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Second Phase of Medical School building nears completion



We would also welcome any feedback on the content of the Newsletter, or suggestions for future content.

Please send these to me, Margaret Hollins, Operations Manager, at 60 The Covert, Keele University, or email m.a.hollins@keele.ac.uk.

Margaret Hollins, Editor

The construction of the new building on Keele campus, which will accommodate both Primary Care Sciences and the first two years of the Undergraduate Medical course, is almost complete. The construction company, Pochins, have pulled out all the stops to ensure that the Medical School staff are able to move into the building at the beginning of September, and be ready for the arrival of the first group of students at the end of September. These students will be the first cohort to undertake the full 5 year medical course at Keele, and their arrival is eagerly awaited.

The staff from Primary Care Sciences will move into the building a few weeks after the Undergraduate team. All staff are looking forward to taking up residence in the light and spacious building, which promises to be a major asset to the University's facilities. The building contains two

lecture theatres, seminar rooms, large multi-user lab, full anatomy suite, as well as administrative offices, an IT suite and provision for research and research dissemination. It is anticipated that conferences will be held in the building during vacation periods.

Head of Medicine, Professor Susan Dilly, and her team have been working in temporary accommodation on campus for three years, and are delighted to be moving to their permanent facilities at last. Project Manager for the building, Stephen Protheroe, has worked closely with Pochins and architects Pick Everard to produce this 'flagship' building for Keele. Congratulations to all concerned.

Construction of the third phase of the Medical School building, the Integrated Clinical Education Centre, based at the Hospital campus, commenced in April, and is progressing well. This building will accommodate Nursing & Midwifery as well as Undergraduate Medicine and some elements of Postgraduate Medical Education, and will contain a large multi-professional library, clinical skills laboratory and IT facility. It is hoped that the building will be completed at the end of 2004.

Year 3 Recruitment

On 11 September 2003 we look forward to welcoming the second cohort of third year medical students to Keele University Medical School and to the University Hospital of North Staffordshire NHS Trust. We are expecting in the region of 60 students with a marked increase in students coming to us from St Andrews University. The intake will be around 43% St Andrews students and 57% Manchester students. In addition a qualified dentist will also be joining the course.

The allocation of medical students to the third year is also undergoing administrative change. We will now be hosting visits of year 1 Manchester students and year 2 St Andrews students in May and June 2003 to facilitate students in their choice of base hospital for years 3 – 5. The allocation of students for years 3 – 5 will then begin in October 2003, with students being informed of their placement around December 2003 for entry in 2004. In 2004 we expect to recruit another 50 – 60 entrants from the Universities of Manchester and St Andrews.

Julia Molyneux,
Admissions Administrator

THE OTHER SIDE – A report on the Social Life of our Medical Students

Becoming the “events” people for KMSRC last year presented Gemma and myself with an enormous task, we had to rival what our cohort had already experienced in Manchester, no mean feat when you can’t even find the local supermarket, let alone know the places to be seen here in Stoke.

In true PBL style we set ourselves several learning objectives, and following discussions with ‘expert resources’ (consultants, junior doctors, domestics, canteen staff and the guy from the chip shop) we learnt the local adage.... Newcastle Friday night, Hanley Saturday night!

The year kicked off with a **THREE LEGGED SCRUBS PUBCRAWL** around Newcastle in which, to the disbelief of local residents, medical students, student nurses, junior doctors and a token local GP took to the streets looking like the crash team from ER!

Since then we have enjoyed several wild and crazy nights interspersed with more placid activities such as bowling, cinema, medics pub quiz and even managed to get away camping for the

weekend (however why this only lasted for 11 hours will of course remain confidential under the law of the camp!)

A host of activities are in the pipeline for the fresh-faced students starting their first year at Keele. We have tried and tasted the nightlife in Newcastle, Hanley and the surrounding areas (purely in the name of research!) to put together a fitting welcome and a programme to rival that of Manchester itself! The first medics party will take place in Freshers week at On the Square, a cool new nightspot in Newcastle followed the next week by a Manchester tradition, the world famous Pyjama Pub crawl.

We have enjoyed our year on the KMSRC and will endeavour to make the social life for the new and old medics here as fund as possible, as we say all PBL work and no play.....

Diane Adamson and
Gemma Cooper-Hobson
KMSRC EVENTS





Marketing News

As a new medical school we very much want to put Keele on the map! As the school has grown we have developed a range of marketing events and activities for example, we have forged good links with local schools and colleges, and often go to careers fairs and promotional events, with our promotional materials, display stand and posters, and our School of Medicine prospectus. Additionally, we are frequently invited by schools, colleges, and careers advisors to give promotional talks on a career in medicine, together with information on the Manchester Medical Course at Keele. The marketing team also attends Med-Link (a national careers convention held annually at the University of Nottingham for schoolchildren considering medicine as a career); and a range of Higher Education Fairs both in Staffordshire and beyond.

In addition to local schools activity, we contribute to Keele University's programme of Open Days for prospective applicants, Visit Days for students offered places at medical schools, and Open House events. This year we put on interactive laboratory and skills-based sessions for school children attending Keele University's Summer School.

For younger schoolchildren (aged between 14-16), we're hosting a Widening Participation event in the Autumn (October 8th) to raise awareness of health-related courses in the Faculty of Health at Keele. Following on from last year's event which focused on medicine as a career, this year all disciplines in the Faculty of Health will be represented (Medicine; Nursing; Physiotherapy; and Midwifery). There will be presentations and interactive displays, together with information from tutors and admissions staff to advise students in their career choices. Further details are available on our website: www.keele.ac.uk/depts/ms/

We have developed very positive links with the Royal Society of Medicine (RSM). In addition to attending the RSM's Medical Careers Days for 16-17 year olds in London, this year we had the privilege of hosting the RSM's Regional Medical Careers Day at Keele on March 5th. The programme for the day gave an overview of a career in medicine, with topics covering for example, entry requirements, choosing a medical school, the interview, pathways in a medical career, the student years, and choosing general practice or hospital medicine. The event was attended by over 275 schoolchildren and their teachers. A variety of speakers contributed to the programme including Professor David Yates & Professor Paul O'Neill from Manchester University, and Mr Chris Conway, Careers Teacher from Shrewsbury School. There were stands and displays from other Medical Schools such as Oxford and Liverpool. The day was enormously successful, and we are delighted to be hosting the 2004 RSM Regional Careers Day at Keele on the 24th March next year. This event will be held in our new Medical School Facilities on Keele campus, where, in addition to the comprehensive programme of talks, we are planning tours of our facilities and some interactive displays. Further details will be available soon.

Dr Paula Roberts
Senior Lecturer & Course Leader for Curriculum Implementation & Marketing

Future plans for Keele University Medical School

The last four years have been very dramatic for the medical school with the appointment of numerous staff, the arrival of our first students and the completion of our first building. The next four years will be the fastest phase of the development so that, by 2007, we will have all 5 years of the undergraduate course running, will just be starting our own curriculum separate from Manchester, will have two cohorts of students working as doctors and will have developed our research base ready for a strong submission in the next HEFCE Research Assessment Exercise (RAE).

The timetable looks like this:

- 2003** :
- January Completion of first building on City General Hospital Site (NSHT)
 - April North Staffordshire Hospital NHS Trust formally becomes the teaching hospital and changes name to "University Hospital of North Staffordshire". Work starts on third building - Integrated Clinical Education Centre adjacent to first building.
 - August Completion of Medical School and Primary Care Sciences Centre on Keele University Campus.
 - September First Year 1 students commence.
Year 4 of course runs for first time.
- 2004** :
- Development of three Research Institutes
 - Institute for Clinical Science & Technology
 - Institute for Ageing
 - Institute of Primary Care and Health Sciences
 - Beginning of five year programme of new research-related staff appointments in association with NHS Trusts.
 - September Year 2 and Year 5 run for first time so that all five years of the course are implemented at Keele.
 - Autumn Clinical Research facility completed at University Hospital.
Integrated Clinical Education Centre completed at University Hospital.
- 2005** :
- Development of new undergraduate medical curriculum for Keele degree award (rather than Manchester University award). This will take two years to develop and gain GMC approval.
 - June First students graduate and start Pre-Registration House Officer training.
 - September Year 1 intake doubles to 110 students
Year 3 intake increases from 55 to 90 students





- 2006** : Development of Associated Teaching Hospital in Shropshire including full use of community placements. This will increase over the next three years so that approximately 100 FTE students will receive training in Shropshire.
- 2006/7** : Census and submission time for HEFCE RAE which will influence the Medical School's research funding for the next 5 years.
- 2007** : September Introduction of year 1 of the new Keele curriculum.
- 2009** : Full implementation of medical school as total students numbers reach 610.
- 2012** : First Keele award students graduate.

In total we are anticipating appointing or seconding to the medical school around 112 FTE staff. This is a mixture of clinical and non-clinical academic staff, administrative and technical staff. The majority of these staff are based on Keele University campus or in the University Hospital of North Staffordshire but an increasing number of clinical sessions will be funded in other hospitals and in community settings where our students spend approximately 20% of their time.

PROFESSOR SUSAN A. DILLY, Dean of the Faculty of Health & Head of School of Medicine

Keele Student Success

The close of the first academic year of the Undergraduate Medical course at Keele brought good news – that all year 3 Keele students had passed their examinations and assessments. In addition, one Keele student has achieved the highest mark of the whole Manchester course year group in the June OSCE (Objective Structured Clinical Examination), and a second Keele

student achieved the top mark in the written Progress Test.

This is an excellent result and is a testament to the hard work put in both by the students themselves, and their teachers and tutors, both at the Hospital and in the community. Well done to everyone!

Staff News

We would like to take this opportunity to provide a 'Who's Who' of the current administrative staff in Undergraduate Medicine. In the last two years we have been very busy recruiting staff, and are delighted with the way in which our team is being assembled. Here are a few brief words about each of them:

Operations Manager -

Margaret Hollins has been a member of the team for over 2 years, having previously been in charge of administration in the Law Department at Keele for 12 years.

Margaret's role is to oversee the administration for all five years of the course, across all sites, and as a consequence she is currently dividing her time between the university and hospital campuses.

Project Manager (Keele)

John Johnson has been full-time Project Manager for the School of Medicine since May 2001, shortly after approval was given for the full five year course. Prior to that date, he worked in a part-time capacity as a member of the initial set-up team. John was previously Business Manager for the Nursing Department at Keele.



Project Manager for Buildings (Keele) – Stephen Protheroe. Having worked in Keele Estates & Buildings Department (now part of Keele Facilities Management) for 26 years, latterly as Head of Department, Stephen is now seconded full-time to the Medical School to oversee the development of the Keele campus Medical School building.



Project Manager (Hospital Trust)

– Anita Smith. Anita was appointed Project Manager in 2001 following 25 years as a midwife and 2 years as project manager for the Trust enquiry team. Her role includes overseeing the development of the Medical School within the Trust, including the implications for clinical service.

Project Administrator (Trust)

– Susan Mason. Sue now works for Anita, but previously acted as secretary for various Hospital Trust committees connected with the Medical School, so she was already familiar with the work involved.

IT Manager

– Adrian Molyneux. Adrian's previous experience working in partnership with the NHS, and his wide range of IT skills, have proved advantageous since his arrival in June 2002. The Manchester medical course is heavily IT based, and Adrian immediately set to work setting up Keele's own Teaching and Learning website, which is still developing. Adrian also

hopes to be involved with teaching IT to students on the first two years of the course, and is keen to further develop the use of IT to assist teaching throughout the curriculum.

Admissions Administrator

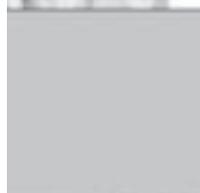
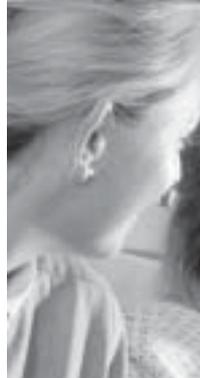
– Julia Molyneux. Julia has previously worked at Newcastle Medical School in the Admissions Department, and this experience has proved invaluable to Keele in setting up the complex admissions and interview



process necessary for medical school applicants. Since her appointment in April 2002, Julia has established an excellent relationship with Manchester Admissions staff and has recruited and trained a team of interviewers for Keele. Julia also plays a major part in publicising the course, attending careers fairs and organising Visit and Open Days at Keele.

Webpage & Publications

Co-ordinator – Mike Lancaster. Mike is a recent arrival, having commenced work with us in December 2002. His skills lie in graphic and webpage design, and project management. He will be ensuring that the School of Medicine webpages continue to improve, since the internet is now one of the major recruiting tools for medical schools. He will also be designing & producing all promotional materials including our prospectus.



Staff based at Hospital Campus (Years 3-5 of the course)

Office Manager – Karen Jackson. Karen has worked at the North Staffordshire Hospital Trust for 18 years, and we have been delighted to be able to call on her experience, especially during the recent move into our first building on the hospital site. Karen will be overseeing the administration for years 3-5 of the course, and developing her support team over the next few years.



Assessments Secretary – Diana Tonge. Diana was the first support staff appointment, commencing work with us in November 2000. She was therefore in a very good position to learn a great deal about the course during the set-up phase, and she is now concentrating her efforts on organising the various methods of assessment, such as Special Study Modules and OSCEs (Objective Structured Clinical Examinations).



Community Liaison Administrator – Marie Bowen. Marie has recently joined us, after working for several years in the University Secretary's and Registrar's Office. She will be co-ordinating the support team for our recently expanded Community team under the Directorship of Dr. Andrew Bartlam.

Timetabling & Room Booking Administrator – Jill Gordon. Jill's keen interest in computing has stood her in good stead as she grapples with the intricacy of co-ordinating the timetable and the room bookings system. She is also taking over the co-ordination of elective placements, both for overseas students wishing to come to Keele, and for our own students going on electives in Year 5.

Year 3 cohort secretary – Lorraine Turner. Lorraine was working in the Postgraduate Section of the Medical School before she came to us in July 2002, and we were grateful she decided to enter the transfer market! She has helped to ensure that the first cohort of 40 students have settled in well, and has recently displayed her organisational skills during the slightly traumatic move from temporary accommodation into the new Hospital campus building. She will be 'moving up' with the current cohort when they progress into Year 4 in the autumn.



Year 3 cohort secretary – Carmel Turner. Another recent addition to the team, Carmel will be the Year secretary for the incoming 3rd year group in September. Carmel has previously worked in a local school, so is well used to students, although of the slightly younger age group!

IT & Media Technician – Kevin Harper. Kevin has been an invaluable member of the IT team since he arrived in August 2002. The move of staff into the new building on the hospital campus produced a raft of technical problems, and Kevin has continued to liaise closely with both Keele and Hospital Trust technical staff to try and provide us with the IT service we need to administer and deliver the course.



Receptionist/Administrative Assistant (Assessments) – Jenny Banks. We were delighted to welcome Jenny to the full-time team, after she had been 'temping' in the office for a few weeks. She will be assisting Diana with the complex set of assessments and examinations, and also providing vital reception cover for the busy hospital campus building.



Receptionist/Administrative Assistant (Community) –

Alison Berrisford. Alison has recently joined us, after working for some time in the Maternity Hospital, so she has very useful experience at the Hospital Trust. She is settling in well to her role assisting the Community team and taking her turn on reception.



Module Administrator –

Hazel Lynch. Hazel's previous work experience includes several years at Keele and she has also worked at the Hospital Trust, including some temporary work for Anita Smith, so she had some knowledge of the Medical School before she joined us recently. Hazel is providing vital administrative support for the Year 3 and Year 4 module leaders.



Caretakers – Bill Griffiths and Tony Smith. Our two caretakers took up residence in March this year. They share the task of ensuring that the room furniture is laid out correctly, and keep the building secure.

Staff based at Keele Campus (Years 1 - 2 of the course)

Office Manager – Annette Machin. Annette's previous work experience at Keele spans almost 20 years, and several differing departments. This has proved very advantageous as she



assists our Year 1 & 2 teaching staff to setup the Keele side of the course. Annette's role is to co-ordinate the administration of the first two years, and she will be developing her team of support staff over the next couple of years.

Administrative Assistant –

Carolyn Derrett. Carolyn is currently turning her hand to just about anything, during the set-up of years 1 & 2. In particular, she is working closely with Julia to organise the admissions process, provides secretarial support for Mike Mahon, and deals with bequeathals, but she also provides secretarial support for several committees and can be relied upon to help with a diverse range of tasks.



Administrative Assistant (Year Secretary) –

Jo-Anne Mason. Another recent recruit, Jo is busy assisting Annette with setting up, ready for the first intake of first year students at the end of September. When they arrive, Jo will be their first point of contact at the Medical School, and will help the students settle down at Keele.



Assessments Administrator

– Kirsty Hartley. Kirsty has recently arrived at Keele, and is getting to grips with her role, which will involve dealing with all the various forms of assessment and examination for years 1 & 2.



Senior Anatomy Technician

– Paul Clews. Since joining us a couple of months ago, Paul has been busy finalising all the equipment lists for running our Anatomy Suite and dissection room in the Keele campus building. He has also been regularly driving up and down the M6 to Manchester, to consult John Davies, who runs the Manchester Medical School Anatomy Suite. Many local GPs may recognise Paul, as he previously worked in a local firm of undertakers.

Assistant Anatomy Technician/Prosector –

Hayley Derricott. Hayley joined the team at the end of July, and will be assisting Paul in running the Anatomy Suite, including some prosection work and demonstrating.

Chief Multi-User Lab Technician

– Fiona Allen. Fiona joined us at the end of July and will be busy setting up all the lab equipment ready for the students' arrival. Her previous job was at Shrewsbury School. She will also be involved in recruiting an Assistant Technician to help her with the lab work.