

Your graduation ceremony is an occasion to remember and more detailed information will soon be available online to help you plan and make all the necessary arrangements, so that your day runs as smoothly as possible.

At the end of April a 'Graduation Handbook' will be available as a pdf online. You are encouraged to download this and to print and keep a copy for your reference.

In the meantime, we appreciate that you may have many questions, so here are the answers to some frequently asked questions....

FAQs

Where can I get a copy of the Information Booklet?

A pdf of the Graduation Handbook will be available online at the end of April at: www.keele.ac.uk/graduation

When will I know the exact date and time of my ceremony?

You will be notified by email at the end of April/first week of May.

I don't know my eVision password and cannot access my account?

All eVision queries should be directed to the IT helpdesk on 01782 733838 or by emailing: itservice@isc.keele.ac.uk

Is there a Registration Deadline?

Yes, all students must register by no later than Monday 6th June 2011.
(The Graduation Office cannot guarantee your inclusion in this set of ceremonies if you do not register by this date).

I have outstanding debts owing to the University, can I still graduate?

No, all outstanding payments must be cleared in full by Monday 6th June 2011, or you may be excluded from your ceremony.

Do I have to wear a gown? - How do I order this? – When and Where do I collect it from?

If attending your ceremony it is essential to wear academic gowns/hoods/hats. Ede & Ravenscroft Ltd are the University's official supplier of academic dress and you can place your order online at: www.keele.ac.uk/graduation and follow the 'Student Gown Hire' link, alternatively, you can order by telephone on: 01223 861854. Once placed, your order will be delivered to the University direct and made available for collection on the day of your ceremony from K2 in the Students' Union.

How many guest can I bring to my ceremony?

The maximum allowance, per student, is 4 guests.
Please note, due to venue constraints this number is non-negotiable and cannot be increased above 4.
(Students are asked not to request more than this).

Where do I collect my tickets from?

All tickets (student and guest) will be available to collect on the day of your ceremony from K2 in the Students' Union.

*More graduation information will be available soon at: www.keele.ac.uk/graduation
But Remember.... We are here to help you! If the above still leaves you with unanswered questions, you can contact the Graduation Office by email at: gradoffice@uso.keele.ac.uk or telephone: (01782) 734206.*