School of Physical and Geographical Sciences  
*Code of Behaviour for Lectures, Practical Classes and Fieldwork*

All students within the School are expected to behave in a manner that does not disrupt the working environment of their fellow students or staff. We expect all students to be responsible members of the academic community and to follow the Code of Behaviour set out below.

**Conduct in Lectures:** Students must not participate in any activities within lectures that might reduce the ability of others to engage with the learning process. Students should avoid being late for lectures, as it is unfair to the whole class and shows a lack of respect for the member of staff delivering the lecture. Mobile phones should be turned OFF. Personal music players should NOT be used. Laptops may be used for taking notes, but not for other purposes. Student contributions during lectures are actively encouraged, but distracting conversations are not permitted. Students will be required to leave a lecture if their behaviour is a distraction to others.

**Conduct in Practical Classes:** Again, students must not engage in any activities which might impinge on the ability of others to benefit from the learning experience provided. Mobile phones and personal music players must NOT be used within the laboratories. In general, students may temporarily leave practical sessions to obtain refreshments or in order to make or take personal telephone calls. Food and drink must not be brought into the laboratories. Students will be required to leave a practical class if their behaviour is a distraction to other students and/or the teaching staff.

**Conduct on Field Courses:** Students are expected to behave in a reasonable and responsible manner whilst on field courses such that they do not cause any disruption to other students, staff or the general public. Any student, who by thoughtless actions or rowdy behaviour, puts the course, other students and the good name of the University in jeopardy, will be immediately dismissed from the field course to face disciplinary procedures (see below). Students are reminded that such a course of action may have serious implications for their ability to complete the degree course requirements. In addition, anyone causing damage to property belonging to the University or external organisations will be charged for the repair/replacement of the damaged items.

**University Disciplinary Procedures:** We adopt a ‘zero-tolerance’ policy to any student who causes disruption within classes or on field courses. Students who behave inappropriately will be dealt with immediately under the University’s regulations on discipline and conduct, which may lead to the requirement to withdraw from the University. A full description of the University’s disciplinary regulations can be found at:  

[http://www.keele.ac.uk/regulations/regulation20/](http://www.keele.ac.uk/regulations/regulation20/)

In particular, students should note that a breach of the University’s disciplinary regulations includes:

- Impeding or disrupting the work of any officer, employee, student or guest of the University, academic, administrative or otherwise.
- Failure to comply with any reasonable request made by any person employed by the University in performance of his or her duty at his or her place of work within the University premises.
- Failure to comply with any penalty imposed under the University’s regulations on discipline and conduct.