

STRUCTURE OF ADMINISTRATION

VICE-CHANCELLOR
Professor Trevor McMillan

**DEPUTY VICE-
CHANCELLOR AND
PROVOST**
Professor Mark Ormerod

**PLANNING & ACADEMIC
ADMINISTRATION**

Dr Helen Galbraith
(Academic Registrar and Director)

Supports the strategic & academic planning service to the University, manages admissions, timetabling, student records and examinations, and is responsible for the University's governance and quality management processes.

**HUMAN RESOURCES &
STUDENT SERVICES**

Claire Appleby
(Director)

Provides "people" services to support all those who work and study at the University.

**MARKETING &
COMMUNICATIONS**

Lorraine Westwood
(Director)

Develops strategies for marketing and recruitment to underpin the University's strategic objective to increase its market share in international and domestic markets and enhances the University's profile.

**ENGAGEMENT &
PARTNERSHIPS**

Dr Mark Bacon
(Director)

Oversees strategic partnership development and manages services relating to research, enterprise and the University Science Park

FINANCE & IT

Karen Clarke
(Director)

Oversees the financial management and information infrastructure of the University

ESTATES & DEVELOPMENT

Phil Butters
(Director)

Supports the strategic development of the estate.

- Strategic & Academic Planning
- Data Returns
- Timetabling
- UK/ EU Admissions
- International Admissions
- Visa Compliance
- Student Records & Exams
- Governance
- Quality Assurance
- Audit and Risk Management
- Student Discipline and Complaints

- Human Resources
- Organisational Development
- Occupational Health & Safety
- Equality and Diversity
- Chaplaincy Services
- Learning & Professional Development
- Student Support and Development Services

- Student Recruitment
- Educational Partnerships
- Outreach and Access
- Marketing, Digital and PR
- External Relations
- Events
- International Recruitment & Development

- Research Support Services
- Keele University Science & Innovation Park
- Partnership Development
- Academic Legal Services
- Local Growth
- Campaigns & Development

- Finance
- Information Technology Services
- Management Information Services
- Telecommunications
- Audio Visual Services

- Estates policy and strategy
- Energy and environment
- Sport
- Keele Conferences
- Facilities Management
- Grounds
- Maintenance
- Security
- Post