The Keele University Car Share Scheme is a simple, cost effective and environmentally friendly way to travel to and from work. The scheme is designed to suit both regular and occasional ‘car sharers’ and there is a simple and secure way to find people living in your area.

Regular Car Sharing
If you are a regular car sharer or you would like to become a regular car sharer, Keele offers shared car parking permits, whereby a group of car sharers (2, 3, 4 or 5 members) can apply for and purchase one parking permit between a group—splitting the cost as they desire. These permits are marked with two small green cars.

The group permit can be used in any car belonging to the group members and the group will be able to park in a marked car share parking space, in a convenient location of their choice. Each member of each car sharing group will be eligible to purchase up to five parking scratch cards per month to park on days where they cannot car share. Scratch cards can be used in all regular staff car parks.

Occasional Car Sharing
If you can’t car share regularly but are able to do so a few days a week, or even just a few days a month, you can register for an occasional car sharing permit. Occasional car sharing permits are paid for in the same manner as individual parking permits but are differentiated by being marked with one green car. On the days where you are able to car share, you will be able to park in a conveniently located car sharing space by displaying two occasional sharing permits in the car window. You can share as many or as few days a week as you wish with total flexibility!

Whilst there isn’t a saving on permit cost, you will save on petrol costs, reduce your environmental impact and will be able to utilize the network of convenient car sharing spaces across campus.

Where will I be able to park?
The application process will allow us to identify how many and where there is demand for ‘car share’ parking spaces. Car share spaces will be identified in convenient locations for those who have registered and will be reserved for car share permit holders. The spaces will not be individually allocated but there will be enough to meet the demand and they will not be available for use by non car share permit holders. This should ensure that spaces are always available in very convenient locations. As more groups register, there will be more spaces identified and it is hoped that this scheme will grow as the benefits are recognized by staff.

WANT TO KNOW MORE?
Contact:
David Gray
Security & Travel Coordinator
Keele University
01782 734440
d.j.gray@keele.ac.uk

Please turn over for more details & for a list of FAQs.
CAR SHARE SCHEME FAQS

General Questions

- What are the main benefits of signing up? Reducing permit costs (regular sharers), reducing petrol costs (all sharers), being able to park in a conveniently located marked car sharing space (all sharers), and reducing your environmental impact.

- Where can I find someone to share with? You can seek a car share buddy either through signing up to the Staffordshire Share-a-Lift website.

Regular Car Share Permits

- How many staff can register on a regular car share permit? Between 2 and 5.

- Can I still purchase an individual car permit? No. If you register for a shared permit you will not be able to purchase an individual permit too.

- Who should purchase the permit? You can decide which member of the car share group pays for the permit, either through deduction from salary (payroll staff) or yearly payment (non-payroll staff), and then you decide how you want to split the cost.

- How many different cars can be used as part of a car share group? As many as you want. You can choose who drives on which days in whichever car you want. Just remember to make sure the car share permit is always displayed in the car parked on campus! You can still have a permit holder for each car free of charge!

- How are regular car share permits distinguishable? They are marked with 2 small green cars.

- What happens if someone wants to leave a car share group? They will need to re-register to get a standard individual car permit. Where groups of two sharers no longer wish to share, both members must re-register for an individual permit.

- Where will the car sharing parking spaces be located? Car sharing groups will be asked to indicate a desired parking space location on campus via the application process. The car share spaces will then be marked out in locations as close to the requested area as possible. The space will not belong to any specific car share group, it will be available for any car share group to use. However, as every group specifies a preferred location and spaces will be located close to these locations, then desirable car parking spaces should be available at all times.

- How do the scratch cards work? Each member of a regular car share group will be eligible to purchase up to 5 parking scratch cards per month at a cost of £1 per scratch card, to be displayed as a permit on days where they cannot car share and need to bring in their individual cars. These are available for purchase from the Chancellors Building reception.

- What happens when people are on annual leave? The rest of the group can still use the car share space. For pairs of car sharers, individuals can also use the car share space when the other member is away.

- What if I want to car share with a part-time member of staff? In order to be eligible for a regular car sharing permit, groups of staff must demonstrate that the permit will be used in a multiple occupancy car brought on to Keele campus for around four or more days per week. It’s possible for part-time members of staff to be part of a car share group as long as there are consistently two or more people using the shared permit and car on around four or more days of the week. For groups of car sharers who car share a few days per week or less, you will need to register for the occasional sharing permit.

Occasional Car Share Permits

- How is this different from the regular car share permit? This is for members of staff who wish to share a car a few times a week, a few times a month or just occasionally, and would like to be able to utilize the allocated car share spaces, but who cannot commit to sharing on a daily basis.

- How much does the occasional permit cost? The occasional car share permit costs the same as an individual permit, but it allows you to use shared parking bays on the days that you car share.

- How are occasional car share permits distinguishable? They are marked with 1 small green car.

- When can occasional sharers use the marked parking spaces? When you share a car to work and display two occasional car share permits in one car.

- What if I want to share with a part-time member of staff? That’s fine. Any member of staff can share with any other occasional sharer as long as both occasional share permits are displayed.

- When do I need to apply by? You will be able to apply all year round for both types of car share permit. However, car sharers who apply by the end of March 2014 will have their desired parking location marked out over the Easter break.

TO APPLY FOR A CAR SHARE PERMIT PLEASE EMAIL
DAVID GRAY WITH YOUR DETAILS:
D.J.GRAY@KEELE.AC.UK

Please help us to make Keele University an environmentally friendly and low carbon campus by reducing your car usage.