



# USER GUIDE



- 
- > Getting Started
  - > Search
  - > Browse
  - > Document Display
  - > Deliver & Share Resources
  - > Personalisation
  - > Annotations & Drafting
  - > What's Market
  - > PLC Magazine
  - > International Resources
  - > Legal Updates
  - > Ask
  - > Settings & Preferences
  - > Contact Us
- 

# Get the most out of your Practical Law UK subscription.

Welcome to Practical Law! You are joining more than 130,000 legal professionals around the world that have chosen Practical Law to help them advise faster with confidence.

Our unique practical resources are created and maintained by our extensive team of legal experts in order to provide you with market leading information. This guide has been created to help you navigate the valuable content and tools available to you across Practical Law and ensure you get the most out of your subscription.



# Getting started

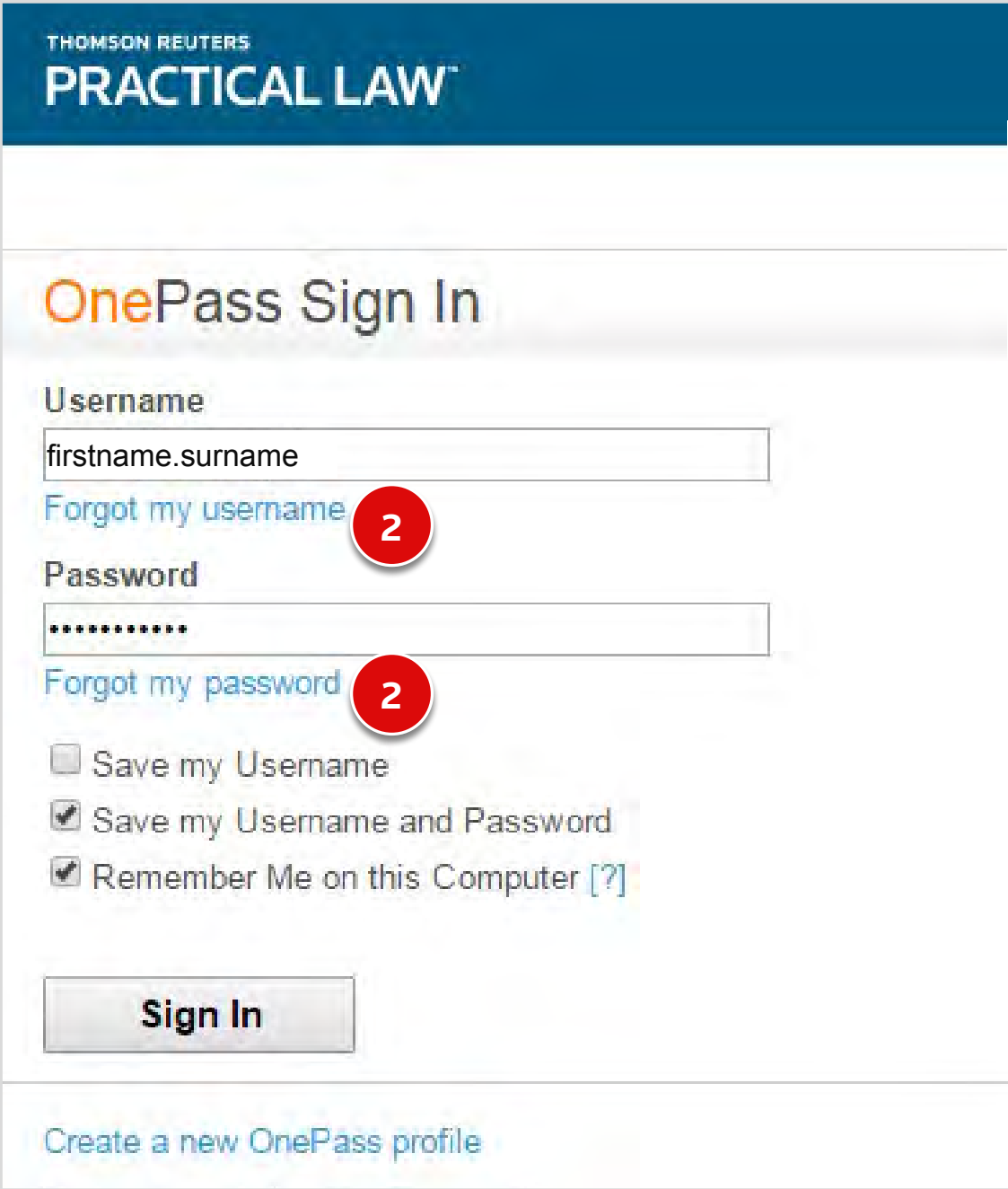
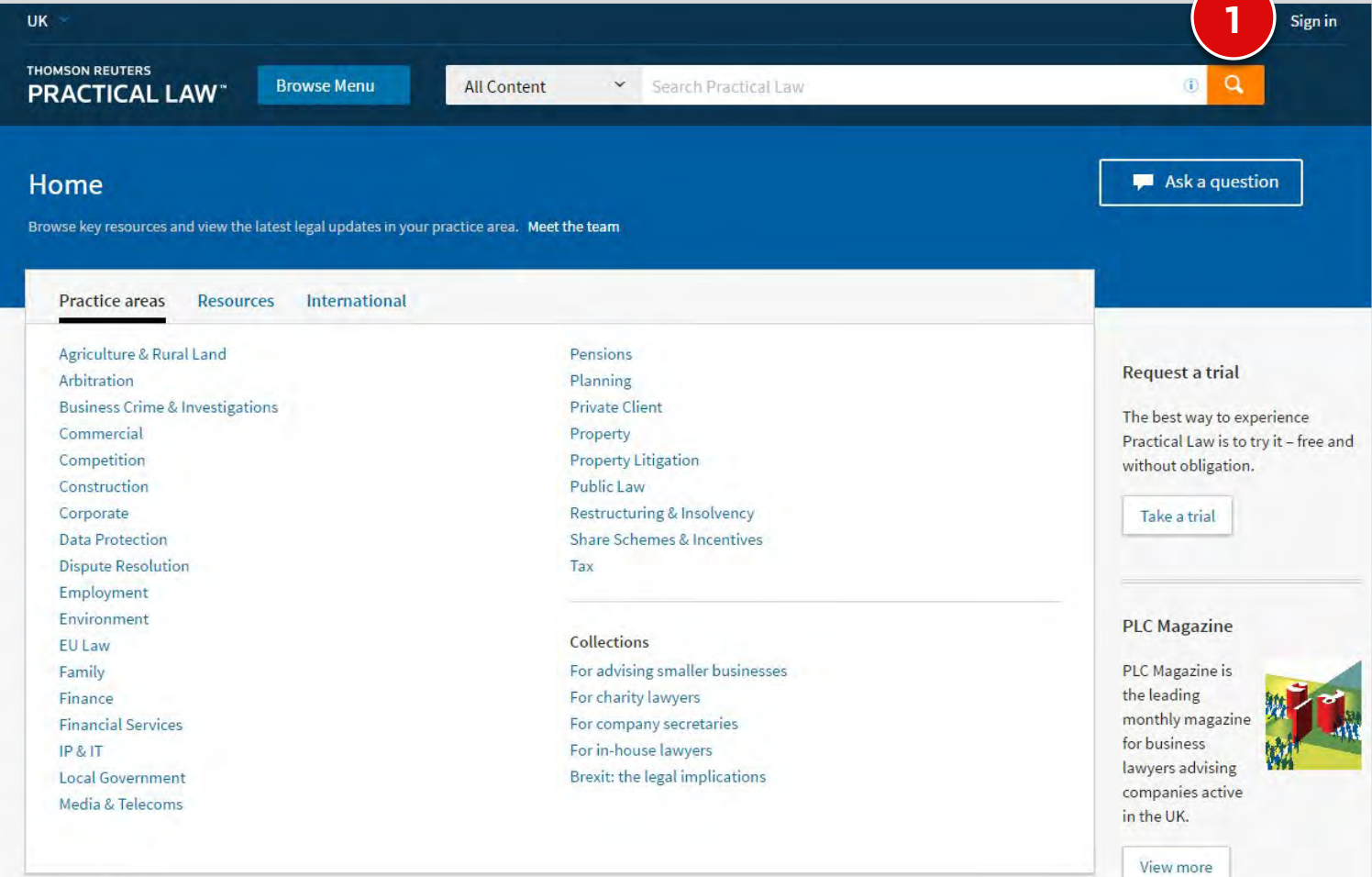
## How to log in

To get started, visit **uk.practicallaw.thomsonreuters.com**

- 1 “Sign in” via the top right-hand corner of the site and enter your OnePass username and password.

The “Save my Username and Password” box will save your log in credentials when accessing Practical Law on your browser but you will still see the log in page. The “Remember Me on this Computer” box will allow you to remain logged in when accessing Practical Law on your browser.

- 2 If you have forgotten your log in credentials simply click the “Forgot my username” or “Forgot my password” link to receive instructions on how to reset your username and password.



Get to know the Practical Law homepage

- 1

Switch between the UK, US, China, Australia, Canada and Global websites.
- 2

Set your own default homepage and jump back to it from anywhere in the site.
- 3

Browse by Practice Area, Resources or International materials.
- 4

Use the search bar to find the resources you need containing keywords, phrases or more advanced queries.
- 5

Access your favourite pages, resources saved to folders and recent browse and search history.
- 6

Update your personal settings, access your email preferences and log out of Practical Law with this drop down menu.
- 7

Use the Ask button to submit questions to our expert editorial team.
- 8

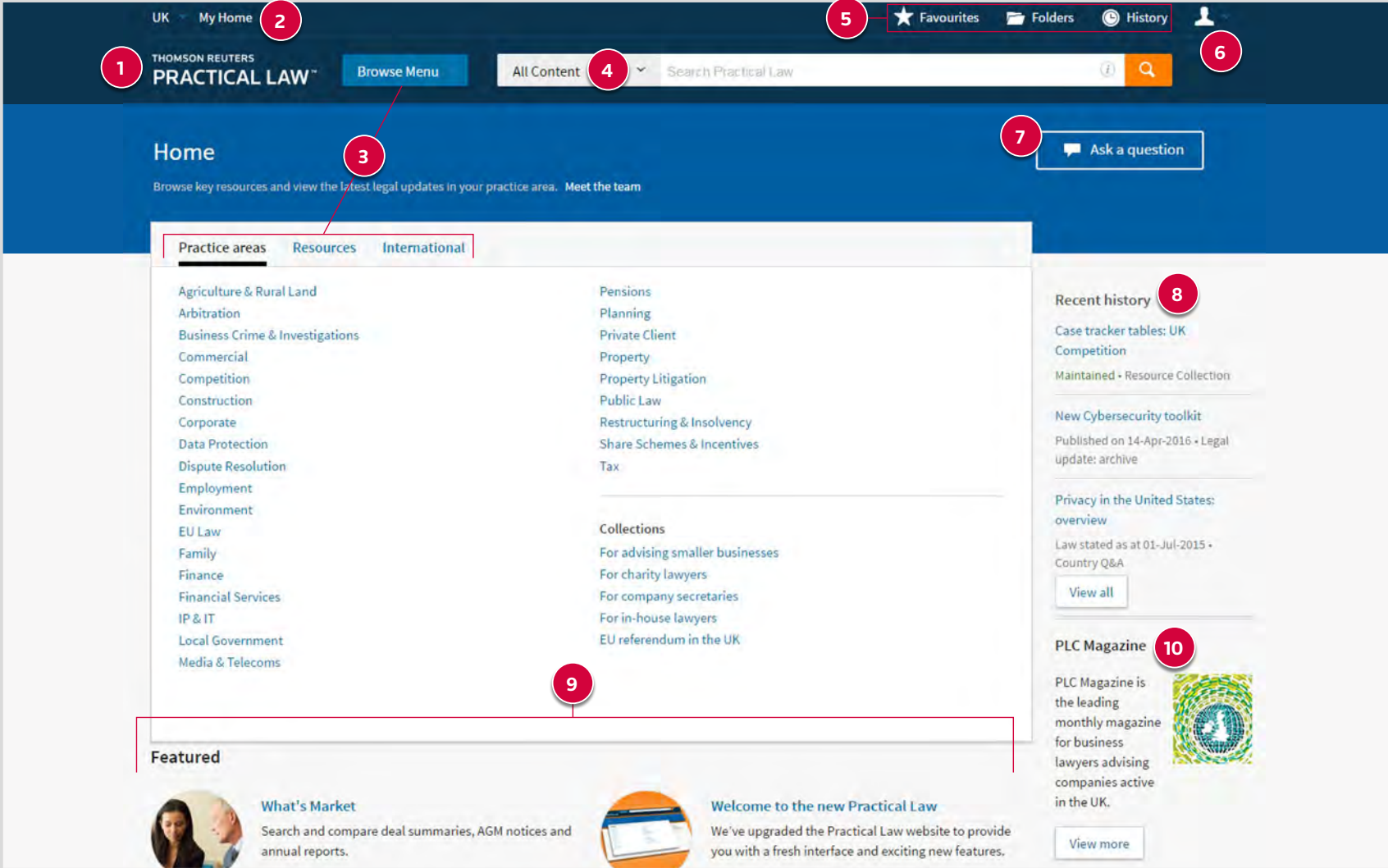
Access recently viewed resources.
- 9

Quickly access a selection of highlights, including upcoming events and new resources.
- 10

Read market leading articles from the latest issue of PLC Magazine or browse back issues.

TIP

Click the Practical Law logo to be taken back to the Practical Law UK homepage at any time.





# Search

## Find the resources you need quickly and easily using our intuitive search bar

- 1

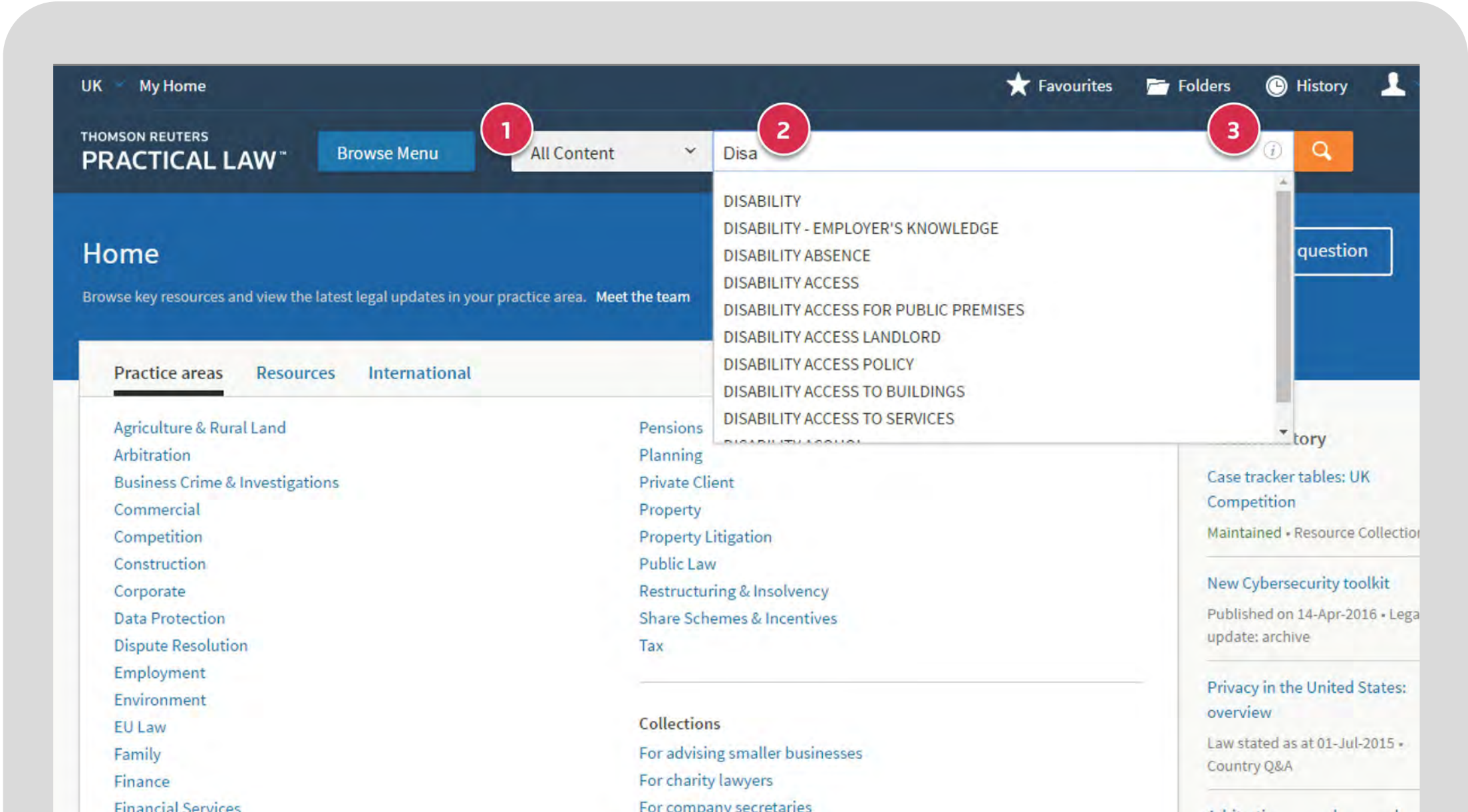
You can limit your search to a specific Practice Area by using the handy drop down box before submitting your search or simply search “All Content”.
- 2

Suggested search terms will appear below the search bar as you type; these are based on successful searches by subscribers.
- 3

You can combine search connectors and field options to run more detailed searches. Select the information icon for a quick reference of most useful options.

TIP

If you enter more than one search term, the search engine will automatically perform an ‘AND’ search – meaning it will return a result if it contains all the terms you have entered.



TIP

For advanced searching, we provide a list of useful search connectors.

FIELD	USED FOR	EXAMPLE
TI( )	Searching for words in the title	TI (prospectus)
AU( )	Searching for documents by a particular Author (Practical Law team or external contributor)	AU (pensions)
CI( )	Searching for a specific document when you know the document ID	CI (1-422-4500)
SY( )	Searching for terms in the Synopsis/Introduction	SY (“compulsory purchase”)

CONNECTOR	USED FOR	EXAMPLE
“ ”	Searching for exact phrases	“adverse possession”
&	AND – look for both terms in a document	sustainable & development
OR	Look for either term in a document	dissolution OR divorce
%	BUT NOT – Documents should not include this term	freehold % unregistered
/p	Terms should appear in the same paragraph	agm /p notification
/n	Terms should appear within ‘n’ terms	energy /5 certificate
+p +n	The first term should precede the other in the same paragraph or by up to ‘n’ words	issuing +3 proceedings
*	Universal character	dr*nk (would look for drink, drank, drunk)
!	Root expander – will look for any ending to a word	permi! (would look for permit, permits, permission)
#	Turn off plurals and equivalents	#company (would only search for company rather than companies)



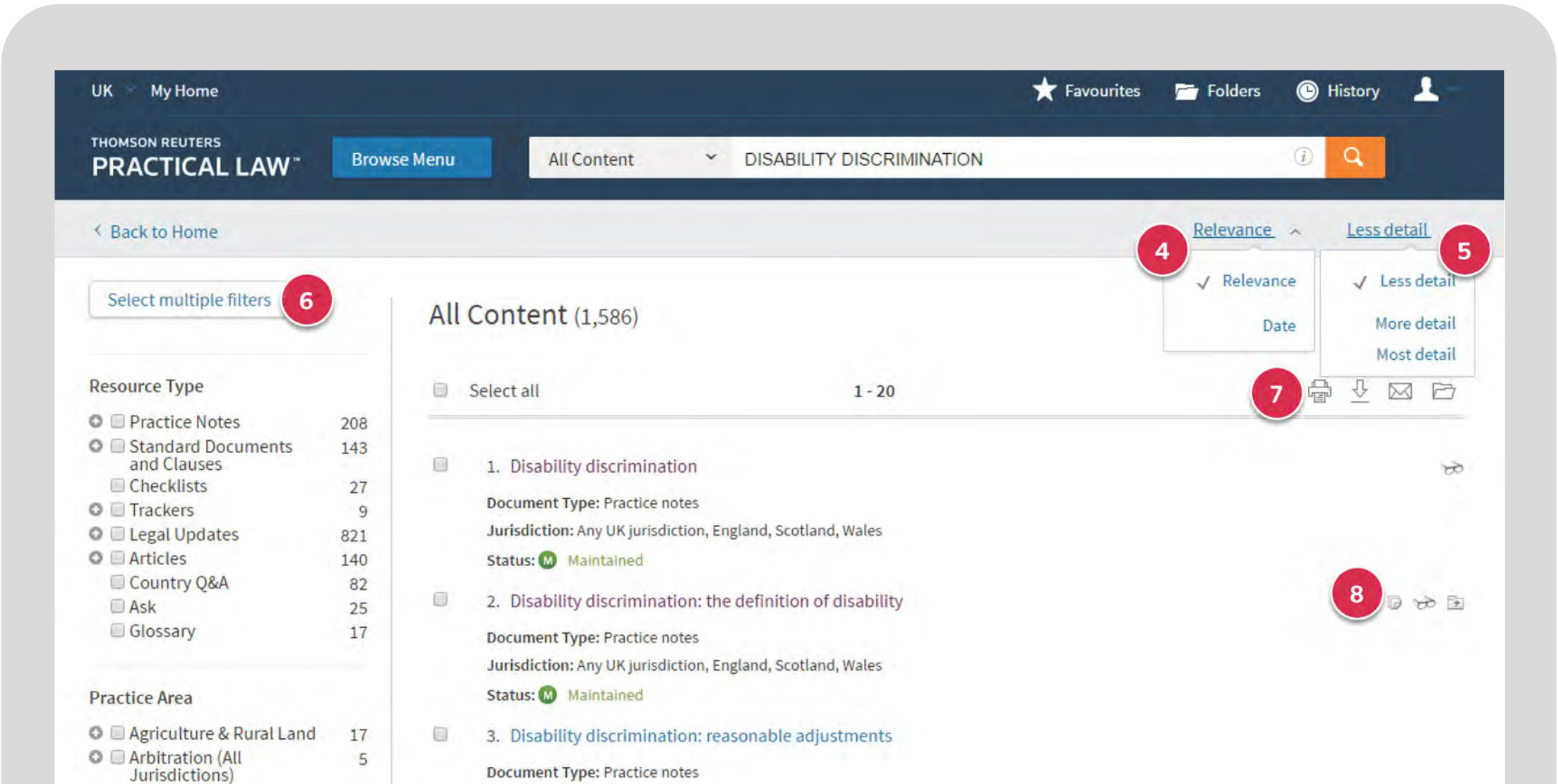
Find the most relevant resources by refining your search results

- 4
- By default your results are displayed by search term relevancy; you can re-sort to show the results in date order by clicking on the “Relevance” drop down option.
- 5
- Change the level of detail displayed for your search results using the detail drop down option.
- A. “Less detail” displays basic information on the resource type, jurisdiction and status of each search result.
- B. “More detail” displays the abstract description and a search snippet.
- C. “Most detail” displays up to four snippets of the resources within your results, highlighting where your search terms are used.











TIP

If you click on a snippet, you will get taken directly to that section of the resource.

- 6
- The multiple filter select mode will allow you to select more than one option before reloading the results page. You can filter your results by resource type, Practice Area and jurisdiction. Select “Apply filters” to run the search or “Cancel” to cancel the multiple selection mode.
- A. Click the + sign within the desired filter on the left-hand side to view sub-categories.
- B. Tick the box to display results only within that specific category.
- 7
- Print, download, email or save resources into a folder directly from the search results list.
- A. Select the resources you want by using the tick boxes.
- B. Choose what action you wish to take using the print, download, email or folder icons. To find out more about these options, visit the **Deliver and share** section.
- C. Finalise your options in the pop up box.



**8** The icons displayed on the right-hand side of the results page indicate if you have annotated, viewed or saved a resource in a folder. A full list of icon indicators can be found below.

ICON	WHERE WOULD I SEE IT?	WHAT DOES IT MEAN?
	Always visible in the top right-hand corner of the screen	Edit your profile, email preferences and Sign out of Practical Law
	To the left of Practice Area and Topic page title	You can add this page to your Favourites
	To the left of Practice Area and Topic page title	This page is already stored in your Favourites
	To the left of Practice Area and Topic page title	Select this page to be your default homepage
	To the left of Practice Area and Topic page title	This page is now your default homepage
	To the right of individual results	You have viewed this resource in the last 30 days
	To the right of individual results	You have saved this resource into a folder
	To the right of individual results	You have annotated this resource
	In the search results list and within the resource	This resource is continually maintained to reflect changes in law and practice
	In the search results list and within the resource	Date which the non-maintained resource was published

# Browse

## Browse across the Practical Law website to access resources and discover new content

- 1

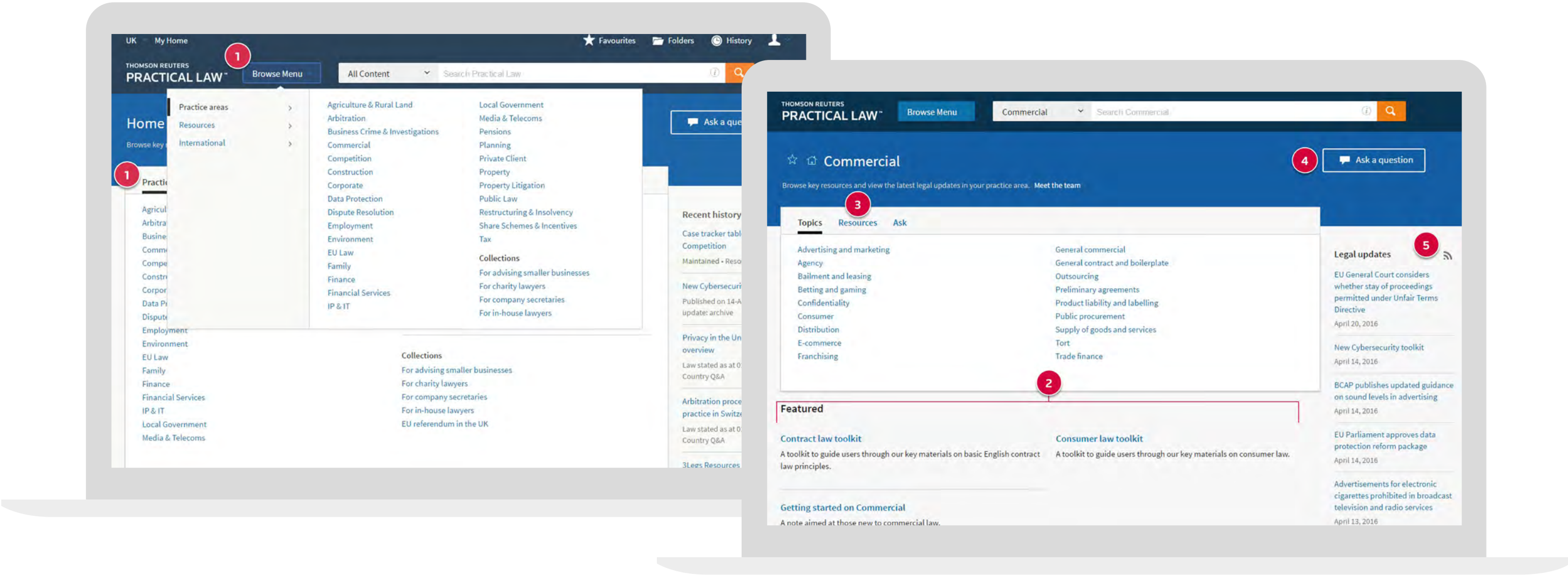
Browse the list of Practice Areas, resource types and international resources on the site using the “Browse Menu” button or the tabs on the homepage.
- 2

Our expert editorial team feature a selection of useful and current resources on each Practice Area page.
- 3

Click the “Resources” tab to see an overview of all the resources available within the Practice Area.
- 4

Ask our expert editorial team a question.
- 5

View the latest “Legal updates” in each Practice Area.





Topic pages display all relevant resources in a list

When browsing a Practice Area you will find a list of topics allowing you to navigate to all available resources relating to a particular topic.

- 6 Use the left-hand navigation links to see results for a given resource type.
- 7 Our “Editor’s Picks” provide a list of key resources highlighted by our expert editorial team.

- 8 Print, download, email or save resources into a folder directly from this list. To find out more about these icons, visit the **Deliver and share** section.
  - A. Use the tick box to select the resource(s).
  - B. Select the print, download, email or folder icon.
- 9 View the latest “Legal Updates” in each topic area.

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

General Commercial

Search General Commercial

General Commercial

Ask a question

6

View all

224

Practice Notes

97

Standard Documents and Clauses

44

Checklists

4

Articles

77

Glossary

2

7

Editor's Picks

8

☐

Deed of variation of contract

Maintained | Standard documents | Any UK jurisdiction, United Kingdom

☐

Heads of terms for commercial transactions

Maintained | Standard documents | Any UK jurisdiction, United Kingdom

☐

Deed of termination of contract

Maintained | Standard documents | Any UK jurisdiction, England, Wales

☐

Collaboration agreement

Maintained | Standard documents | Any UK jurisdiction, England, Wales

Practice note: overview

☐

Bribery Act 2010 toolkit

☐

Children and the law

☐

Compulsory liquidation: a quick guide

☐

Construction projects: net contribution clauses: quick guide

☐

Corporate insolvency: a guide

8

☐

☐

☐

☐

9

Legal Updates

The Small Business, Enterprise and Employment Act 2015: fourth commencement regulations (competition and regulatory aspects)

March 11, 2016

European Commission initiatives for 2016 and 2017: Commercial aspects

March 10, 2016

Enterprise Bill finishes Committee stage in Commons

March 02, 2016

Commission publishes preliminary results of consultation on eGovernment Action Plan 2016-2020

February 23, 2016

Practical Law Commercial: Review

# Document display

Our resources are created by our expert editorial team using robust quality control and peer reviewed procedures

- 1

Once a resource has been selected from the search results list you will see your search terms highlighted throughout; you can turn this feature off by deselecting the box at the top of the page.
- 2

View the resource title and author.
- 3

The abstract provides a quick outline of what the resource covers.
- 4

You can return to your search results or topic page list at any time.
- 5

Use these arrows to navigate between the resources from your search results or Topic page, without going back to the results list.
- 6

The “Table of Contents” on the left-hand side allows you to quickly navigate to sections within the resource; you can also close it to expand the view of the resource by clicking the “x”.
- 7

If the status of a resource reads “Maintained”, you can be confident that the resource reflects current law and practice.
- 8

The “View Resource History” directs you to the bottom of the page where you will find a record of any substantive changes, such as whether the resource has been updated following a development in law, regulation or market practice.
- 9

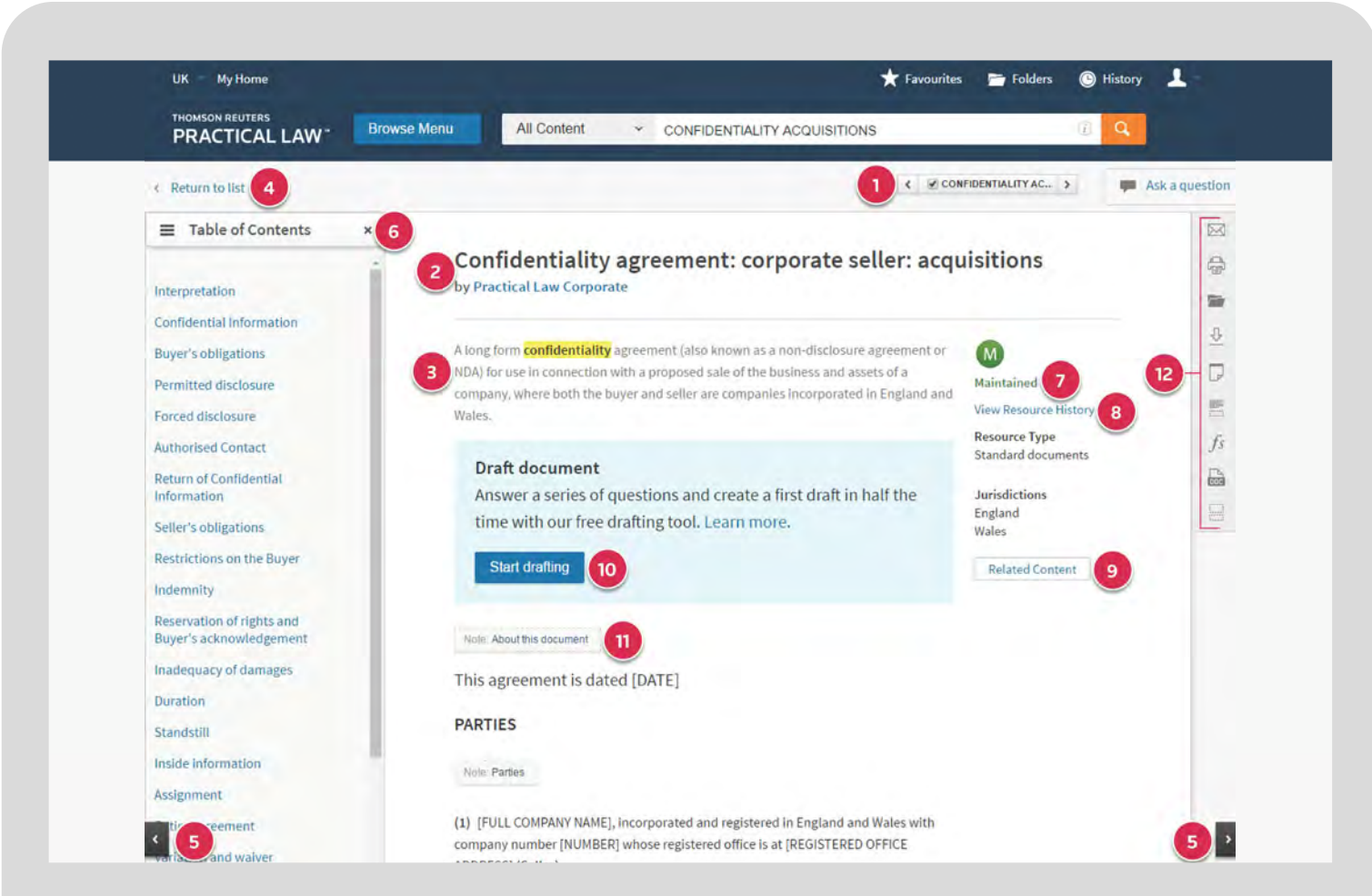
The “Related Content” button links you directly to a list of editorially-selected related resources and topics.

- 10










When viewing Standard documents, you may see the option to use our drafting tool, Fast Draft. To find out more about our drafting options, visit the **Drafting** section.
- 11

When viewing Standard documents, you may see integrated drafting notes. Simply select the title to expand or collapse the drafting note without navigating away from the resource you are viewing and click the “x” to close.
- 12

To find out more about these icons, visit the **Deliver and share** section.



12 To find out more about these icons, visit the **Deliver and share** section.

ICON	
	Email a resource
	Print a resource
	Save a resource into a folder
	Download a resource
	Annotate a resource with your own personal notes
	Show / hide all annotations within a resource
	Open a resource with your organisation's house style preferences and logo, with FirmStyle
	Open a clean Microsoft® Word version of the resource, ready for drafting
	Show / hide all user annotations within a resource



TIP

Downloading Standard documents: If you require a clean, drafting ready version, you should use the “Open in Word” or “Open in FirmStyle” buttons. Use the “Download” button to access the customised download options such as including in-document hyperlinks, integrated drafting notes, user annotations and custom formatting (file type/font sizes).

- 13
- The title, section heading and “Related Content” button remain visible as you scroll down the resource.
- 14
- Click the arrow at the bottom of the resource to be taken to back to the top at anytime.

UKMy Home

FavouritesFoldersHistory

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

All ContentCONFIDENTIALITY ACQUISITIONS

Return to list

CONFIDENTIALITY ACQUI...Ask a question

Table of Contents

1. Interpretation

2. Confidential Information

3. Buyer's obligations

4. Permitted disclosure

5. Mandatory disclosure

6. Authorised Contact

7. Return or destruction of Confidential Information

8. Seller's obligations

9. Restrictions on the Buyer

10. Indemnity

11. Reservation of rights and Buyer's acknowledgement

12. Inadequacy of damages

13. Duration

14. Standstill

15. Inside information

16. Assignment

Entire agreement

Variation and waiver

13

Confidentiality agreement: corporate seller: acquisitions  
Confidential Information

Related Content

connection with the Proposed Transaction, including:

(a) the fact that the Seller is considering selling the Business, or that discussions are

Confidentiality agreement: corporate seller: acquisitions

Related Content

This agreement is dated [DATE]

PARTIES

Note: Parties

(1) [FULL COMPANY NAME], incorporated and registered in England and Wales with company number [NUMBER] whose registered office is at [REGISTERED OFFICE ADDRESS] (Seller)

(2) [FULL COMPANY NAME], incorporated and registered in England and Wales with company number [NUMBER] whose registered office is at [REGISTERED OFFICE ADDRESS] (Buyer)

(A) The parties [are discussing, or] intend to enter into discussions relating to[,] the Proposed Transaction, which will involve the disclosure of Confidential Information by the Seller to the Buyer.

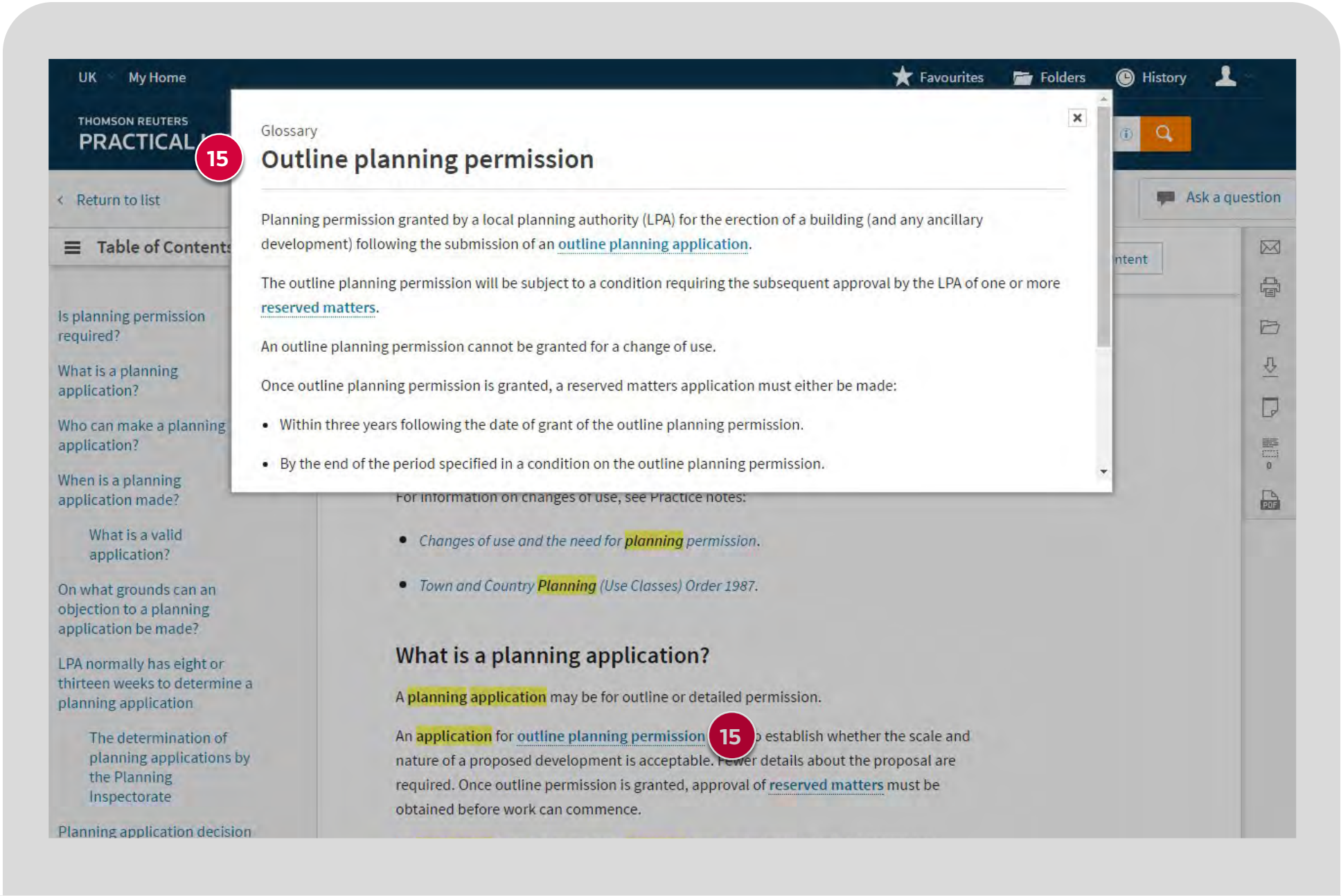
(B) The Seller [and its Group] wish to ensure that any Confidential Information disclosed to the Buyer in connection with the Proposed Transaction remains confidential and is not used by the Buyer for any purpose other than the Permitted Purpose.

(C) The parties have agreed to comply with this agreement in connection with the use

14

View our glossary of legal terms and principles

- 15
- Glossary terms within a resource are easy to identify; they have a dotted underline and are bold. Click on a glossary term to open a pop up window to view the definition and related content; all available without being taken away from the resource you are viewing.





Speed read Legal updates and feature articles

16 The “Speed Read” button displays a summary of the legal developments covered within the resource, helping you get an at a glance summary of the key points and practical insights.

UK My Home

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

All Content Search Practical Law

Favourites

Folders

History

Return to list

Ask a question

Table of Contents

Background

- First-tier Tribunal rules
- Procedural fairness
- Estoppel by convention

Facts

Decision

- Procedural unfairness
- Estoppel by convention

Comment

Case

Estoppel where method of apportioning service charge was incorrect (Upper Tribunal (Lands Chamber))

by Practical Law Property Litigation

In *Admiralty Park Management Company Limited v Ojo* [2016] UKUT 421 (LC), the Upper Tribunal (Lands Chamber) considered whether a tenant was required to pay service charge where the management company had used a different method of apportionment from that prescribed by the lease.

16

A

Speed Read

Background

First-tier Tribunal rules

The Tribunal Procedure (First-tier Tribunal) (Property Chamber) Rules 2013 (SI 2013/1169) regulate proceedings in the First-tier Tribunal (FTT). The overriding objective of the rules is to enable the FTT to deal with cases fairly and justly (rule 3(1)).

Published on 30-Sep-2016

Resource Type

Legal update: case report

Jurisdictions

England

UK

Wales

Related Content

the answer company™

THOMSON REUTERS®

Click directly through to the underlying consolidated case law and legislation on Westlaw UK

- 17
- Subscribers to both Practical Law and Westlaw UK can access legislative provisions and judgments referenced in Practical Law resources through to the full text of the directive, regulation, statute, statutory instrument, commentary or case report on Westlaw UK and other primary sources.
- 18
- See Practical Law content referring to this primary source reference within its content.

UKMy Home

FavouritesFoldersHistory

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

All Content

Search Practical Law

Ask a question

Table of Contents

Links to this primary source

Content referring to this primary source

Section 38, Planning (Listed Buildings and Conservation Areas) Act 1990

Practical Law coverage of this primary source reference and links to the underlying primary source materials.

Maintained  
Resource Type  
Primary Source

17

Links to this primary source

Westlaw UK

Legislation.gov.uk

To view the other provisions relating to this primary source, see:

Planning (Listed Buildings and Conservation Areas) Act 1990

18

Content referring to this primary source

5 results

Practice Notes

Advertisement control: enforcement

# Deliver & Share Resources

## Email a resource

- 1

Email resources quickly and easily by selecting the email icon.
- 2

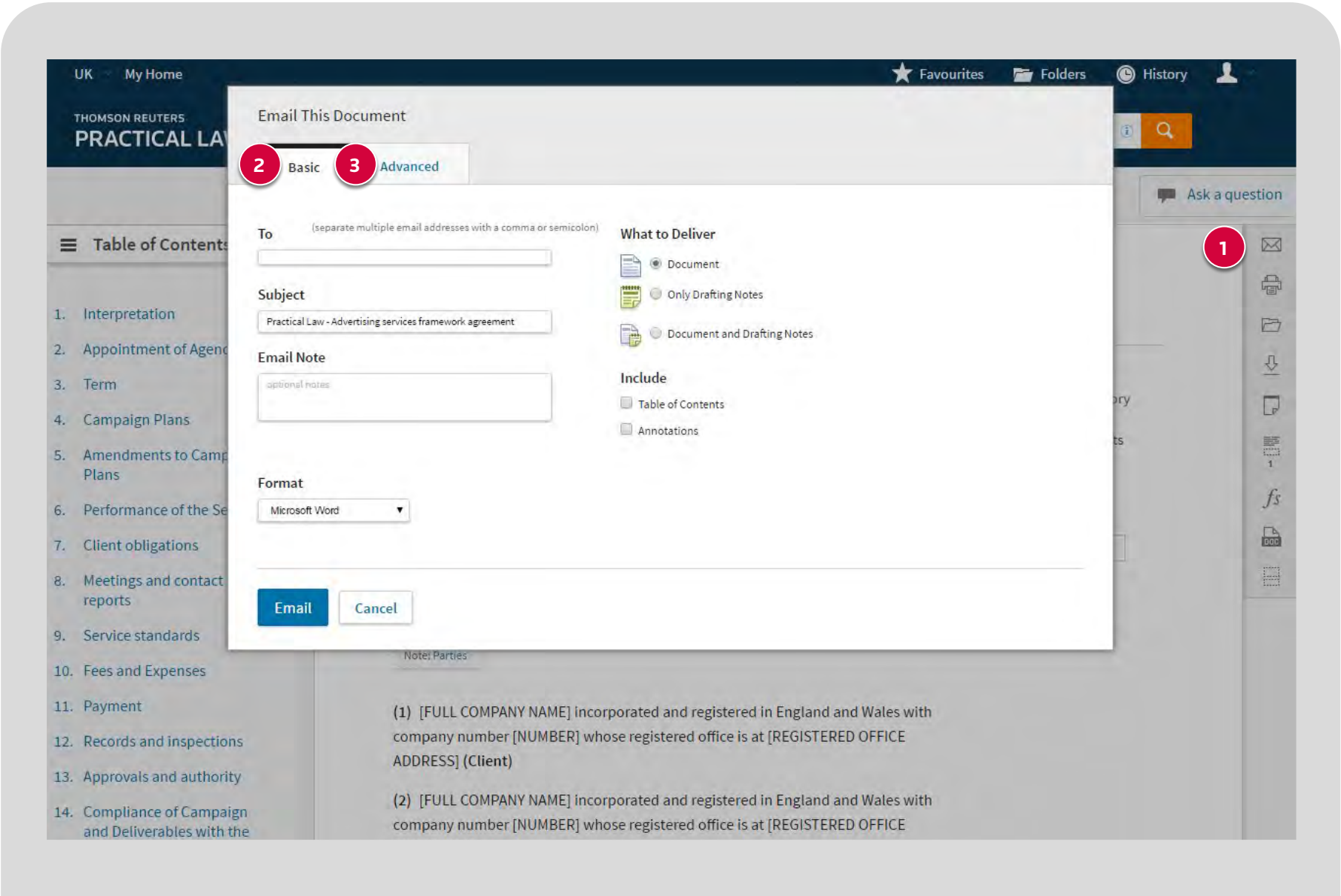
Email full resources as attachments with options to include search terms, Drafting Notes (only available for Standard documents), Table of Contents and annotations in Word, PDF, Word Processor (RTF) or as direct resource links.

- 3

The advanced option allows you to include your highlighting, an expanded margin for your own notes, cover pages and font and link format changes.

TIP

If you are emailing resources from a search results list, you will be presented with the option to email a list of search result items or whole documents as a merged single file or multiple resources within a zip file.





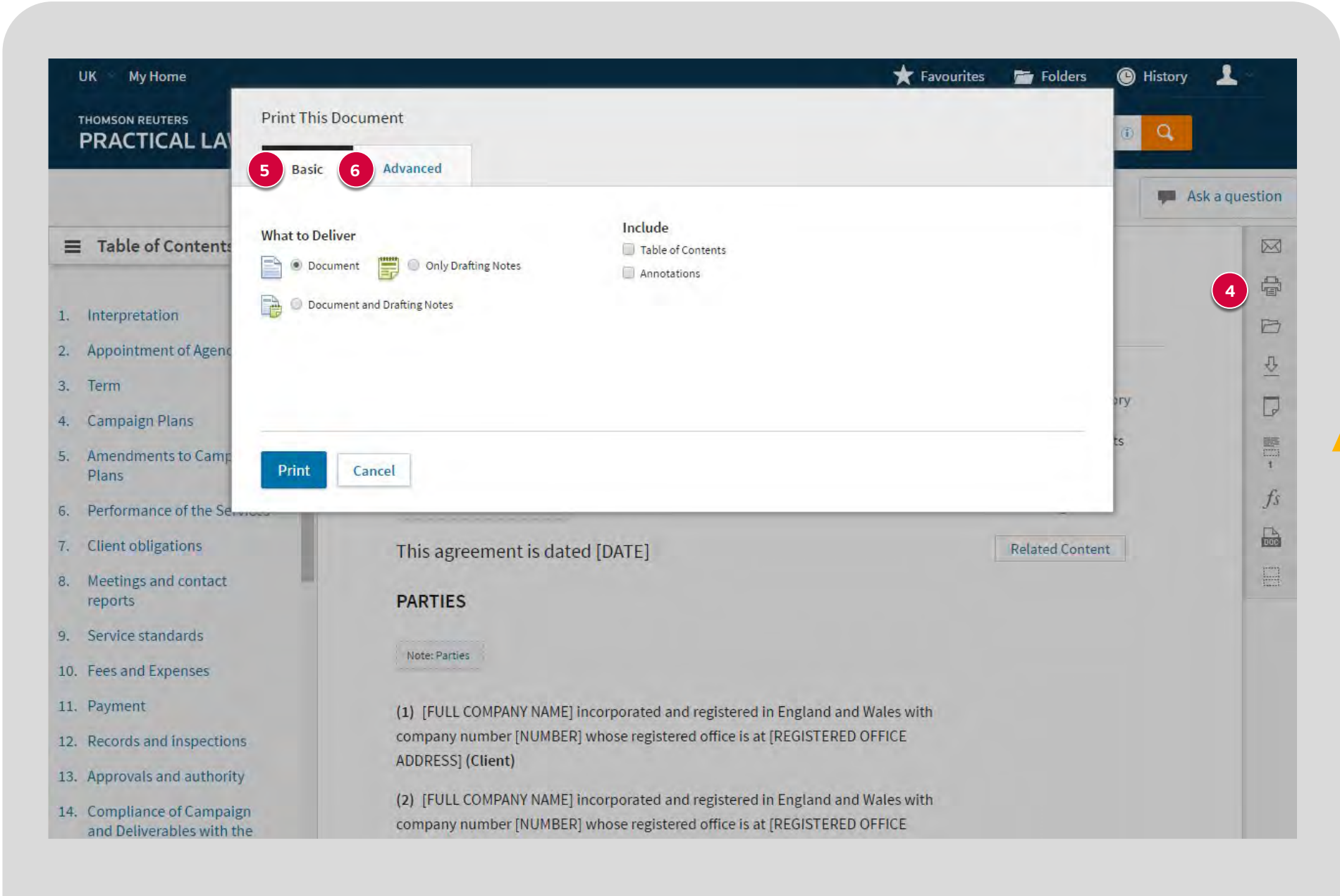
Print a resource

- 4

Print resources quickly and easily by selecting the print icon.
- 5

Use the print option to ensure the resource displays in a print friendly format. You can include the Table of Contents, Drafting Notes (only available for Standard documents, annotations) or only pages with your highlighting.
- 6

The advanced options allow you to include highlighting, an expanded margin for your own notes, cover pages and font, link format changes and annotations.



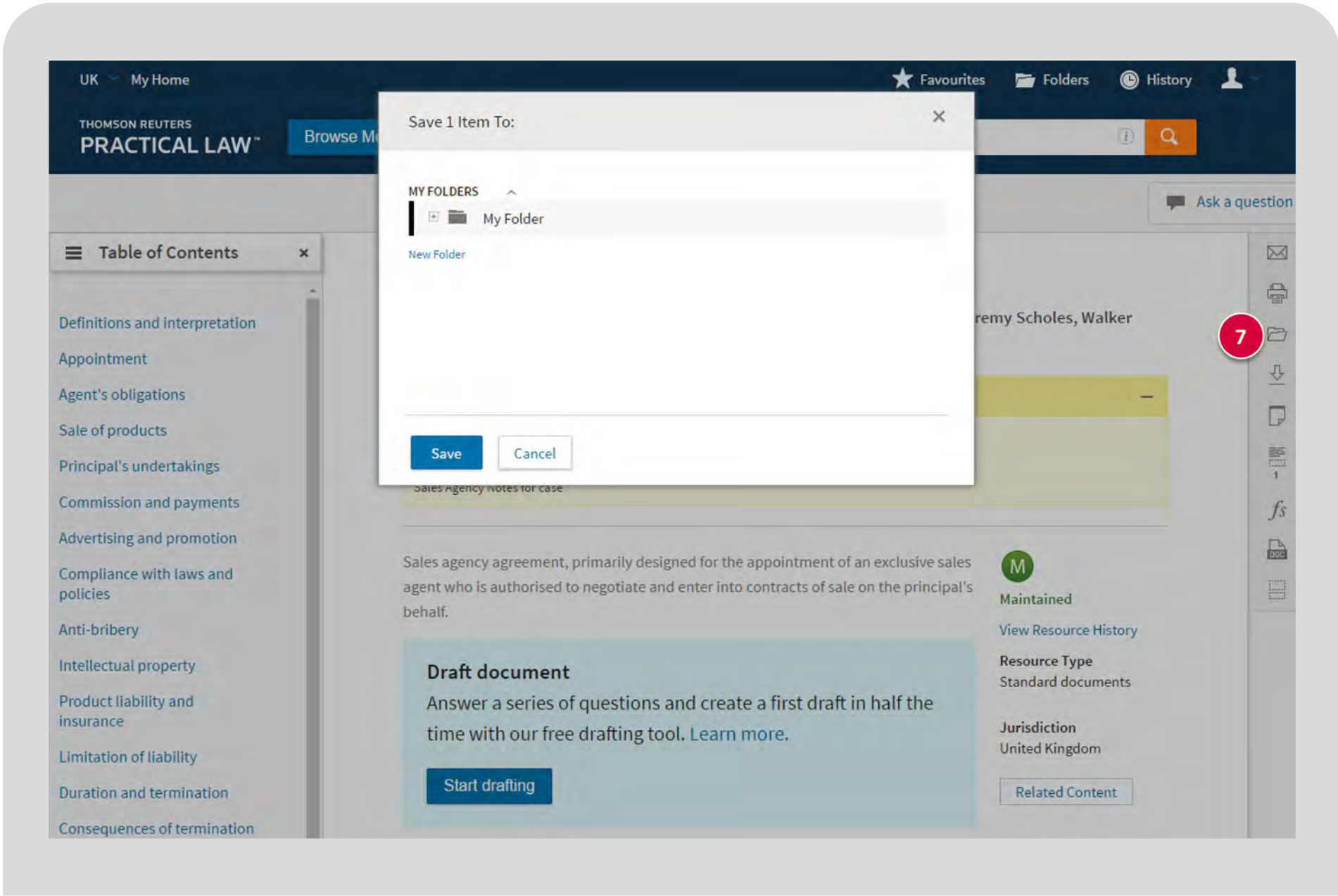
TIP

If you are printing resources from a search results list, you will be presented with the option to print a list of search results items or whole documents.



Save a resource in a folder

- 7
- The “Add to folder” icon enables you to save the resource you are viewing to read later or, group items related to a project for easy access to go-to resources. Folders can be accessed via the “Folders” icon in the heading. View the **Folders** section to find out more.



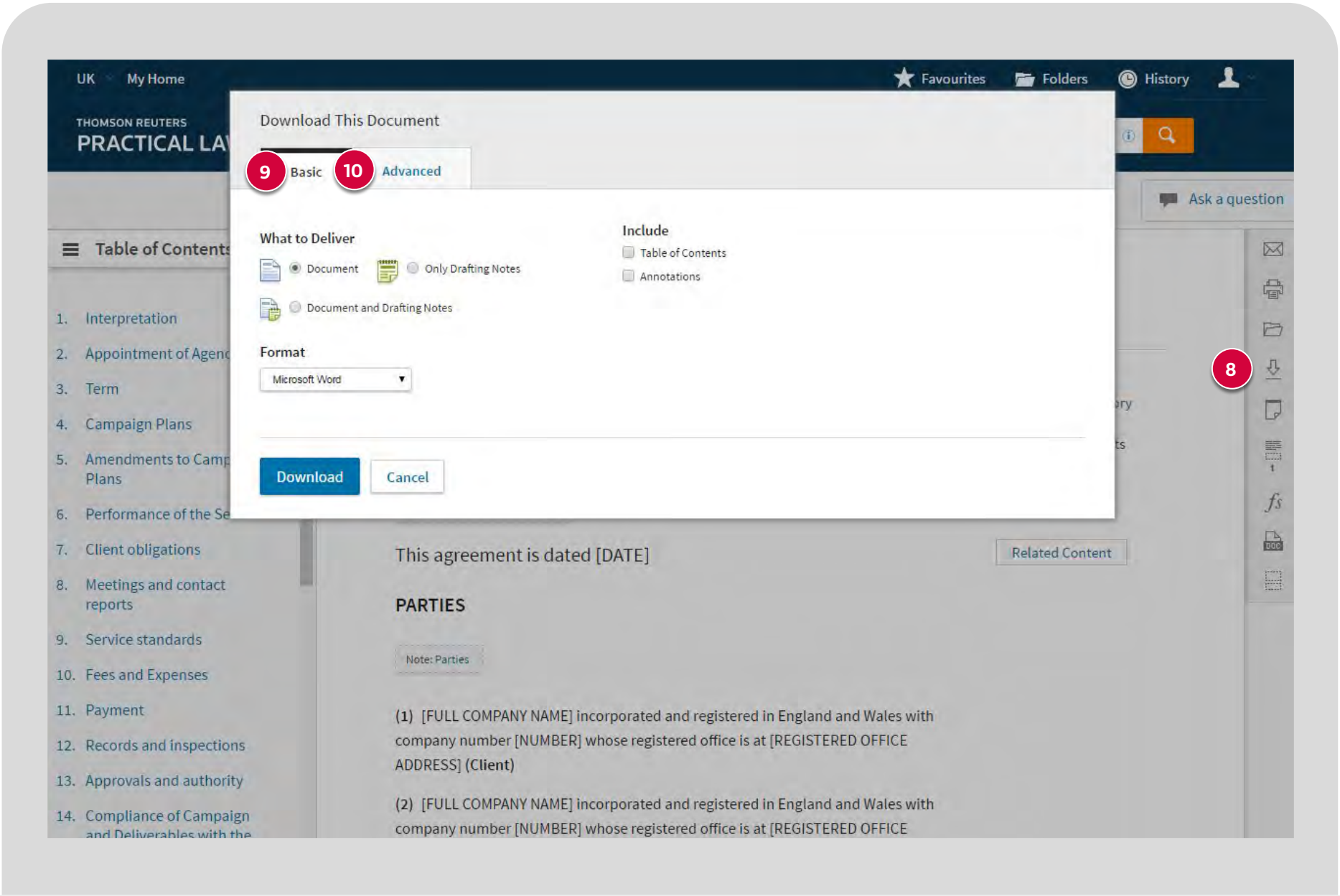
Download a resource

- 8

The download option allows for all the customised output options.
- 9

Download resources, including the Table of Contents and Drafting notes (only available for Standard documents), annotations or only pages with your highlighted terms in Word, Word Processor (RTF) or PDF.
- 10

The advanced options allow you to include highlighting, an expanded margin for your own notes, cover pages and font and link format changes.



TIP

If you are downloading resources from a search results list, you will be presented with the option to download a list of search results items or whole documents.

# Personalisation

## Favourites and setting your homepage

- 1

The favourites feature allows you to save any Practice Area or Topic page; simply select the star icon next to the title to add that page to your “Favourites”.
- 2

You can select any Practice Area or Topic page as your default homepage by clicking the house icon next to the page title.
- 3

Click the “My Home” link in the top left corner of the page to go back to your default homepage from anywhere within the site.

UK 

My Home

★ Favourites

📁 Folders

🕒 History

👤

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

Corporate

Search Corporate

1

★

🏠

Corporate

Ask a question

Browse key resources and view the latest legal updates in your practice area. Meet the team

Topics

Resources

Ask

What's Market

Company law

Company administration and meetings

Company formation and constitution

Corporate governance

Directors

Financial reporting

Share capital: structure, allotment and transfers

Shareholder rights and remedies

Equity capital markets

AIM

Initial public offerings

Listing, Prospectus, Disclosure and Transparency Rules

Rights issues and other secondary issues

Financial promotion

Market conduct

US securities law: issues for non-US companies

Corporate transactions

Acquisitions: auctions

Asset acquisitions

Share acquisitions: private

Public mergers & acquisitions

Joint ventures

Private equity and venture capital

Reorganisations, schemes and demergers

Returns of value

Partnerships

Partnership and LLPs

Other

General contract and boilerplate

Bribery and sanctions offences

Legal updates

Statutory audit: summary of responses to BIS consultation on EU audit reform  
May 11, 2016

Unlawful means conspiracy can be based on insolvency claims (High Court)  
May 11, 2016

Financial reporting: Companies (Bodies Concerned with Auditing Standards etc) (Exemption from Liability) Regulations 2016  
May 10, 2016

Pre-emption rights: Pre-Emption Group template resolution and monitoring report



- 4

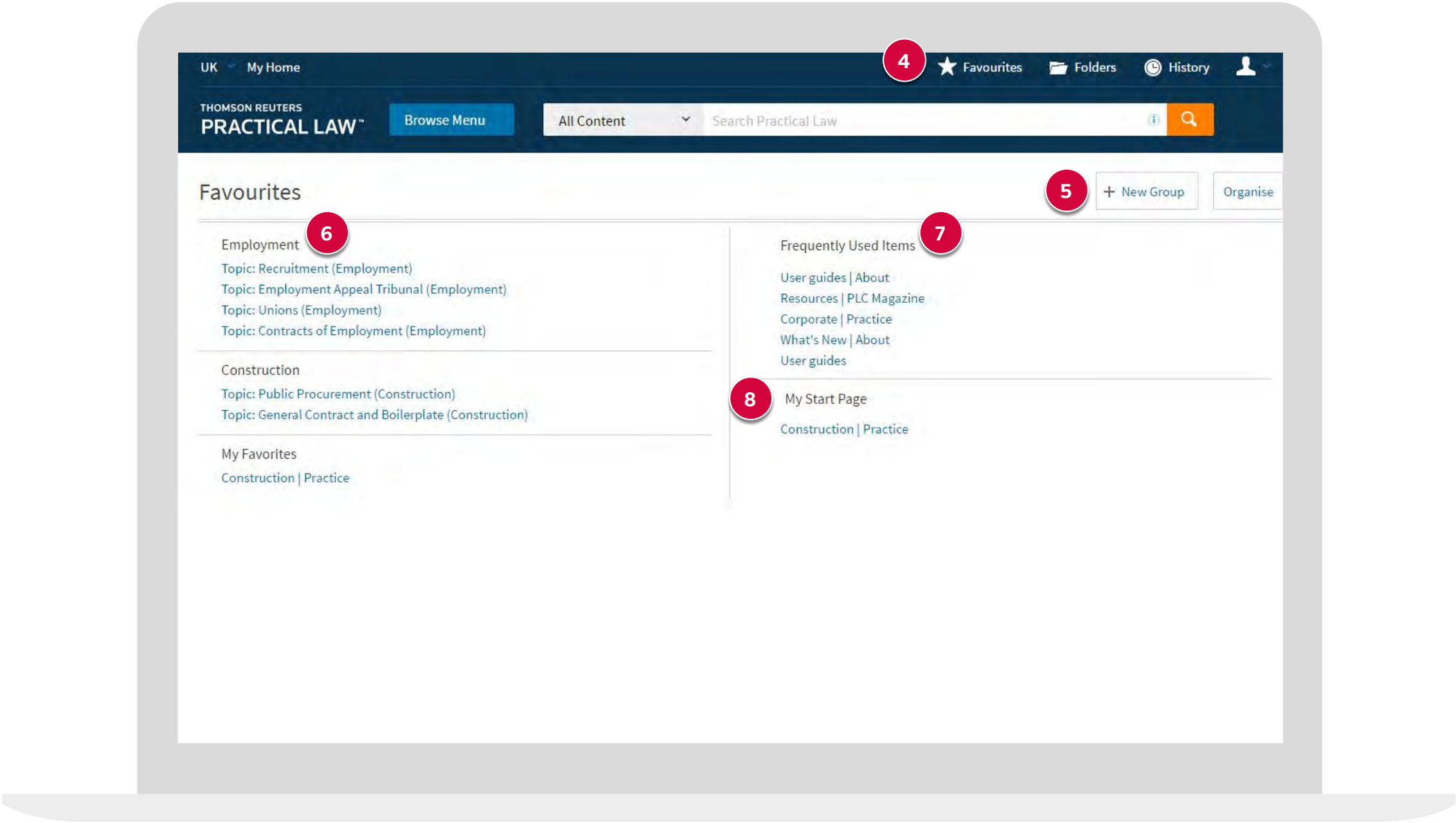
You can access and organise your “Favourite” pages from anywhere on the site by selecting the “Favourites” link in the top right-hand corner of the screen.
- 5

You can create groups of favourite pages to help you keep organised.  
A. Select the “+ New Group” button.  
B. Type the group name in the pop up box and click “Save”.
- 6

The left-hand side lists all your favourite groups and pages.
- 7

View a list of frequently viewed pages.
- 8

Quickly access and remove a Topic page or Practice Area as your personalised homepage.



Folders

- 1

The “Folders” feature allows you to save and organise resources into folders and subfolders and is accessible through the link located at the top of the page.
- 2

Manage your folders.

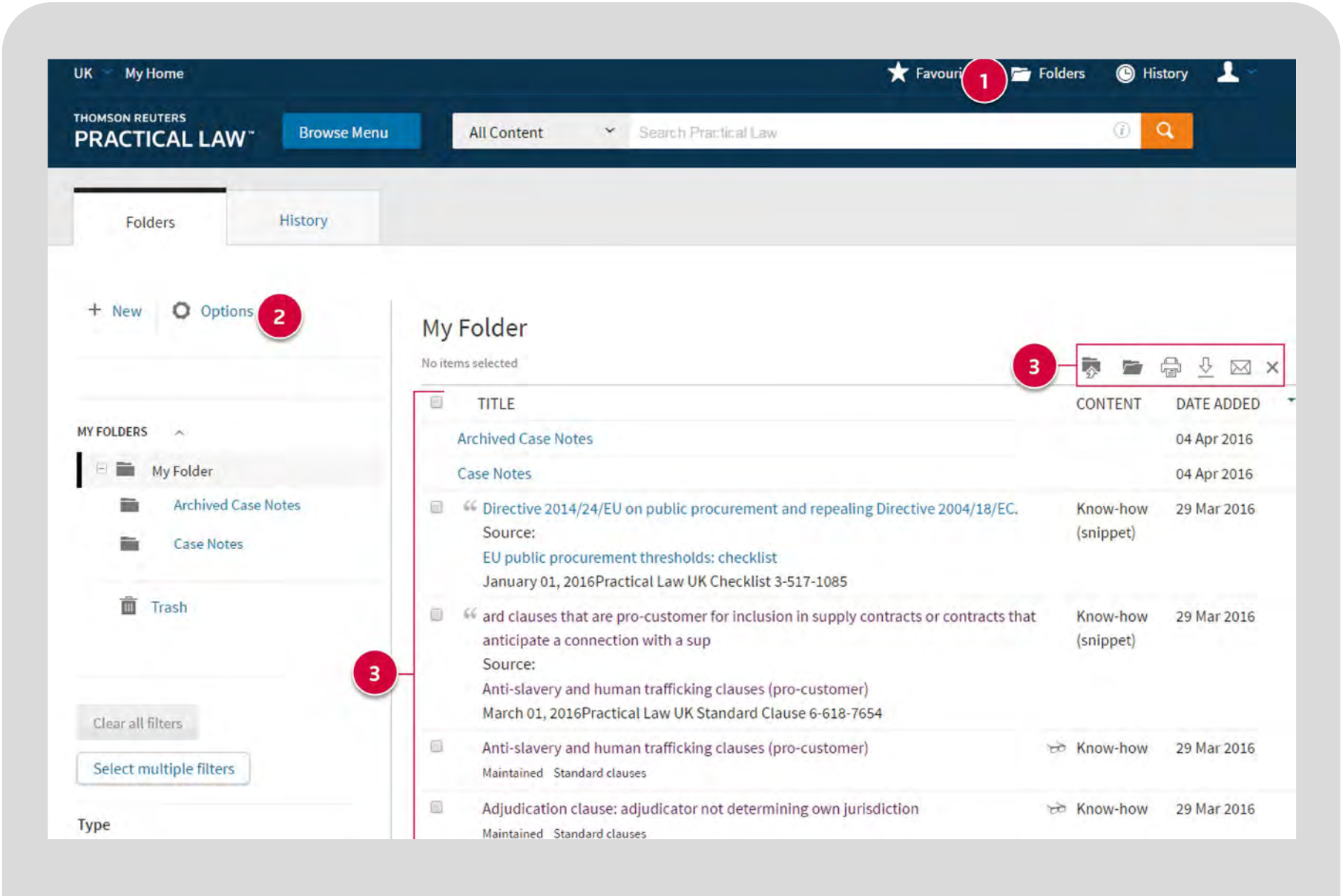
A. Select the “Options” link

B. Copy, move, rename, delete or export folder information in Word, Word Processor (RTF), PDF or Microsoft (R) Excel (CSV).
- 3

Share, print, download, email, move or copy resources into another folder.

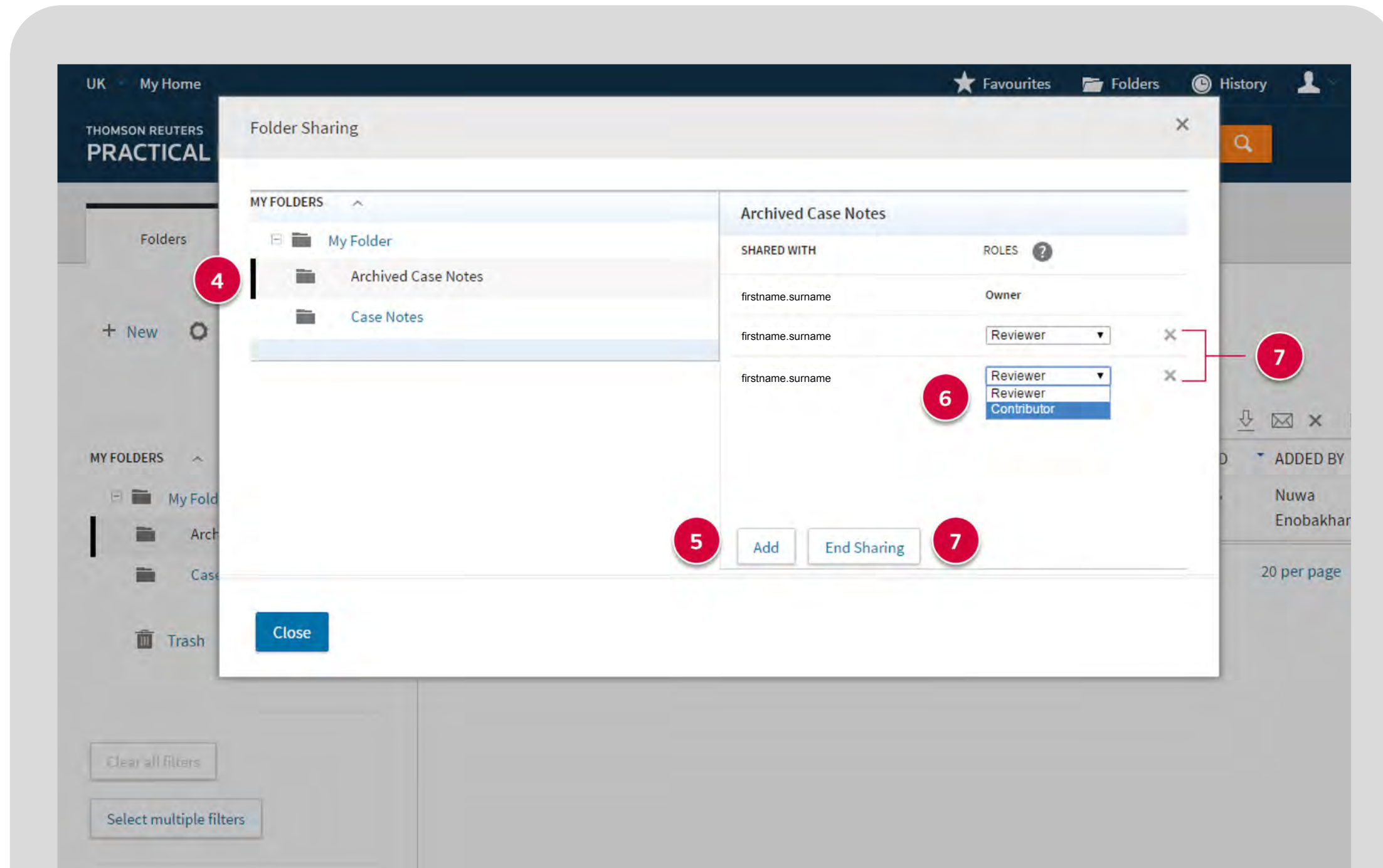
A. Use the tick box to select the resource(s).

B. Select the share, print, download, email or folder icon. To find out more, visit the **Deliver and share** section.



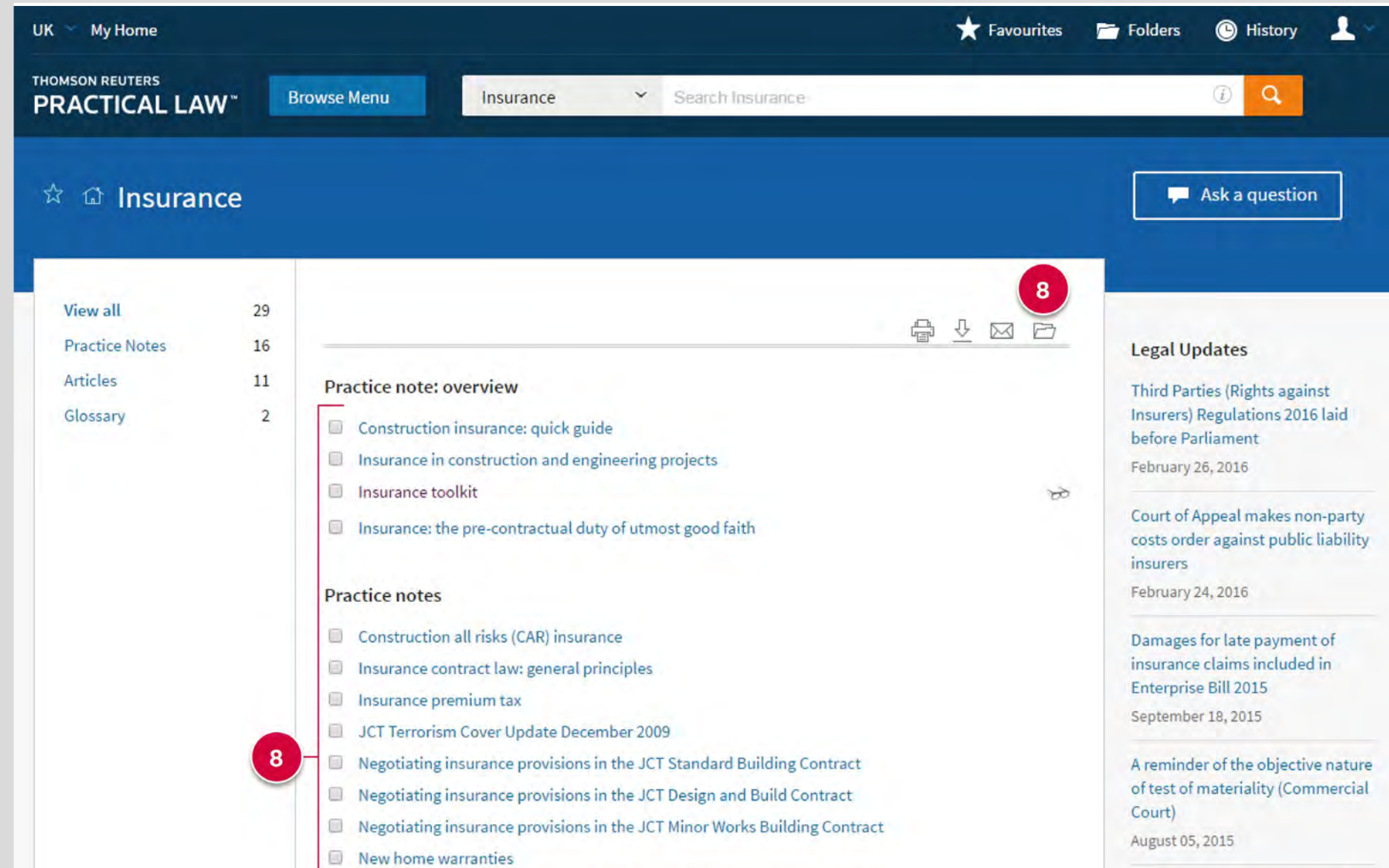
**TIP** Share folders with anyone within your organisation and provide them with Reviewer or Contributor status.

- 4 Select a folder or subfolder to share with a colleague.
- 5 Add colleagues or groups from your contact list.
- 6 Adapt their permissions.
  - A. Reviewers can only view folder documents.
  - B. Contributors can view folder documents, add/delete documents and create subfolders.
- 7 Stop sharing or delete individual users.

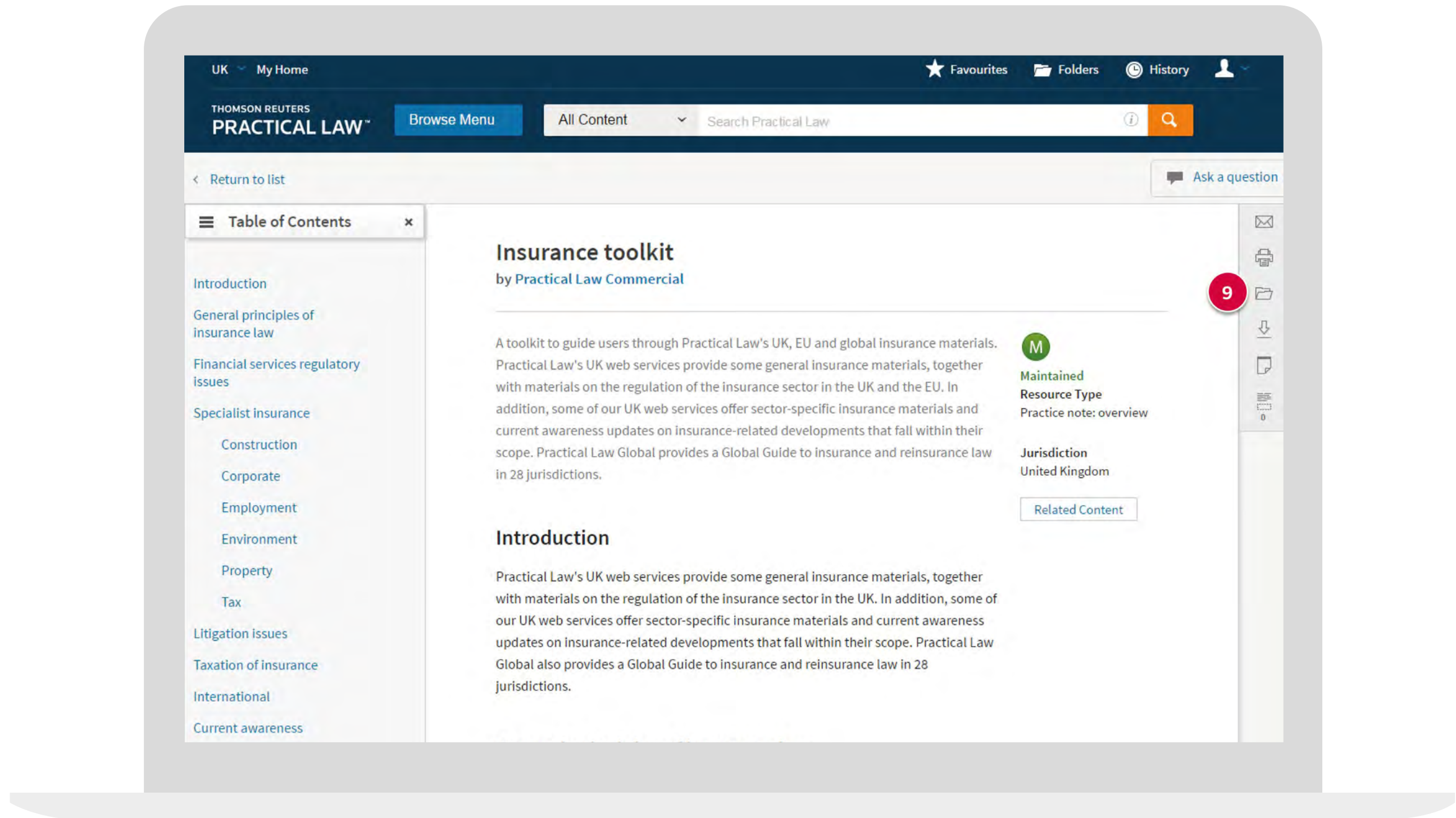




**B.** Select the print, download, email or folder icon. To find out more, visit the **Deliver and share** section.



**9** You can quickly and easily save the resource you are viewing by clicking the folder icon on the right-hand side.







- 2
- The “Event” column shows whether you have viewed a resource or performed a search. The “Description” column shows the name of the resource you accessed.
- 3
- Select “Documents” in the left-hand menu to see the full list of resources you have accessed. From this view you can print, download, email or file the resource into a folder.
- 4
- Select “Searches” in the left-hand menu to view your search history only.
- 5
- Filter your history results to a specific date range using the drop down options.

UK My Home

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

All Content

Search Practical Law

Favourites

Folders

History

Folders

History

Documents3

Searches4

All History

Date

Last 30 Days5

Clear all filters

Select multiple filters

Client ID

PRACTICAL LAW

119

Event

Document View

94

History: All History

2

EVENT	DESCRIPTION	DATE/TIME	CLIENT ID
Document View	Insurance toolkit Maintained Practice note: overview	21 Apr 2016 15:09	PRACTICAL LAW
Document View	Disability discrimination: the definition of disability Maintained Practice notes	21 Apr 2016 15:04	PRACTICAL LAW
Document View	EU public procurement thresholds: checklist Maintained Checklists	21 Apr 2016 15:03	PRACTICAL LAW
Document View	Sales agency agreement Maintained Standard documents	21 Apr 2016 13:52	PRACTICAL LAW
Document View	Standard documents and drafting notes: Commercial Maintained Resource Collection	21 Apr 2016 13:37	PRACTICAL LAW
Document View	Acceleration on construction and engineering projects Maintained Practice notes	21 Apr 2016 13:36	PRACTICAL LAW
Document View	Standard documents and drafting notes: Media & Telecoms Maintained Resource Collection	21 Apr 2016 13:35	PRACTICAL LAW

# Annotations & Drafting

## Add your own annotations to Practical Law resources

- 1

Add notes whenever you view a resource.

A.

To add an annotation at the top of the resource, select the “Add Note” button on the actions panel.

B.

Add your notes to the yellow box at the top of the resource.
- 2

Format and amend your notes.

A.

Edit your annotation text.

B.

Include links to internal resources or file locations.
- 3

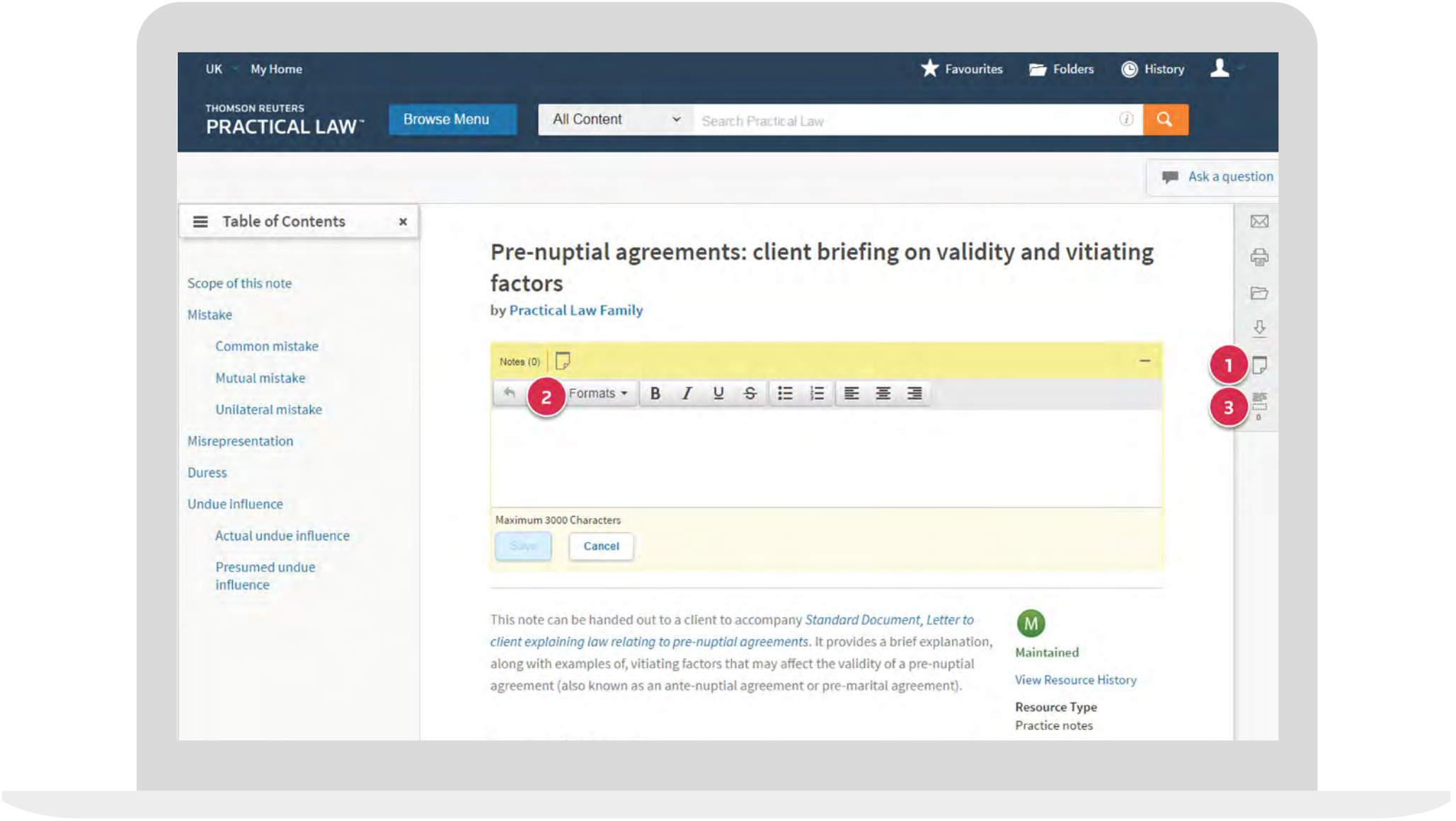
User annotations are notes only viewable by you, although you can include them in print, email and download options to share or take offline.

A.

See your total number of annotations created.

B.

Click to show or hide all annotations you have made within the resource.



- 4
- Create colour coded notes and highlight text to capture and record useful know-how within a resource.
- A. Highlight the desired snippet of text.
- B. A list of options will appear on screen.
- C. Select the “Add to a Note” or “Highlight” option.

- 5
- The annotation icon will appear in the right-hand margin of a resource where an annotation has been added.

- 6
- Save clippings to “Folders”:
- A. Highlight the desired snippet of text.
- B. A list of options will appear on screen.
- C. Select the “Save to....” option.
- 7
- Embed content into internal know-how.
- A. Highlight the desired snippet of text.
- B. A list of options will appear on screen.
- C. Select the “Copy Without Reference” to only copy the text without any citations or “Copy with Reference (Standard)” to include citation to the original resource.

UK > My Home

★ Favourites Folders History

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

All Content

Search Practical Law

Return to list

Ask a question

Table of Contents

Scope of this note

Mistake

Common mistake

Mutual mistake

Unilateral mistake

Misrepresentation

Duress

Undue influence

Actual undue influence

Presumed undue influence

Pre-nuptial agreements: client briefing on validity and vitiating factors

Misrepresentation

Misrepresentation is an untrue statement of fact or law made by Party A to Party B that induces Party B to enter into an agreement thereby causing Party B loss.

The misrepresentation must be material to the formation of the pre-nuptial agreement and it must be a fact that would have induced a reasonable person to enter into the agreement in those terms. The party making the representation must have intended the other party to rely on it and the other party must have relied on it when entering into the pre-nuptial agreement.

There are three types of misrepresentation. These are set out below.

Fraudulent misrepresentation

Fraudulent misrepresentation is when a false representation is made knowingly, or without belief in its truth, or recklessly as to its truth. There is no fraud if a party honestly believes his statement to be true.

Related Content

5

6

7

4

Save to My Folder

Add a Note

Highlight

Copy Without Reference

Copy with Reference (Standard)

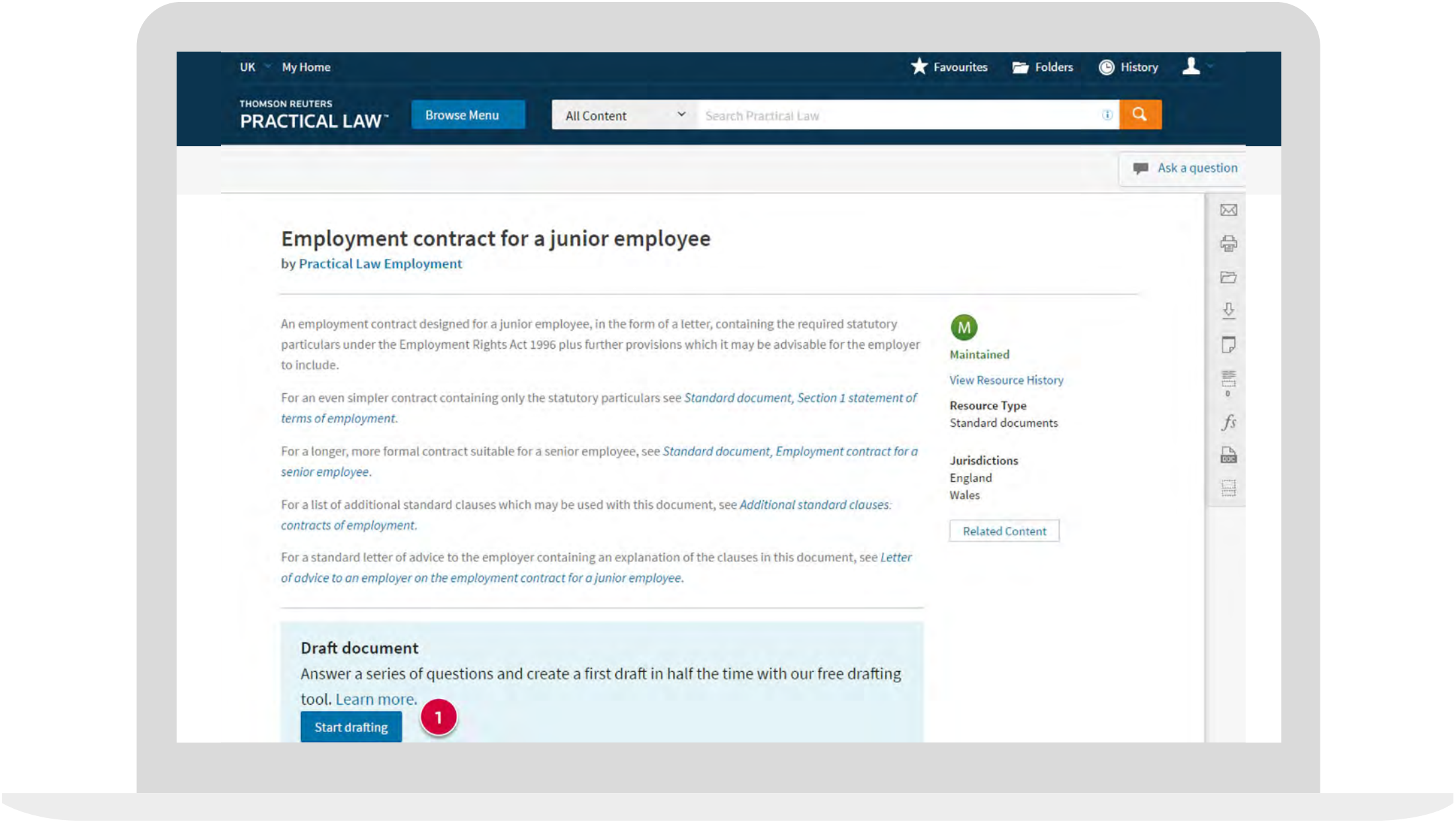
TIP

When you annotate a resource, the annotation icon will appear next to the resource title in a search result list and Topic page list. When you annotate a resource, the annotation icon will appear next to the resource title in a search result list and Topic page list.



Create client ready documents in an instant using Fast Draft

- 1
- Fast Draft helps you to create documents faster by answering a series of questions and using shortcuts such as importing existing contacts from the Address Book or incorporating information from Companies House (UK) or postcode searches. It shares information from one document across a suite of relevant documents, allowing you to produce ancillary documents at the touch of a button. Fast Draft allows you to view the changes to the document draft in real time, as you are answering the questions.



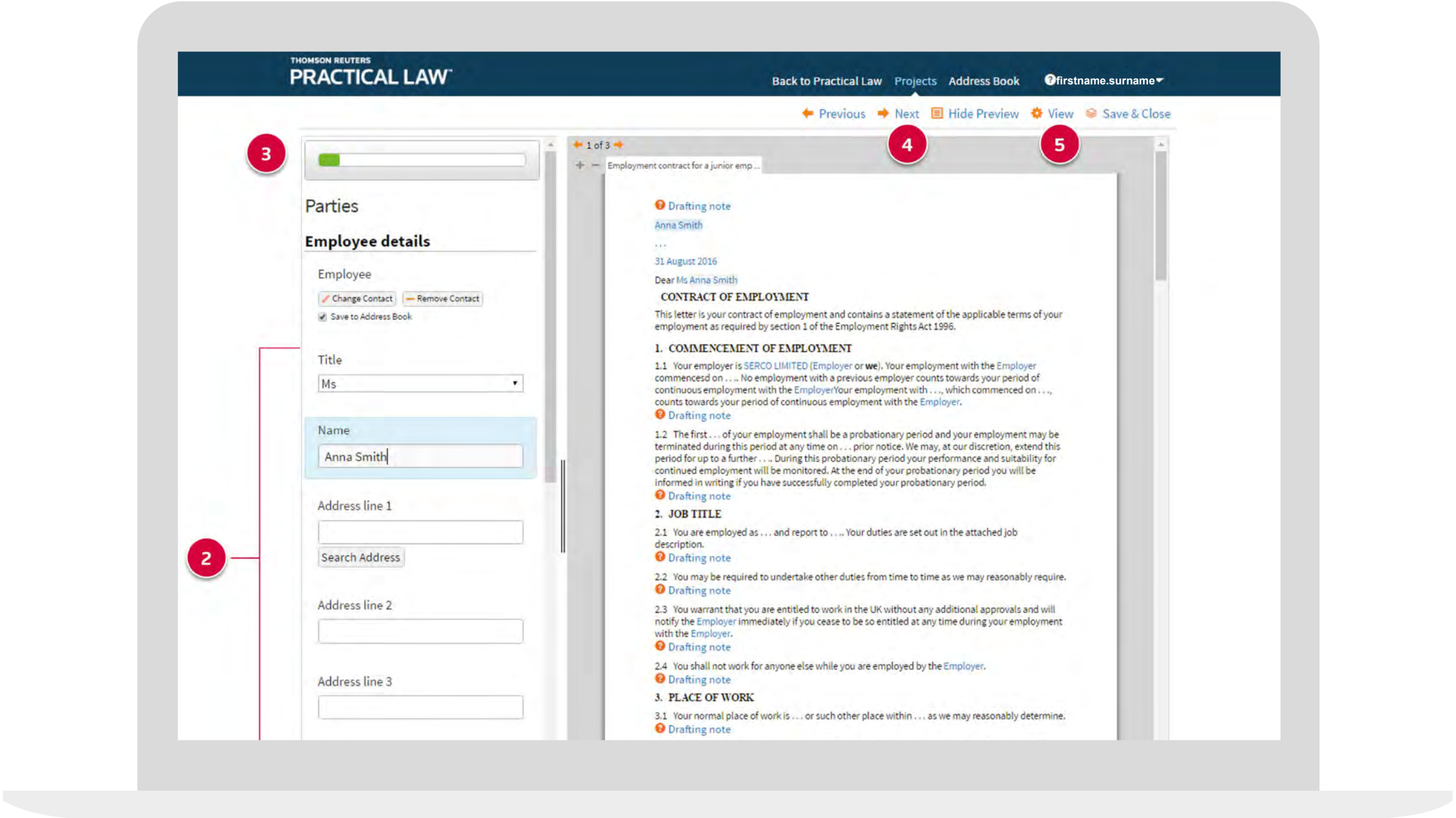
- 2

You will be asked to answer a series of questions which appear in the panel on the left. The draft document is displayed on the right and reflects in real time the changes you make through answering the questions; you can click on data placeholders anywhere in the draft view to be taken to the relevant question.
- 3

The green progress bar in top left corner indicates the level of document's completeness.
- 4

You can hide the draft preview option at any time and display the question session in the main panel by choosing the "Hide Preview" option.
- 5

When you are happy with the draft, "Save & Close" option takes you to the document summary page.



- 6 View previous drafted document.
- 7 Access a history list of all changes to the draft document.
- 8 When you are happy with the draft, "Save & Close" option takes you to the document summary page:

THOMSON REUTERS

PRACTICAL LAW™

[Back to Practical Law](#)
[Projects](#)
[Address Book](#)

firstname.surname

[Edit Questionnaire](#)
[Rename](#)
[Delete](#)

Employment contract for a junior employee Cust Demo

Click on "Edit Questionnaire" to open the questionnaire, or on the document name to download the generated document. Any previous versions of the generated document can be accessed by clicking the "View Version" button. It's also possible to Rename or Delete the document from here.

Overview

Status:

Incomplete

Project:

[Employment contract for a junior employee Cust Demo](#)

Documents

Document	Actions
<div> <a href="#">Employment contract for a junior employee Cust Demo</a> </div> <div> <div>Click to download generated document</div> </div>	<div> <a href="#">View Versions</a> </div>

History

Date	Title	User
02/08/2016 14:24:13	<a href="#">Answers updated</a>	firstname.surname@thomsonreuters.com
02/08/2016 14:17:47	<a href="#">Item created</a>	firstname.surname@thomsonreuters.com

© 2010 - 2016 Thomson Reuters · All Rights Reserved · Product Version: 7.0.4037.0

[Terms of Service](#)
[Privacy Policy](#)



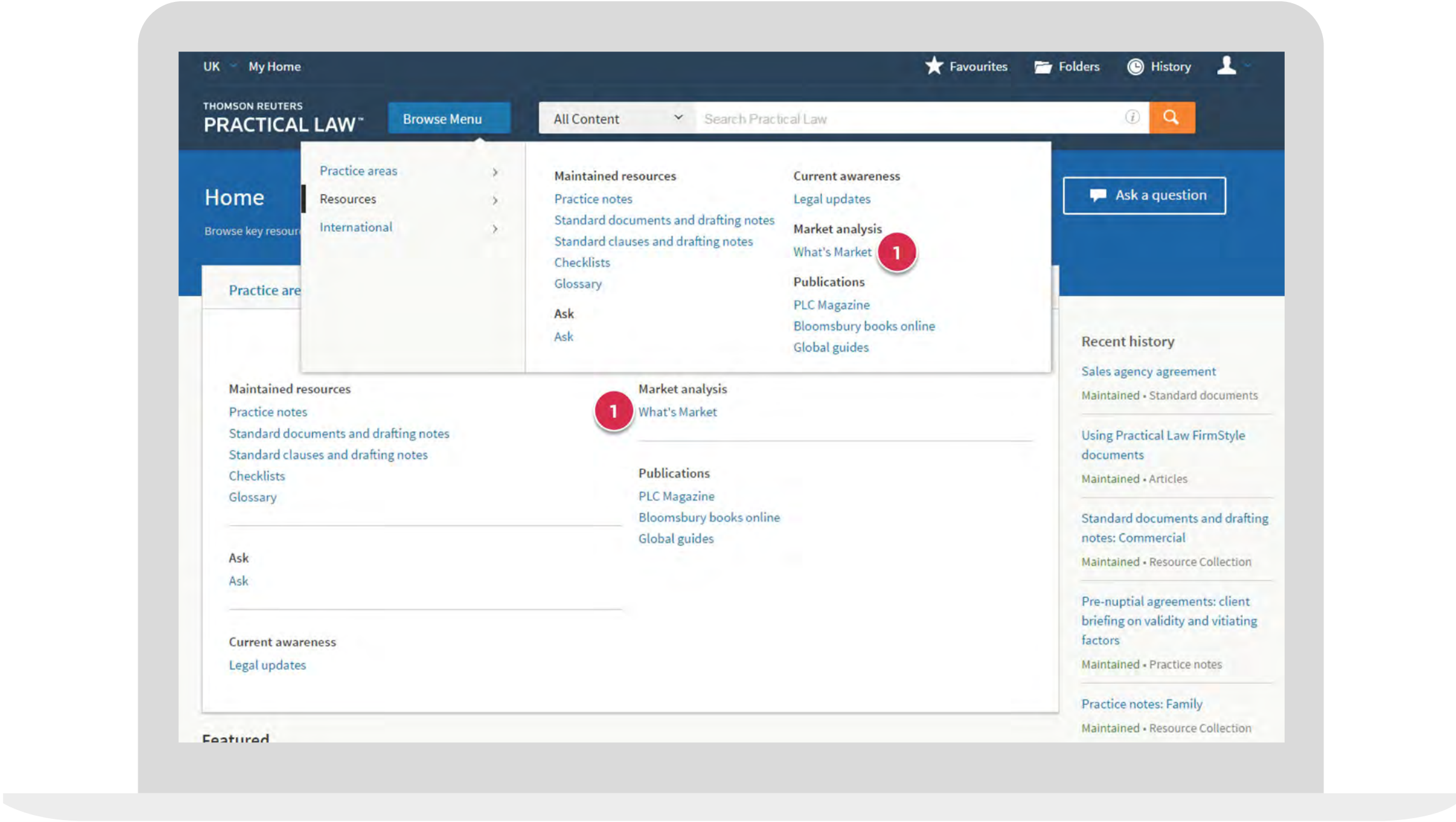


# What's Market

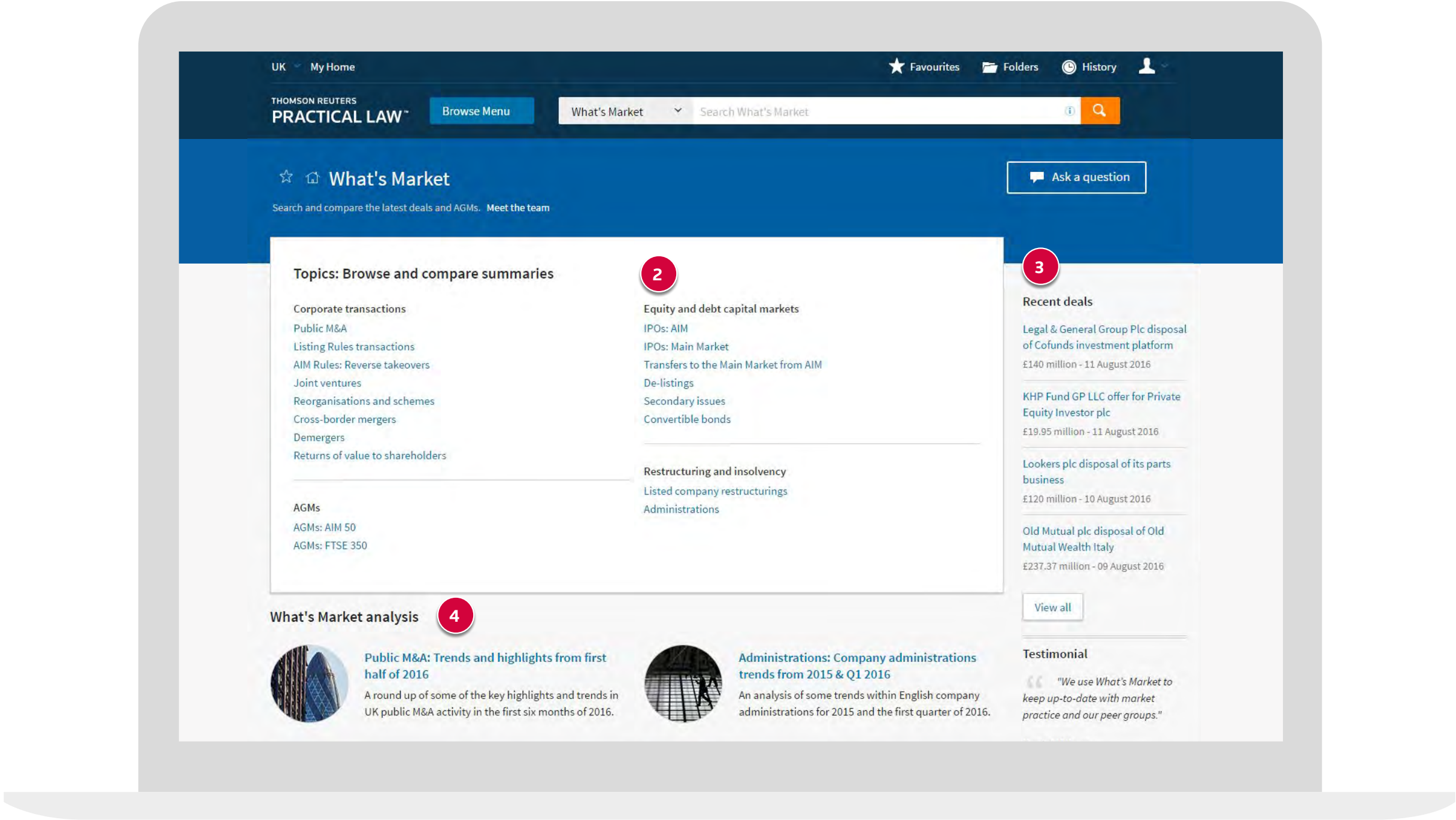
## Quickly search, filter and compare market analysis with our What's Market tool

What's Market provides information and analysis on recent public company deals or AGMs, and allows you to create comparison reports and access public documents.

- 1
- To visit the What's Market homepage click on "What's Market", listed under the Resources tab on the Practical Law homepage or under Resources in the Browse Menu.



- 2
- From the What's Market homepage you can browse or search for deal summaries and AGM notices.
- 3
- Access recently published deals.
- 4
- Read market analysis produced by our expert editorial team.



Compare deal summaries

- 5

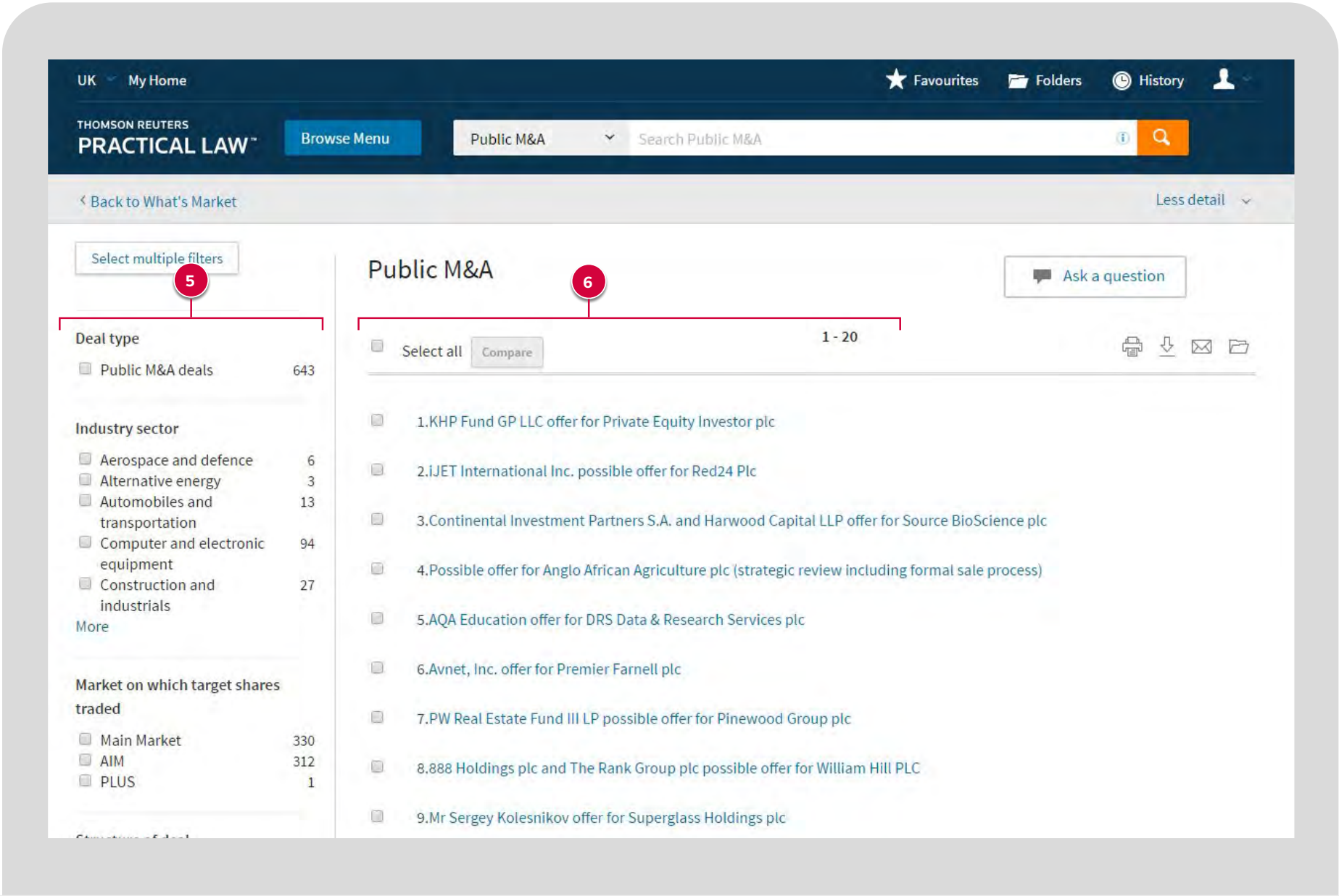
Refine your search results by using the filters on the left of the screen.
- 6

How to compare deals:

A. Select a deal type (e.g. Public M&A).

B. Use the tick boxes to select the deal summaries you wish to compare or tick the ‘Select all’ option if you wish to compare all the summaries on the page (up to a maximum of 100).

C. Click the “Compare” button.





- 7
- View the full scope of the comparison report and quickly include or remove relevant deal information.
- 8
- You can return to search results at any time.
- 9
- Rearrange the layout of your comparison report:
- A. Click on the “Organise columns” button
- B. Select a column label
- C. Use your mouse to drag the column into the position you would like it to appear in the table or use the “Move To Top” “Move Up”, “Move Down” or “Move To Bottom” links to rearrange your columns.

- 10
- Select the deal title to view the deal summary.
- 11
- Download, email or save the report to a folder. To find out more about these options, visit the **Deliver and share** page.

UK My Home Vital Signs DEMO

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

Public M&A

Search Public M&A

Favourites

Folders

History

8

Return To Search Results

9

Number of columns 6

Organise columns

Comparison Terms

Report Profile 7 Save Delete

Select A Profile...

Select all  
4 items selected clear selected

☒ Deal

☐ Bidder

☐ Bidder's country of incorporation

☐ Nature of bidder

☐ Target

☐ Market on which target's shares traded

☐ Deal summary

☒ Firm or possible offer

☐ Who made the announcement

Deal Comparison Report

Public M&A • 16 August 2016

	Deal 10	Firm or possible offer	Announcement date	Deal value
1	Ferrero International S.A. offer for Thorntons plc	Firm	22 Jun 2015	£111.9 million
2	Müller Dairy (U.K.) Limited offer for Robert Wiseman Dairies PLC	Firm	16 Jan 2012	£279.5 million
3	Kraft Foods Inc. offer for Cadbury plc	Firm	09 Nov 2009	£9.8 billion (initial offer); £11.9 billion (final offer)

11



- 12 View the deal title, date and type of deal.
- 13 Read an easy-to-digest breakdown of deal information.
- 14 Click on the links in the summary to access the public documents and relevant Practical Law resources.
- 15 Ask us a question on any deal, using the ask button available at the top of every page.
- 16 Download, email or save the summary to a folder. To find out more about these options, visit the **Deliver and share** page.

UKMy Home

FavouritesFoldersHistory

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

All Content

Search

15Ask a question

12

### Kraft Foods Inc. offer for Cadbury plc

9 November, 2009 • Public M&A deals • £9.8 billion (initial offer); £11.9 billion (final offer)

Bidder	Kraft Foods Inc.
Target	Cadbury plc
13Market on which target's shares traded	Main Market
Deal summary	Recommended cash and share offer by Kraft Foods Inc. for Cadbury plc including US tender offer (in compliance with all applicable US tender offer rules subject to specific SEC no action relief). The offer was initially hostile but recommended on 19 January 2010 when Kraft Foods increased its offer.
	On 7 September 2009, Kraft Foods had announced the terms of a possible offer for Cadbury. See What's Market, Kraft Foods Inc. possible offer for Cadbury plc for further details.
Firm or possible offer	Firm

16

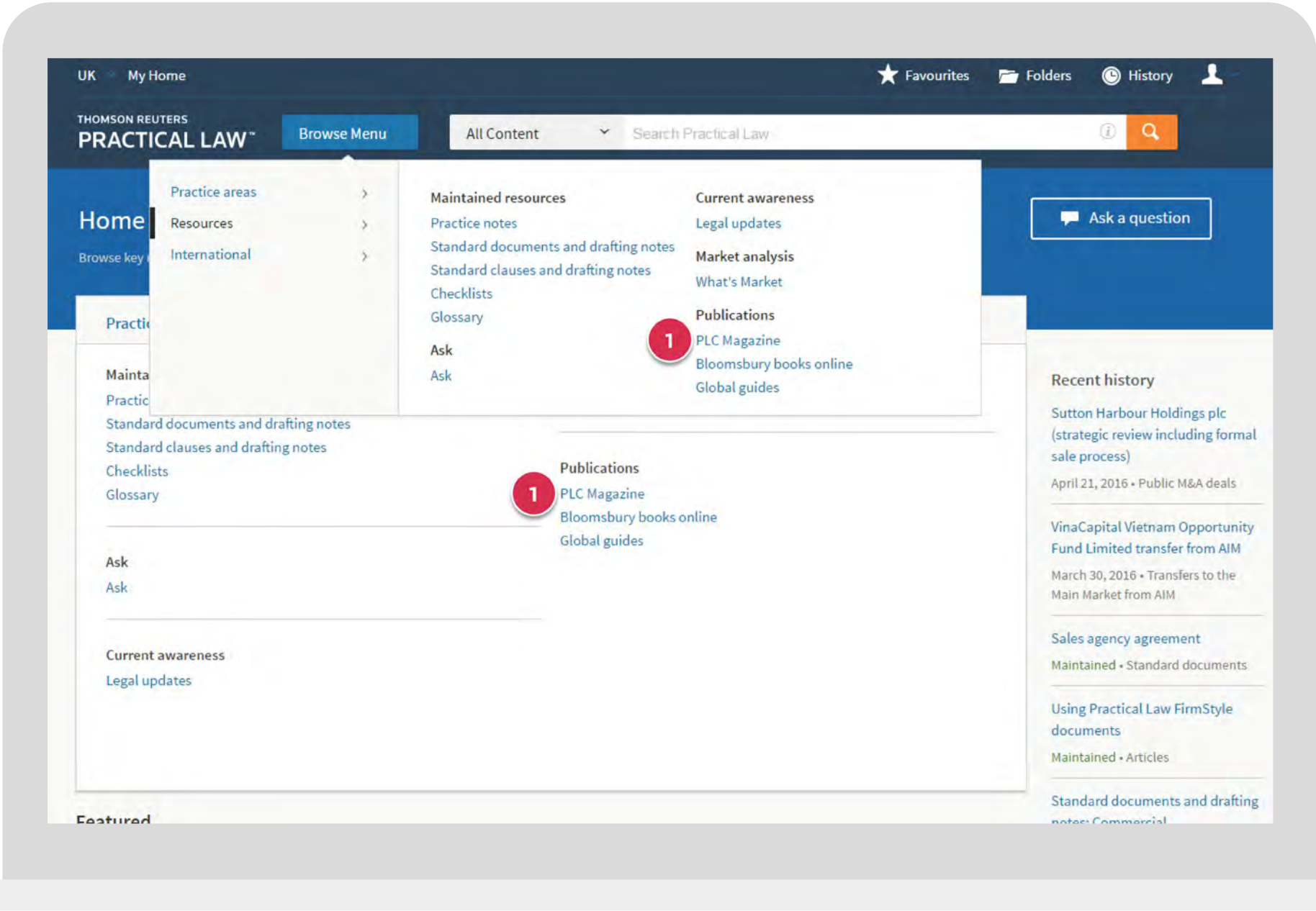
Icons for email, print, save, and other actions

# PLC Magazine

## Stay up-to-date with leading articles from PLC Magazine

Browse news and features from PLC Magazine, the leading monthly magazine produced by Practical Law for business lawyers.

- 1 To visit the PLC Magazine homepage click on “PLC Magazine”, listed under the “Resources” tab on the Practical Law homepage or search under “Resources” in the Browse Menu.

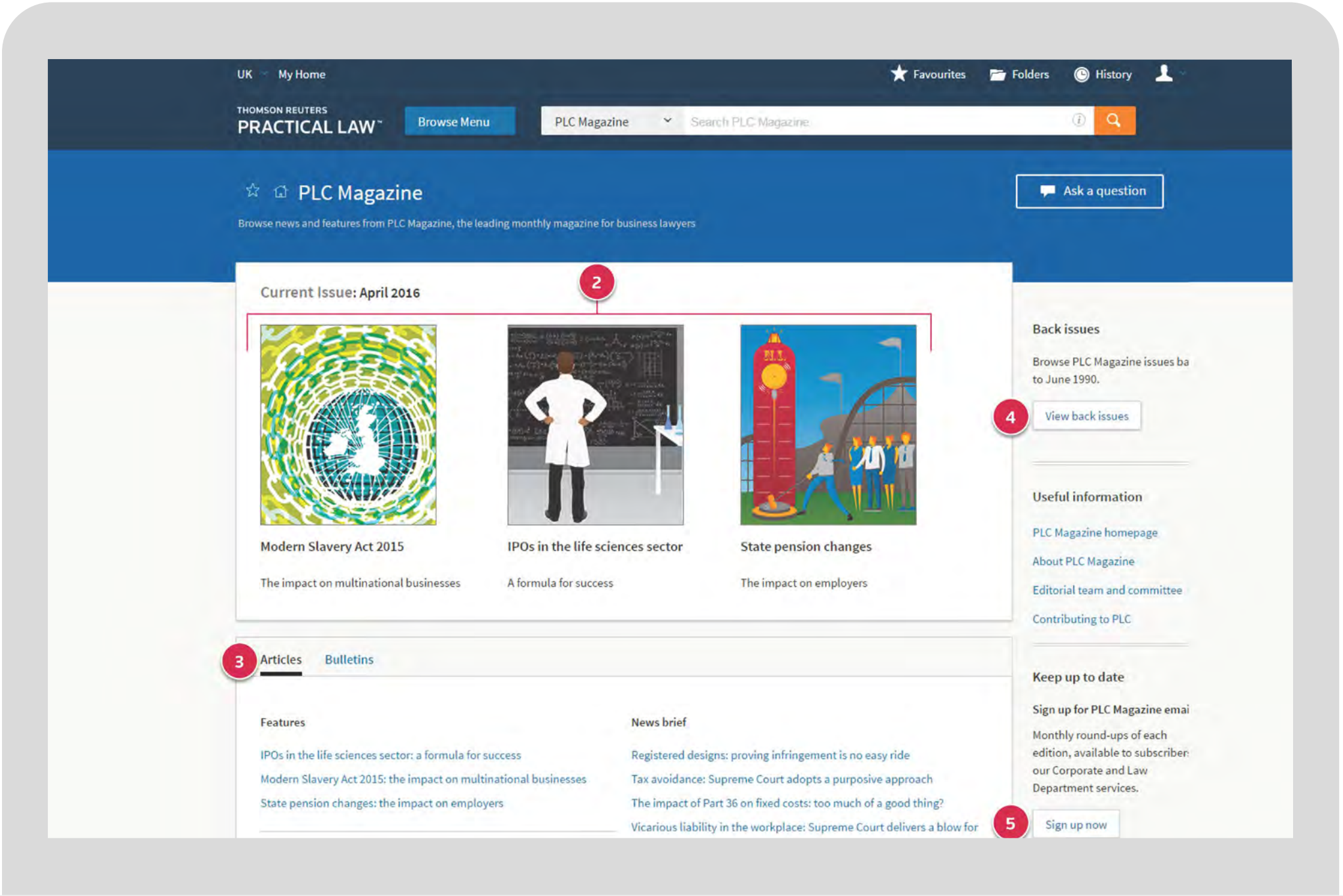


2 Read the featured articles from the current issue.

3 Browse the full selection of articles and bulletins from the current issue.

4 Catch up with previous issues spanning back to the first issue in 1990.

5 Sign up to the monthly round-ups of PLC Magazine.

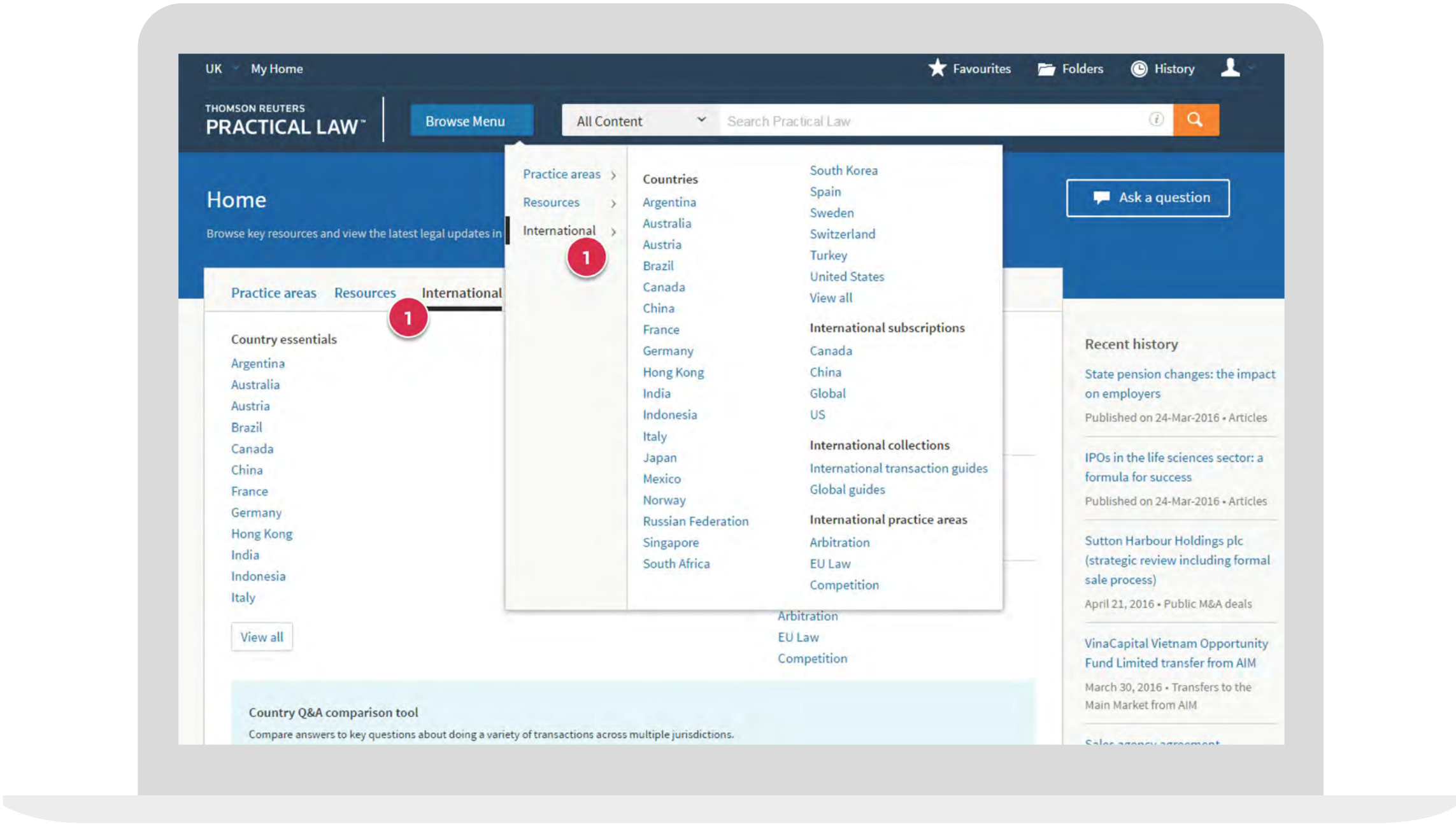




# International Resources

## Global insight from leading lawyers in comparative guides to the law worldwide

- 1
- To browse international resources, click on the “International” tab on the Practical Law homepage or in the Browse Menu.





- 2

View a country-first approach to resources, including country Q&A comparison reports.
- 3

Catch up on recent developments within countries.
- 4

Find a list of all resources related to countries, broken down by subject areas.

UK

My Home

Favourites

Folders

History

THOMSON REUTERS

PRACTICAL LAW™

Browse Menu

Brazil

Search Brazil

Brazil

Ask a question

2

Country Q&A

All Brazil resources

4

Antitrust

Cartel leniency: overview

Merger control: overview

Restraints of trade and dominance: overview

Arbitration

Arbitration resources

Arbitration procedures and practice: overview

Bankruptcy, Restructuring and Insolvency

Group insolvency, consolidation of debt and directors' duties and liabilities

Restructuring and insolvency: overview

Business Structures and Governance

Doing business in Brazil

Investing in Brazil

Shareholders' rights in private and public companies: overview

Capital Markets

Debt capital markets: overview

Equity capital markets: overview

Individuals and Wealth Management

Private client law: overview

Intellectual Property and Information Technology

Broadcasting, media and entertainment law: overview

Data protection: overview

Digital Business: overview

IP in business transactions: overview

Life sciences: overview

Outsourcing: overview

Patent litigation: overview

Patents, trade marks, copyright and designs: overview

Pharmaceutical IP and competition law: overview

Privacy: overview

Joint Ventures

Joint ventures: overview

Litigation

Class/collective actions: overview

Litigation and enforcement: overview

Patent litigation: overview

Tax litigation: overview

Contributing firms include

AFRIDI & ANGELL  
LEGAL CONSULTANTS

14 of 30

Country Q&A comparison tool

Compare answers to key questions about doing a variety of transactions across multiple jurisdictions.

Start comparing

3

Recently published

Pharmaceutical IP and competition law in Brazil: overview

March 01, 2016

Public mergers and acquisitions in Brazil: overview

Multi-jurisdictional insight with our Global Guides

- 1
- The Country Q&A tab gives practical overviews of the legislation and developments, written in Q&A format by leading experts from each jurisdiction.
- 2
- Read cross-border analysis articles, which provide insight on hot topics and legal trends.
- 3
- Compare specific areas of law and regulation across the jurisdictions relevant to your business and create a tailored comparison report.

UKMy Home

FavouritesFoldersHistory

THOMSON REUTERS  
PRACTICAL LAW™

Browse Menu

All Content

Search Practical Law

Family Law Global Guide

Global insight from leading lawyers in comparative guides to the law worldwide

Ask a question

1Country Q&A

2Analysis

Argentina  
Perez Maraviglia & Horton Abogados

Australia  
Meyer Partners Family Lawyers

Austria  
Rechtsanwaltskanzlei Dr. Alfred Kriegler

Bermuda  
Marshall Diel & Myers Ltd, Bermuda

Canada: Ontario  
Lenkinski Family Law & Mediation Professional Corporation

Chile  
Horvitz & Horvitz Abogados

Denmark  
Nyborg & Rørdam

Dominican Republic  
Aaron Suero & Pedersini

Finland  
Asianajotoimisto Juhani Salmenkylä Ky, Attorneys at Law

France  
CBBC

Germany  
Anwaltskanzlei Dr. Kreidler-Pleus und Kollegen

Gibraltar  
Triay & Triay

Monaco  
PCM Avocats\*

The Netherlands  
Smeets Gijbels B.V.

New Zealand  
Princes Chambers, New Zealand

Nigeria  
Chief Rotimi Williams' Chambers (FRA Law)

Poland  
Kancelaria Adwokacka Adwokat dr Joanna Kosińska-Wiercińska

Russian Federation  
Divorce in Russia

Scotland  
Turcan Connell, Scotland

Singapore  
Drew & Napier

South Africa  
Catto Neethling Wild Inc.

Spain  
Alberto Perez Cedillo Spanish Lawyers and Solicitors

Switzerland  
Trachsel Bortolani Partner

Turkey  
Yalçın & Toygar& Tüfekçi Law Office

In association with

iaml

Contributors

James Stewart

UK, Penningtons Manches LLP

1 of 4

Country Q&A comparison tool

Compare answers to key questions about doing a variety of transactions across multiple jurisdictions.

3Start comparing

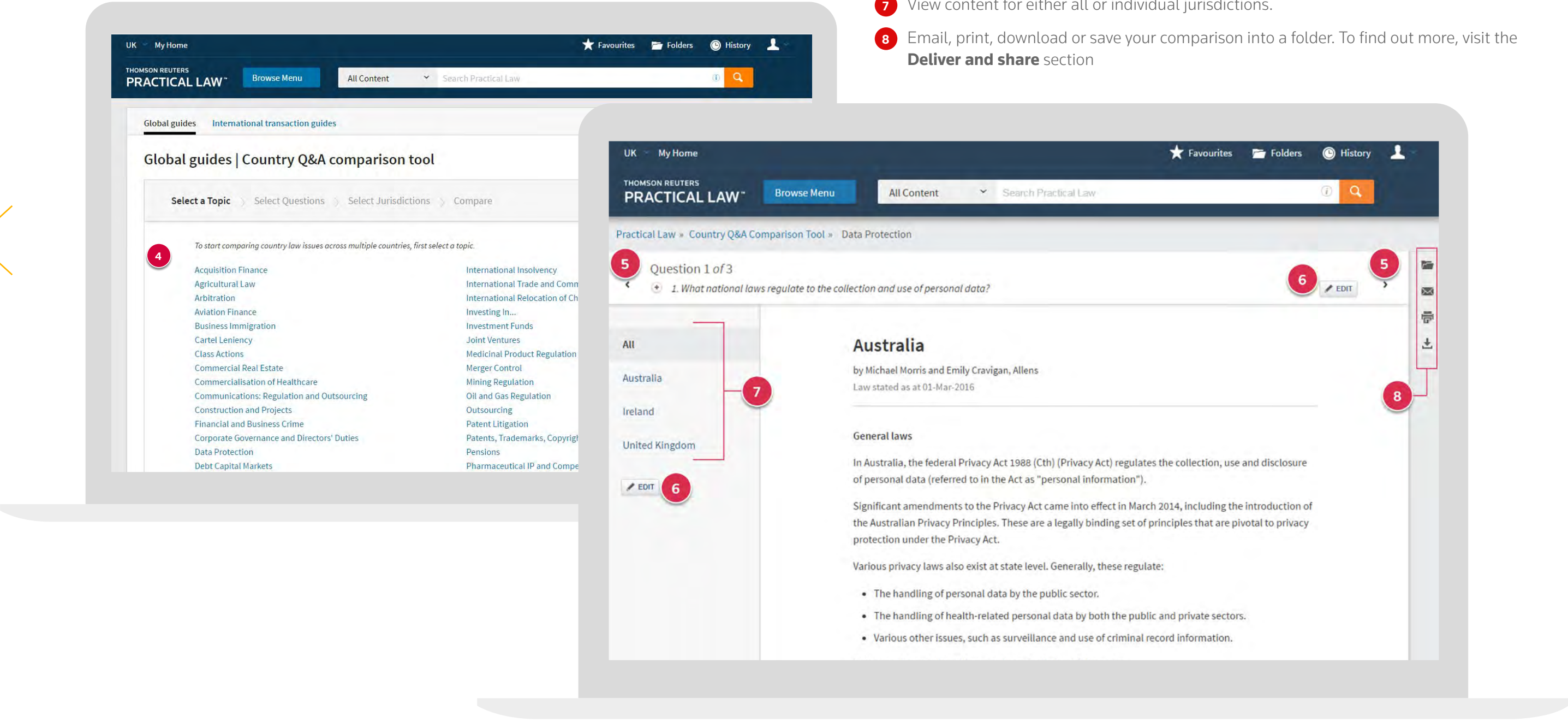
- 4
- To use the comparison tool:
- A. Select a topic.

B. Select from a list of comparison questions.

C. Select the jurisdiction.

D. Click the “Compare” button.

- 5
- Navigate between different questions within your comparison using these arrows.
- 6
- Change your comparison questions or jurisdiction at anytime with the “Edit” buttons.
- 7
- View content for either all or individual jurisdictions.
- 8
- Email, print, download or save your comparison into a folder. To find out more, visit the **Deliver and share** section



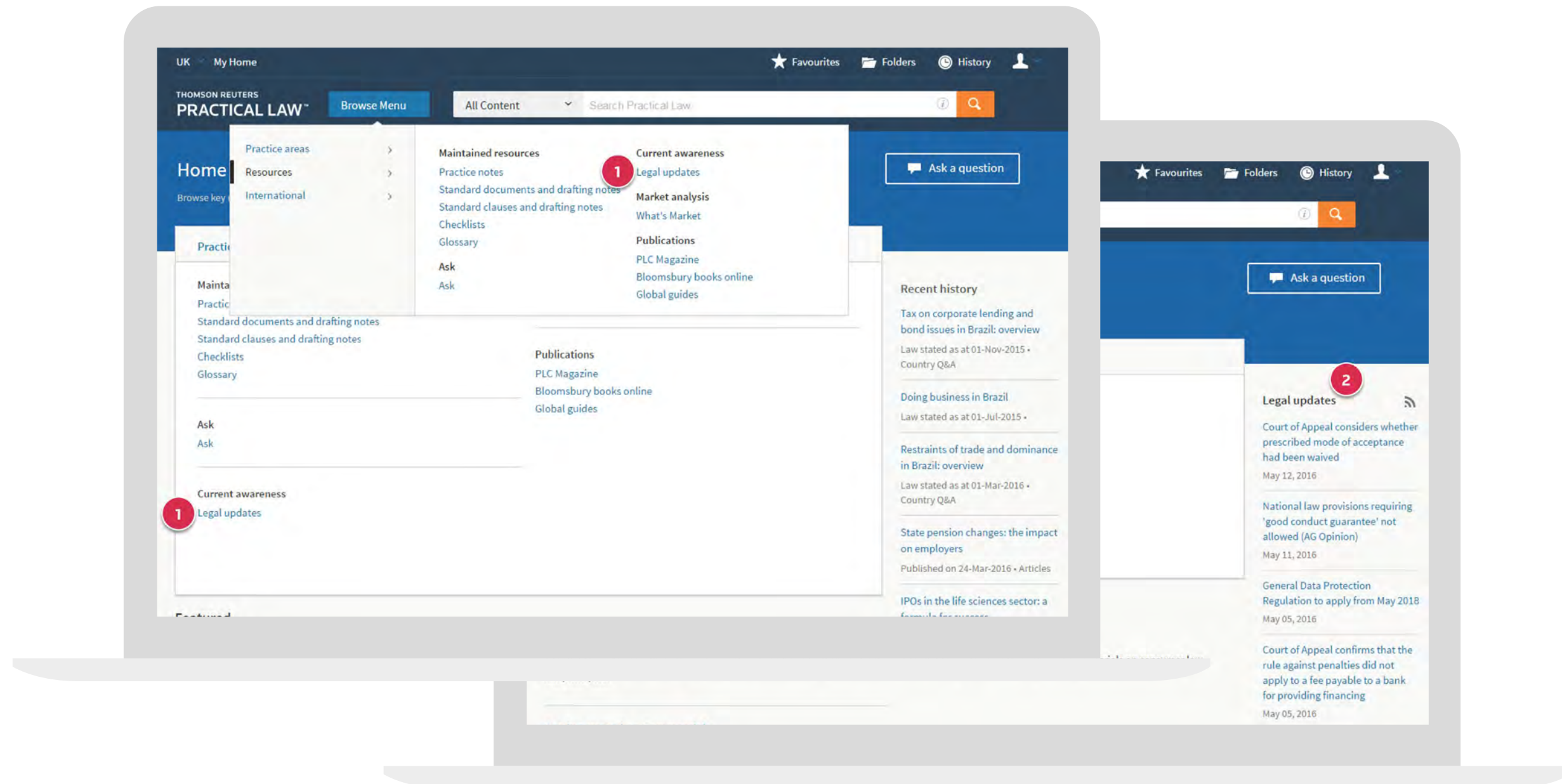


## Legal Updates

**Essential current awareness covering key legal developments in each area of practice, with summaries, analysis and expert practical comments**

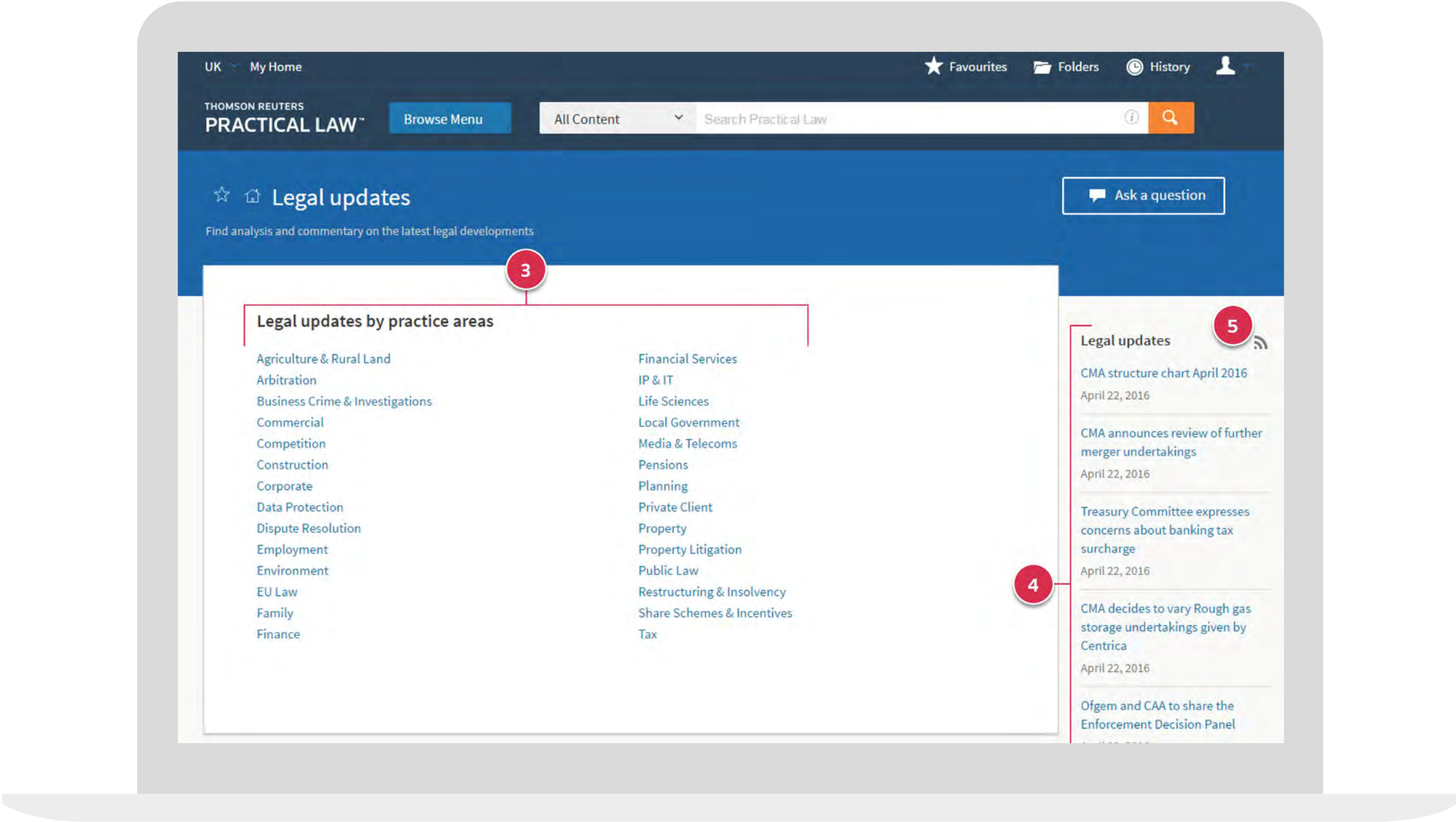
- 1 To visit the Legal updates homepage click on "Legal updates", listed under the "Resources" tab on the Practical Law homepage or under "Resources" in the Browse Menu.

- 2** Recent lists of Legal updates are also accessible on the right-hand side of the Practice Areas and Topic pages.





- 3
- Access the “Legal updates” page to view the latest updates by Practice Area.
- 4
- Quickly access the latest “Legal updates” across all Practice Areas.
- 5
- Subscribe to “Legal updates” via RSS.



- 6

Filter your Legal updates by selecting one or many topics or jurisdictions of interest.
- 7

Visit the “email preferences” section to update your current awareness emails. Visit the **Settings and email preferences** section to find out more.
- 8

Add an RSS feed to monitor new Legal updates for a given Practice Area.
- 9

Use the Ask button to submit questions to our expert editorial team.
- 10

Change how much detail is displayed using the detail drop down option.

A. “Less detail” displays basic information on the Legal update, such as jurisdiction and status.

B. “Most detail” displays the abstract of the legal update.
- 11

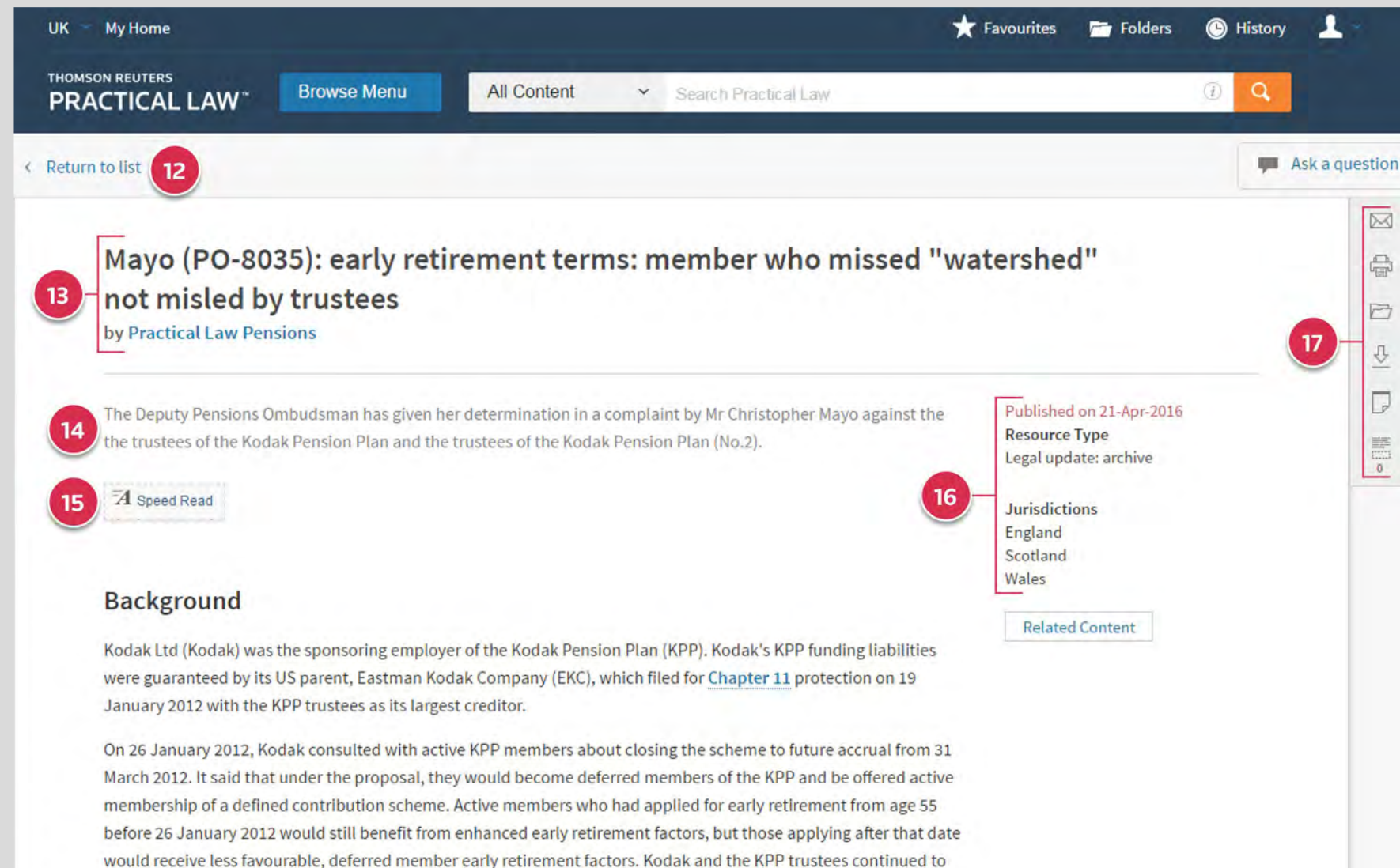
Print, download, email or save the Legal update into a folder directly from this list. To find out more about these icons, visit the **Deliver and share** section.

A. Use the tick box to select the resource(s).

B. Select the print, download, email or folder icon.
- A screenshot of the Thomson Reuters Practical Law website, specifically the 'Legal Updates | Pensions' page. The interface is dark-themed with a top navigation bar containing 'UK', 'My Home', 'Favourites', 'Folders', 'History', and a user profile icon. Below this is a search bar with 'Pensions' entered and a 'Search Pensions' button. The main content area is divided into two columns. The left column, titled 'Practice Area', lists various pension-related topics with counts, such as 'Administering Pension Schemes' (201) and 'General Pensions' (638). A red box highlights the 'Pensions' category, with a red circle and number 6 pointing to it. The right column, titled 'Legal Updates | Pensions', shows a list of updates. A red box highlights the 'Email Preferences' and 'RSS' links, with a red circle and number 7 pointing to 'Email Preferences' and a red circle and number 8 pointing to 'RSS'. A red box highlights the 'Ask a question' button, with a red circle and number 9 pointing to it. A red box highlights the 'Less detail' dropdown menu, with a red circle and number 10 pointing to it. A red box highlights the 'Select all' checkbox and the '1 - 20' pagination, with a red circle and number 11 pointing to the 'Select all' checkbox. A red box highlights the action icons (print, download, email, folder), with a red circle and number 11 pointing to the folder icon. The page is flanked by large yellow arrows pointing left and right.
- the answer company™

THOMSON REUTERS®

- 12 You can return to your Legal update list at anytime.
- 13 View the Legal update title and author.
- 14 The abstract provides a quick outline of what the Legal update covers.
- 15 Read a summary of the Legal update using the “Speed Read” button. View the **Speed Read** section to find out more.
- 16 As this is a point-in-time resource, the published date indicates when the Legal update was created.
- 17 Email, print, download, annotate or save the legal update to a folder. To find out more about these options, visit the **Deliver and share** section.





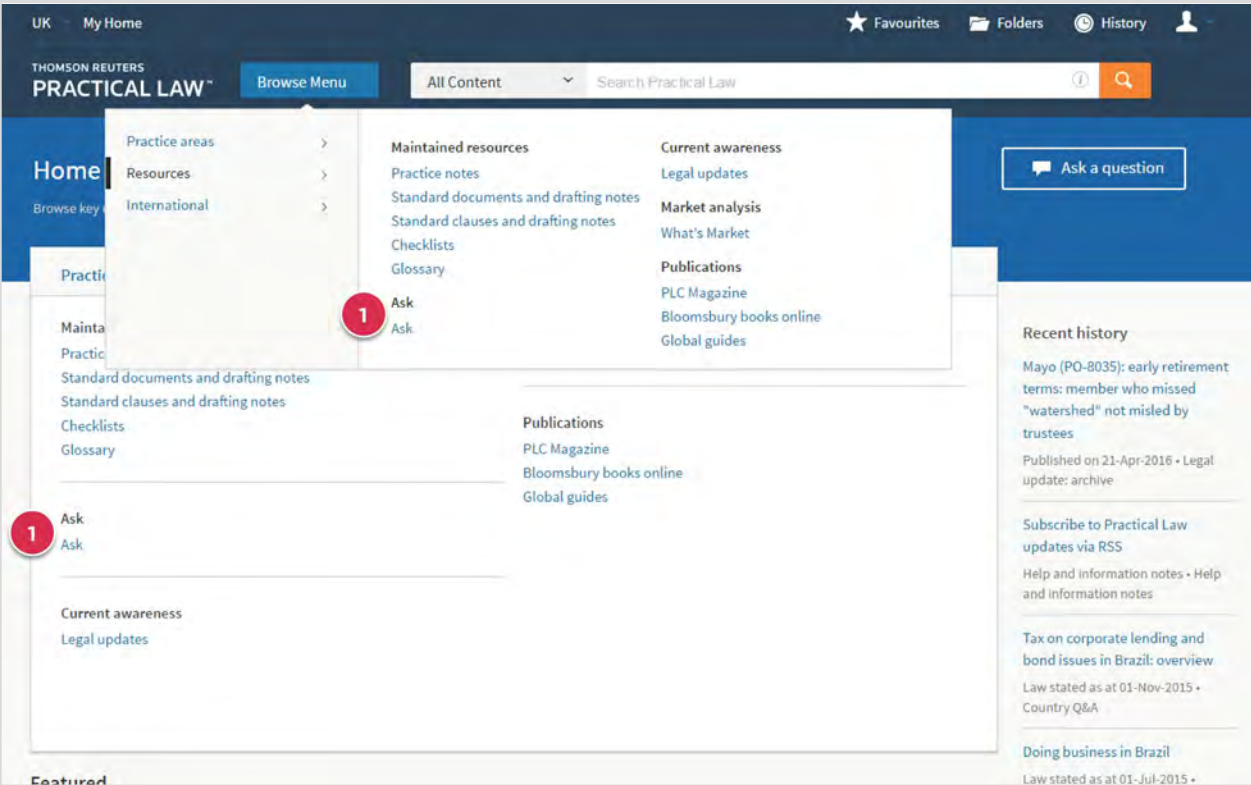
# Ask

## Get answers to your questions through our Ask service

Our team of experts are available to answer your queries through our Ask service (free to subscribers). We can expand on what we have written, point you to useful resources and act as a sounding board on a tricky point.

## How to submit a question:

- 1
- If you have a query, visit the Ask homepage or click the “Ask a question” button, which appears at the top of all pages on the site.
- 2
- Complete the fields in the pop-up form and click “Submit” once you’re happy with your query. You will receive a response from one of our Editors via email, if your question or comment requires a response from us.



Ask a question

Query

Please enter your query:

Document ID/URL

2

Contact Details (all fields are required)

First Name

First Name

Last Name

Firstname Surname

E-mail

firstname.surname@thomsonreuters.com





View previous questions and answers

- 3
- If you have a question about something, the chances are others will be interested in the answer too – that’s why we publish the questions anonymously.
- 4
- You will see the editorial response to the question as well as any further comments added to the thread by other subscribers.

UK

My Home

Favourites

Folders

History

THOMSON REUTERS

PRACTICAL LAW™

Browse Menu

All Content

Search Practical Law

Ask a question

Practical Law may have moderated questions and answers before publication. No answer to a question is legal advice and no lawyer-client relationship is created between the person asking the question and the person answering it. Where appropriate, you should consult your own lawyer for legal advice. Practical Law's employees are not practising solicitors or barristers. The [Ask scope and rules](#) apply.

## Do we have a right to prevent the view of our building from being obstructed?

Anonymous (Private practice) [Add reply](#)

3

Q:

We act for a client who owns a commercial property to which an advertising hoarding is affixed and let out to a third party under a license since 1984. Following the grant of planning permission, building works have been commenced adjacent to our client’s premises as a result of which the advertising hoarding is completely blocked leading to the third party giving notice to terminate the license. Is our client entitled to assert a right of light for the advertising hoarding or some other form of easement or right on the basis of its usage since 1984? What are the leading authorities on these issues either way?

4

A:

Carrie Faller  
Practical Law Property

Posted On 22 Apr 2016 11:25

Resource Type

Ask

Date published

22 April 2016

Jurisdictions

England

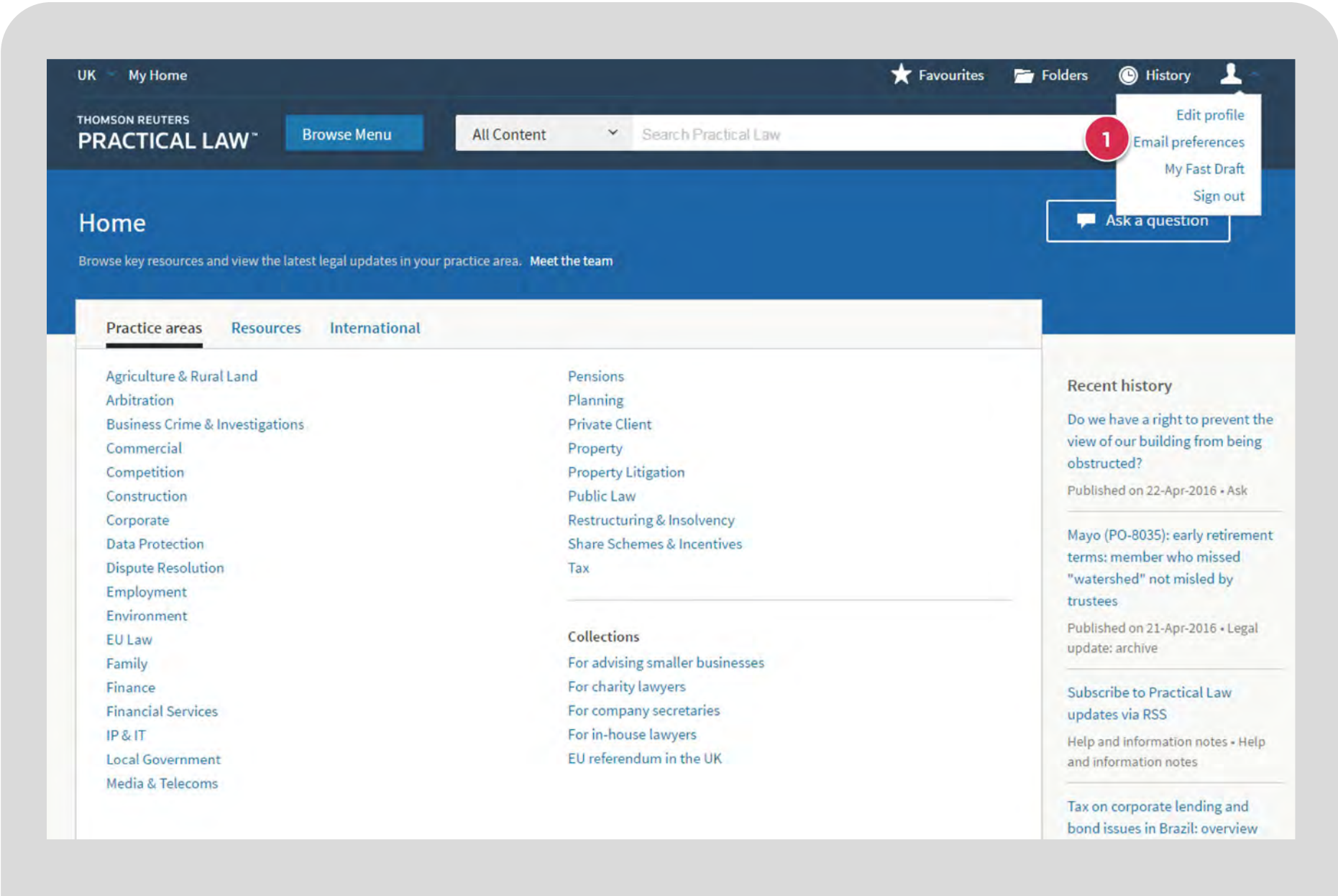
Wales

Related Content

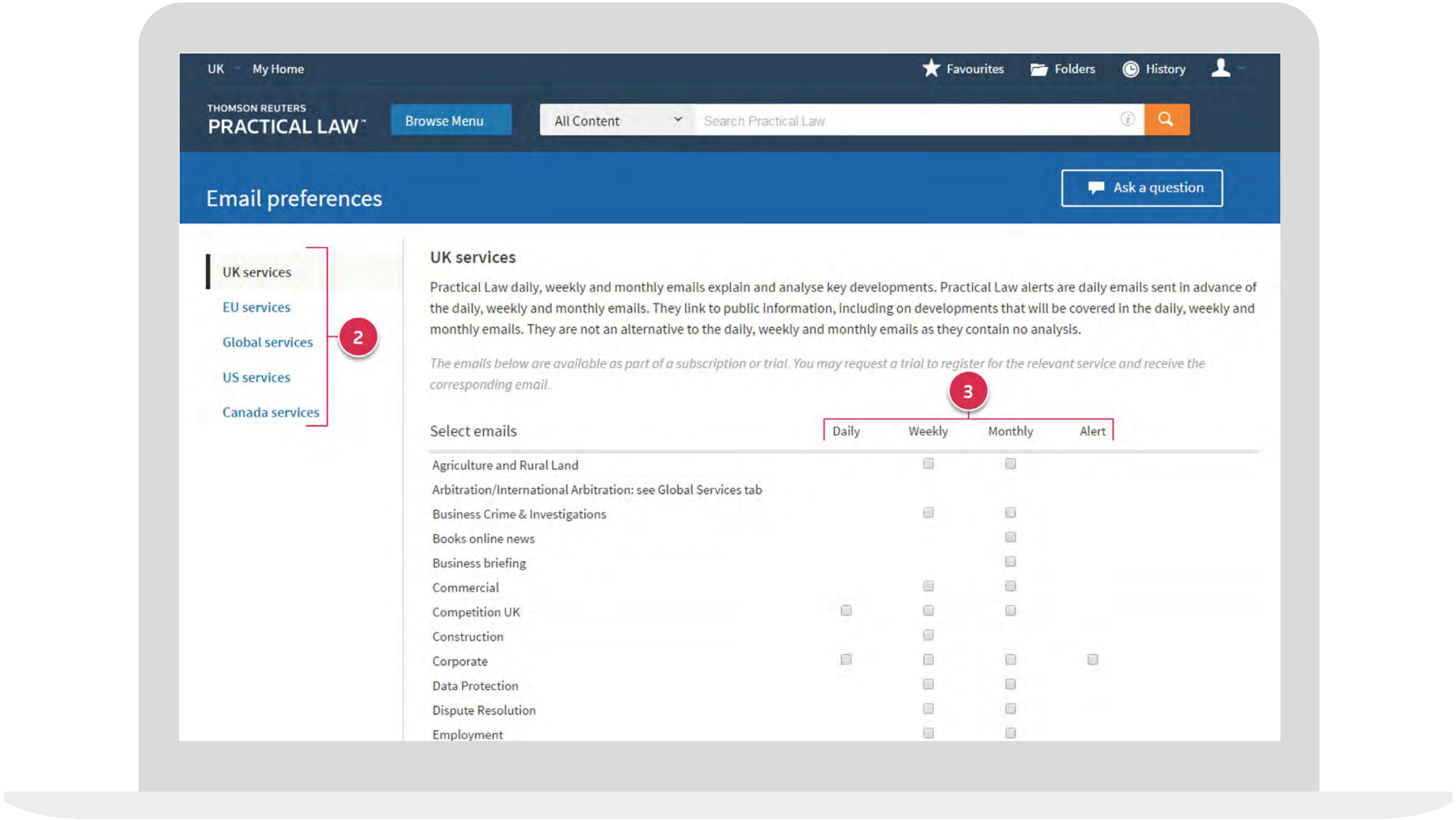
# Settings & Email Preferences

Never miss an important legal development with our current awareness emails

- 1
- You can sign up for legal development, general news and business development e-mails via the “Email Preferences” button under the edit profile button at the top right of the page.



- 2
- Select the emails you wish to receive, according to your subscription. If you subscribe to our UK services, select the “UK Services” tab.
- 3
- Choose from daily, weekly and monthly e-mails in the Practice Areas relevant to you.

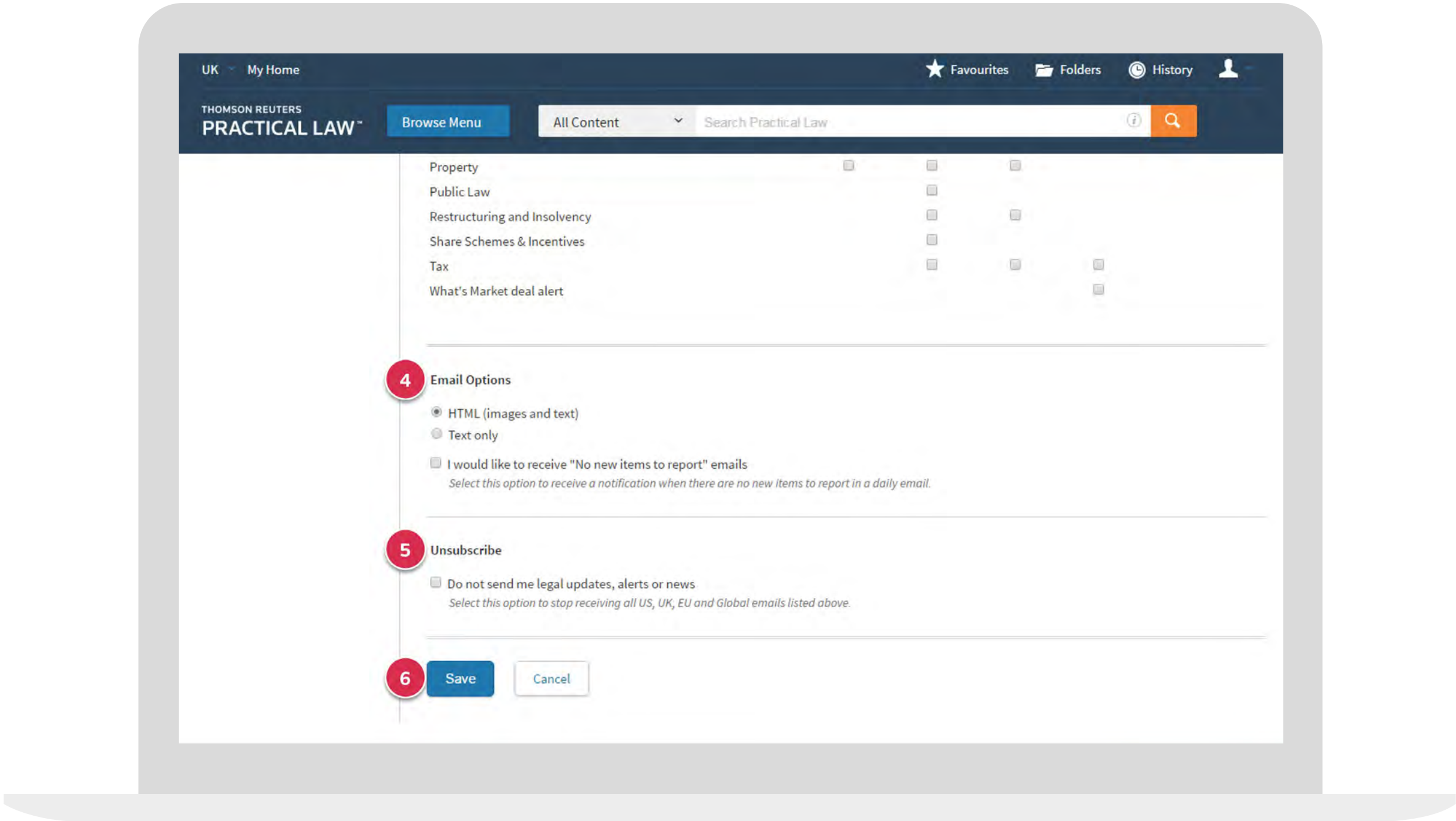




4 At the bottom of the page you are able to select different email options. On some days there may be no items of significance to report in a daily e-mail update. You can also choose whether or not you want to receive “no new items to report”.

5 If you would like to unsubscribe from current awareness emails, simply select the “Unsubscribe” tick box.

6 Don't forget to click “Save” to apply your changes.

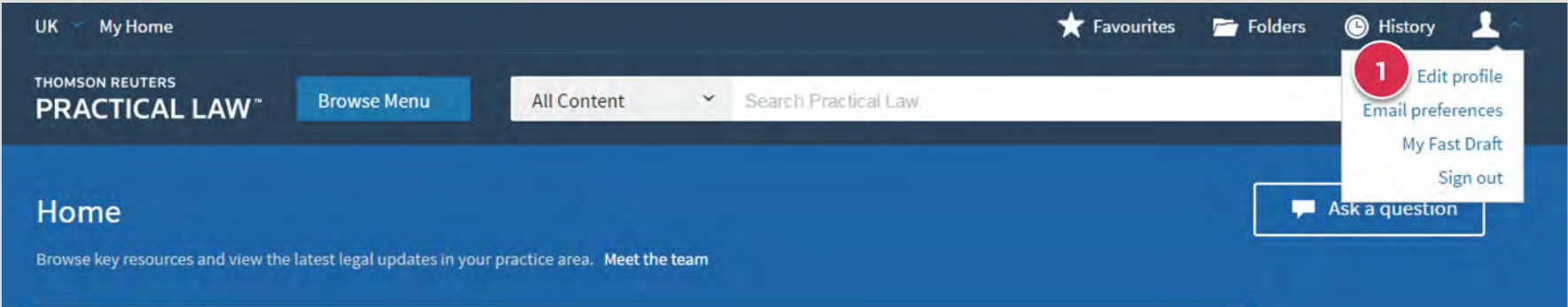


Edit your OnePass profile

1 Edit your OnePass profile at anytime through “Edit profile.”

2 Update your OnePass settings.

- A. Manage your general OnePass profile settings.
- B. Manage your registered products and their registration keys.
- C. Update your security questions and settings.
- D. Manage your payment information for non-subscription based products or stores.
- E. Manage the products that have stored your credentials.
- F. Set an alternative password when accessing Practical Law from a location with no guarantee of security.



OnePass

THOMSON REUTERS PRACTICAL LAW™

General Settings

Manage Products

Security Questions

2 Security Settings

Electronic Payments

Stored Access

Alternate Passwords

Sign Out

Your Profile

Username

example

Email Address

example@thomsonreuters.com

Return To Practical Law New Platform

General Settings

Manage the general OnePass Profile settings.

Your Information

First Name

Last Name

Email Address

Confirm Email Address

Must be same as Email Address field

Alternate Email Address(es) (Optional)

Comma Separated

Username and Password

Username

Password

# Contact Us

## General enquiries

Our customer services team is available weekdays 8.30am to 7pm (GMT).

**E** [info.practicallaw@thomsonreuters.com](mailto:info.practicallaw@thomsonreuters.com)  
**C** +44(0) 20 7202 1220  
**T** @PracticalLawUK

## Training

**E** [trainingrequest@thomsonreuters.com](mailto:trainingrequest@thomsonreuters.com)  
**C** +44(0) 20 7202 1220

View tutorials, FAQs, register for bite-size lessons and request training

**W** [legal-solutions.co.uk/pltraining](https://legal-solutions.co.uk/pltraining)





CLOSE

2016

**Thomson Reuters**

Thomson Reuters is the world’s leading source of news and information for professional markets. Our customers rely on us to deliver the intelligence, technology and expertise they need to find trusted answers. The business has operated in more than 100 countries for more than 100 years. For more information, visit [www.thomsonreuters.com](http://www.thomsonreuters.com)