

Patient and Public Involvement and Engagement (PPIE) in implementation and knowledge mobilisation

Terms of Reference

Lay Involvement in Knowledge Mobilisation - LINK Group

AIMS:

To enable and support meaningful Patient and Public Involvement and Engagement (PPIE) in the implementation of research findings (knowledge mobilisation) for the benefit of the wider community

TERMS OF REFERENCE:

The LINK Working Party will support, lead and guide by:

1. Bringing together members of the patient groups and organisations we are trying to reach
2. Providing expertise on achieving the implementation of our research into practice, e.g. through networks. i.e all ages, any ethnicity/cultural background and experience of healthcare
3. Advising and co-producing the approach to PPIE, accelerating impact and ensuring best research evidence is translated into practice
4. Providing a forum for implementation issues in alignment with NIHR INVOLVE PPIE standards
5. Promoting the patient narrative throughout the whole research to implementation journey
6. Promoting the work of the LINK Group both internally e.g within the School of Medicine, Keele University and externally, e.g Collaboration for Leadership in NIHR West Midlands Applied Research Collaboration (WMARC)
7. Identifying additional skills and experiences that could support task and finish groups in the transfer of research findings into practice (Knowledge Mobilisation); agreeing final output prior to return to originator
8. Supporting the needs of LINK group members to fully engage and have a positive experience
9. Sharing of information to all stakeholders
10. Understanding changes in the health economy in a timely fashion

The LINK group will achieve these objectives by:

1. Supporting and guiding stakeholders to ensure timely and appropriate sharing and implementation of innovations
2. Supporting the Impact Accelerator Unit, Keele University, by establishing task and finish groups for implementation projects
3. Liaising with academic teams to ensure research results are summarised and given to RUG members to show outcomes, and clinical teams to support implementation of results into clinical pathways
4. Using media and communications to achieve success and promote work

MEMBERSHIP:

- Keele Faculty User and Carer Liaison Group member / Carer / Nurse
- Patient Information and Education Resources [PIER] Haywood Coordinator/ Rheumatology Project Manager
- Benefits of Effective Exercise for Knee Pain [BEEP] Steering Group member / JIGSAW-E Patient Champion
- Patient and Public Involvement and Engagement Lead Birmingham University / Collaboration for Leadership in NIHR West Midlands Applied Research Collaboration [WMARC]
- Keele University / Staffordshire University Ethics Committee member / Patient Information and Education Resources [PIER] Haywood Hospital volunteer
- Research User Group member / Retired Nurse
- Park Medial Practice Leek PPG group member / U3A committee member / Keele Centre of Medicines Optimisation member / NICE Guidelines Committee member
- VAST Strategic Project Manager
- Haywood Foundation Committee Member
- User Engagement Coordinator North Staffordshire Mind
- **Krysia Dziedzic** (Director, Impact Accelerator Unit, School of Primary, Community and Social Care, Faculty of Health /NIHR Senior Investigator and Professor of Musculoskeletal Therapies Versus Arthritis / Visiting Professor in the Faculty of Health and Applied Sciences (HAS) UWE Bristol / Hon Implementation Consultant MPFT / Adviser NICE Fellows and Scholars Programme
- **Laura Campbell** (IAU Projects Support / Knowledge Broker)
- **Laura Swaithes** (Knowledge Mobilisation Research Fellow)
- **Nicola Evans** (IAU Manager)

OBSERVER: At chair's discretion and consent of members

SIZE OF WORKING PARTY: 10 – 15 members

QUORATE: 5 members

FREQUENCY OF MEETINGS: Bi-monthly, task and finish groups more frequently if required. Members may be contacted out of meeting times as required with consent

CHAired AND COORDINATED BY: Laura Campbell (IAU Projects Support / Knowledge Broker)

REPORTS TO: PPIE Steering Group /Implementation Project Core Group Meetings (LC) and Institute Primary Care Science Committee (KD)

RECEIVES REPORTS FROM: All Lay Member forums, including third sector organisations, Implementation Core Group, Research Institute for Primary Care and Health Sciences Management Board and the Primary Care Research Consortium.

DATE AGREED: tbc

REVIEW DATE: 12 months on from agreed date