

### WELCOME

Your campus Library is open 24/7 during term-time, giving you access to our friendly and knowledgeable team, plus a range of study environments:

- Quiet, collaborative study
- Silent study
- Bookable rooms

Our ground floor Refreshments Place is a great place to take a break, with vending machines, water dispensers and comfy seating!

# **RESOURCES**

We have a wide range of online and physical resources which can support you, whether you are on or off campus!

If you're unsure where to start, checking the online reading list

for your course will help! You can access reading lists from our website.

We also have leisure reading and wellbeing collections if you need to take a break.

## **SUPPORT**

The Library has extensive opening hours and our team is always happy to help – we also have a live chat facility on our website.

Our team of liaison librarians are available for queries, as well as training sessions. They can help you find high quality resources and reference these in your assignments.

We work with the Disability Support team to support particular needs and can provide texts in alternative formats.

## **GET IN TOUCH AND FIND OUT MORE**

Email: library.help@keele.ac.uk | Live chat: www.keele.ac.uk/library

Go online: www.keele.ac.uk/library | Phone: 01782 734159



#### **WELCOME**

Your IT Services team is here to help you get set up and with IT queries throughout your time at Keele.

If you need help with IT queries, please contact us using the details below.

Our friendly team is based in the Campus Library and can also be contacted online

# SERVICES AND FACILITIES

- 24-hour PC suites
- Self-service laptop loans from the Campus Library
- Printing and scanning
- Free and assistive software including Microsoft Office 365.

#### **GETTING STARTED**

When you start at Keele, you'll receive an IT account with a unique username and password. This is key to accessing our services and facilities. Please keep this information safe and don't share it with anyone.

You will also have a Keele Card, which is the one card you'll need to use for a variety of services on campus.

Our wireless network, eduroam, is available on campus and in halls of residence.

Course materials and assessments are available through the Keele Learning Environment (KLE) – kle.keele.ac.uk. You can log into this using your Keele email address and password.

## **GET IN TOUCH AND FIND OUT MORE**

Email: it.service@keele.ac.uk | Live chat: www.keele.ac.uk/it

Go online: www.servicedesk.keele.ac.uk | Phone: 01782 733838