

**Faculty of HUMANITIES AND SOCIAL SCIENCES Research Ethics Committee (hUMss FREC) Amendment Application Form**

# Instructions for completing this amendment application form

This application form must be completed in full and submitted along with all amended project documents to apply for Humanities and Social Sciences Faculty Research Ethics Committee (HumSS FREC) review. Information on how to submit for HumSS FREC review of an amendment can be found on the [HumSS FREC website.](https://www.keele.ac.uk/research/raise/governanceintegrityandethics/researchethics/staffandpgrstudents/howtoapplyforkeeleuniversityrecreview/humssfrec/duringyourresearch/#making-a-change-to-your-research-(amendments))

Where applicable, it is strongly advised that supervisors review and approve the amendment application before it is submitted. Confirmation of this is required as part of the submission process.

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# Project Details

All questions in this section are **mandatory** unless otherwise stated.

## Full Project title:

|  |
| --- |
| Click here to enter text. |

## Original REC code (for original project application):

|  |
| --- |
| Click here to enter text. |

## Amendment number & date:

|  |
| --- |
| Click here to enter text. |

## Name of applicant:

|  |
| --- |
|  Click here to enter text. |

## Academic unit:

|  |
| --- |
| Choose an item. |

## Date of original favourable ethical opinion (FEO) for project:

|  |
| --- |
| Click to enter a date. |

## Which committee provided the original FEO

|  |
| --- |
| Choose an item. |

## Type of amendment

|  |  |
| --- | --- |
| Amendment to information in the project Application Form | Choose an item. |
| Amendment to / addition of other documents linked to the project | Choose an item. |
| Amendment to the protocol (or equivalent, where applicable) | Choose an item. |

# Amendment details

## Description of all changes with reasons

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Brief description of amendment(s)*(please enter each separate amendment in a new row. If changes are extensive, refer to a separate document if needed)*** | **Reason for change** | **List relevant affected supporting document(s), including version numbers to be approved*(ensure all referenced documents are submitted with this form)*** |
| **Document name** | **Version and date** |
|  | Click here to enter text. | Click here to enter text. | Click here to enter text. | Click here to enter text. |

**[Click + to add further rows as required]**

# Further Information

Once the REC Amendment Form is complete and all documentation is prepared and ready for submission, follow the process outlined on the [HumSS FREC webpage](https://www.keele.ac.uk/research/raise/governanceintegrityandethics/researchethics/staffandpgrstudents/howtoapplyforkeeleuniversityrecreview/humssfrec/duringyourresearch/#making-a-change-to-your-research-(amendments)).