

Summary table for determining the correct visa for visitors

Identify purpose of the visit to Keele University from the list below:	Visa Type & Duration	Visa Conditions & Prohibited Actions	Application
Attend meetings, conferences, seminars, or interview.	Standard Visitor (Business) Up to 6 months	Cannot receive payment from any UK source (except for reasonable expenses and subsistence payments).	An application cannot be made more than 3 months before the date of travel. A decision on the visa application should be received within 3-4 weeks.
Give a single or short series of talks/speeches (must not be organised as commercial events and will not make a profit for the organiser).		Not intend to take employment or engage in any work other than the activity for which they are being admitted.	
Gather information/facts for a specific project which directly relates to employment overseas.		Cannot fill a temporary or permanent position.	
Negotiate and sign deals and contracts or conduct site visits		An academic accompanying study abroad students may provide a small amount of teaching to the students whilst at Keele. However this must not amount to filling a permanent teaching role.	
Share knowledge or advise on an international project that is being led from the UK <u>but not conducting research in the UK.</u>		Cannot be used for the main purpose of studying.	
A professor from overseas academic institution accompanying students as part of a study abroad programme.			
Private research for own purposes (cannot be used for study / qualification) if on sabbatical leave from home institution	Standard Visitor (Academic) Up to 12 months	Academics who are applying for 12 month visit visa must be highly qualified within their field of expertise and working in that area before entering the UK.	An application cannot be made more than 3 months before the date of travel. A decision on the visa application should be received within 3 weeks.
Take part in formal exchange arrangements with UK counterparts (including doctors)		Cannot carryout paid or unpaid work and cannot receive payment from any UK source (except for reasonable expenses and subsistence payments).	
Eminent senior doctor or dentist, taking part in research, teaching or clinical practice providing this does not amount to filling a permanent post		Cannot fill a temporary or permanent position. Cannot live in UK for long periods of time through frequent visits. Cannot be used for the main purpose of studying.	
Examine students/chair selection panels (and be paid by the University).	Permitted Paid Engagement (PPE) Up to 1 month	Experts will normally be employed outside the UK and therefore intend to return to this employment on completion of their engagement.	An application cannot be made more than 3 months before the date of travel. A decision on the visa application should be received within 3 weeks.
Give lectures in their subject area for which they will be paid by the University.		Work must relate to their main job or area of expertise and be invited by Keele as part of QA processes. This visa category is not applicable to individuals who are retired. Periods of engagement must be paid. Cannot fill a temporary or permanent position. Cannot live in UK for long periods of time through frequent visits. Cannot be used for the main purpose of studying.	
Collaborative research (i.e. under the direction of a supervisor).	TIER 5 (GOVERNMENT AUTHORISED EXCHANGE) Up to 2 years	Cannot fill a temporary or permanent position. Must be paid at least national minimum wage (by overseas employer or the University). Must fulfil eligibility criteria for a certificate of sponsorship – contact HR for further information. Cannot be used for the main purpose of studying.	An application cannot be made more than 3 months before the start date of their visit. The CoS must be used within 3 months of being assigned.

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All visitors must:

- Intend to leave the UK at the end of their visit
- Be able to maintain themselves and any dependents without recourse to public funds or work
- Be able to meet the cost of the return or onward journey from the UK (applicants may be asked to evidence this when applying for a visa)
- Not fall under the UK Home Office 'General Ground for Refusal'