



# BOOK REQUEST FORM

## INTER-LIBRARY LOAN



*One request per form. Please write clearly.*

**Author/Editor(s)** .....

**Title** .....

**Edition** ..... **Publisher** ..... **Year** ..... **ISBN** .....

If you only need a copy of a section from the above please give details, and tick against the copyright declarations to confirm you have read and agree to them.

**Pages required** ..... **Author of section** .....

**Title of section Title** .....

**Your name** ..... **Library card no.** \_ \_ \_ \_ \_

**Email** ..... **Tel / beep:** .....

**Fax** ..... **Deadline (if applicable)** .....

**Organisation**

University Hospital of North Midlands (UHNM)

*County Hospital*       *Royal Stoke*

Combined Healthcare NHS Trust

Staffordshire Clinical Commissioning Groups

NHS GP and Practice Staff in Staffordshire

Keele University – staff

Keele University – student

Other (please state)  
.....

If you only require a section, and have paid in advance, we may contact you to confirm delivery address. Otherwise items must be collected from the library.

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**Please tick to indicate you agree with all of the below copyright declarations and date.**

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I have not previously been supplied with a copy of the same material by you or any other librarian.

I will not use the copy except for research for a non-commercial purpose or private study; and will not supply a copy of it to any other person.

To the best of my knowledge no other person with whom I work or study has made or intends to make, at or about the same time as this request, a request for substantially the same material for substantially the same purpose.

**Date** .....

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**Fee paid:**

**To be added to account:**

**Been put on account:**

**BL fee been put on account:**

**Additional BL fee to be paid:**

<b>Requested from:</b>	<b>Details:</b>	<b>Date requested:</b>
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**Electronic**

**WMIDS**

**INC - LENDs Library:**

- **EDEN Library:**

- **PANDDA Library:**

- **KSS Library:**

- **SWIMS Library:**

**BMA**

**BLDSC**

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**Notes/Reports:** .....

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**Delivery – if only a section:**

**Emailed / posted / faxed** (indicate as appropriate) **& date of dispatch:** .....

**To collect from the library:**