

# Keele University Postgraduate Bursary Scheme

Terms and Conditions 2022 Entry

# Welcome to Keele University's Postgraduate Bursary Scheme

Please read and ensure that you understand the terms and conditions below. If you have any questions, please get in touch using the contact details at the end of this document.

From September 2022, Keele University is offering the following bursaries as part of its postgraduate financial support programme:

1. **The Keele Alumni Discount** is a 20% tuition fee discount for UK students and international students studying a programme typically delivered on Keele campus, and a 10% tuition fee discount for UK students and international students studying a programme delivered wholly online (as listed at Annex A). Students must be taking a taught postgraduate course at Keele University to at least 120 credits. The award will be offered for some lower credit courses providing total credit study within the academic year which exceeds 40 credits. Full details are set out below.
2. **The Keele Graduate Scholarship** is a £500 tuition fee waiver for UK students taking a taught postgraduate course at Keele University who attained first class honours in their first degree.

You do not have to apply for any of these awards. If you are going to receive one, we will aim to send you an award confirmation email, to your Keele student email account, by the end of your first semester. For online programme students, the 10% alumni discount will be automatically applied and deducted from the module or programme fee when you go to pay.

It is NOT possible to receive more than one of the awards in this scheme. If you are eligible for more than one, you will receive the higher value award only. If you are in receipt of another scholarship or bursary from Keele University that is higher than any of the Postgraduate Bursary Scheme awards to which you may be entitled, you will receive the higher value award only. However, these awards can also be combined with the Humanities Masters Scholarship.

All bursaries and scholarships are subject to availability of funds, and details given here are subject to change at any time. Full details and terms and conditions relating to each award are listed below.

## 1. The Keele Alumni Discount

**UK students:** The Keele Alumni Discount is a reduction of 20% off the total tuition fees for students studying a programme typically delivered on Keele campus, and a reduction of 10% off the total tuition fees for students studying a programme delivered wholly online. These reductions apply to any taught postgraduate course leading to a named award of at least 120 credits at Keele University. The discount is awarded for modular study (that does not

contribute to a named Keele University award) where total credit studied within the academic year exceeds 40 credits. No application is required. For students studying a programme typically delivered on Keele campus, where possible, assessments for eligibility will be completed by the end of your first semester, and students who are eligible to receive the award, will be sent an award confirmation email to their Keele student email account. The relevant tuition fee waiver will be applied against your tuition fee records by the Income Office accordingly. For students studying a programme delivered wholly online, the discount will be automatically applied when you go to pay for your programme or module. Should you not meet the eligibility criteria, this will be clearly communicated to you prior to admission.

**International students:** The Keele Alumni Discount is a reduction of 20% off the total tuition fees for any taught postgraduate course leading to a named award of at least Postgraduate Diploma at Keele University. Eligibility will be assessed prior to enrolment and students who are to receive the award will be notified of the discount being applied on the CAS checklist. For international students studying a programme delivered wholly online, the same eligibility criteria as for UK students will apply and the reduction will be 10%.

## Eligibility

In order to receive the Keele Alumni Discount, you must fulfil the following criteria:

- You must have graduated from Keele University (including students who have completed Keele degrees overseas) with either an undergraduate degree, a postgraduate award (of at least 120 credits or a full Master's degree) or the Keele Certificate in Counselling. All Keele graduates are eligible for consideration to receive the discount, regardless of their original graduation date.
- You must be registered on, and attending, a taught postgraduate course that equates to at least one year's full-time study at postgraduate level and leads to a named award of at least Postgraduate Diploma level at Keele University. Students taking a taught postgraduate course with Keele University to at least 120 credits will be eligible for consideration for the discount. The award will be offered for some lower credit courses providing total credit study within the academic year exceeds 40 credits. Students registered for a PhD or an MPhil are not eligible to receive an award.
- You must not be taking a course that is fully funded by the Teaching Agency, the NHS or any other organisation/employer. **If your course is partly funded by an external organisation/employer, discounts will only be applied to the proportion of fees you pay as an individual.** The Student Finance Postgraduate Loan does not affect your eligibility for this award.
- You must not be in receipt of another Keele bursary, scholarship or grant that exceeds the total you may receive from the Keele Postgraduate Bursary Scheme. In the event that you are offered more than one of these by Keele, you will be paid the larger sum only.
- Whilst it is possible to receive more than one Keele Alumni Discount for consecutive study for two separate and eligible postgraduate awards, only one fee discount of up to

20% for UK students or International students studying a programme typically delivered on Keele campus, and a reduction of 10% for UK students or International students studying a programme delivered wholly online can be made for study towards one postgraduate award. For example, students registered for an MA will receive one bursary for study leading to the MA, even in the event of there being a gap between study leading to a PG Diploma in that subject and study leading to the award of the MA.

- Students taking a PGCE course or the MA in Social Work are not eligible to receive the Keele Alumni Discount.
- If you are studying on a modular basis (typically on modular study that does not contribute to a named Keele University award), the discount will be deducted from your modules pro rata only after you have successfully completed study that exceeds 40 credit value in the academic year, and the discount will be applied to subsequent modules. This does not apply for students studying a programme delivered wholly online. In this instance the discount will be applied automatically at the point of payment.

Should you withdraw, or be withdrawn from, your studies at Keele either permanently or temporarily, the university reserves the right to claim back from you the value of any reduction in fees that has already been applied. No further fee reductions in respect of the Keele Alumni Discount will be made once you are no longer a student at Keele University. If you interrupt your studies, it may be possible to continue to apply any remaining reduction in fees once you have resumed your studies. You should contact us if you think this may happen.

A maximum of 20% fee reduction per course is available for UK students or International students studying a programme typically delivered on Keele campus. A maximum of 10% fee reduction per course is available for UK students or International students studying a programme delivered wholly online.

### **Withdrawal/suspension/recovery of Bursary**

The following may affect your eligibility to (continue to) receive the Keele Alumni Discount:

- a. Course change
- b. Course failure
- c. Disciplinary action by the university against you

If you do not complete the course of study on which you are registered and the named award is not made, the university reserves the right to recoup any reduction in fees already applied. The University reserves the right to recover any outstanding University debts from any bursary or scholarship awards made to you, which may affect the value of any fee reduction applied.

### **Contacts:**

For UK students: Student Support Centre 01782 734481 [student.services@keele.ac.uk](mailto:student.services@keele.ac.uk)

For international students:

Keele International Admissions 01782 733501

[international@keele.ac.uk](mailto:international@keele.ac.uk)

## **2. The Keele Graduate Scholarship**

The Keele Graduate Scholarship is a reduction of up to £500 in the total tuition fees for any taught postgraduate course leading to a named award of at least Postgraduate Diploma at Keele University. The scholarship is awarded on a pro-rata basis for part-time and modular study. No application is required. Where possible, assessments for eligibility will be completed by the end of your first semester, and students who are eligible to receive the award, will be sent an award confirmation email to their Keele student email account. The relevant tuition fee waiver will be applied against your tuition fee records by the Income Office accordingly.

### **Eligibility**

In order to receive the Keele Graduate Scholarship, you must fulfil the following criteria:

- You must be liable to pay UK tuition fees for postgraduate study at Keele University.
- You must have graduated with a **first class honours** undergraduate degree (Bachelors) from a UK university. If you have graduated from a university outside the UK, we will require a copy of your degree certificate and may ask that you provide evidence that your classification is equivalent to a first class honours degree obtained in the UK.
- You must have been resident in the UK for at least three years prior to embarking on postgraduate study. You must not have been resident purely for the purpose of receiving education.
- For the purposes of assessing your eligibility for this award, we will only consider the classification obtained in your first degree. Performance in postgraduate and graduate study or second undergraduate degrees will not be considered. Similarly, we will not consider performance in academic study that is considered to be at a lower level than a degree, or equivalent experience.
- You must be registered on, and attending, a taught postgraduate course that equates to at least one year's full-time study at postgraduate level and leads to a named award **of at least** Postgraduate Diploma level at Keele University from September 2022 onwards. This means, for example, that students who attain, or are registered on, a Postgraduate Certificate course, will not receive an award. Students registered for a PhD or an MPhil are not eligible to receive an award.

- Only one fee discount of up to £500 can be made for study towards one postgraduate award. For example, students registered for an MA will receive one scholarship for study leading to the MA, even in the event of there being a gap between study leading to a PG Diploma in that subject and study leading to the award of the MA.
- You must not be taking a course that is partially or fully funded by the Teaching Agency, the NHS or any other organisation/employer. Should you be awarded funding during your study, the award will be cancelled. The Student Finance Postgraduate Loan does not affect your eligibility for this award.
- You must not be in receipt of another Keele bursary, scholarship or grant that exceeds the total you may receive from the Keele Postgraduate Bursary Scheme. In the event that you are offered more than one of these by Keele, you will be paid the larger sum only.
- Students taking a PGCE course, the MA in Social Work or the Full Time MBA course are not eligible to receive the Keele Graduate Scholarship.
- If you are studying on a modular basis, the scholarship will be deducted from your modules pro rata only after you have successfully completed four modules. The discount will then only be applied to subsequent modules.
- The scholarship is not available for students studying wholly online courses delivered by Keele.

Should you withdraw, or be withdrawn from, your studies at Keele either permanently or temporarily, the university reserves the right to claim back from you the value of any reduction in fees that has already been applied. No further fee reductions in respect of the Keele Graduate Scholarship will be made once you are no longer a student at Keele University. If you interrupt your studies, it may be possible to continue to apply any remaining reduction in fees once you have resumed your studies. You should contact us if you think this may happen.

A maximum of £500 fee reduction per course is available.

### **Withdrawal/suspension/recovery of Scholarship**

The following may affect your eligibility to (continue to) receive the Keele Graduate Scholarship:

- a. Course change
- b. Course failure
- c. Disciplinary action by the university against you

If you do not complete the course of study on which you are registered and the named award is not made, the university reserves the right to recoup any reduction in fees already applied.

The University reserves the right to recover any outstanding University debts from any bursary or scholarship awards made to you, which may affect the value of any fee reduction applied.

**Contacts:**

For UK students: Student Support Centre 01782 734481  
[student.services@keele.ac.uk](mailto:student.services@keele.ac.uk)

For international students:  
Keele International Admissions 01782 733501  
[international@keele.ac.uk](mailto:international@keele.ac.uk)

Annex A – Wholly online programmes with 10% tuition fee discount

MBA  
MBA with Finance  
MBA with Entrepreneurship  
Computer Science  
Computer Science with Artificial Intelligence  
Computer Science with Data Analytics  
MA Education  
MA Education (International)  
MA Education (Leadership and Management)