

## Course Information Document: Undergraduate

### For students starting in Academic Year 2022/23

#### 1. Course Summary

<b>Names of programme and award title(s)</b>	LLB Law (Accelerated) LLB Law (Accelerated) with International Year (see Annex for details) LLB Law (Accelerated) with Work Placement Year (see Annex for details)
<b>Award type</b>	Single Honours (Accelerated)
<b>Mode of study</b>	Full-time
<b>Framework of Higher Education Qualification (FHEQ) level of final award</b>	Level 6
<b>Normal length of the programme</b>	2 years
<b>Maximum period of registration</b>	The normal length as specified above plus 3 years
<b>Location of study</b>	Keele Campus
<b>Accreditation (if applicable)</b>	From December 2021, Law degrees are no longer regulated or accredited by the Solicitors Regulatory Authority (SRA). The Bar Standards Board (BSB) do not formally accredit provision but do require applicants to the professional qualification course to have studied the Foundation law subjects. LLB Law (accelerated) covers the seven foundations of legal knowledge required by the BSB to satisfy the academic component of Bar training (180 credits)
<b>Regulator</b>	Office for Students (OfS)
<b>Tuition Fees</b>	<p><b>UK students:</b></p> <p>Fee for 2022/23 is £11,100*</p> <p><b>International students:</b></p> <p>Fee for 2022/23 is £16,800**</p> <p>The fee for the international year abroad is calculated at 15% of the standard year fee</p> <p>The fee for the work placement year is calculated at 20% of the standard year fee</p>

**How this information might change:** Please read the important information at <http://www.keele.ac.uk/student-agreement/>. This explains how and why we may need to make changes to the information provided in this document and to help you understand how we will communicate with you if this happens.

*\* These fees are regulated by Government. We reserve the right to increase fees in subsequent years of study in response to changes in government policy and/or changes to the law. If permitted by such change in policy or law, we may increase your fees by an inflationary amount or such other measure as required by government policy or the law. Please refer to the accompanying Student Terms & Conditions. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>*

*\*\* We reserve the right to increase fees in subsequent years of study by an inflationary amount. Please refer to the accompanying Student Terms & Conditions for full details. Further information on fees can be found at <http://www.keele.ac.uk/studentfunding/tuitionfees/>*

## **2. What is a Single Honours programme?**

The Single Honours programme described in this document allows you to focus more or less exclusively on this subject. In keeping with Keele's commitment to breadth in the curriculum, the programme also gives you the opportunity to take some modules in modern foreign languages as part of a 360-credit Honours degree. Thus it enables you to gain, and be able to demonstrate, a distinctive range of graduate attributes.

## **3. Overview of the Programme**

LLB Law (Accelerated) provides an opportunity for students to fast track to an LLB, acquiring 360 credits over the space of two years, rather than the usual three years. As such it is an intensive course of appeal to students who are highly motivated and desire to progress to the next stage of their career without delay, including those wishing to retrain for a career in Law. The programme incorporates 180 credits of core foundation law subjects, blended with a coherent range of Law options providing students with choices to tailor their degree according to interest, aspirations and ambitions.

Opportunities to develop the graduate skills and attributes that will be attractive to prospective future employers in legal and related fields are embedded throughout the programme. Alongside academic study the programme has a distinct and direct focus on employability, delivering opportunities for skills development through placement, experiential learning or community engagement. During the summer of Year 1 students will participate in the CAB (Citizens Advice Bureau) Placement, delivering advice to clients on a wide range of issues. This is followed in Year 2 with involvement in CLOCK (Community Legal Outreach Collaboration Keele) as Community Legal Companions supporting litigants in person and working with third sector organisations. In each case the experience will be captured through development of the skill of reflective writing.

The modules running in the summer period (Semester 3) have been designed to enable students to work flexibly and accommodate caring and /or work responsibilities out with the constraints of a full, on campus timetable of activity. The modules balance independent study and research with projects, placements and experiential learning. Whilst students will be able to drive the pace throughout this period, there will be significant support available from tutors, online and / or in person and touch points to ensure progress is maintained.

Individual checkpoints with the Programme Director are built in for students in each semester to ensure they are on track and managing the workload. On completion of the first two semesters comprising Level 4 modules, there is an opportunity to switch to the three year programme if desired. Progression to Level 5 takes place at the end of Year 1 Semester 2, and progression from Level 5 to Level 6 takes place in January of Year 2.

## **4. Aims of the programme**

The broad aims of the programme are to enable you to:

- acquire knowledge and understanding of the major principles and doctrines underlying English and EU law;
- promote your critical awareness of the social, political, historical and comparative contexts in which law operates;
- enquire critically, through thoughtful reflection and the willingness to question 'taken for granted' assumptions;
- respond to ethical questions and dilemmas that arise in legal practice and to reflect on the value of ethical decision-making;
- develop the skills of marshalling, evaluating, and applying information to specific legal problems;
- acquire legal and non-legal communication skills, both in terms of legal and social-science writing skills and through oral presentation;
- develop legal research skills, through the ability to locate, understand and apply a range of legal and non-legal materials;
- prepare for graduate employment through exposure to placement, work experience and experiential learning;

- prepare for graduate employment through the development of the intellectual and transferable skills necessary to pursue a range of employment activities;
- demonstrate a life-long commitment to learning through on-going critical enquiry of yourself and the world around you; and
- acquire foundations of legal knowledge that will support you in your progression to the vocational stage of training for the legal professions.

The programme aims to provide a strong foundation in core areas of Law and promoting active, social learning. Keele Law School graduates will leave Keele with a distinctive set of attributes and capabilities. As well as a rigorous academic environment in which to learn, students have opportunities to participate in a wide range of co-curricular activities (e.g. mooting, client interviewing, Law Clinic, mentoring programmes). These opportunities are designed to support the development of students' graduate and professional capabilities, and are facilitated through links with the national and regional legal profession. Throughout students' curricular and co-curricular activities, they will have the opportunity to develop the social and commercial awareness identified as critical for future lawyers (see e.g., Legal Education and Training Review: LETR (2013)).

The programme respects that Law is a rigorous academic discipline in its own right, but for those who wish to pursue a career as a professional lawyer, it provides the foundational legal subjects which are required to ensure compliance with the current QAA subject benchmark statement for Law (under review in 2022): <https://www.qaa.ac.uk/quality-code/subject-benchmark-statements?indexCatalogue=document-search&searchQuery=Law&wordsMode=AllWords>

It should be noted that arrangements for entry to both the solicitors' and barristers' branches of the profession are currently in transition. Further information can be obtained from the relevant websites: <https://www.sra.org.uk> and <https://www.barstandardsboard.org.uk/>.

An overview of the current regulatory position in both branches of the profession can be found here: <https://www.sra.org.uk/students/academic-stage/common-protocol.page>].

Information on current pathways to qualification as a solicitor can be found here: [SRA | Pathways to qualification | Solicitors Regulation Authority](#)

The programme takes account of the current, radical changes to the framework supporting legal education. Following the introduction of the Solicitors Qualifying Exam (SQE) (which replaces the Legal Practice Course as the route to qualification as a solicitor), the Solicitors Regulatory Authority (SRA) no longer requires students to have a Law degree as a prerequisite to their vocational training and no longer accredits qualifying law degrees (QLD). It is envisaged that students will have more choice as to their pathway into legal practice. In reality, the legal profession can be slow to change, and employers have already signalled their desire to require the core subjects of a QLD to have been studied.

The foundations of legal knowledge subjects remain compulsory for all students who wish to be called to the Bar and practise as a barrister in England and Wales. The Bar Standards Board (BSB) continue to require that law degrees are compliant with the QAA subject benchmark statement for law and that degree courses contain the seven "Foundations of Legal Knowledge" subjects as well as the skills associated with graduate legal work such as legal research.

## 5. What you will learn

The intended learning outcomes of the programme (what students should know, understand and be able to do at the end of the programme), can be described under the following headings:

- Subject knowledge and understanding
- Subject specific skills
- Key or transferable skills (including employability skills)

Beyond the specific learning outcomes attached to study at each Level, the Law School expects that students will acquire certain key skills and abilities over the period of two years spent studying for their degree. These overarching programme outcomes represent what the Law School wants its students to achieve as a result of studying their LL.B. programme at Keele.

### Subject knowledge and understanding

Successful students will be able to:

- Knowledge of primary and secondary sources of Law, how Law is made and developed, the institutions within which Law is administered and the personnel who practice Law
- Knowledge of the rules, values, concepts and principles of the foundational subjects of Law
- Knowledge of a range of methodological and theoretical approaches to Law

- An understanding of Law as a system of rules that operates in complex social and political contexts
- An understanding of different types of legal and non-legal information and the means to locate and apply that information to a research question or specific legal problem

## Subject specific skills

Successful students will be able to:

- Apply their knowledge to complex factual situations in order to provide arguable conclusions for concrete problems
- Analyse several possible solutions to a particular legal problem, and be able to choose, with supportable reasons, the preferred solution
- Make a reasoned critical judgement based on an informed understanding of legal and policy arguments in the area in question
- Identify and retrieve relevant legal and non-legal information, using digital and paper-based sources
- Work effectively with legal materials, such as case reports and statutes

## Key or transferable skills (including employability skills)

Successful students will be able to:

- Assume an active, engaged and independent role in the learning process
- Communicate legal and non-legal concepts effectively orally and in writing
- Access and utilise digital platforms and technologies competently and efficiently
- Collaborate and communicate effectively in groups to solve problems or advance a learning objective
- Assess and prioritise the information, research, technology, and preparations needed to complete tasks and assignments
- Meet deadlines through time and task management
- Reflect critically on their own personal and professional development

Students who complete both years of their programme and graduate with LLB Law (accelerated) will be able to:

- Appreciate the nature and significance of Law as a discrete area of study and how it impacts on society
- Demonstrate knowledge and understanding of the basic doctrinal concepts in English Law
- Understand key concepts from a range of theoretical approaches to the study of Law
- Apply concepts, theories and methods used in the study of Law to the analysis of legal problems
- Think critically in evaluating law
- Conduct and report on their own research using relevant concepts, suitable methods of investigation and appropriate techniques of scholarship in the field of Law
- Deploy the personal and inter-personal skills necessary to find a fulfilling and rewarding career
- Proceed with confidence to the vocational stage of training as a solicitor or barrister

## Keele Graduate attributes

Engagement with this programme will enable you to develop your intellectual, personal and professional capabilities. At Keele, we call these our ten Graduate Attributes and they include independent thinking, synthesizing information, creative problem solving, communicating clearly, and appreciating the social, environmental and global implications of your studies and activities. Our educational programme and learning environment is designed to help you to become a well-rounded graduate who is capable of making a positive and valued contribution in a complex and rapidly changing world, whichever spheres of life you engage in after your studies are completed.

Further information about the Keele Graduate Attributes can be found here: <http://www.keele.ac.uk/journey/>

## 6. How is the programme taught?

Learning and teaching methods used on the programme vary according to the subject matter and level of the module. They include the following:

- **Traditional lectures** usually scheduled on campus. Presentation of content, accompanied by suggested reading for independent study, intended to build a core framework of legal knowledge
- **Interactive lectures** usually scheduled on campus, consisting of a mix of presentation and interaction, facilitated by a range of media and technologies. Relevant digital tools include mentimeter, padlet etc
- **Tutor-led seminars** face to face small group sessions often involving some guided tutor-led discussion. Students are expected to engage in discussion or collaborate on a particular topic. Students

- may be called upon to lead a discussion on key topics or make a presentation on a specific legal point
- **Problem-based tutorials** (often based on scenarios rooted in legal practice) in groups not normally exceeding 15, in which students are expected to apply their knowledge to pre-seen legal problem scenarios. Tutorials also offer students the opportunity to direct specific questions to tutors and develop better understanding of the issues in question
- **Practical Classes and workshops** embracing 'flipped classroom' workshop exercises or training in designing a research project, may involve demonstration or supervision
- **Directed independent study** where students are referred to specific texts, statutes or cases or asked to research and find information independently and asynchronously, which may extend to undertaking an independent research project under the supervision of an experienced tutor or completing module or topic workbooks. Structured engagement with online resources may include engagement with pre-recorded teaching (PowerPoint or equivalent), podcast, video or radio (with captions), externally sourced media, interactive knowledge checks (quizzes), discussion boards or online demonstrations
- **Collaborative activity on-line** such as preparing a submission on a legal case or drafting a legal document, utilising tools such as discussion boards and wikis
- **Experiential learning** combining opportunities to acquire real world experience, nurturing critical self-reflection
- **Placement Year** available at the end of Year 2 (note that shorter placement opportunities are embedded within the curriculum)

Apart from these formal activities, students are also provided with regular opportunities to talk through particular areas of difficulty, and any special learning needs they may have, with the Programme Director, their Academic Mentor, the Law School Learning Development Fellow, International and Mature Students Tutors or individual Module Leaders on a one-to-one basis.

## 7. Teaching Staff

The programme is delivered by an international School, which has a diverse body of expertise and qualifications in both legal practice and research. Most members of current staff have postgraduate qualifications in teaching and/or are Fellows of the Higher Education Academy. Currently, nearly all members of the Law School teach on our undergraduate programmes, including the core and option modules for the LLB (Single Honours) programmes. Law School staff is comprised largely of active researchers whose work across many different aspects of law has been widely published in books, research monographs and leading international journals. The work of some members of staff has been used directly in shaping policy in their areas of expertise.

Full details of current staff in the School of Law can be found at <http://www.keele.ac.uk/law/staff/>. Where compulsory or subject option modules are delivered by staff in another School, students will receive teaching from discipline specialists located within those respective Schools.

The University will attempt to minimise changes to our core teaching teams, however, delivery of the programme depends on having a sufficient number of staff with the relevant expertise to ensure that the programme is taught to the appropriate academic standard.

Staff turnover, for example where key members of staff leave, fall ill or go on research leave, may result in changes to the programme's content. The University will endeavour to ensure that any impact on students is limited if such changes occur.

## 8. What is the structure of the Programme?

This accelerated degree programme runs across the full calendar year comprising Semester 1 (Autumn), Semester 2 (Spring) and Semester 3 (Summer). Generally, you might expect to attend scheduled teaching sessions between the end of September and mid-December, from mid-January to the end of April and June through to July.

Our degree courses are organised into modules. Each module is usually a self-contained unit of study and each is usually assessed separately with the award of credits on the basis of 1 credit = 10 hours of student effort. An outline of the structure of the programme is provided in the tables below.

There are two types of module delivered as part of your programme. They are:

- Compulsory modules - a module that you are required to study on this course;
- Optional modules - these allow you some limited choice of what to study from a list of modules.

A summary of the credit requirements per year and an outline of the programme are as follows, with a minimum of 120 credits (compulsory plus optional) required at each level (Levels 4, 5 and 6).

For further information on the content of modules currently offered please visit:

<https://www.keele.ac.uk/recordsandexams/modulecatalogue/>

**Diagram showing modules studied in each year**

**Year 1**

Semester 1	Semester 2	Semester 3 (Summer)
Legal Essentials LAW-10039	Administrative Law LAW-10031	Communicating Current Issues in Law LAW-20092
Constitutional Law LAW-10029	Obligations 2: Torts LAW-10033	Contemporary Case Law Critique (Level 5) LAW-20094
Obligations 1: Contract LAW-10035	Introduction to Property Law LAW-10037	CAB Placement (Level 5) LAW-20096
Lawyers in Society LAW-10041	A Critical Introduction to Law and Society LAW-10043	

**Year 2**

Semester 1	Semester 2	Semester 3 (Summer)
Obligations 3 - Remedies in Contract and Tort LAW-20066	European Union Law LAW-30126	Dissertation (Double Module) LAW-30083
Law of Real Property LAW-20068	Criminal Law LAW-30134	
Law of Trusts (Level 5) LAW-20098	<b>3 x Level 6 Option Modules</b>  Disability Law LAW-30116  Commercial Law LAW-30093  Transnational Crime LAW-30094  Law and New Technologies LAW-30097  Wills & Probate & Drafting LAW-30106  Residential Conveyancing LAW-30110  The Practice of Criminal Litigation LAW-30118	<b>1 x Level 6 Summer Option Module</b>  Community Legal Outreach LAW-30130  <b>OR</b>  Business Law and Practice (summer study) LAW-30132
<b>2 x Level 5 Option Modules</b>  Key Concepts in Employment Law LAW-20070  Introduction to Public International Law LAW-20034  Law and Ethics LAW-20038  Family Law LAW-20046		

**Module Lists**

**Level 4**

Year	Compulsory	Optional		Electives	
		Min	Max	Min	Max
Level 4	90	30	30	0	0
Level 5	90	30	30	0	0
Level 6	60	60	60	0	0

Compulsory modules	Module Code	Credits	Period
Constitutional Law	LAW-10029	15	Semester 1
Obligations 1 - Contract	LAW-10035	15	Semester 1
Legal Essentials	LAW-10039	15	Semester 1
Administrative law	LAW-10031	15	Semester 2
Obligations 2 - Torts	LAW-10033	15	Semester 2
Introduction to Property Law	LAW-10037	15	Semester 2

Optional modules	Module Code	Credits	Period
Lawyers in Society	LAW-10041	15	Semester 1
A Critical Introduction to Law and Society	LAW-10043	15	Semester 2

Global Challenges Pathway (GCP) elective study is unavailable on this programme, but Language Options remain open to students at each Level of study. For details of available Language options, see [Language Centre - Keele University](#)

At Level 4, students will take 30 credits of optional modules and can select both Law modules listed or replace one or both with a module from those available from the Language Centre (NB: when two such modules are selected this means that normally one module is taken in each semester and are consecutive and ascending in number):

### Modern Languages

Semester One modules: BSL-90001/3, CHI-90001/3/5, FRE-90001/3/5/7/9, GER-90001/3/5/7/9, JAP-90001/3/5, RUS-90001/3/5, SPN-90001/3/5/7/9, ITA-10001/3

Semester Two modules: BSL-90002/4, CHI-90002/4/6, FRE-90002/4/6/8/10, GER-90002/4/6/8/10, JAP90002/4/6, RUS-90002/4/6, SPN-90002/4/6/8/10, ITA-10002/4

Please also note that the programme specification notes that the above language modules can be replaced for students whose first language is not English and who require suitable English language support. In those cases those students can be enrolled onto:

ENL-90001 English for Academic Purposes 3 (EAP 3), ENL-90002 English for Academic Purposes 4 (EAP 4), ENL-90006 English for Academic Purposes 2 (EAP 2) or ENL-90013 Academic English for Science Students

If any of these modules are required they are allocated following consultation between the student and the Language Centre. All modules are subject to change and availability. The level allocated to student will be determined by the Language Centre following an assessment of language ability.

We also offer a module ENL-90016 Essay Writing for University Study that is available in Semester 1 for first year students that Law students may be interested in taking as an option.

### Level 5

Compulsory modules	Module Code	Credits	Period
Communicating Current Issues in Law	LAW-20092	15	Semester 3
Contemporary Case Law Critique (Level 5)	LAW-20094	15	Semester 3
CAB Placement (Level 5)	LAW-20096	15	Semester 3
Obligations 3 - Remedies in Contract and Tort	LAW-20066	15	Semester 1
Law of Real Property	LAW-20068	15	Semester 1
Law of Trusts (Level 5)	LAW-20098	15	Semester 1



Option modules	Module Code	Credits	Period
Key Concepts in Employment law	LAW-20070	15	Semester 1
Introduction to Public International Law	LAW-20034	15	Semester 1
Law and Ethics	LAW-20038	15	Semester 1
Family Law	LAW-20046	15	Semester 1

## Level 6

Compulsory modules	Module Code	Credits	Period
European Union Law (Level 6)	LAW-30126	15	Semester 2
Criminal Law (Level 6)	LAW-30134	15	Semester 2
Dissertation (Double Module)	LAW-30083	30	Semester 3

Option modules	Module Code	Credits	Period
Disability Law	LAW-30116	15	Semester 2
Transnational Crime	LAW-30094	15	Semester 2
Commercial Law	LAW-30093	15	Semester 2
Law and New Technologies	LAW-30097	15	Semester 2
Wills & Probate & Drafting	LAW-30106	15	Semester 2
Residential Conveyancing	LAW-30110	15	Semester 2
The Practice of Criminal Litigation	LAW-30118	15	Semester 2
Community Legal Outreach	LAW-30130	15	Semester 3
Business law and Practice (Summer)	LAW-30132	15	Semester 3

## 9. Final and intermediate awards

Credits required for each level of academic award are as follows:

<b>Honours Degree</b>	360 credits	You will require at least 120 credits at levels 4, 5 and 6
<b>Diploma in Higher Education</b>	240 credits	You will require at least 120 credits at level 4 or higher and at least 120 credits at level 5 or higher
<b>Certificate in Higher Education</b>	120 credits	You will require at least 120 credits at level 4 or higher

**International Year option:** in addition to the above students must pass a module covering the international year in order to graduate with a named degree including the 'international year' wording. Students who do not complete, or fail the international year, will be transferred to the three-year version of the programme.

**Work Placement Year option:** in addition to the above students must pass a non-credit bearing module covering the work placement year in order to graduate with a named degree including the 'with Work Placement Year' wording. Students who do not complete, or fail the work placement year, will be transferred to the three-year version of the programme.



## 10. How is the Programme Assessed?

The wide variety of assessment methods used on this programme at Keele reflects the broad range of knowledge and skills that are developed as you progress through the degree programme. Teaching staff pay particular attention to specifying clear assessment criteria and providing timely, regular and constructive feedback that helps to clarify things you did not understand and helps you to improve your performance. The following list is representative of the variety of assessment methods used on your programme:

- **Examination:** An opportunity for students to apply their knowledge and/or understanding under time-restricted conditions (typically 2 hours). This type of assessment will take place in-situ. Examinations are closed book assessments consisting of unseen questions. Questions may be problem-based (assessing the application of knowledge to complex factual situations and the ability to present reasoned argument and viable conclusions) or essay-based (assessing the ability to make a reasoned critical judgement based on an informed understanding of legal and policy arguments in the area in question). On practice-based modules, examinations may be skills-based, combining pre-seen case studies with unseen questions, additional facts and practical legal problems, requiring students to demonstrate tactical legal advice under time constraints. These skills-based assessments may require the completion of legal forms and or drafting.
- **Online Timed Assessment:** Some Law School assessments are 'Online Open Book Assessments' (OOBA), providing students with a defined assessment window within which to complete the assessment and permitting access to resources, such as notes, textbooks, journal articles, KLE resources. Online timed assessments will utilise unseen questions such as problem scenarios and will specify an 'active working time' (an estimate of how long it should take to complete the assessment).
- **Assignment:** an assessment tailored to a particular module, skill or learning outcome, e.g. blog, vlog, podcast, poster, policy briefing, infographic, conversation piece etc.
- **Research essays or reports:** assessing knowledge and understanding, in particular, the ability to make reasoned, critical judgements based on an informed understanding of legal and policy arguments in a specific area of law; also testing information retrieval and legal research skills.
- **Portfolios:** may consist of a range of different pieces of work but routinely include a requirement that students provide some evidence of critical reflection on the development of their own learning.
- **Legal document writing:** to assess students' ability to apply theoretical knowledge to practice-like problems e.g. a letter of advice to a client.
- **Independent Study Project:** including, for example, Contemporary Case Law Critique Law or the Double Dissertation, to assess students' ability to undertake substantial research and writing and to formulate and respond to research questions. May incorporate a literature review or research plan as part of the summative assessment.
- **Web-based exercises including MCQs:** to assess subject-specific and key academic skills or competencies, in particular, the ability to identify and retrieve relevant legal and non-legal information, using electronic and paper sources and the ability to work effectively with legal materials such as case reports and statutes.
- **Group Project:** to assess knowledge and understanding, subject-specific and key academic skills, in particular the ability to communicate legal and other concepts effectively in writing and orally, work within a group to solve problems or advance a learning objective and communicate effectively in a group context. May be tutor or peer assessed.

Marks are awarded for summative assessments designed to assess your achievement of learning outcomes. You will also be assessed formatively to enable you to monitor your own progress and to assist staff in identifying and addressing any specific learning needs. Feedback, including guidance on how you can improve the quality of your work, is also provided on all summative assessments within three working weeks of submission, unless there are compelling circumstances that make this impossible, and more informally in the course of tutorial and seminar discussions.

## 11. Contact Time and Expected Workload

This contact time measure is intended to provide you with an indication of the type of activity you are likely to undertake during this programme. The data is compiled based on module choices and learning patterns of students on similar programmes in previous years. Every effort is made to ensure this data is a realistic representation of what you are likely to experience, but changes to programmes, teaching methods and assessment methods mean this data is representative and not specific.

Undergraduate courses at Keele contain an element of module choice; therefore, individual students will experience a different mix of contact time and assessment types dependent upon their own individual choice of modules. The figures below are an example of activities that a student may expect on your chosen course by year stage of study. Contact time includes scheduled activities such as: lecture, seminar, tutorial, project supervision, demonstration, practical classes and labs, supervised time in labs/workshop, fieldwork and external visits. The figures are based on 1,200 hours of student effort each level of study for full-time students (students on an accelerated programme will have a higher volume of study per year).

## Activity

	Scheduled learning and teaching activities	Guided independent Study	Placements
<b>Year 1</b>	17%	81%	2%
<b>Year 2</b>	18%	79%	3%

## 12. Accreditation

From December 2021, Law degrees ceased to be accredited by The Solicitors Regulation Authority (SRA) and the Bar Standards Board (BSB). Please note the following:

**Module Selection:** Students on our LLB programmes must continue to study Law modules of not less than 240 credits in a 360-credit degree programme (consistent with the historic requirements for Qualifying Law Degrees) and that the coverage of Foundations of Legal Knowledge subjects must amount to not less than 180 credits. Students must satisfy both the Keele requirements for the award of a single honours degree as well as the requirement of the BSB that the Foundations of Legal Knowledge be covered.

**Regulations:** Your programme has no professional accreditation but you should be aware that the Solicitors Regulatory Authority (SRA) has a responsibility under the Solicitors Act 1974 to ensure that those who are admitted to practice as solicitors are of satisfactory character and suitability (<https://www.sra.org.uk/home/home.page>). The Bar Standards Board applies similar criteria to those seeking admission as barristers. If you intend to seek professional qualification you will therefore be required to complete a screening process before you are admitted as a solicitor or barrister. This may include a request to the University for a reference as to your suitability to practice. Any such reference *must* include information about any finding of academic misconduct (cheating or plagiarism).

## 13. University Regulations

The University Regulations form the framework for learning, teaching and assessment and other aspects of the student experience. Further information about the University Regulations can be found at: <http://www.keele.ac.uk/student-agreement/>

If this programme has any exemptions, variations or additions to the University Regulations these will be detailed in an Annex at the end of this document titled 'Programme-specific regulations'.

## 14. Other Learning Opportunities

### Study abroad (semester)

Single Semester Study Abroad is not available to students on the LLB (Single Honours) programmes.

### Study Abroad (International Year)

A summary of the International Year, which is a potential option for students after completion of year 2 (i.e. after completing all the taught modules), is provided in the Annex for the International Year.

### Work Placement Year

Students have the opportunity to add a work placement year on to their two-year degree programme, graduating with an award title that includes 'with Work Placement Year'. Students may take the decision to extend their degree programme by adding a work placement year at the point of completing their Level 6 studies (i.e. after the end of Year 2). To be eligible for the placement year, students must have a good University attendance record. Students must have passed all modules at Level 6 prior to commencing a work placement year.

Students wishing to take the work placement year should meet with the Programme Director to obtain their signature to confirm agreement before they will be allowed to commence their placement.

International students who require a Tier 4 visa must check with the Immigration Compliance Team prior to commencing any form of placement.

A summary of the Work Placement Year, which is a potential option for students after completion of Year 2 (i.e. after completing all the taught modules), is provided in the Annex for the Work Placement Year.

## Other opportunities

Other learning opportunities for Law students include the annual Client Interviewing competition, Negotiation competition, and a rolling programme of Mooting, including national competitions. We also offer students the opportunity to participate in our two legal advice clinics specialising in Commercial law and Divorce law respectively. During their time at Keele, students also have the opportunity to hear from, and talk to, a range of guest speakers and presenters including staff from other academic institutions and members of the legal profession and judiciary. Some of these activities are timetabled as part of taught modules, others are organised separately but are widely advertised and undergraduate students are always welcome to attend. Students may also wish to join one of the School's popular Student societies, such as Student Law Society, Mooting Society or the Women's Law Society.

## 15. Additional Costs

Modules across the undergraduate Law programme will include recommended core and supplemental texts. Students may wish to purchase their own copies. Costs will vary depending on the particular text.

The School encourages students to participate in co-curricular activities such as Mooting and Client Interviewing as well as our Community Legal Outreach initiative. The School also organises voluntary course related field trips including, for example, visits to the Houses of Parliament and networking events with the legal profession. Students engaged in these activities may be required to meet travel and subsistence costs, which vary depending on the activity, and will be kept to a minimum as far as possible. Specific costs will be confirmed in advance of each field trip.

As to be expected there will be additional costs for inter-library loans and potential overdue library fines, print and graduation. We do not anticipate any further costs for this programme.

## 16. Annex - International Year

### LLB Law (Accelerated) with International Year

International Year Programme
<p>Students registered for this Single Honours programme may either be admitted for or apply to transfer during their period of study to the International Year option. Students accepted onto this option will have an extra year of study (the International Year) at an international partner institution after they have completed Year 2 (i.e. after completing all taught modules) at Keele.</p> <p>Students who fail to satisfy the examiners in respect of the International Year will revert to the standard programme. The failure will be recorded on the student's final transcript.</p> <p>Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the International Year option.</p>
International Year Programme Aims
<p>In addition to the programme aims specified in the main body of this document, the international year programme of study aims to provide students with:</p> <ol style="list-style-type: none"><li>1. Personal development as a student and a researcher with an appreciation of the international dimension of their subject</li><li>2. Experience of a different culture, academically, professionally and socially</li></ol>
Entry Requirements for the International Year

Students may apply to the 3-year programme during Level 5. Admission to the International Year is subject to successful application, interview and references from appropriate staff.

The criteria to be applied are:

- Academic Performance (an average of 60% across all modules at Level 5 is normally required)
- General Aptitude (to be demonstrated by application for study abroad, interview during the 2nd semester of year 2 (Level 5), and by recommendation of the student's personal tutor, 1st and 2nd year tutors and programme director)

Students may not register for both an International Year and a Placement Year.

### **Student Support**

Students will be supported whilst on the International Year via the following methods:

- Phone or Skype conversations with Study Abroad tutor, in line with recommended Personal Tutoring meeting points.
- Support from the University's Global Education Team

### **Learning Outcomes**

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete a Keele undergraduate programme with International Year will be able to:

1. Describe, discuss and reflect upon the cultural and international differences and similarities of different learning environments
2. Discuss the benefits and challenges of global citizenship and internationalisation
3. Explain how their perspective on their academic discipline has been influenced by locating it within an international setting.
4. Develop their knowledge of legal issues, rules, values, concepts and principles
5. Develop their understanding of different types of legal and non-legal information and the means to locate and apply that information to a research question or specific legal problem.

In addition, students who complete the International Year will be able to:

These learning outcomes will all be assessed by the submission of a satisfactory individual learning agreement, the successful completion of assessments at the partner institution and the submission of the reflective portfolio element of the international year module.

### **Regulations**

Students registered for the International Year are subject to the programme-specific regulations (if any) and the University regulations. In addition, during the International Year, the following regulations will apply:

Students undertaking the International Year must complete 120 credits, which must comprise *at least 40%* in the student's discipline area.

This may impact on your choice of modules to study, for example you will have to choose certain modules to ensure you have the discipline specific credits required.

Students are barred from studying any module with significant overlap to the Level 6 modules they will study on their return. Significant overlap with Level 5 modules previously studied should also be avoided.

### **Additional costs for the International Year**

Tuition fees for students on the International Year will be charged at 15% of the annual tuition fees for that year of study, as set out in Section 1. The International Year can be included in your Student Finance allocation, to find out more about your personal eligibility see: [www.gov.uk](http://www.gov.uk)

Students will have to bear the costs of travelling to and from their destination university, accommodation, food and personal costs. Depending on the destination they are studying at additional costs may include visas, study permits, residence permits, and compulsory health checks. Students should expect the total costs of studying abroad be greater than if they study in the UK, information is made available from the Global Education Team throughout the process, as costs will vary depending on destination.

Students who meet external eligibility criteria may be eligible for grants as part of this programme. Students studying outside of this programme may be eligible income dependent bursaries at Keele.

Students travel on a comprehensive Keele University insurance plan, for which there are currently no additional charges. Some Governments and/or universities require additional compulsory health coverage plans; costs for this will be advised during the application process.

## 17. Annex - Work Placement Year

### LLB Law (Accelerated) with Work Placement Year

#### Work Placement Year summary

Students registered for this programme may either be admitted for or apply to transfer during their studies to the 'with Work Placement Year' option (NB: for Combined Honours students the rules relating to the work placement year in the subject where the placement is organised are to be followed). Students accepted onto this programme will have an extra year of study (the Work Placement Year) with a relevant placement provider after they have completed Year 2 at Keele.

Students who fail to satisfactorily complete the Work Placement Year will normally revert to the standard programme. The failure will be recorded on the student's final transcript.

Study at Level 4, Level 5 and Level 6 will be as per the main body of this document. The additional detail contained in this annex will pertain solely to students registered for the Work Placement Year option.

#### Work Placement Year Programme Aims

In addition to the programme aims specified in the main body of this document, the Work Placement Year aims to provide students with:

- the opportunity to carry out a long-term placement based learning experience (minimum 30 weeks equivalent of full-time work) between Years 2 and 3 (Levels 5 and 6) of their degree programme.
- the placement will be underpinned by employability skills training (as part of their preparation during year 2), reflective assessment, employer and tutor evaluation and support from academic lead tutor

#### Entry Requirements for the Work Placement Year

Admission to the Work Placement Year is subject to successful application, interview and references from appropriate staff. Students have the opportunity to apply directly for the 'with work placement year' degree programme, or to transfer onto the programme at the end of Year-1 and in Year-2 at the end of Semester 1. Students who are initially registered for the 'with work placement year' degree programme may transfer onto the standard programme at any point in time, prior to undertaking the year-long work placement. Students who fail to pass the work placement year, and those who fail to meet the minimum requirements of the work placement year module (minimum 30 weeks full time (1,050 hours), or equivalent, work placement), will be automatically transferred onto the 3-year degree programme.

The criteria to be applied are:

- A good University attendance record and be in 'good academic standing'.
- Passed modules
- Students undertaking work placements will be expected to complete a Health and Safety checklist prior to commencing their work experience and will be required to satisfy the Health and Safety regulations of the company or organisation at which they are based.
- (*International students only*) Due to visa requirements, it is not possible for international students who require a Tier 4 Visa to apply for direct entry onto the 4-year with Work Placement Year degree programme. Students wishing to transfer onto this programme should discuss this with student support, the academic tutor for the work placement year, and the Programme Lead. Students should be aware that there are visa implications for this transfer, and it is the student's responsibility to complete any and all necessary processes to be eligible for this programme. There may be additional costs, including applying for a new Visa from outside of the UK for international students associated with a transfer to the work placement programme.

Students may not register for both an International Year and a Work Placement Year.

## Student Support

Students will be supported whilst on the Work Placement Year via the following methods:

- Regular contact between the student and a named member of staff who will be assigned to the student as their University supervisor. The University supervisor will be in regular contact with the student throughout the year, and be on hand to provide advice (pastoral or academic) and liaise with the Placement supervisor on the student's behalf if required.
- Two formal contacts with the student during the placement year: the University supervisor will visit the student in their placement organization at around 5 weeks after the placement has commenced, and then visit again (or conduct a telephone/video call tutorial) at around 15 weeks into the placement.
- Weekly supervision sessions will take place with the placement supervisor (or his/her nominee) throughout the duration of the placement.

## Learning Outcomes

In addition to the learning outcomes specified in the main text of the Programme Specification, students who complete the 'with Work Placement Year' option will be able to:

1. evaluate their own employability skills together with an analysis of sector skill demands to create Intended Placement Outcomes in order to develop the skill areas which they have identified as being weak or needing further enhancement
2. develop, through practice on placement, the employment-related skills identified through their analysis and Intended Learning Outcomes
3. reflect on and apply academic themes, concepts and theory as explored at Level 4 and Level 5 to complex real world situations on work placement
4. reflect on and critically evaluate their learning from the work placement and previous learning
5. explain how their chosen professional or placement sector operates and what skills are needed to develop their career

These learning outcomes will be assessed through the non-credit bearing Work Placement Year module (LAW-30104) which involves:

A reflective portfolio containing skills analysis at commencement and detailing development of skills during the work placement year with feedback from their employer and evidence of work completed. Word limit of 4,000 words.

## Regulations

Students registered for the 'with Work Placement Year' option are subject to programme-specific regulations (if any) and the University regulations. In addition, during the Work Placement Year, the following regulations will apply:

- Students undertaking the Work Placement Year must successfully complete the zero-credit rated 'Work Placement Year' module (LAW-30104)
- In order to ensure a high quality placement experience, each placement agency will sign up to a placement contract (analogous to a service level agreement).
- Once a student has been accepted by a placement organisation, the student will make a pre-placement visit and a member of staff identified within the placement contract will be assigned as the placement supervisor. The placement supervisor will be responsible for ensuring that the placement experience meets the agreed contract agreed with the University.
- The placement student will also sign up an agreement outlining his/her responsibilities in relation to the requirements of each organisation.

Students will be expected to behave professionally in terms of:

(i) conforming to the work practices of the organisation; and

(ii) remembering that they are representatives of the University and their actions will reflect on the School and have an impact on that organisation's willingness (or otherwise) to remain engaged with the placement.

## Additional costs for the Work Placement Year

Tuition fees for students on the Work Placement Year will be charged at 20% of the annual tuition fees for that year of study, as set out in Section 1. The Work Placement Year can be included in your Student Finance allocation; to find out more about your personal eligibility see: [www.gov.uk](http://www.gov.uk)

Students will have to bear the costs of travelling to and from their placement provider, accommodation, food and personal costs. Depending on the placement provider additional costs may include parking permits, travel and transport, suitable clothing, DBS checks, and compulsory health checks.

A small stipend may be available to students from the placement provider during the placement but this will need to be explored on a placement-by-placement basis as some organisations, such as charities, may not have any extra money available. Students should budget with the assumption that their placement will be unpaid.

Eligibility for student finance will depend on the type of placement and whether it is paid or not. If it is paid, this is likely to affect student finance eligibility, however if it is voluntary and therefore unpaid, should not affect student finance eligibility. Students are required to confirm eligibility with their student finance provider.

International students who require a Tier 4 visa should check with the Immigration Compliance team prior to commencing any type of paid placement to ensure that they are not contravening their visa requirements.

## Version History

### This document

**Date Approved:** 03 August 2022

### Previous documents

Version No	Year	Owner	Date Approved	Summary of and rationale for changes
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