

Equality Analysis

Please use this form as working document and submit your final Equality Analysis [here](#)

Name of Policy	
Purpose	
Person responsible for the policy	
Person completing the EA	
Date of EA	
Faculty/Directorate	
School/Department	
Has the policy previously been subject to EA?	
If so, what are the main changes since the EA?	
Which Committee will formally approve this policy	

1. Initial assessment of potential impact

2. Relevant data

3. Steps to eliminate or reduce any adverse impact

4. Potential for positive impact

5. Decision

- **No major change**
- **Adjust the policy**
- **Continue the policy**
- **Stop and remove policy**

Please explain:

6. Submission

Name of the person who reviewed this EA (note: this person should be a member of the committee specified above)

Date submitted:

7. Monitoring and review

Date for the next review:

Explain the monitoring and review process:

Person responsible for the policy review: