

# Institute of Liberal Arts and Sciences

## Fellowship Scheme

**The Institute of Liberal Arts and Sciences at Keele University promotes high-quality interdisciplinary research. Based at Keele Hall, the Victorian country house at the heart of our beautiful green campus, the Institute is a home for research that drives innovation and makes a difference to society and culture. We offer a stimulating events programme, including the Grand Challenges lecture series and host spaces for encouraging academic exchange and collaboration. Working closely with the Pro Vice-Chancellor for Research and Enterprise, Schools and Research Institutes, we encourage the development of new interdisciplinary ideas and approaches through workshops, seminars and discussion. These provide space to engage with academic colleagues, practitioners and policy makers and to grow exciting projects that cross disciplinary boundaries to address the major intellectual and societal challenges of the past, present and future.**

**Our Institute Fellowship scheme provides a further stimulus to interdisciplinary work at Keele and the resources for partners to develop a substantial collaboration on a common challenge.**

We encourage applications from researchers or non- academics (e.g. artists, writers, film makers policy makers and others) who have a well- established or strongly developing international reputations in their fields. The purpose of the Fellowship is that the time spent at Keele produces new interdisciplinary thinking, activity and tangible outcome(s) which are planned and agreed at the outset by the collaborating partners. For our visitors, Keele is a welcoming space to think, write and create. They will be encouraged to immerse themselves fully in university life and to take full advantage of the time away from everyday demands.

### **Fellowship Expectations**

Applications will be welcomed from all disciplines, from humanities and social sciences to the health sciences (<https://www.keele.ac.uk/research/>) and all areas of focus will be considered. We expect applications to be challenge-led and to address an area of research that mixes methods and approaches in ways that innovatively cross disciplinary boundaries. We would particularly encourage applications in the following areas: research co-production and social innovation, energy, sustainability and environment, policing policy and academic collaboration, ageing and the life course, neuroscience, parasitology, astrophysics, and global health.

The host academic and Fellowship applicant will present a joint application describing the activities planned for the fellowship period, and the expected and potential outcomes. These could include, for example, a jointly authored paper, a research proposal, the establishment of a new research network, or the development and staging of a workshop, concert, conference or exhibition. In addition, the application should identify the longer term aspirations for the partnership, including where applicable, specific future joint grant applications and the potential scope and scale of these. It is important to draw out the interdisciplinary nature of the proposal and the ways that the fellowship aspires to encourage wider conversations at Keele and bring people together in innovative ways.

During their time at Keele, Fellows will be expected to participate in Institute activities and wider university life, engaging with staff and research students in relevant areas of the university. They will be expected to offer a 'work in progress' seminar and, if the timing of the Fellowship permits, contribute to the Institute's Grand Challenges programme.

Once the Fellowship is completed the collaborating partners will be required to produce a short report of their activity, experience and achievements and their planned next steps (500 – 1000 words). Later, a fuller account should be produced detailing the longer term outcomes and impacts afforded by the Fellowship (1000 words). Both of these outputs will be jointly produced by the Fellow and their Keele host; the first report will be expected within one month of completion and the extended account within 9 months.

### **The Fellowship offers**

- An allowance of *up to* £5000 to fund travel and subsistence costs whilst undertaking the Fellowship
- Office space in Keele Hall and hot desking IT facilities
- An inspiring and welcoming academic and cultural environment

Although we cannot undertake to arrange your accommodation for your stay, we can provide advice and contacts to help you find something suitable. You are asked to indicate your expected accommodation needs on the application form to enable us in this process.

### **Applications**

Fellowships will be offered for up to three months and applications are invited now for visits in the calendar year 2019, or the academic year 2019 -20. These must be received by the Institute Manager, Ms Jo Flynn, by midday on **Monday October 29<sup>th</sup> 2018**.

Depending on the nature of the undertaking and the commitments of the collaborators, Fellowships may involve one extended visit, or a number of shorter visits, Arrangements for visits must be agreed with the Institute to enable us to fully support visitors during their time at Keele and ensure their smooth integration into the life of the Institute and the academic community.

### **Application Process and Eligibility**

- Applicants of all nationalities are welcome. Fellowship allowances may be used to pay for visas, but the Institute is not able to arrange visa applications.
- Applicants will be established in their fields and will have or be gaining an international reputation with outputs and achievements which are shaping their discipline or field.
- Fellowship applications will take the form of a joint proposal and will be based on a relationship between the prospective fellow and the academic/s with whom they are partnering for their visit. Completed applications must be submitted to the Institute by the Keele academic.
- Applications will be welcomed from those with a completed PhD or an equivalent level of professional experience. This opportunity is not open to those who are currently working towards doctorates.

## How to Apply

The Fellowship Application form requests details of the applicant, the host academic and the activity to be undertaken during the Fellowship. It also asks for the name and contact details of both applicants' Head of Schools/Departments. In addition, the fellowship applicant should provide the name of one referee who will be asked to confirm their support for the individual and the application. Applicants are also asked to outline a budget for their proposed costs and estimate the financial support that they are likely to request up to the value of the maximum awarded for their visit.

The Fellowship Application Form must be accompanied by the Fellowship Proposal Document which outlines the aims of the Fellowship, the activities to be undertaken and the expected contribution to Keele University and wider scholarship.

The two documents, together with current CVs for both the Fellowship Applicant and the Keele Host should be submitted by the Keele host academic to the ILAS Manager Jo Flynn [e.j.flynn@keele.ac.uk](mailto:e.j.flynn@keele.ac.uk) and received by the closing date **Monday October 29th 2018**.

## Assessment of Applications

All applications will be checked by the ILAS Office to ensure that eligibility requirements have been met and that the applications are complete. Heads of Schools or Departments on both sides will be contacted to ensure that the application is fully supported and references will then be requested.

The full applications will be considered by members of the ILAS Fellowship board, including Deans of Faculty, PVC R&E, the Director of ILAS, Faculty Associate Deans for Research and RI Managers.

Applications will be assessed using the following criteria

- Contribution of the candidate to their field and their established/ developing international reputation
- Quality of the proposed interdisciplinary work and its potential to contribute to innovative outputs
- Alignment of the proposed work with current research priorities and strengths and interests at Keele
- Potential for forging sustainable and beneficial links between the partnering Institutions and producing longer term developments such as specific joint grant applications or other outputs
- Potential contribution of the fellowship to the work of the Institute, the wider research community at Keele and the strategic direction of the university

Keele academics who would like to discuss their plans for Fellowship collaboration should feel free to do so with one or more Associate Deans for Research, and one or more Faculty/RI Research Manager/s or the Director of the Institute of Liberal Arts and Sciences, Professor Jonathan Wastling.

General questions about the application process should be addressed to the ILAS Manager  
Jo Flynn [e.j.flynn@keele.ac.uk](mailto:e.j.flynn@keele.ac.uk)

### **Visitors requiring a visa**

Keele University is required to ensure that all our international visitors hold a visa which is appropriate for the purpose of their visit to the UK. If your application is successful, you may be required to apply for an Academic or Business Visitor Visa.

Visitors are not permitted to undertake employment and can only carry out work which falls within the permitted activities of the category of the Visit visa they hold. Please note that to qualify for an Academic Visitor, you must be able to produce evidence that you are highly qualified in your own field of expertise and are currently working in that field at an academic or higher education institution overseas.

Details of eligibility requirements and the application process can be found on the Home Office website ([www.gov.uk/standard-visitor-visa/overview](http://www.gov.uk/standard-visitor-visa/overview)).

Visitors are required to report to HR before the visit commences so that a copy of the passport and visitor visa/stamp may be copied.

The closing date for applications for Fellowships to be undertaken during the period 2019-20 is **Monday October 29<sup>th</sup> 2018** (by midday) and applicants will be informed of decisions in the w/b November 12<sup>th</sup> 2018.