studies will be terminated.

1.2.3 If you do not meet either of the progression thresholds set out in 1.2.1 above but are offered summer reassessment to meet them, your progression outcome will be confirmed once the reassessment outcome is known.

1.2.4 If you cannot meet either of the progression thresholds set out in 1.2.1 above or you have already taken summer reassessment but still not met the thresholds, you will be given one of the following progression outcomes:

(a) Provided you have not failed a compulsory or optional Level 4 module after the maximum allowed two attempts and have not already repeated either Level 4 or Level 5, you will be offered the following repeat year options:

i. Repeat Level 5 in full. You will attend a full 120 credits of Level 5 modules in the next academic year and the results from these modules will replace the results of all Level 5 modules you have previously taken, whether passed or failed.

ii. Repeat only failed Level 5 modules. You will keep the marks from the Level 5 modules where you have been awarded credit and will attend the required number of modules in the next academic year to replace the Level 5 modules you have failed.

If you still have assessment attempts remaining upon **all** your failed modules you will, in addition to options i and ii, be given the following option:

iii. Repeat only the assessment of failed Level 5 modules. You will keep the marks from the Level 5 modules where you have been awarded credit and will take reassessment only, in the next academic year without attendance, of the Level 5 modules you have failed. These must be passed within the maximum allowed two assessment attempts, including any attempts you have previously taken.

If you still have a failed compulsory or optional Level 4 module with an assessment attempt remaining, or a failed elective Level 4 module, you will be permitted to undertake this reassessment and must be awarded credits for this module whilst repeating Level 5 study.

(b) If you have failed a compulsory or optional Level 4 module after the maximum allowed two attempts or you have already repeated Level 4 or Level 5, we will normally terminate your studies.

1.3 Degree classification - all Bachelor's Degrees, except:

- **BA International Governance and Public Policy programme with Beijing Foreign Studies University (see 1.4)**
- **BSc Public Health Management and BSc Rehabilitation and Exercise Therapy with Chengdu University of Traditional Chinese Medicine (see 1.5)**

1.3.1 Provided you have met the credit requirements to obtain your degree, your degree will be classified based upon the marks you obtain at both Level 5 and Level 6, using a weighted average module mark, which is calculated in four steps as described in section 1.3.2 below. In the calculation, the following rules apply:

(a) This average module mark will be weighted, based upon the credit value of each module; so for example, a 30-credit module will carry twice the weight of a 15-credit module.

(b) In cases where, either at Level 5 or Level 6, more than 120 credits of modules are required, the 120 credits with the highest module marks will be used in the calculation process.

(c) If you repeat a year of study at Level 5 or Level 6, the marks you obtain from the modules taken in the repeat year will be used in the calculation process.

(d) If your degree programme includes two years of study at Level 6, the average of the marks from the 240 credits of modules studied will be used in the calculation process.

(e) The marks you obtain from any Level 5 modules whilst undertaking a semester study abroad will be used in your degree classification.

(f) The mark/s you obtain from any modules studied during an International Year, Placement Year or Entrepreneurship Year will not be used in your degree classification.

1.3.2 Your weighted average module mark and degree classification are determined as follows:

Step 1: A Level 5 average module mark will be calculated, based upon the marks you obtain from your Level 5 modules.

Step 2: A Level 6 average module mark will then be calculated, based upon the marks you obtain from your Level 6 modules.

Step 3: A weighted average module mark will be calculated, based upon the sum of one third of your Level 5 average module mark and two thirds of your Level 6 average module mark.

Step 4: This weighted average module mark will be rounded to the nearest integer (with marks of 0.5 or above rounded up) and will be used to determine your degree classification, as follows:

FIRST CLASS HONOURS

- A weighted average module mark of at least 70%
- OR a weighted average module mark of at least 68% AND at least 60 Level 6 credits with a mark of 70 or higher

SECOND CLASS HONOURS (Division I)

- A weighted average module mark of at least 60%
- OR a weighted average module mark of at least 58% AND at least 60 Level 6 credits with a mark of 60 or higher

SECOND CLASS HONOURS (Division II)

- A weighted average module mark of at least 50%
- OR a weighted average module mark of at least 48% AND at least 60 Level 6 credits with a mark of 50 or higher

THIRD CLASS HONOURS

- A weighted average module mark of at least 40%

PASS

- A weighted average module mark of at least 35%

1.3.3 If you are studying a Bachelor's Degree programme which uses 120-credit modules, then your award will be classified as follows:

FIRST CLASS HONOURS

- A weighted average module mark of at least 70%
- OR a weighted average module mark of at least 68% AND a mark of at least 70 in the Level 6 module

SECOND CLASS HONOURS (Division I)

- A weighted average module mark of at least 60%
- OR a weighted average module mark of at least 58% AND a mark of at least 60 in the Level 6 module

SECOND CLASS HONOURS (Division II)

- A weighted average module mark of at least 50%
- OR a weighted average module mark of at least 48% AND a mark of at least 50 in the Level 6 module

THIRD CLASS HONOURS

- A weighted average module mark of at least 40%

PASS

- Not awarded

1.3.4 If you study only Level 6 modules on your Keele degree programme, your degree will be classified based upon the average mark you obtain on those modules.

(a) Your average module mark will be calculated based upon the credit value of each module; so for example, a 30-credit module will carry twice the weight of a 15-credit module.

(b) In cases where more than 120 credits of modules are required at Level 6, the 120 credits with the highest module marks will be used in the calculation process.

(c) If you repeat a year of study at Level 6, the marks you obtain from the modules taken in the repeat year will be used in the calculation process.

(d) If your degree programme includes two years of study at Level 6, the average of the marks from the 240 credits of modules studied will be used in the calculation process.

Your average module mark will be rounded to the nearest integer (with marks of 0.5 or above rounded up) and used to determine your degree classification, as follows:

FIRST CLASS HONOURS

- An average module mark of at least 70%
- OR an average module mark of at least 68% AND at least 60 Level 6 credits with a mark of 70 or higher

SECOND CLASS HONOURS (Division I)

- An average module mark of at least 60%
- OR an average module mark of at least 58% AND at least 60 Level 6 credits with a mark of 60 or higher

SECOND CLASS HONOURS (Division II)

- An average module mark of at least 50%
- OR an average module mark of at least 48% AND at least 60 Level 6 credits with a mark of 50 or higher

THIRD CLASS HONOURS

- An average module mark of at least 40%

PASS

- An average module mark of at least 35%

1.4 Degree classification - BA International Governance and Public Policy programme with Keele University and Beijing Foreign Studies University

1.4.1 Your degree will be classified based upon the marks you obtain from all 120 credits of Level 5 modules and the 90 credits of Keele Level 6 modules (as assigned in the Programme Specification), using a weighted average module mark, which is calculated in four steps as described in section 1.4.2 below. In the calculation, the following rules apply:

(a) This average module mark will be weighted, based upon the credit value of each module so for example, a 30-credit module will carry twice the weight of a 15-credit module.

(b) If you repeat a year of study at Level 5 or Level 6, it will be the marks you obtain from the modules taken in the repeat year that will be used in the calculation process.

1.4.2 Your weighted average module mark and degree classification are determined as follows:

Step 1: A Level 5 average module mark will be calculated, based upon the marks you obtain from your 120 credits of Level 5 modules.

Step 2: A Level 6 average module mark will then be calculated, based upon the marks you obtain from your 90 credits of Keele Level 6 modules.

Step 3: A weighted average module mark will be calculated, based upon the sum of half of your Level 5 average module mark and half of your Level 6 average module mark.

Step 4: This weighted average module mark will be rounded to the nearest integer (with marks of 0.5 or above rounded up) and used to determine your degree classification, as follows:

FIRST CLASS HONOURS

- A weighted average module mark of at least 70%
- OR a weighted average module mark of at least 68% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 70 or higher

SECOND CLASS HONOURS (Division I)

- A weighted average module mark of at least 60%
- OR a weighted average module mark of at least 58% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 60 or higher

SECOND CLASS HONOURS (Division II)

- A weighted average module mark of at least 50%
- OR a weighted average module mark of at least 48% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 50 or higher

THIRD CLASS HONOURS

- A weighted average module mark of at least 40%

PASS

- A weighted average module mark of at least 35%

1.5 Degree classification - BSc Public Health Management and BSc Rehabilitation and Exercise Therapy with Chengdu University of Traditional Chinese Medicine

1.5.1 Your degree will be classified based upon the marks you obtain from all 90 credits of Keele Level 5 modules and all 90 credits of Keele Level 6 modules (as assigned in the Programme Specification), using a weighted average module mark, which is calculated in four steps as described below. In the calculation, the following rules apply:

(a) This average module mark will be weighted, based upon the credit value of each module so for example, a 30-credit module will carry twice the weight of a 15-credit module.

(b) If you repeat a year of study at Level 5 or Level 6, it will be the marks you obtain from the modules taken in the repeat year that will be used in the calculation process.

1.5.2 Your weighted average module mark and degree classification are determined as follows:

Step 1: A Level 5 average module mark will be calculated, based upon the marks you obtain from your 90 credits of Keele Level 5 modules.

Step 2: A Level 6 average module mark will then be calculated, based upon the marks you obtain from your 90 credits of Keele Level 6 modules.

Step 3: A weighted average module mark will be calculated, based upon the sum of one third of your Level 5 average module mark and two thirds of your Level 6 average module mark.

Step 4: This weighted average module mark will be rounded to the nearest integer (with marks of 0.5 or above rounded up) and used to determine your degree classification, as follows:

FIRST CLASS HONOURS

- A weighted average module mark of at least 70%
- OR a weighted average module mark of at least 68% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 70 or higher

SECOND CLASS HONOURS (Division I)

- A weighted average module mark of at least 60%
- OR a weighted average module mark of at least 58% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 60 or higher

SECOND CLASS HONOURS (Division II)

- A weighted average module mark of at least 50%
- OR a weighted average module mark of at least 48% AND at least 45 Keele Level 6 credits all gained from modules with a mark of 50 or higher

THIRD CLASS HONOURS

- A weighted average module mark of at least 40%

PASS

- A weighted average module mark of at least 35%

2. INTEGRATED MASTER'S DEGREES

2.1 Progression from Level 4 to Level 5 study

The rules for progression from Level 4 to Level 5 are stated in 1.1 above.

2.2 Progression from Level 5 to Level 6 study

The rules for progression from Level 5 to Level 6 are stated in 1.2 above. In addition, to progress from Level 5 to Level 6 of an Integrated Master's Degree Programme, you must also achieve a minimum average module mark at Level 5 of 50%.

2.3 Progression from Level 6 to Level 7 study

2.3.1 To progress from Level 6 to Level 7 you must at least satisfy the requirements under Regulation [C3](#) for the award of an Honours Degree in the Lower Second Class Honours category.

2.3.2 If you do not meet this requirement, but could meet this after being awarded credit from any available summer reassessment, you must take that reassessment and your progression outcome will be confirmed once the reassessment outcome is known.

2.3.3 If you cannot meet this requirement by being awarded credit from any available summer reassessment, or you have already taken summer reassessment but still not met this requirement, then you shall revert to Honours Degree candidature and be considered for the award of an Honours Degree under the provisions of Regulation C3 and which will be classified as stated in section 1.3 above. The honours degree award title shall be such as is specified in the relevant programme specification.

2.4 Degree classification

2.4.1 Your degree will be classified based upon the marks you obtain from your Level 5, Level 6 and Level 7 modules, using a weighted average module mark, which is calculated in five steps as described in sections 2.4.2 below. In the calculation, the following rules apply:

- (a)** Your average module mark will be calculated based upon the credit value of each module; so for example, a 30-credit module will carry twice the weight of a 15-credit module.
- (b)** In cases where, either at Level 5, Level 6 or Level 7, more than 120 credits of modules are required, the 120 credits with the highest module marks will be used in the calculation process.
- (c)** If you repeat a year of study at Level 5, Level 6 or Level 7, the marks you obtain from the modules taken in the repeat year will be used in the calculation process.
- (d)** If your degree programme includes two years of study at either Level 6 or Level 7, the average of the marks from the 240 credits of modules studied will be used in the calculation process.
- (e)** The marks you obtain from any Level 5 modules whilst undertaking a semester study abroad will be used in your degree classification.
- (f)** The mark/s you obtain from any modules studied during an International Year, Placement Year or Entrepreneurship Year will not be used in your degree classification.

2.4.2 Your weighted average module mark and degree classification are determined as follows:

Step 1: A Level 5 average module mark will be calculated, based upon the marks you obtain from your Level 5 modules.

Step 2: A Level 6 average module mark will be calculated, based upon the marks you obtain from your Level 6 modules.

Step 3: A Level 7 average module mark will be calculated, based upon the marks you obtain from your Level 7 modules.

Step 4: A weighted average module mark will be calculated, based upon the sum of 20% of the average module mark obtained at Level 5, 30% of the average module mark obtained at Level 6 and 50% of the average module mark obtained at Level 7.

Step 5: This weighted average module mark will be rounded to the nearest integer (with marks of 0.5 or above rounded up) and used to determine your degree classification, as follows:

FIRST CLASS HONOURS

- A weighted average module mark of at least 70%

- OR a weighted average module mark of at least 68% AND at least 60 Level 7 credits with a mark of 70 or higher

SECOND CLASS HONOURS (Division I)

- A weighted average module mark of at least 60%
- OR a weighted average module mark of at least 58% AND at least 60 Level 7 credits with a mark of 60 or higher

SECOND CLASS HONOURS (Division II)

- A weighted average module mark of at least 50%
- OR a weighted average module mark of at least 48% AND at least 60 Level 7 credits with a mark of 50 or higher

2.4.3 If you are studying an Integrated Master's Degree programme which uses 120-credit modules, then your award will be classified as follows:

FIRST CLASS HONOURS

- A weighted average module mark of at least 70%
- OR a weighted average module mark of at least 68% AND a mark of at least 70 in the Level 7 module

SECOND CLASS HONOURS (Division I)

- A weighted average module mark of at least 60%
- OR a weighted average module mark of at least 58% AND a mark of at least 60 in the Level 7 module

SECOND CLASS HONOURS (Division II)

- A weighted average module mark of at least 50%
- OR a weighted average module mark of at least 48% AND a mark of at least 50 in the Level 7 module

3. FOUNDATION DEGREES

3.1 Progression from Level 4 to Level 5 study

The rules for progression from Level 4 to Level 5 are stated in 1.1 above

3.2 Degree classification

Foundation Degrees are not classified.

4. POSTGRADUATE MASTER'S DEGREES

4.1 Progression

There is no formal progression point to the dissertation stage of a postgraduate Master's programme unless otherwise detailed in the Programme Specification

4.2 Degree classification

4.2.1 An average module mark will be calculated based upon all Level 7 modules you study on your Masters Degree programme.

(a) Your average module mark will be weighted, based upon the credit value of each module. For example, a 30-credit module will carry twice the weight of a 15-credit module.

(b) Where you have been granted [Recognition of Prior Learning \(RPL\)](#) based upon Level 7 modules you have already studied at Keele prior to commencing your degree programme, these modules will also be included in the calculation.

4.2.2 This average module mark will be rounded to the nearest integer (with a mark of 0.5 or above rounded up) and used to determine your degree classification. Your degree will be classified with either Distinction or Merit if you meet the average mark thresholds noted below, provided you have not been granted compensation on any failed modules:

DISTINCTION - an average module mark of at least 68% calculated in accordance with any weightings specified in the relevant Programme Specification AND a mark of at least 70 in at least 60 credits used to calculate your award.

MERIT - an average module mark of at least 58% calculated in accordance with any weightings specified in the relevant Programme Specification AND a mark of at least 60 in at least 60 credits used to calculate your award.

5. POSTGRADUATE DIPLOMAS AND POSTGRADUATE CERTIFICATES

5.1 Progression

There is no formal progression point on either a Postgraduate Diploma or Postgraduate Certificate Programme.

5.2 Award classification

Postgraduate Diplomas and Postgraduate Certificates are not classified.

6. POSTHUMOUS AND AEGROTAT AWARDS

6.1 Posthumous Award

6.1.1 Any taught award of the University may be conferred posthumously where the death of a student occurs prior to their completion of the requirements for their award. The award conferred in such circumstances will normally be as a minimum the next exit award for which the student would have been eligible, based on the stage of the programme of study they had commenced at the discretion of the Vice-Chancellor in their capacity as Chair of Senate. All posthumous awards are unclassified.

6.1.2 If the death of a student occurs after they have completed all the requirements for an award the award will not be considered posthumous and will, therefore, be classified.

6.2 Aegrotat Award

6.2.1 An Aegrotat award for incomplete study is an unclassified award that may be conferred in exceptional circumstances, such as in cases where a student's ability to complete an award is permanently compromised by severe illness once the exceptional circumstances processes have been fully considered and followed as applicable. All taught awards are available as Aegrotat awards, with the exception of degrees which are subject to fitness to practice requirements. The Pro Vice-Chancellor in their capacity as Chair of University Exam Board may exercise their discretion to recommend conferment of an Aegrotat award. Acceptance of an Aegrotat award completes your study on a programme.

REGULATION D3: BOARD OF EXAMINERS (formerly Regulation 9: Boards of Examiners)

2.1 Discipline Boards of Examiners

(b) Constitution

i. Chair – normally to be the Head of School. This role may be delegated to another senior and experienced member of staff of the School, but not to the Programme Director or the [Director of Learning and Teaching Dean of Education](#).

3.2 Constitution

(a) Chair – normally to be the Head of School. This role may be delegated to another senior and experienced member of staff of the School, but not to the Programme Director or the [Director of Learning and Teaching Dean of Education](#). For Examination Boards for taught postgraduate programmes this role may be delegated to the School's [Director for Learning and Teaching Dean of Education](#), the School PGT Director or another senior member of staff of the School but not the Programme Director.

Updates required to Reg D5 around changes for students commencing Level 4 from Sept 22

When click on Regulation D5, interim page as follows with two option links:

Undergraduate students commencing or repeating Level 4 study in full **prior to** September 2022 and all Postgraduate Taught students

Undergraduate students commencing or repeating Level 4 study in full **from** September 2022 and all Postgraduate Taught students

First option link takes the student through to existing D5 webpage, but underneath the wording:

REGULATION D5: MODULE CONDONEMENT AND COMPENSATION

Add (in bold):

For Undergraduate students commencing or repeating Level 4 study in full prior to September 2022 and all Postgraduate Taught students

Only other change required to the existing D5 webpage is in the following sentence, where the link to Regulation D2 should now go to the relevant D2 webpage for students commencing **prior to** September 2022

I.e. This regulation should be read in conjunction with [Regulation D2](#), which explains the rules around progression and degree classification.

Second option link takes the student to a new version of the D5 webpage, as follows:

All changes required are shown below using the normal 'track changes'

REGULATION D5: MODULE CONDONEMENT AND COMPENSATION

For Undergraduate students commencing or repeating Level 4 study in full from September 2022 and all Postgraduate Taught students

This regulation sets out the fundamental rules around module condonement and compensation for taught undergraduate and taught postgraduate programmes. Where there are programme specific deviations or exemptions for particular programmes of study, these will be set out in the relevant [programme specification](#).

This regulation should be read in conjunction with [Regulation D2](#), which explains the rules around progression and degree classification.

1. MODULE CONDONEMENT ON TAUGHT UNDERGRADUATE PROGRAMMES

1.1 Condonement means you are awarded credits despite failure in a module, subject to the conditions below. The module mark is retained on your transcript.