








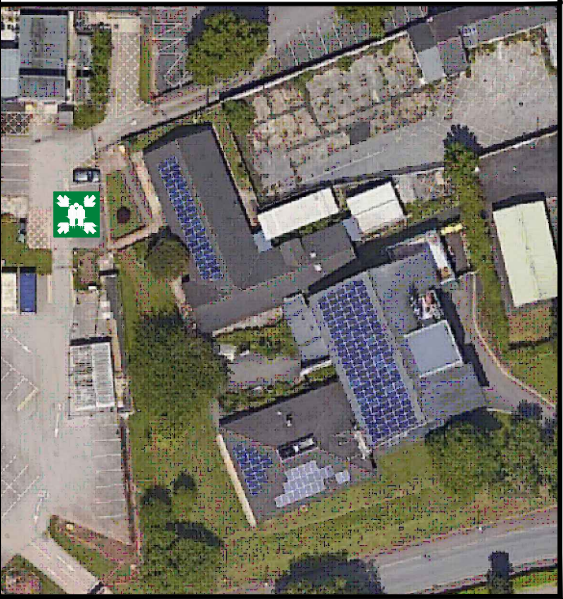
Fire Escape Plan

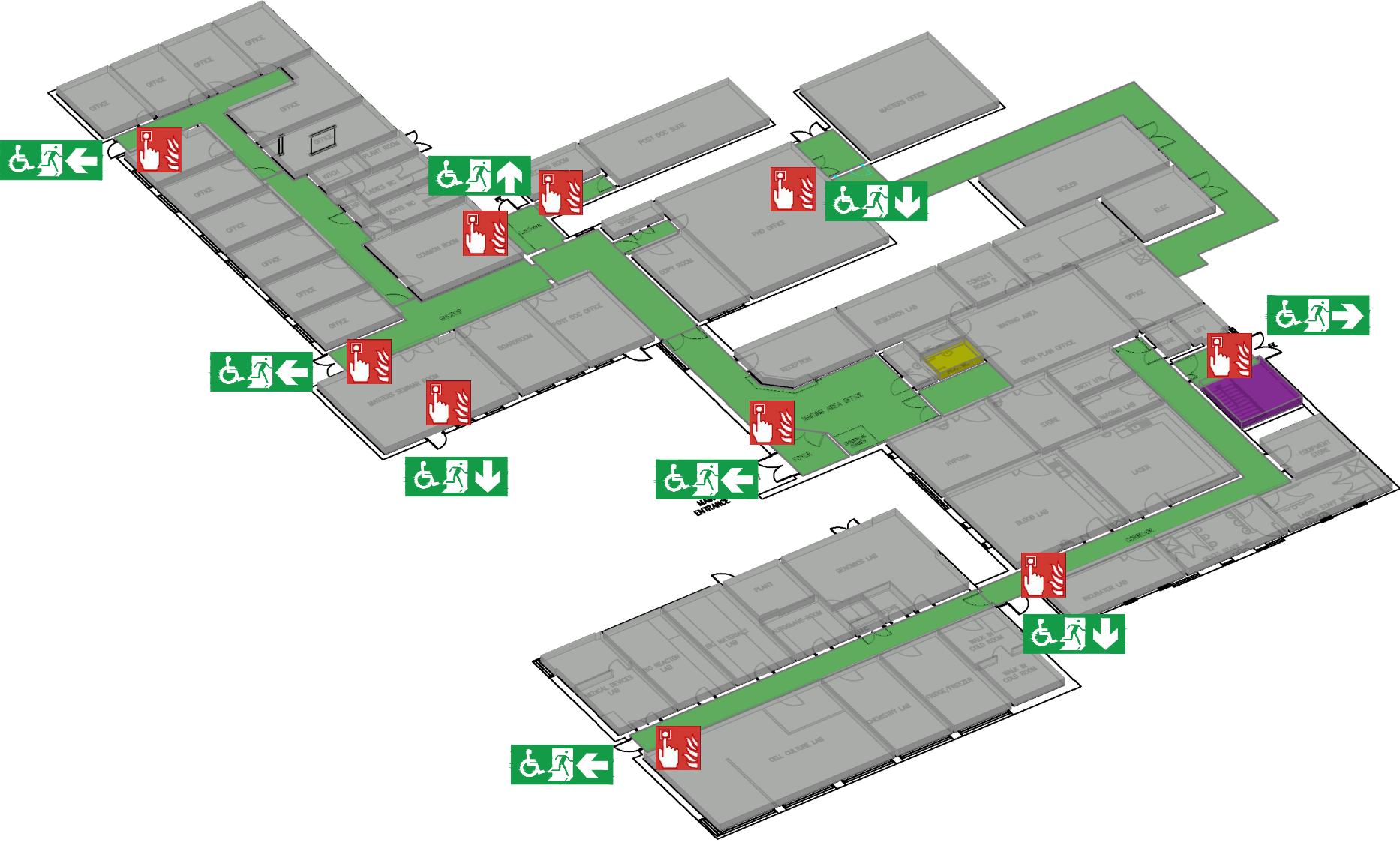


FIRE ACTION

	On Discovering a Fire Anyone detecting smoke or the smell of burning should investigate immediately and raise the alarm if a fire is suspected. Raise the alarm by operating the nearest fire alarm manual call point.
	Passing on Information Exact details of all fire alarm calls must be reported to the call centre on internal extension 2222.
	On Hearing The Alarm Signal The fire alarm system within this building is a single stage system that will give: A continuous ringing warning signal; follow the building evacuation plan.
	Evacuation Plan The evacuation procedure in operation within this building is to leave the building by the nearest available fire exit and assemble at the building assembly point located: <div>Car Park</div>
	Fighting Fires Fire extinguishers are provided within this building. If you have been trained and it is safe to do so then they are available for your use against a fire.
	Do Not Take risks Do Not Stop to collect belongings Do Not Move between floors or use lifts unless directed Do Not Re-enter the building or area unless authorised to do so

Assembly Point is allocated to the buildings shown below





Fire Alarm
Call Point



Fire Exit



Assembly Point



Wheelchair Accessible
Fire Exit



Fire Escape Route



Fire Escape Stair



Accessible WC

Guy Hilton
Ground Floor