

Terms of Reference for Academic Strategy Group

Academic Strategy Group

Scope: The role of Academic Strategy Group is to set the academic strategy for the University, providing oversight and coordination of academic activities. The group will ensure and oversee the delivery of all academic strategies and policies/procedures. The group will review and consider new programme approvals and will support the drafting and approval of external returns regarding education and research.

Terms of Reference

This group has been established to:

1. Set the strategic development, operation and delivery of the academic mission of the University.
2. Oversee the academic planning of the University with regard to Research and Education activity.
3. Oversee all academic activity with regard to international activity and strategy
4. Scrutinize and approve, on delegated authority from UEC, all new academic programme proposals
5. Direct the University's academic mission delivery and development
6. Develop a progressive academic culture in support of academic transformation projects
7. Approve and co-ordinate responses to all communications from the OfS and other relevant bodies regarding relevant issues, e.g. REF, TEF, KEF etc.
8. Receive reports and updates on activity which effects the academic student experience, e.g. Content Capture, Learner Analytics, Attendance Monitoring

Membership, powers and procedures

Constitution

- Deputy Vice-Chancellor and Provost (Chair)
- Pro Vice-Chancellor (Education)
- Pro Vice-Chancellor (Research & Enterprise)
- Pro Vice-Chancellor (Students)
- Pro Vice-Chancellor & Executive Dean for Faculty of Humanities and Social Science
- Pro Vice-Chancellor & Executive Dean for Faculty of Natural Science
- Pro Vice-Chancellor & Executive Dean for Faculty of Medicine and Health Sciences
- Chief Operating Officer

Secretariat

- Secretarial support will be provided by the Vice-Chancellor's Office

Items

Items will usually be presented as written papers to be provided to the committee secretary by 5pm on the Thursday prior to the meeting. Items marked as Restricted will be confidential to the committee, whereas items that are not marked as restricted may be disseminated where appropriate/necessary.

Quorum, observers and additional attendees

In terms of quoracy there must be no less than 40% of the voting membership present at each meeting. Deputies and substitutions are not normally permitted except in exceptional circumstances and by prior agreement from the Chair.

There will not usually be additional attendees. Any additional attendees require a clear rationale for attendance and will be approved at the discretion of the Chair.

Sub-committees

Student Numbers and Fees Group

Fee-Setting sub-Group (Sub-group of Student Numbers and Fees Group)

Principle Management information needs

- The group will receive a monthly update report from its sub-committees
- The group will receive a monthly update report from the growth PEGs (KBS, International, Flexible Learning/PGT, FY, Digital Research and Education)
- The group will receive regular reports from the Joint Vet School PEG/Steering Group
- The group will review programme approvals

Frequency and Timing of Meetings

Fortnightly